

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
March 13, 2024**

MINUTES

I. *The meeting was called to order at 7:32 p.m. by Mrs. Watson-Nichols, Board President.*

II. *The flag salute was led by Mrs. Walker.*

III. *The Sunshine Law Statement was read by Mrs. Watson-Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols.

Mrs. Acosta was absent.

Also present were Ms. Bozios, Superintendent, Mr. Iappelli, Business Administrator/Board Secretary, and approximately 2 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

Ms. Jen Allen addressed the Board and asked about D2 school security improvements.

VII. **BOARD PRESIDENT’S REMARKS**

Mrs. Watson-Nichols informed the board of the confidential HIB report in their packets. Board is voting on its acceptance tonight.

VIII. **SUPERINTENDENT’S REPORT**

Ms. Bozios reported on the QSAC visit done by the county on the previous Monday.

She congratulated the Odyssey of the Mind teams for their success at the regional tournament.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Iappelli presented the 2024-2025 Tentative Budget.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried by a roll call vote of 7-0, the Board approved the review of the meeting minutes from February 28, 2024, and the approval of the meeting minutes from February 7, 2024. Mrs. Norian abstained. Mrs. Acosta was absent.

REVIEW OF MEETING MINUTES

- February 28, 2024 Work/Business Section

APPROVAL OF MEETING MINUTES

- February 7, 2024 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved A1, A2, and A4. Mrs. Acosta was absent.

Item A3 was approved by a roll call vote of 6-2. Mr. Derian and Mrs. Downey voted no.

A1. **Approval of 2024-2025 School Calendar** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2024-2025 School Calendar.

A2. **Approval of 12-Month Employee Calendar for 2024-2025** – It is hereby moved upon recommendation of the Superintendent, that the Board approves the 12-Month Employee Calendar for 2024-2025.

A3. **HIB Report for January 2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education affirms the decisions and findings of the listed HIB Report(s) as reported by the Superintendent to the Board of Education:

| | |
|----------|--------------|
| 1 | 01.29.2024.3 |
| <u>2</u> | 01.29.2024.4 |

A4. **HIB Report for February 2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as reported by the Superintendent to the Board of Education

| | |
|---|--------------|
| 1 | 02.27.2024.5 |
|---|--------------|

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved B1. Mrs. Acosta was absent.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

| # | Organization | Event | Area of Building | Dates | Time | Custodian OT | Facility Charge |
|---|-------------------------------|------------------|---|--------------------------------------|--|--------------|-----------------|
| 1 | Oradell Talent Show Committee | 2024 Talent Show | Auditorium Classrooms for Talent Show Performance in April | 3/20/24 and 3/21/24 4/25/2024 | 3:00pm – 5:00pm 4:00pm – 9:00pm | N/A | N/A |

C. CURRICULUM- Mrs. Norian, Chairperson, committee met prior to tonight’s meeting.
A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved C1-C2. Mrs. Acosta was absent.

C1. Approval of Field Trip(s) – REVISED 1/24/2024 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2023-2024:

| # | Destination | Grade | Date | Cost to District | Cost to Parents |
|---|---|----------|------------|--|-----------------|
| 2 | Odyssey of the Mind Regional Tournament, Millburn, NJ | 4, 5 & 6 | March 2024 | \$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend \$800 Maximum Prop Transportation | \$0 |

C2. Approval of Field Trips(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2023-2024:

| # | Destination | Grade | Date | Cost to District | Cost to Parents |
|---|--|----------|------------|---|-----------------|
| 1 | Odyssey of the Mind State Finals, Carteret, NJ | 4, 5 & 6 | April 2024 | \$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend \$800 Maximum Prop | \$0 |

| | | | | | |
|---|---|-------|-----------|----------------|------------------|
| | | | | Transportation | |
| 2 | American Young Voices Concert, Newark, NJ | 5 & 6 | June 2024 | \$0 | \$44 per student |

D. **FINANCE/ TECHNOLOGY-** Mrs. Acosta, Chairperson, absent
A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved D1-D4. Mr. Derian commented on the capital projects.

