

**ORADELL BOARD OF EDUCATION**

**ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING**

**Oradell Public School Auditorium**

**December 9, 2020**

**MINUTES**

**I. *The meeting was called to order at 8:00 p.m. by Mrs. Nichols. Meeting started late due to technical difficulties.***

**II. *The Flag Salute was led by Mr. Griffin.***

**III. *The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V. **ROLL CALL****

***Present: Mr. Castro, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian and Mrs. Nichols.***

***Also present were John M. Marmora, Business Administrator/Board Secretary, 4 members of the administration, and approximately 65 virtual members of the public.***

**VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None****

## **VII. BOARD PRESIDENT'S REMARKS**

*Mrs. Nichols followed up with dates that Matt Lee, NJSBA Representative, is available to develop Board Goals. The Board agreed to meet with Matt Lee on 1/28/21. Also, Mrs. Nichols acknowledged Mr. VJ Castro's last meeting. All Board members thanked Mr. Castro for his service and wished him well. Mr. Castro thanked everyone for the opportunity and would like to come back in the future.*

1. Recognition of Retiring Staff Members:

- Corinne Lynch – 24 years of service
- Julie Helmis – 24 years of service
- Scott Duthie – 27 years of service

*The Board President, Mrs. Nichols, recognized all the retirees on tonight's agenda. Mrs. Nichols read the resolutions for each staff member and presented a gift for each. The Board Members shared their experiences, kind words, and well wished for all retirees.*

*Ms. Hawley read a statement for Mr. Scott Duthie and thanked him for his service and wished him well on his retirement.*

*Mr. Hagopian read a statement for Ms. Julie Helmis and thanked her for her service and wished her well on her retirement.*

*Ms. Bozios read a statement for Ms. Corinne Lynch and thanked her for her service and wished her well on her retirement.*

*Teachers shared kind words and congratulated all retiree: Ms. Amy Kennedy, Ms. Lesley Maklin, Mr. Terrence McGill, Ms. Traci Schaum, Mr. Eric Mangol, Ms. Nicole Hendricks, Ms. Helene Albrecht, Ms. Roberta Kenyon, and Ms. Sheri Malenda.*

*Several Students shared their experiences with the retirees.*

*Parents congratulated all the retirees on behalf of the PTA: Ms. Jennifer Koth and Ms. Neicy Picinic.*

*Ms. Corinne Lynch thanked everyone for their kind words and said she will miss teaching the children. Mr. Scott Duthie thanked everyone for their kind words and said he will miss his colleagues, parents and kids of OPS.*

## **VIII. INTERIM SUPERINTENDENT'S REPORT**

*Ms. Bozios presented on the NJ Access for ELLs Spring Assessment. Ms. Bozios spoke about highlights and trends in District comparison with State data. Ms. Bozios explained how data is being interpreted and used. Also, Ms. Bozios fielded questions from the Board.*

## **IX. BUSINESS ADMINISTRATOR'S REPORT**

*Mr. Marmora informed that the 2019-2020 CAFR deadlines have been pushed back to February 5, 2021 due to the pandemic. Mr. Marmora highlighted items D9 and D10. Also, Mr.*

*Marmora gave his thanks and well wishes to the Retirees and to Mr. Castro for their service to Oradell Public School.*

**X. MINUTES**

*A motion by Mr. Walsh, seconded by Mrs. Walker, the approval of the Special Meeting Minutes of 10/26/20 & 10/27/20 and approval of Meeting Minutes of 10/28/20, and the review of Special Meeting Minutes of 11/9/20, 11/10/20, 11/30/20, 12/3/20, & 12/7/20 and review of Meeting Minutes of 11/11/20 were approved and carried by a roll call vote of 9-0.*

**REVIEW OF MEETING MINUTES**

- December 7, 2020 Special Meeting
- December 3, 2020 Special Meeting
- November 30, 2020 Special Meeting
- November 11, 2020 Work/Business Section
- November 10, 2020 Special Meeting
- November 9, 2020 Special Meeting

**APPROVAL OF MEETING MINUTES**

- October 28, 2020 Work/Business Section
- October 27, 2020 Special Meeting
- October 26, 2020 Special Meeting

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*Mrs. Norian asked for clarification on A2. Mrs. Nichols and Mrs. Levy responded.*

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved A1-A2.*

- A1. To approve the submission of the Quality Single Accountability Continuum (QSAC) District Performance Review, as appended, for SY 2020/2021.
- A2. Resolved, that the current board policies adopted by the Oradell Public School District Board of Education, either by code, number, resolution, motion or inference of intent, be re-adopted completely for SY 2020/2021.

