

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium  
July 14, 2021**

**DRAFT MINUTES**

**I.**     *The meeting was called to order at 7:44 p.m. by Mr. Derian.*

**II.**    *The Flag Salute was led by Mr. Marmora.*

**III.**   *The Sunshine Law Statement was read by Mr. Derian.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.**    *The Mission Statement was read by Mrs. Norian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V.**     **ROLL CALL**

*Present: Mrs. Bhatia–Nigam, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh and Mr. Derian.*

*Mrs. Nichols was absent.*

*Also present were John M. Marmora, Business Administrator/Board Secretary, Megan Bozios, Superintendent, and approximately 2 members of the public.*

**VI.**    **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

**VII.**   **BOARD PRESIDENT’S REMARKS**

*Mr. Derian reminded the board members that the board retreat will be July 28<sup>th</sup> at the River Dell Middle School, the September 8<sup>th</sup> meeting has been changed to September 1<sup>st</sup>, and Back to School Night will be moved from September 23<sup>rd</sup> to September 9<sup>th</sup>.*

**VIII. SUPERINTENDENT’S REPORT**

*Ms. Bozios gave an update on the District’s HIB score and that the information can be accessed via the District’s website.*

- *Review 2020-2021 District Goals*  
*Ms. Bozios presented and fielded questions from the Board Members on the 2020-2021 District goals.*

**IX. BUSINESS ADMINISTRATOR’S REPORT**

*Mr. Marmora reminded the Board on Monday, July 26<sup>th</sup> at 4p.m.marks the Nominating Petition Filing Deadline for the School BOE Election.*

**X. MINUTES**

*A motion by Mr. Derian, seconded by Mr. Walsh, the approval of the 06/09/2021 Meeting Minutes and the review of Meeting Minutes of 06/23/2021, were approved and carried by a roll call vote of 6-0. Mrs. Levy and Mrs. Walker abstained and Mrs. Nichols was absent.*

REVIEW OF MEETING MINUTES

- June 23, 2021 Work/Business Section

APPROVAL OF MEETING MINUTES

- June 9, 2021 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*Item A4 was added to reflect change the date of Back to School Night from September 23<sup>rd</sup> to September 9<sup>th</sup>.*

*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved A1-A4. Mrs. Nichols was absent.*

- A1. **HIB Report for June 2021** – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of the listed HIB Reports as reported by the Superintendent to the Board of Education

1	06.04.21.3
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- A2. **Approval of School Security Drill Statement of Assurance for SY 2021-2022** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2021-2022 School Security Drill Statement of Assurance for submission to the County Department Of Education.

A3. Approval of the Comprehensive Equity Plan Statement of Assurance 2021-2022.

A4. **REVISED 02/24/2021: Approval of 2021-2022 School Calendar** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the 2021-2022 School Calendar.

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

*Mr. Derian gave an update on the Church St. parking lot expansion, basement hallway HVAC solution, Center St. retaining walls and water proofing area outside the faculty lounge. Also, reported excess surplus will be directed to Capital and Maintenance Reserves.*

*Mrs. Levy inquired about building use safety and sanitary protocols. Ms. Bozios responded.*

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved B1. Mrs. Nichols was absent.*

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2021-2022** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Girl Scouts / Brownies 2 <sup>nd</sup> Grade Troop 97677 (Category A)	Girl Scout Meetings (twice a month)	IMC/Library	09/15/21, 09/29/21 10/13/20, 10/27/21 11/3/21, 11/17/21 12/8/21, 12/22/21 01/5/22, 01/19/22 02/02/22, 02/16/22 03/09/22, 03/23/22 04/06/21, 04/20/22 05/04/22, 05/18/22 06/01/22, 06/15/22	3:00 P.M. - 4:30 P.M.	-0-	-0-
2	Girl Scouts / Brownies 3rd Grade Troop 98137 (Category A)	Girl Scout Meetings (twice a month)	IMC/Library	09/13/21, 09/27/21 10/18/20, 10/25/21 11/8/21, 11/22/21 12/6/21, 12/13/21 01/10/22, 01/24/22 02/14/22, 02/28/22 03/14/22, 03/28/22 04/04/21, 04/25/22 05/09/22, 05/23/22 06/06/22, 06/20/22	3:00 P.M. - 4:30 P.M.	-0-	-0-
3	Boy Scout Troop 36 (Category B)	Fish & Chips Fundraiser	MPR-all sections	March 5. 2022, Sat.	3:00pm-9:30pm	6.5 hrs. @ TBD	\$15.00

