

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
April 26, 2023**

MINUTES

I. The meeting was called to order at 7:32 p.m. by Mrs. Nichols, Board President.

II. The flag salute was led by Mrs. Walker.

III. The Sunshine Law Statement was read by Mrs. Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mr. Derian.

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Present: Mrs. Bhatia-Nigam, Mrs. Downey, Mr. Griffin, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols.

Mrs. Acosta arrived at 7:35 p.m., Mrs. Norian was absent.

Also present were John M. Marmora, Business Administrator/Board Secretary, Ms. Bozios, Superintendent, two members of the public, and three administrators.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS

Mrs. Nichols reminded the board members that their financial disclosure statements must be completed by the end of the month.

VIII. SUPERINTENDENT'S REPORT - None

IX. BUSINESS ADMINISTRATOR’S REPORT

- 2023-2024 Final Budget Presentation

Mr. Marmora presented on the 2023-2024 budget and fielded questions from the board.

X. MINUTES

A motion by Mr. Walsh, seconded by Mr. Griffin, and carried by a roll call vote of 8-0, the board approved the 3/15/2023 meeting minutes and the review of the 4/12/2023 meeting minutes.

REVIEW OF MEETING MINUTES

- April 12, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

- March 15, 2023 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A motion by Mr. Derian, seconded by Mrs. Walker, and carried by a roll call vote of 8-0, the board approved A1.

A. ADMINISTRATIVE ITEMS

A1. Proclamation declaring April 23-29, 2023 as Administrative Professionals Week:

WHEREAS the Oradell Public School District secretarial, clerical and bookkeeping staff members have successfully served the Oradell Public School District, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, these dedicated employees have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the Board of Education wishes to formally recognize and honor all secretarial, clerical, and bookkeeping staff members for their personal dedication;

NOW, THEREFORE, BE IT RESOLVED, that the week of April 23-29, 2023 is hereby proclaimed Administrative Professionals Week for the purpose of providing public recognition and appreciation for the contributions that secretarial, clerical, and bookkeeping staff members make to the Oradell School District in the performance of their duties.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2022-2023** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Voice of Armenians	Armenian Theatrical Performance	Auditorium	10/21/2023	10:00 AM- 11:00 PM	13 hrs. @ Approx. \$70/hr. = \$910*	13 hrs. @ \$150/hr. = \$1,950
							13 hrs. @ \$50/hr. Technical Services Fee = \$650
				10/22/2023	1:00 PM – 8:00 PM	8 hrs. @ Approx. \$70/hr. = \$560*	8 hrs. @ \$150/hr. = \$1,200
							8 hrs. @ \$50/hr. Technical Services Fee = \$400
				Approx. Total Custodial OT = \$1,470*		Total Facility Fee: \$3,150	
		Total Technical Services Fee: \$1,050					
GRAND TOTAL: \$5,670*							
2	Science Fun Committee	Oradell PTA STEAM-sational Fair 2023	MPR (All Sections)	4/26/2023	2:30 – 8:00 PM	N/A	N/A

**Pending finalization of 23/24 SY Rates*

C. CURRICULUM- Mrs. Bhatia-Nigam, Chairperson

A motion by Mrs. Bhatia-Nigam, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved C1.

- C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2022-2023:

#	Destination	Grade	Date	Cost to District	Cost to Parents
1	Odyssey of the Mind World Finals, Michigan State University	6 TAG	May 2023	Teacher Stipend: \$150 per night x 6 nights = \$900 Teacher Travel: \$332.01 Teacher Room/Board Package: \$735 M&IE: \$96 Total Estimated Cost: \$2,063.01	Parents are responsible for their own travel arrangements

D. FINANCE/ TECHNOLOGY- Mr. Griffin, Chairperson

Mr. Griffin commended Mr. Marmora and the finance committee for completing the budget.

A motion by Mr. Griffin, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved D1-D5.

- D1. Hand Check Payroll Register for **April 14, 2023** It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for April 14, 2023 in the amount of **\$385,043.56**.
- D2. Check Register for **April 26, 2023** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the April 26, 2023 Check Register in the amount of **\$181,073.69** check numbers **001718, 023734-023776, and wires 990154-990156**.
- D3. **Approval to Dispose of Obsolete/Surplus Equipment** – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the Superintendent to dispose obsolete/surplus equipment in accordance with N.J.S.A 18A:20-5, N.J.A.C.6A:26-7.4 and Board Policy 3260-3270 (**as per attached list**).
- D4. **Approval of 1 Year Shared Services Agreement Extension for 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 1 Year Shared Services Agreement between the Oradell Board of Education and the River Dell Board of Education to allow Interstate Waste Services to provide Scavenger Services in the amount of \$7,039.41, for the SY 2023-2024.

- D5. **Adoption of the Final 2023-2024 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the 2023-2024 school district budget for submission to the Executive County Superintendent of Schools which includes the use of Banked Cap in the amount of \$100,000 to meet minimum educational standards as follows:

General Fund	\$ 14,964,726
Special Revenue Fund	\$ 269,188
Debt Service Fund	\$ <u>450,200</u>
Total Budget	\$ <u>15,684,114</u>

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$100,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

BE IT RESOLVED that included in the general fund appropriations is \$141,457 for deposit into the Board of Education’s approved Capital Reserve Account for future funding of capital projects and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Excess Costs & Other Capital Projects in the amount of \$330,000 for Building Staircase Renovations and Center Street Site Improvement. The total costs of these school facility projects are \$330,000 which represents expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards as recommended by the Superintendent.

BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2023-2024 budget:

General Fund	\$ 12,981,081
Debt Service Fund	\$ 450,200

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

Mr. Walsh commented that there will be an upcoming meeting.

F. **PERSONNEL** - Mrs. Walker, Chairperson

Mrs. Walker stated that she is sorry to see Mr. Marmora resign, but wishes him much good luck in the future. Mrs. Nichols agreed.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved F1.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **April 26, 2023**.

G. **POLICY**- Mrs. Norian, Chairperson

Mrs. Walker asked why one of the policies was removed from the tentative agenda. Mrs. Nichols and Ms. Bozios responded.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved G1.

G1. Adoption of the revised policy of the following Policies and Regulations:

Policy Number	Description
3327	Relations with Vendors
3542.31	Free or Reduced Lunches/Milk
5118	Nonresidents
5127	Commencement Activities
5131.1	Harassment, Intimidation and Bullying
5141.6	Student(s) Harmful to Self or Others and/or Causing an Education Disruption
6164.1	Intervention and Referral Services

H. **PUBLIC RELATIONS**- Mrs. Acosta, Chairperson

I. **COVID-19 TASK FORCE**- Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

Mr. Griffin reported on his experience at the PTA STEAM Fair. Mrs. Walker echoed Mr. Griffin's sentiments.

Mr. Derian reported on the latest status report of the building's roofs. Mr. Walsh asked if 23-24's budget year figures need to be updated in response to the roof status, and Mr. Derian responded.

Mrs. Bhatia-Nigam asked if any school administrators will be attending upcoming NJSBA workshops.

XV. CLOSED SESSION- (IF NECESSARY)

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board entered closed session at 8:03 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 7-0, the board exited closed session at 9:10 p.m. Mrs. Walker left the meeting at 8:45 p.m.

XVI. ADJOURNMENT

A motion by Mr. Griffin, seconded by Mr. Walsh, and carried by a roll call vote of 7-0, the meeting was adjourned at 9:10 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "John M. Marmora". The signature is written in a cursive style with a horizontal line at the end.

John M. Marmora
Business Administrator/Board Secretary