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson – *None*

C. **CURRICULUM-** Mrs. Norian, Chairperson

*Mrs. Norian reported on today's Curriculum meeting and praised the Administration for tonight's NJ ACCESS for ELLs Spring Assessment Presentation.*

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

*Mr. Derian asked about Covid19 related State and Federal Funding. Also, Mrs. Levy and Mrs. Walker asked for clarification and details on D10 process. Mr. Marmora yielded all Board members' questions.*

*A motion by Mrs. Shapiro, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved D1 – D10.*

- D1. Hand Check Payroll Register for **November 13, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 13, 2020 in the amount of **\$365,366.58**.
- D2. Hand Check Payroll Register for **November 30, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 30, 2020 in the amount of **\$365,202.38**.
- D3. Check Register for **November 13 – December 9, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the November 13 – December 9, 2020 Check Register in the amount of **\$395,572.72** check numbers **990036** and **021666 - 021738**.
- D4. Approval of the **Financial Reports of the Board Secretary and Treasurer** – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **October 31, 2020**.
- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **October 31, 2020**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **October 31, 2020**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary's

Report (A148) and Treasurer's Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

**D7. Approval to Participate in Cooperative Pricing Agreements –**

It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the following Cooperative Pricing Agreements for the **2020-2021 SY**, at no annual fee.

1. PEPPM purchasing cooperative
2. Equalis Group Purchasing Program

**D8. Approval of ADT Commercial, LLC for Alarm & Monitoring Services for SY 2020-2021** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an agreement with ADT Commercial, LLC. for Alarm & Monitoring Services for SY 2020-2021, in the amount of \$5,300.

**D9. Authorization to Accept funding of the Bergen County CARES Act Fund – BE IT RESOLVED**, that the Oradell Board of Education accepts Bergen County CARES Act Funds of \$25,000 for COVID-19 Expenditures.

**D10. Authorization to Submit and Accept funding of the Securing Our Children's Future Bond Act, School Security Grant application for Fiscal Year 2020 –** It hereby moved, upon the recommendation of the Interim Superintendent, that the Board authorizes the submission of the Securing Our Children's Future Bond Act, School Security Grant, acknowledge that there are local funds available in case the total estimated costs of the proposed work exceed the school district's grant allowance of **\$39,735** and accept the grant award of these funds upon the subsequent approval.

**E. NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

*Mr. Walsh reported on the Delegate meeting he attended in November and Legislative meeting in December.*

**F. PERSONNEL-** Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 9-0 the Board approved F1 – F4.*

**F1.** It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the **Personnel Committee Report dated December 9, 2020.**

- F2. **Resolution for Ms. Corinne Lynch on her Retirement** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following resolution for Ms. Corinne Lynch, on her Retirement:

**RESOLUTION**

**WHEREAS**, Ms. Corinne Lynch has tendered her resignation as a Technology Teacher in the Oradell Public School District to become effective December 1, 2020, after over 24 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Ms. Corinne Lynch's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Corinne Lynch as a token of its esteem.

- F3. **Resolution for Ms. Julie Helmis on her Retirement** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following resolution for Ms. Julie Helmis, on her Retirement:

**RESOLUTION**

**WHEREAS**, Ms. Julie Helmis has tendered her resignation as a Second Grade Teacher in the Oradell Public School District to become effective January 1, 2021, after over 24 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Ms. Julie Helmis's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Julie Helmis as a token of its esteem.

- F4. **Resolution for Mr. Scott Duthie on his Retirement** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following resolution for Mr. Scott Duthie, on his Retirement:

**RESOLUTION**

**WHEREAS**, Mr. Scott Duthie has tendered his resignation as a Sixth Grade Teacher in the Oradell Public School District to become effective January 1, 2021, after over 27 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during his many years in our school system he has imparted his knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Mr. Duthie's contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Scott Duthie as a token of its esteem.

G. **POLICY-** Mrs. Levy, Chairperson – *None*

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

*Mr. Griffin reported that the District's Newsletter is at the printers and should be arriving in households soon.*

I. **COVID-19 TASK FORCE -** Mr. Griffin, Chairperson

*Mr. Griffin reported on the two Covid19 Task Force meetings. Topics discussed were the Covid website created, sectioning off areas of the building and Covid19 staffing impacts. Mrs. Nichols thanked Ms. Bozios for her work on the Covid19 website.*

XII. **OPEN TO THE PUBLIC -** *None*

XIII. **OLD BUSINESS –** *None*

XIV. **NEW BUSINESS**

*Mr. Walsh asked if we would discuss the OEA letter. Mrs. Nichols responded. Mrs. Levy thanked Ms. Bozios for her work on the Covid19 Website. Mrs. Nichols wished everyone a happy Holiday Season.*

**XV. CLOSED SESSION**

*A motion by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 9-0 at 9:48pm, the Board entered closed session at 9:56 pm.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

*No action was taken.*

*A motion by Mr. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 9-0, to exit closed session at 11:36pm.*

**XVI. ADJOURNMENT**

*A motion by Mrs. Norian, and seconded by Mr. Walsh, and carried a roll call vote of 9-0, the meeting was adjourned at 11:36 pm.*

*Respectfully Submitted,*



**John M. Marmora**  
**Business Administrator/Board Secretary**