

**ORADELL BOARD OF EDUCATION**  
**ORADELL, NEW JERSEY 07649**  
**PUBLIC WORK/BUSINESS SESSION MEETING**  
**Oradell Public School Auditorium**  
**February 12, 2019**  
**TENTATIVE AGENDA**

**I. CALL TO ORDER- 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT’S REMARKS**

- 2017-2018 Audit Presentation by Jeff Bliss of Lerch, Vinci and Higgins, LLP
- ESIP Presentation by Johnson Controls

**VIII. SUPERINTENDENT’S REPORT**

**IX. BUSINESS ADMINISTRATOR’S REPORT**

**X. MINUTES**

REVIEW OF MEETING MINUTES

- January 22, 2019 Work/Business Section

APPROVAL OF MEETING MINUTES

- January 7, 2019 Work/Business Section

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

- A1. HIB Report for February 2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB reports #1.22.19.1 as reported by the Superintendent to the Board of Education.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson**

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date(s)	Time	Custodial OT	Facility Charge
OPS Odyssey of the Mind (Group A)	Preparation and Rehearsal for State & World Finals	MPR C&D	Sundays 02/03/19 02/10/19 02/24/19 03/03/19 03/10/19	12:15pm-5:15pm	\$0.00 To be paid by parents of participants as needed	\$0.00
All the World's a Stage (Group D)	Theater Program Children ages 7-14	Auditorium	6/26/19-7/12/19 7/4/19 7/15/19-7/18/19 7/19/19 7/19/19	8:45am-12:45 pm NO CLASS 8:45am-2:45 pm 8:45 am-12:45 pm 6:00pm-10:00 pm	\$0.00 \$0.00 \$0.00 \$0.00 4 hours <u>x \$62.01</u> <u>\$248.04</u>	<b>Facility Use –</b> 17 days x 4 hours <u>x \$50 =</u> <u>\$3,400</u>  <b>Air Conditioning(if requested)</b> 17 days X \$31= <u>\$527.00</u>  <b>Technical Services</b> \$50 per hour in increments of 4 hours if requested
6 <sup>th</sup> Grade Give Back Committee (Group A)	6 <sup>th</sup> Grade Give Back Projects – Center for Food Action	World Language Room	3/27/19	3pm-5pm	\$0.00	\$0.00

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**C. CURRICULUM- Mrs. Norian, Chairperson**

**D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson**

D1. Hand Check Payroll Register for January 31, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary,

that the Board retroactively approves the disbursements on the Hand Check Payroll Register for January 31, 2019 in the amount of \$ 378,089.06.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D2. Hand Check Register for January 31, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Register for January 31, 2019 in the amount of \$ 1,315.50

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D3. Check Register for February 12, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the February 12, 2019 Check Register in the amount of \$89,694.67 check numbers 019709-019741

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D4. Acceptance and Approval of 2017-2018 Comprehensive Annual Financial Report - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board accept and approve the 2017-2018 Comprehensive Annual Financial report and the Auditor’s Management Report on Administrative Findings, containing three audit recommendations to be addressed, as prepared by the firm of Lerch, Vinci, & Higgins, LLP:

**Financial Planning, Accounting and Reporting**

- 1. Finding** – Our audit of salaries revealed certain part-time nurses eligible for enrollment in DCRP were not enrolled as of year-end.

**Recommendation** –The District review all part-time employees’ eligibility for enrollment into the DCRP system.

- 2. Finding** –Our audit revealed certain 2016-2017 federal grant program carryover funds in the amount of \$14,343 were released from the District’s funds available for carryover into 2017/2018 as a result of the District’s failure to expend program funds within the allowable grant period. In addition, we noted final grant expenditure reports for certain 2016/2017 federal grant programs were not in agreement with the District records. However, the final grant

expenditure report for the 2017/2018 federal grant programs were in agreement with District records.

**Recommendation** –Greater care be exercised in the monitoring of available federal grant funds to ensure program funds are expended in the allowable grant period.

**Student Body Activities:**

3. **Finding** –Our audit of the student activity account revealed that a check request form, which included the purchase approval signature, was not prepared for certain disbursements

**Recommendation** –Check request forms be prepared and approved for all disbursements made from the student activity account.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D5. Acceptance and Approval of 2017-2018 Corrective Action Plan - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board accept and approve the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the 2017-2018 Comprehensive Annual Financial Report (CAFR) recommendation, for submission to the New Jersey Department of Education.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D6. Authorization to Close State Project #3870-050-14-G1FK – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to close State Project #3870-050-14-G1FK and return unspent funds of \$9,000 to the General Fund in accordance with the Auditor’s Management Report for the year ending June 30, 2018.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

- D7. Approval of Special Education Medicaid Initiative (SEMI) waiver for SY 2019-2020 - It is hereby moved, upon recommendation of the Superintendent, that the Oradell Public School District approves the following:

**WHEREAS**, N.J.A.C. 6A:23-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) program for the 2019-2020 school year; and

**WHEREAS**, the Oradell Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

**NOW THEREFORE**, be it resolved, that the Oradell Borough Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2019-2020 school year.

\_\_\_\_\_Motion \_\_\_\_\_Seconded  
**ROLL CALL**

**E. NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

**F. PERSONNEL-** Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated February 12, 2019.

\_\_\_\_\_Motion \_\_\_\_\_Seconded  
**ROLL CALL**

**G. POLICY-** Mrs. Levy, Chairperson

**H. PUBLIC RELATIONS-** Mr. Griffin, Chairperson

**I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson**

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

**XVI. ADJOURNMENT**

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**