D1. Hand Check Payroll Register for **February 29, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for February 28, 2024 in the amount of **\$438,345.96**.

D2. **Adoption of the Tentative 2024-2025 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the tentative 2024-2025 school district budget for submission to the Executive County Superintendent of Schools to meet minimum educational standards as follows:

| | |
|----------------------|--------------|
| General Fund | \$15,856,743 |
| Special Revenue Fund | \$ 222,045 |
| Debt Service Fund | \$ 427,450 |
| Total Budget | \$16,506,238 |

BE IT RESOLVED that included in the general fund appropriations is a deposit in the amount of **\$57,356 into the board of education’s approved Capital Reserve Account** for future funding of capital projects and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED that included in **budget line 600 is a withdrawal from Capital Reserve –Local Share in the amount of \$522,312 for School Facilities Project: SDA** Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School. The final eligible cost of this school facility project is \$870,520.

BE IT RESOLVED that included in **budget line 620 is a withdrawal from Capital Reserve – Excess Costs & Other Capital Projects in the amount of \$260,000 for Renovations of Stairwells and Installation of a Rooftop HVAC Unit** at the Oradell Public School. The total cost of these school facility projects is \$260,000, which represents expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards as recommended by the Superintendent.

BE IT RESOLVED that included in **budget line 630 is a withdrawal from Maintenance Reserve Account in the amount of \$150,000 for use on required maintenance** activities for a school facility as reported in the board of education’s comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

BE IT RESOLVED that included in **budget line 660 is a withdrawal from Emergency Reserve Account in the amount of \$45,000 for school security improvements.**

BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2024-2025 budget:

| | |
|--------------------------|---------------------|
| General Fund | \$13,343,253 |
| Debt Service Fund | \$427,450 |

- D3. **Approval of a Maximum Travel Expenditure for SY 2024-2025** –WHEREAS, the Oradell Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, Oradell Board of Education ESTABLISHED \$40,000 as the maximum for the current school year and has expended \$5,660 as of this date; and

BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000 for the 2024-2025 school year.

THEREFORE, BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- D4. BE IT RESOLVED that included in the Adoption of the Tentative 2024-2025 General Fund Tax Levy is the **Use of Banked Cap in the amount of \$27,300 and the Health Care Adjustment in the amount of \$75,250.**

- D5. **Capital Reserve Withdrawal to fund Oradell Public School State Project No. 3870-050-24-2000 Description: Partial Roof Replacement**

BE IT RESOLVED, that this other capital project is consistent with the District’s long range facilities plan (“LRFP”) as approved or as amended as of January 25, 2024.

THEREFORE, BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the withdrawal of \$445,000 from its Capital Reserve Account to fund Oradell Public School State Project No. 3870-050-24-2000 Description: Partial Roof Replacements.

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate
Nothing to report at this time.

F. **PERSONNEL**- Mrs. Walker, Chairperson
A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved F1. Mrs. Acosta was absent.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **March 13, 2024**.

G. **POLICY**- Mr. Del Greco, Chairperson

G1. First Reading of the Following Policies:

| Policy Number | Description |
|----------------------|--|
| 5111 | Admission Policy |
| 3326 | Payments for Goods and Services |
| 5141.8 | Sports Related Concussion & Head Injury |

H. **PUBLIC RELATIONS**- Mrs. Downey, Chairperson

XII. OPEN TO THE PUBLIC
No members of the public addressed the Board.

XIII. OLD BUSINESS
None.

XIV. NEW BUSINESS
Mrs. Walker congratulated all of those involved with Odyssey of the Mind.

XV. CLOSED SESSION
A motion by Mr. Derian, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the Board entered Closed Session at 8:03 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with a private student issue, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a

meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board exited Closed Session at 8:24 p.m.

(No public action was taken after the Closed Session concluded.)

XVI. ADJOURNMENT

A motion by Mrs. Norian, seconded by Mrs. Downey, and carried by a roll call vote of 8-0, the Board meeting was adjourned at 8:24 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Peter D. Appell".

Business Administrator/Board Secretary