**C. CURRICULUM-** Mrs. Norian, Chairperson - *None*

D. **FINANCE/ TECHNOLOGY**- Mrs. Shapiro, Chairperson

*Mrs. Shapiro reported on the last finance committee meeting and thanked Stop & Shop for their donation. Mrs. Shapiro gave an explanation on item D8, transfer to Capital Reserve.*

*Mr. Griffin inquired about item D8. Mr. Derian responded.*

*Mrs. Levy asked about item D9, Donation from Stop & Shop. Mrs. Shapiro and Mrs.*

*Bozios responded. Mrs. Walker noted donations have been received for the auditorium.*

*Mrs. Shapiro expressed the auditorium project will be an investment in the School District.*

*Mrs. Norian noted smaller organizations who donated.*

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved D1-D10. Mrs. Nichols was absent.*

D1. Hand Check Payroll Register for **June 25, 2021**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 25, 2021 in the amount of **\$355,526.21**.

D2. Hand Check Payroll Register for **June 30, 2021**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 30, 2021 in the amount of **\$41,562.51**.

D3. Check Register for **June 24-30, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 24-30, 2021 Check Register in the amount of **\$44,537.25** check numbers **001560 – 00156 and 022140 - 022169**.

D4. Check Register for **July 14, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the July 14, 2021 Check Register in the amount of **\$215,409.53** check numbers **990051 and 022170 - 022187**.

D5. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2021**.

D6. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **May 31, 2021**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D7. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **May 31, 2021**, that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary's Report (A148) and Treasurer's Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

**D8. REVISE 6/23/2021: Approval for Transfer to Capital Reserve Account**

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to ~~\$400,000~~ **\$700,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D9. Acceptance of a **Donation from Stop & Shop** - It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts a donation from Stop & Shop in the amount of **\$1,285.94.**

D10. **Approval of Professional Services Agreement for 2021-2023** – It is hereby moved upon recommendation of the Superintendent, that the Board authorizes the Business Administrator/Board Secretary to renew an agreement with the Bergen County Department of Health to offer bloodborne pathogen training at a cost per participant of \$15.00 as part of the bloodborne pathogen compliance program for a two (2) year term for SY 2021-2023.

**E. NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate *-None*

F. **PERSONNEL-** Mrs. Walker, Chairperson

*The Position and Effective date on Item I-A in Personnel Committee Report was revised and Item V-A.3 was deleted.*

*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the Board approved F1. Mrs. Nichols was absent.*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **July 14, 2021**.

G. **POLICY-** Mrs. Levy, Chairperson

*Mrs. Levy commented the building use policy may need to be reviewed.*

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

*Mr. Griffin requests for committee goals to be set.*

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

*Mr. Griffin reported everything is moving along smoothly.*

**XII. OPEN TO THE PUBLIC**

*There was one comment regarding the use of mask in school for the upcoming school year. Ms. Bozios responded.*

**XIII. OLD BUSINESS**

*Mr. Walker thanked all the Board Members for showing up at the Oradell 4<sup>th</sup> of July Parade. Also, thanked Mrs. Nichols for notifying the Board. Mrs. Norian thanks Mayor & Council for organizing the Parade.*

**XIV. NEW BUSINESS – None**

**XV. ADJOURNMENT**

*A motion made by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 8-0, the meeting was adjourned at 9:01pm. Mrs. Nichols was absent.*

*Respectfully Submitted,*



*John M. Marmora  
Business Administrator/Board Secretary*