

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
June 12, 2019
TENTATIVE AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT’S REMARKS

A. Staff Recognition:

- Eileen Choka: Retirement
- Peter Kasturas: Retirement
- Elinor Romer: Retirement

B. Odyssey of the Mind

VIII. SUPERINTENDENT’S REPORT

IX. BUSINESS ADMINISTRATOR’S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- May 22, 2019 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 8, 2019 Work/Business Section

_____Motion _____Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. Approval of the Comprehensive Equity Plan and Statement of Assurance 2019-2022

_____Motion _____Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
Girl Scouts / Daisy Troops 7677 (Category A)	Monthly Girl Scout Meetings,	IMC	09/18/19	2:30 P.M. - 4:00 P.M.	-0-	-0-
			10/16/19			
			11/13/19			
			12/11/19			
			01/15/20			
			02/12/20			
			03/18/20			
			04/22/20			
			05/06/20			
06/10/20						

_____ Motion _____ Seconded

ROLL CALL

C. CURRICULUM- Mrs. Norian, Chairperson

_____ Motion _____ Seconded

ROLL CALL

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

D1. Hand Check Payroll Register for May 30, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Register for May 30, 2019 in the amount of \$384,693.40

_____ Motion _____ Seconded

ROLL CALL

D2. Check Register for June 12, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 12, 2019 Check Register in the amount of \$147,820.78 check numbers 020088-020171

_____ Motion _____ Seconded

ROLL CALL

- D3. Award of a Contract for the Renovation of Instructional Spaces – It is hereby moved, upon the recommendation of the Superintendent, the Board approves the award of a contract to Catcord Construction Company, Inc. of Norwood, NJ, for the renovation of instructional spaces, State Project #3870-050-19-1000, at a base contract price of \$388,800 plus the one alternate in the amount of \$15,000, for a total contract of \$403,800, as recommended by the District’s Architect of Record and reviewed and approved by Board Counsel.

_____ Motion _____ Seconded

ROLL CALL

- D4. Approval of a Contract with Parette Somjen Architects, LLC, of Rockaway, NJ- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract, with Parette Somjen Architects, LLC, of Rockaway, NJ to provide site drainage professional services at a cost not to exceed \$11,900.00 plus reimbursable expenses.

_____ Motion _____ Seconded

ROLL CALL

- D5. Approval of Special Education Programs/Services for SY 18-19– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/ Services for SY 18-19 and SY 19-20

Vendor	Student	Service (s)	Cost
Theranorth Services	#133	OT 2 x 60 week for a total of 6 weeks or 12 hours 5/28/19-7/8/19	\$120 per hour x 12 hours \$1,440

_____ Motion _____ Seconded

ROLL CALL

- D6. Approval of a Consulting Agreement – It is hereby moved, upon recommendation of the Superintendent, that the Board approves a consulting agreement with Nisonoff & Taylor, LLC, to provide school business financial consulting services in an amount not to exceed \$4,000.

_____ Motion _____ Seconded

ROLL CALL

D7. Approval of Extraordinary Unspecifiable Services (EUS):

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; andic meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance brokers are appointed for the 2019-2020 school year:

Insurance Broker	Balken Risk Management Services Morristown, New Jersey
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Employee Medical Benefits Broker	Balken Risk Management Services Morristown, New Jersey
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_____ Motion _____ Seconded

ROLL CALL

D8. Approval for Professional Services – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following appointments:

WHEREAS, there exists a need for auditing, architectural and legal services; and,

WHEREAS, Audit Services are to be provided by Lerch, Vinci and Higgins, legal services to be provided by Sciarrillo, Cornell, Merlino, McKeever & Osborne, and, architectural and engineering services to be provided by Parette Somjen, LLC, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional services:

1. Lerch, Vinci and Higgins, Fair Lawn, New Jersey is appointed for auditing and accounting services from July 1, 2019 – June 30, 2020 with billing rates as follows:

FY 20 Annual Audit Related Services	\$26,650
Title	Rate
Partners	\$150-\$175 per hour
Managers	\$125-\$140 per hour
Senior Accountants/Supervisors	\$90-\$115 per hour
Staff Accountants	\$75-\$80 per hour
Other Personnel	\$45 per hour

2. Anthony Sciarrillo, of the Firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne as Board Attorney from July 1, 2019 – June 30, 2020 at the rate of \$165* per hour.

*no increase in rates over prior year

3. Parette, Somjen Architects, LLC of Rockaway, NJ, as Architect and Engineer of Record from July 1, 2019-June 30, 2020 at the following hourly rates:

Title	Rate
Principal/Partner(s) Licensed Architect	\$164
Director(s)/Senior Associate(s)	\$154
Associate(s)/Senior Project Architect/Engineer(s)/ Senior Certified Interior Designer(s)	\$143
Project Architect(s)/Engineer(s)	\$122
Contract Administrator	\$107
Senior Assistant Project Manager(s)	\$102
Assistant Project Manager(s)/Staff Architect(s) Certified Interior Designer(s)	\$ 88
Job Captain	\$ 80
Architectural Intern(s)/Designers:Level 3	\$ 79
Architectural Intern(s)/Designers:Level 2	\$ 76
Architectural Intern(s)/Designers:Level 1	\$ 62
Administrative Assistants	\$ 52

These appointments are made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notices of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

_____ Motion _____ Seconded
ROLL CALL

- D9. Appointment of Recording Technicians for SY 7/1/2019 -6/30/2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Recording Technicians for 7/1/2019 - 6/30/2020 school year:

	Last Name	First Name	Position	Salary
1	Brown	Justin	Recording Technician	\$25.00 per hour
2	Castellari	Leila	Recording Technician	\$25.00 per hour
3	Harte	Conor	Recording Technician	\$25.00 per hour

_____ Motion _____ Seconded
ROLL CALL

- E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

- F. **PERSONNEL-** Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated June 12, 2019.

_____ Motion _____ Seconded
ROLL CALL

- F2. Resolution for Ms. Eileen Choka on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Eileen Choka, on her Retirement:

RESOLUTION

WHEREAS, Eileen Choka has tendered her resignation as a Physical Education Teacher in the Oradell Public School District to become effective July 1, 2019, after 35 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Choka’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Eileen Choka as a token of its esteem.

_____ Motion _____ Seconded

ROLL CALL

- F3. Resolution for Mr. Peter Kasturas on his Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Mr. Peter Kasturas, on his Retirement:

RESOLUTION

WHEREAS, Peter Kasturas has tendered his resignation as a Fifth Grade Teacher in the Oradell Public School District to become effective July 1, 2019, after 31 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during his many years in our school system he has imparted his knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, he has influenced the lives of many boys and girls with his deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Mr. Kasturas’s contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Peter Kasturas as a token of its esteem.

_____ Motion _____ Seconded

ROLL CALL

- F4. Resolution for Ms. Elinor Romer on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Elinor Romer, on her Retirement:

RESOLUTION

WHEREAS, Elinor Romer has tendered her resignation as a Fourth Grade Teacher in the Oradell Public School District to become effective July 1, 2019, after 25 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Romer’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Eilnor Romer as a token of its esteem.

_____ Motion _____ Seconded

ROLL CALL

- F5. Reappointment of Tenured Administrators for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Administrator for SY 2019-2020:

Name	Position	Tenure
*Megan Bozios	Principal	Yes

**Until a contract is ratified for SY 2019-2020 by the Oradell Board of Education and the Oradell Administrators’ Association, the 2017-2018 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

_____ Motion _____ Seconded

ROLL CALL

F6. [REVISE] Reappointment of Secretaries/Clerks for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Secretaries/Clerks for SY 2019-2020:

Name	Position	Step	Term	FTE	PC#	Longevity	Salary	Total Salary	Tenured
*Missy Warnet	Main Office Clerk	8 OG	12 Month	1.	9300	\$1,000.00	\$48,268	\$49,268	Yes

**Until a contract is ratified for the 2019-2020 school year by the Oradell Board of Education and the Oradell Education Association, the 2018-2019 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

_____ Motion _____ Seconded
ROLL CALL

F7. Appointment of Professional Consultant/Medical Examiner for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Professional Consultant/Medical Examiner for SY 2019-2020:

Name	Position	Consultant Fee
John Braun, D.O.	Professional Consultant/Medical Examiner	\$100.00 per case

_____ Motion _____ Seconded
ROLL CALL

F8. Appointment of Professional Consultant/School Physician for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Professional Consultant/Medical Examiner for SY 2019-2020:

Name	Position	Annual Salary
Ann DeAngelo, M.D.	Professional Consultant/School Physician	\$4,000

_____ Motion _____ Seconded
ROLL CALL

F9. Appointment of Substitute Recording Technician for SY 7/1/2019 -6/30/2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board appoints the following Substitute Recording Technician for 7/1/2019 - 6/30/2020 school year:

	Last Name	First Name	Position	Salary
1	Butcher	James	Substitute Recording Technician	\$25.00 per hour

_____ Motion _____ Seconded
ROLL CALL

F10. *Appointment of Part Time School Nurse Aide(s) for SY 2019 -2020 - It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following Part Time School Nurse Aide(s) for SY 2019 - 2020:

	Last Name	First Name	Position	Term	Salary
1	Boss	Louise	Part Time School Nurse Aide	10 month	\$24.00 per hour, up to 24 hours every two weeks
2	Novak	Joan	Part Time School Nurse Aide	10 month	\$24.00 per hour, up to 24 hours every two weeks

Motion _____ Seconded
ROLL CALL

F11. *Reappointment of Tenure Teachers for SY 2019 -2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reappoints the following teachers for SY 2019 - 2020 :

