

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
March 23, 2022**

TENTATIVE AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Acosta, Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

- 2022 – 2023 Tentative Budget Presentation

X. MINUTES

REVIEW OF MEETING MINUTES

- March 9, 2022 Work/Business Section

- February 16, 2022 Work/Business Section

APPROVAL OF MEETING MINUTES

- January 26, 2022 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2021 -2022** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Oradell Little League (Category B)	Softball Practices & Games	Softball Field	REVISED 3/15/22 – 4/15/22 7/31/22 (Mon.-Sat.)	REVISED 3:30 3:00 P.M.-8:00 P.M Weekdays 9:00 A.M.- 5:00 1:00 P.M. Saturday	-0-	REVISED 211 119 Days @ \$15 per day = \$3,165 \$1,785 *Payment for field maintenance will offset fee
		Pre-Season Workouts	MPR 1 Section	REVISED 3/15/22 – 4/14/22 4/1/22 (Mon.-Fri.) 3/19/22, 3/26/22, 4/2/22, 4/9/22 (Saturday)	REVISED 3:30 4:00 P.M.-8:00 P.M Weekdays 8:30 A.M.- 5:30 P.M.	REVISED 1 hrs. for 4 days= 4 hrs. @ 91.65 per hr.= \$366.60	REVISED 25- 14 Days @ \$15 per day = \$375 \$210 Approx. Total \$741.60 \$210
2	Oradell Public School 6 th Grade (Category A)	6 th Gr. Sharpe Trip Parent Orientation	Auditorium	4/7/22,Thurs.	6:30 P.M. – 8:00 P.M.	-0-	-0-

_____ Motion _____ Seconded

ROLL CALL

C. **CURRICULUM-** Mrs. Norian, Chairperson

- C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for **SY 2021-2022:**

Destination	Grade	Date	Cost to District	Cost to Parents
Odyssey of the Mind State Finals (Princeton, NJ)	5 & 6	April 2022	\$75 (Tournament Fee) \$150 (Faculty Stipend) \$800 Maximum (Prop Transportation)	\$0

_____ Motion _____ Seconded

ROLL CALL

- C2. Approval of Field Trip Destination(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip destination(s) for **SY 2021-2022:**

Destination	Location
Sharpe Reservation	Fishkill, NY

_____ Motion _____ Seconded

ROLL CALL

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

- D1. Hand Check Payroll Register for **March 15, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for March 15, 2022 in the amount of **\$372,104.45**.

_____ Motion _____ Seconded

ROLL CALL

- D2. Check Register for **March 15 – 23, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the March 15 – 23, 2022 Check Register in the amount of **\$310,691.01** check numbers **990068-990070 and 022738 - 022783**.

_____ Motion _____ Seconded

ROLL CALL

- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **February 28, 2022**.

_____ Motion _____ Seconded

ROLL CALL

- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **February 28, 2022.**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

_____ Motion _____ Seconded

ROLL CALL

- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **February 28, 2022.**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

_____ Motion _____ Seconded

ROLL CALL

- D6. **Approval of Withdrawal from Maintenance Reserve** – Be it Resolved that the Board of Education authorize the Business Administrator to withdraw funds in the amount of **\$38,474** from Maintenance Reserve for the purchase of **repaving the District’s parking lot at Oradell Public School.**

_____ Motion _____ Seconded

ROLL CALL

- D7. **Approval of Purchase of Macadam(repaving) from Crossroads Pavement Maintenance LLC.** – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the purchase of District parking lot repair in accordance with the **Educational Data Services, Inc. Time & Material awarded bid #10980 to Crossroads Pavement Maintenance LLC. at the purchase price of \$34,976.**

_____ Motion _____ Seconded

ROLL CALL

- D8. **Acceptance of Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts two (2) soccer goals from the Oradell PTA with an approximate value of \$214.00.

_____ Motion _____ Seconded

ROLL CALL

- D9. **Approval of Extraordinary Aid Appropriation** – It is hereby moved, upon recommendation of the Superintendent, that the Board appropriate \$XXX, XXX. (Extraordinary Aid) to increase the following:

Account	Description	Purpose	Amount
			\$
			\$
			\$

Pursuant to N.J.A.C. 6A:23-2.1 1(d), the appropriation of these extraordinary aid amount do not require approval from the Commissioner of Education.

_____ Motion _____ Seconded

ROLL CALL

- D10. **APPROVAL TO CONTINUE IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from **July 1, 2022 to June 30, 2025**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

_____ Motion _____ Seconded

ROLL CALL

D11. **Adoption of the Tentative 2022-2023 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the 2022-2023 school district budget for submission to the Executive County Superintendent of Schools which includes the use of the Banked Cap in the amount of \$XXX,XXX to meet minimum educational standards as follows:

General Fund	\$13,XXX,XXX
Special Revenue Fund	\$ 281,747
Debt Service Fund	\$ 468,100
Total Budget	<u>\$14,XXX,XXX</u>

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2022-2023 budget:

General Fund	\$12,XXX,XXX
Debt Service Fund	\$ 468,100

_____ Motion _____ Seconded

ROLL CALL

D12. **Approval of a Maximum Travel Expenditure for SY 2022-2023** –

WHEREAS, the Oradell Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year.

WHEREAS, the Oradell Board of Education appropriated \$40,000 for travel during the 2021-2022 school year and has spent \$39 as of March 21, 2022.

NOW, THEREFORE BE IT RESOLVED that the Oradell Board of Education hereby establishes the school district travel maximum for the 2022-2023 school year at the sum of \$40,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **March 23, 2022**.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Bhatia-Nigam, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL