

**ORADELL BOARD OF EDUCATION**

**ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING**

**Oradell Public School Auditorium**

**November 13, 2019**

**MINUTES**

- I. The meeting was called to order at 7:30 by President Nichols***
- II. The Flag Salute was led by President Nichols and a 2<sup>nd</sup> grade student***
- III. The Sunshine Law Statement was read by President Nichols***
- IV. All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.***
- V. The Mission Statement was read by Mr. Derian***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**VI. ROLL CALL**

Mr. Derian, Mr. Griffin, Ms. Levy, Ms. Norian, Ms. Shapiro, Ms. Walker, Mr. Walsh, Dr. Westlake, Ms. Nichols

***Also present were Dr. John Anzul, Superintendent, John M. Marmora, Business Administrator/Board Secretary, 4 members of the administration, and approximately 30 members of the public.***

**VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - NONE**

**VIII. BOARD PRESIDENT'S REMARKS**

**Open Circle Student Presentation (District Goal Related)**

*President Nichols introduced Mr. Hagopian. Mr. Hagopian thanked various stakeholders involved in the Open Circle program. Mr. Hagopian explained Open Circle's implementation into the school day and the benefits he has seen this year.*

*Video demonstration of Open Circle in OPS was shown.*

*Ms. Telfer's class demonstrated a sample Open Circle exercise. The Board expressed their positive reactions to the sample exercise and thanked the class.*

*Mr. Hagopian fielded questions from the audience. After all questions were answered, President Nichols issued a five minutes recess. After the recess, Ms. Bozios fielded questions from the Board and conversation ensued.*

**IX. SUPERINTENDENT'S REPORT**

*Dr. Anzul gave the October Enrollment Report:  
761 students onroll as of October 30, 2019  
97.9% student attendance rate*

**X. BUSINESS ADMINISTRATOR'S REPORT - NONE**

**XI. MINUTES**

*A motion made by Mr. Walsh, seconded by Ms. Norian, and carried a roll call vote of 9-0 the Board approved the review of Meeting Minutes of October 30, 2019. A roll call vote of 8-0 (Ms. Walker abstained) was made by the Board to approve meeting minutes of September 25, 2019. A roll call vote of 7-0 (Ms. Levy and Ms. Shapiro abstained) was made by the Board to approve the meeting minutes of October 16, 2019.*

**REVIEW OF MEETING MINUTES**

- October 30, 2019 Work/Business Section

## APPROVAL OF MEETING MINUTES

- September 25, 2019 Work/Business Section
- October 16, 2019 Work/Business Section

## XII. COMMITTEE REPORTS/ACTIONS

### A. ADMINISTRATIVE ITEMS - *NONE*

### B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

*Mr. Derian gave an update on the renovation project in the basement. He commented that he was pleasantly surprised with the faculty room's partition wall, and commended the administration for the idea, the architect for selecting the company, and the vendor who installed it*

*Mr. Derian also addressed drainage issues throughout the school as well as landscaping projects.*

*A motion made by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved B1.*

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2019-2020 in accordance with Board Policy #1330:

	Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
1	Odyssey of the Mind (Category A)	Odyssey of the Mind-Practices	Room 217, Hallway, Classrooms to be assigned, and MPR	9/25/2019 thru 5/23/2020  SATURDAYS 10/19/2020 - 5/15/2020	Various days 8:00AM - 10:00PM  8:00AM-4:00PM  8:00AM-6:00PM  8:00AM-9:00PM	0  Not to Exceed: 9 days @ 1hr. @ \$64.50 = \$580.50  8 days @ 3hrs @ \$64.50 = \$1,548  1 day @ 6hrs @ \$64.50 = \$387  Not to Exceed \$2,515.50	0
2	SEPAC	SEPAC and Special Ed Service EXPO	Library	10/2/19, 11/12/19, 1/28/20, 3/31/20	7:00PM-9:00PM	0	0

**C. CURRICULUM-** Ms. Norian, Chairperson

*Ms. Norian reported that the Curriculum and Instruction Committee met prior to tonight's meeting, and she will give an update of the Committee at the next Board meeting.*

**D. FINANCE/ TECHNOLOGY- Ms. Shapiro, Chairperson**

***Ms. Shapiro reported the time for the next Finance Committee meeting may be changed.***

***A motion made by Ms. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 9-0 the Board approved D1 through D12.***

- D1. Check Register for November 13, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the November 13, 2019 Check Register in the amount of \$194,406.91 check numbers 020739-020804.
- D2. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148 and the Treasurer A149, as of August 31, 2019.
- D3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of August 31, 2019, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D4. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of August 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and
- FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D5. REVISE 6/26/19: Approval of Signatories for Capital One for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2019-2020.

