

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
May 9, 2018
MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:50 P.M.*

II. *The Flag Salute was led by Mr. Oddo*

III. *The Sunshine Law Statement was read by President Watson-Nichols*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mrs. Norian*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Shapiro, Mrs. Walker
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Also present were Dr. John Anzul, Superintendent, Mrs. Nicole C. Schoening, Business Administrator/Board Secretary, 5 members of the Administration and approximately 20 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY-None

VII. BOARD PRESIDENT'S REMARKS

A. President Watson-Nichols commended the Odyssey of the Mind Team for their advancement to the State Final competition. Tracy Schaum came to the podium and announced that the Team came in 4th place

B. Move to Confirm - Teacher Appreciation Week

President Watson-Nichols asked each Board Member to read aloud a paragraph of the proclamation declaring Teacher Appreciation Week:

A motion by Dr. Westlake, seconded by Mrs. Norian and carried by a roll call vote of 9-0, the Board approved item B, Teacher Appreciation Week

Proclamation declaring May 7-11, 2018 as Teacher Appreciation Week at Oradell Public School:

WHEREAS, teachers are our nation's heroes who motivate and inspire young minds and enable students to achieve extraordinary things; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship and mold future citizens through guidance and education; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors, and open students' minds to ideas, knowledge, and dreams; and

WHEREAS, teachers continue to influence us long after our school days are over; and

WHEREAS, New Jersey and in particular Oradell boast some of the best teachers in the country who care about each student's education and upbringing, teaching them skills that will help them make our communities better; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service;

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education proclaims **May 7-11, 2018, to be TEACHER APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Oradell Board of Education recognizes and commends all of Oradell’s teachers and educators with appreciation for their contributions to the lives of our students; and

BE IT FURTHER RESOLVED that the Oradell Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

C. Recognition of Staff for Years of Service

- *President Watson-Nichols commented that it is Teacher Appreciation Week and presented certificates and pins to staff for their years of service to Oradell Public School*

Name	Years of Service	Position
Peter Kasturas	30	Teacher
Carol Richardi	30	Teacher
Tracey Schaum	30	Teacher
Scott Duthie	25	Teacher
Terrence McGill	25	Teacher
Jane Heede	20	Teacher
Rian Kouyoumdjian Yacoubian	20	Lunch Aide
Marie Menti	20	Secretary
Jamie Caruana	15	Teacher
Jillian Cristofol	15	Teacher
Stacey Gordon	15	Teacher
Amy Kennedy	15	Teacher
Carole Natiello	10	Teacher
Amy Rabinowitz	10	Teacher

Robin Weinzierl	10	Lunch Aide
Hellen Kapp	5	Teacher
Barbara Kornfeld	5+	Instructional Aide
Stephanie Kruczek	5	Teacher
Denise Kuehner	5	Teacher
Blair McGrath	5	Teacher

VIII. SUPERINTENDENT'S REPORT -

- *Dr. Anzul congratulated the teachers for their hard work and dedication*
- *Dr. Anzul read aloud the Proclamation declaring May 13, 2018 through May 19, 2018 as Special Education Week*

IX. BUSINESS ADMINISTRATOR'S REPORT - *Mrs. Schoening commented that the Business Office is in the process of closing out the 17-18 school ar and is beginning to open the 18-19 school year*

X. MINUTES-

A motion by Mr. Walsh, seconded by Mrs. Walker and carried by a roll call vote of 9-0, the Board approved the minutes for April 11 and 12, 2018

~~REVIEW OF MEETING MINUTES~~

- ~~April, 25, 2018 Work/Business Session~~

APPROVAL OF MEETING MINUTES

- April, 11, 2018 Work/Business Section
- April 12, 2018 Special Work/Business Meeting

XI. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS

A motion by Mrs Norian, seconded by Mr. Walsh and carried by a roll call vote of 9-0, the Board approved A1, A2.

A1. Special Education Week in New Jersey, May 13-19, 2018

Proclamation declaring May 13, 2018 through May 19, 2018 as Special Education Week:

WHEREAS, more than 232,000 children receive special education instruction are enrolled in New Jersey's public and private schools; and

WHEREAS, approximately 18,000 children who receive special education instruction are enrolled in preschool and early intervention programs in New Jersey; and

WHEREAS, thousands of parents, teachers, parents, child study team members, and school administrators generously give their time and energy to support the learning needs of students who receive special education; and

WHEREAS, since 1985, the New Jersey School Boards Association and "ASAH (Association of Schools and Agencies for the Handicapped)...serving he private special education community since 1974" have sponsored Special Education Week in New Jersey; and

WHEREAS, the theme for Special Education Week 2018 is "Working Together To Build A Special Future For All," and

WHEREAS, the Public School Districts and the Private Schools of New Jersey make a major contribution to the public welfare by preparing thousands of exceptional persons to participate as citizens of this and as members of society; and

THEREFORE, BE IT RESOLVED, That the Oradell Board of Education, does hereby recognize the Week of May 13th through May 19th, 2018 as Special Education Week.