	First Name	Last Name	Degree	Step	Longevity	Salary	Total Salary
1	Helene	Albrecht	MA +30	20	\$ 2,000	\$97,705	\$ 99,705
2	Debra	Bendett	BA	11	\$ -	\$58,516	\$ 58,516
3	Jeanne	Black	BA +15	15	\$ -	\$67,583	\$ 67,583
4	Carol	Blakeslee	MA +15	17	\$ -	\$78,689	\$ 78,689
5	Antonietta	Boccanfuso	BA	20	\$ -	\$87,980	\$ 87,980
6	James	Butcher	MA	12	\$ -	\$62,626	\$ 62,626
7	Jamie	Caruana	MA	14	\$ -	\$66,415	\$ 66,415
8	Rosemarie	Cataldo	MA +30	10	\$ -	\$63,794	\$ 63,794
9	Jillian	Cristofol	MA	15	\$ -	\$69,113	\$ 69,113
10	Patricia	Cuddy	MA +30	17	\$ -	\$81,263	\$ 81,263
11	Debbie	Domingues	BA	12	\$ -	\$59,986	\$ 59,986
12	Doug	Durling	BA	17	\$ -	\$72,897	\$ 72,897
13	Scott	Duthie	MA +30	20	\$ 2,000	\$97,705	\$ 99,705
14	Jane	Heede	BA	19	\$ 1,000	\$81,231	\$ 82,231
15	Ellen	Heine	MA +30	20	\$ 800	\$38,318	\$ 39,118
16	Julie	Helmis	BA	20	\$ 1,000	\$87,980	\$ 88,980
17	Nicole	Hendricks	BA	13	\$ -	\$61,715	\$ 61,715
18	Jane	Jeffs	MA	12	\$ -	\$62,626	\$ 62,626
19	Michele	Kalotkin	MA	19	\$ -	\$85,588	\$ 85,588
20	Hellen	Kapp	MA	13	\$ -	\$64,315	\$ 64,315

21	Amy	Kennedy	MA	14	\$ -	66,415	\$ 66,415
22	Roberta	Kenyon	MA	16	\$ -	\$72,479	\$ 72,479
23	Stephanie	Kruczek	MA	7-9	\$ -	\$58,513	\$ 58,513
24	Denise	Kuehner (.57)	MA +30	7-9	\$ -	\$35,406	\$ 35,406
25	Corinne	Lynch	MA +30	20	\$ 1,000	\$97,705	\$ 98,705
26	Danielle	Lynch	BA +15	5	\$ -	\$55,020	\$ 55,020
27	Lisa	Maiella	BA	14	\$ -	\$63,736	\$ 63,736
28	Paige	Majka	BA	7-9	\$ -	\$55,960	\$ 55,960
29	Lesley	Maklin	MA +30	20	\$ 1,000	\$97,705	\$ 98,705
30	Sheri	Malenda	MA	16	\$ -	\$72,479	\$ 72,479
31	Diana	Malwitz	BA	20	\$ 3,000	\$87,980	\$ 90,980
32	Judith	McGavin	MA +15	18	\$ -	\$83,115	\$ 83,115
33	Terrence	McGill	MA +30	20	\$ 2,000	\$97,705	\$ 99,705
34	Blair	McGrath	MA	7-9	\$ -	\$58,513	\$ 58,513
35	Erica	Mohr	BA	16	\$ -	\$69,519	\$ 69,519
36	Carole	Natiello	MA +15	11	\$ -	\$63,384	\$ 63,384
37	Heide	O'Keefe	MA +30	20	\$ 3,000	\$97,705	\$ 100,705
38	Melissa	Pizza	MA +30	20	\$ -	\$97,705	\$ 97,705
39	Jennifer	Powers	BA	12	\$ -	\$59,986	\$ 59,986
40	Amy	Rabinowitz	MA	16	\$ -	\$72,479	\$ 72,479
41	Carol	Richardi	MA	20	\$ 3,000	\$92,430	\$ 95,430
42	Nora	Rose	BA +15	10	\$ -	\$58,502	\$ 58,502
43	Tracey	Schaum	MA +30	20	\$ 3,000	\$97,705	\$ 100,705
44	Kimberly	Sheridan	MA +30	17	\$ -	\$81,263	\$ 81,263
45	Jennifer	Tashjian	MA	14	\$ -	\$66,415	\$ 66,415
46	Jennifer	Telfer	BA	5	\$ -	\$53,751	\$ 53,751
47	Kristin	Terzano	MA +30	20	\$ -	\$97,705	\$ 97,705
48	Adriana	Velardi	MA	7-9	\$ -	\$58,513	\$ 58,513
49	Christine	Wood	BA	15	\$ -	\$66,331	\$ 66,331

G. POLICY- Mrs. Levy, Chairperson

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____Motion _____Seconded

ROLL CALL

XVI. ADJOURNMENT

_____Motion _____Seconded

ROLL CALL