Dorothy Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
John C. Anzul	Superintendent
<del>TBD</del> John Marmora	Business Administrator/Board Secretary

D6. Approval of Red Hawk, Inc. for Alarm & Monitoring Services for SY 2019-2020 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement with Red Hawk, Inc. for Alarm & Monitoring Services for SY 2019-2020, in the amount of \$6,020.

D7. Cooperative Pricing Agreement with the U.S. Communities Government Purchasing Alliance for SY 2019-2020 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the U.S. Communities Government Purchasing Alliance for SY 2019-2020, at no annual fee.

D8. Authorization to Submit an Amendment to a Grant – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit an amendment to the SY 2019-2020 ESSA grant for the purpose of bringing in the SY 2018-2019 approved carryover balances into the SY 2019-2020 grant.

Grant	Amount
Title I	\$10,131
Title IIA	\$ 9,980
Title III	\$ 11,887
Title III-Immigrant	\$ 1,615
Title IV	\$ 12,782

D9. Authorization to Submit an Amendment to a Grant – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit an amendment to the SY 2019-2020

IDEA grant for the purpose of bringing in the SY 2018-2019 approved carryover balances into the SY 2019-2020 grant.

Grant	Amount
IDEA-Basic	\$ 186,042
IDEA-Pre-School	\$ 13,432

- D10. Approval of an agreement for Professional Development Services for teachers with Gravity Goldberg, LLC for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Agreement for Consultant Services with Gravity Goldberg, LLC for SY 2019-2020 at a cost not to exceed \$10,800.00.
  
- D11. Approval of Representatives Requesting State and Federal Funds – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the Superintendent and/or the Business Administrator/Board Secretary to be designated as the Board’s Agents to Request State and Federal Funds for SY 2019-2020.
  
- D12. Submission of Comprehensive Maintenance Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Submission of Comprehensive Maintenance Plan.

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and,

**WHEREAS**, the required maintenance activities as listed for the various school facilities of Oradell Public School District are consistent with these requirements; and,

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

**NOW THEREFORE BE IT RESOLVED**, that the Oradell Public School District authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Oradell Public School District in compliance with Department of Education requirements.

**E. NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

*Mr. Walsh reported that he will be attending the November 23, 2019 Delegate meeting as well as a Legislative meeting on December 7, 2019. He will report back to the Board.*

**F. PERSONNEL-** Ms. Walker, Chairperson

*Ms. Walker reported a productive meeting earlier this evening. One of the topics discussed was next year's calendar. Ms. Levy asked when next year's academic calendar will be released. President Nichols responded.*

*A motion made by Ms. Walker, seconded by Dr. Westlake, and carried by a roll call vote of 9-0 the Board approved F1.*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated November 13, 2019.

**G. POLICY-** Mr. Levy, Chairperson

*Ms. Levy noted that at the last meeting the committee reviewed the policy manual and will be on December's meeting agenda.*

**H. PUBLIC RELATIONS-** Mr. Griffin, Chairperson

*Mr. Griffin reported no additional updates.*

**I. TRI DISTRICT/ SHARED SERVICES-** Dr. Westlake, Chairperson - *NONE*

**XIII. OPEN TO THE PUBLIC - NONE**

**XIV. OLD BUSINESS**

*Mr. Griffin reported the results from the question, "The School's consistently enforced the Code of Student Conduct" and conversation ensued.*

*Ms. Walker asked if a list of all Central Office employees be available to the Board Members. Mr. Walker also would like to have agendas available 24 hours prior to the meetings.*



**XV. NEW BUSINESS**

*Mr. Griffin commented on an article by NJSBA on mental health and recommended everyone to read it.*

**XVI. CLOSED SESSION**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

*President Nichols announced the Board was moving into closed session and there will be no action taken afterwards.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

*A motion was made by Mr. Walsh, seconded by Ms. Walker, and carried a roll call vote of 9-0 to enter into closed session 8:43pm.*

**XVII. ADJOURNMENT**

*A motion by Mr. Walsh and seconded by Mr. Derian to exit closed session at 9:37pm, and carried a roll call vote of 7-0, (Dr. Westlake & Ms. Norian left the meeting at 9:35pm).*

*A motion made by Mr. Walsh seconded by Mr. Derian, and carried a roll call vote of 7-0, the meeting was adjourned at 9:38pm (Dr. Westlake & Ms. Norian left the meeting at 9:35pm).*

*Respectfully Submitted,*



*John M. Marmora  
Business Administrator/Board Secretary*