A2. HIB Report for April 2018 - It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB report #3.28.18.5 as reported by the Superintendent to the Board of Education.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mr. Walsh and carried by a roll call vote of 9-0, the Board approved B1.

B1. Use of School Facilities - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for SY 2017-2018:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
All The World's A Stage (Category D)	Theater Program	Auditorium	06/25/18-07/27/18	8:45am-12:45pm 6/27 Evening 6:00 P.M.-9:30 P.M.	\$39.38 x 3.5 hours = \$137.83	\$4375.00 24 days x \$50 an hour @ 3.5 hours a day + 3.5 hours the night of 7/27
Oradell Girl Scouts Troop 4706 (Category A)	Take Action Project	1 Section MPR	05/24/2018	3:00 p.m.-5:30 p.m.	0	0
Cub Scouts (Category A)	Den Meeting	Gym	05/17/2018	3:00 p.m.-4:15 p.m.	0	0
SEPAC (Category A)	SEPAC End of Year Meeting	Library	06/05/2018	7-9 P.M.	0	0

C. CURRICULUM – Mrs. Walker, Chairperson

C1. Approval of Field Trips for SY 2017-2018 - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s):

A motion by Mrs. Walker, seconded by Dr. Westlake, and carried by a roll call vote of 9-0, the Board approved C1.

Destination	Grade	Date	Cost to District	Cost to Parent
Odyssey of the Mind World Championships, Iowa State University	5 & 6 TAG	May 2018	(1)Teacher Stipend: \$150 per night x 10 nights = \$1,500; (2)Teacher Room/Board Package: \$780; (3)Hotel During Travel: \$389; (4)Meals and Incidentals \$233; (5) Prop Transportation: \$1,000 (6) Mileage \$372 Total Estimated Cost: \$4,274.00	Parents are responsible for their own travel arrangements

D. FINANCE/TECHNOLOGY – Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 9-0, the Board approved D1,D2,D3,D4,D5,D6.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of March 31, 2018, in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Approval of the Financial Reports of the Board Secretary and Treasurer- It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of March 31, 2018

D3. Monthly Budgetary Line Item Certification –

RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 3 as of March 31, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10(c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10(b) and that

sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

D4. Check Register for May 9, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the May 9, 2018 Check Register in the amount of \$229,201.31, check numbers 17520-17563.

D5. Hand Check Register for April 2018-It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approved the disbursements on the April 2018 hand check register in the amount of \$ **812,050.02**

These amounts represent the bi-monthly payrolls that are posted in the financial software in addition to any other disbursement posted via wire transfer and are posted with the date of the transaction as a check number

D6. Approval of the Submission of the Project Application for a Partial Roof Replacement - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the submission of the project application for a partial roof replacement at the Oradell Public School, State Project # 3870-050-18-1000, by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project is not in the current Long Range Facility Plan and the plan needs to be amended

E. **NJSBA/BCSBA DELEGATE REPORT** - Mr. Walsh, Delegate

- Mr. Walsh commented that he attended a meeting on fully funding schools
- Legislative Meeting 5/17/18

F. **PERSONNEL/NEGOTIATIONS**-Mrs. Robertson, Chairperson - *commented that there is a committee meeting on 5/23/18*

A motion by Mrs. Robertson, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved F1,F2,F3,F4.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated May 9, 2018.

F2. Reappointment of Teachers for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the board accepts and approves the following staff members for SY 2018-2019 as per the attached list:

F3. Reappointment of Secretaries, Main Office and Part-Time Library Clerk for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the board re-appoints the following staff for SY 2018-2019:

Name	Position	Longevity	Salary	Total Salary	Tenured
Marie Menti	Special Services Secretary	\$1,000	\$67,900	\$68,900	Y
Amy Skroce	Main Office Secretary	\$0.00	\$51,128	\$51,128	N (9/2/2018)
Missy Warnet	Main Office Clerk	\$1,000	\$48,268	\$49,268	Y
Lisa Santangelo	P/T Library Clerk	\$0.00	\$19,143.12	\$19,143.12	N (9/2/2018)

F4. Approval of Custodial Staff for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board appoints the following Custodial Staff for SY 2018-2019:

Name	Step	Night Differential	Maintenance Stipend	Black Seal License	Longevity	Salary	Total Salary
Thomas Ackerman	16	\$750.00		\$400.00	\$1,000.00	\$65,827	67,977
Oscar Gomez	15	\$750.00		\$400.00	\$0.00	\$64,267	\$65,417
Derrick Gordon	16	\$750.00		\$400.00	\$0.00	\$65,827	\$66,977
Samuel McLean	9	\$0.00		\$400.00	\$0.00	\$55,573	\$55,973

John McManus	16	\$0.00	\$2,500	\$400.00	\$0.00	\$65,827	\$68,727
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G. **POLICY-** Mr. Griffin, Chairperson - *Mr. Griffin stated that the committee met 5/16/18 and discussed implementing a new Policy Management System*

A motion by Mr. Griffin, seconded by Mr. Walsh, and carried by a roll call vote of 9-0, the Board approved G1.

GI. Second reading and adoption of the following policies:

Policy #	Description
5118.2	Foster Care and Educational Stability
5118.2-R	Regulation- Foster Care and Educational Stability
6147	Standards of Proficiency
3453	School Activity Funds

H. **PUBLIC RELATIONS-** Mrs. Norian, Chairperson - *Mrs. Norian stated that the committee met 5/16/18*

I. **TRI DISTRICT/SHARED SERVICES** - Dr. Westlake, Chairperson - *None*

XII. OPEN TO THE PUBLIC

Dorothea Durand

- *Congratulated the Odyssey of the Mind Team*
- *Questioned when the OEA contract details will be posted on the PERC (Public Employment Relations Commission) website. President Watson Nichols commented that the final agreement hasn't been formally signed yet.*
- *Commented that the Strategic Planning process is being rushed. Dr. Anzul responded that he feels this process has a lot of value, people are engaged,*

and the Public Relations Committee continues to discuss on how to bring more community members to future meetings

Carol Richardi/Nicole Hendricks/Chris Schlagel on behalf of the "All The World's a Stage organization

- *Requested the Board to reconsider reducing their building use application fees*

XIII. OLD BUSINESS

- *Mrs. Walker requested that the minutes and hand check registers be emailed to the Board instead of making so many copies in an effort to save time and paper .*
- *Mrs. Walker reminded the Board that Dr. Westlake and Mr. Walsh are being honored by NJSBA for their years of service to the Oradell School District on May 31, 2018*

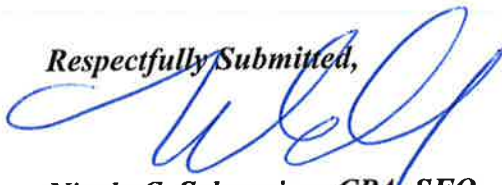
XIV. NEW BUSINESS - *President Watson-Nichols made an announcement in support of the students by to purchase tickets to see the Lion King production this weekend*

XV. CLOSED SESSION- *none*

XVI. ADJOURNMENT

A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 8:45pm.

Respectfully Submitted,



*Nicole C. Schoening, CPA, SFO
Business Administrator/Board Secretary*

Oradell Board of Education/
 Personnel Committee Report Addendum
 May 9, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

A. That the Board of Education accepts the resignation(s) of the following individual(s) on the date(s) indicated:

Last Name	First Name	Position/ Position Code#	Effective Date
Dickson	Susan	Lunch Aide	5/15/2018

II. NEW HIRES/APPOINTMENTS: NONE

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

A. Approval of Additional Compensation for Staff Members Participating in the Sandy Hook Field Trip - It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the following staff members for additional compensation for participation in the Sandy Hook trip before and after regularly scheduled contractual time. Compensation: 1 hour at forty-five (\$45.00) dollars per hour:

Teacher	Hours	Compensation Amount
Elinor Romer	1 Hour	\$45.00
Scott Durling	1 Hour	\$45.00

Karen Marron	1 Hour	\$45.00
Eileen Choka	1 Hour	\$45.00
Blair McGrath	1 Hour	\$45.00
Sarah Russo	1 Hour	\$45.00

- B. Approval of Additional Hours for SY 2017-2018 - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves additional hours for the following employee:

Name	Position	Duration	2017-2018 Hours
Amy Skroce	Secretary	6/25/18- 6/29/18	Not to exceed 20 hours at \$32.74 per hour

- C. Approval of Additional Hours for SY 2018-2019 - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves additional hours in SY 2018-2019 for the following employee:

Name	Position	Duration	2018-2019 Hours
Amy Skroce	Secretary	7/1/18 - 8/31/18	Not to exceed 150 hours at \$34.08 per hour

- D. Approval of Additional Compensation for supervision during the OPS Musical performances - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to supervise students during the OPS musical performances on May 17th, May 18th and May 19, 2018:

Day of Performance	Staff Member	Compensation Amount
Thursday	Magda Garcia	4 hours x \$18.94 = \$75.76
Friday	Jennifer Loschiavo	4 hours x \$18.94 = \$75.76
Saturday	Jennifer Loschiavo	4 hours x \$18.94 = \$75.76

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

- A. Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Denise Kuehner	National Children & Youth Garden Symposium	American Horticultural Society (NCYGS)	Ithaca, NY	July 11-14, 2018 (travel 7/10 & 7/15)	\$380.00	Food & Lodging: \$610.00 ; Parking: \$60.00
Carole Natiello	Progress Monitoring for OG Instruction (Orton Gillingham)	FDU, Teaneck	Teaneck, NJ	7/10/18	\$75.00	\$0.00
Carole Natiello	Moving the Upper Level Student Forward (Orton Gillingham)	FDU, Teaneck	Teaneck, NJ	7/26/18	\$75.00	\$0.00
John Walsh	Advocating for Your Districts Funding	NJSBA	Trenton, NJ	5/3/18	\$0.00	Mileage: \$16.60; Tolls: \$3.00

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE