

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium  
June 9, 2021**

**TENTATIVE AGENDA**

**I. CALL TO ORDER- 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V. ROLL CALL**

Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT'S REMARKS**

1. Recognition of Retiring Staff Members:
  - Thomas Ackerman – 25 years of service
  - Antonietta “Toni” Boccanfuso – over 22 years of service
  - Leslie Fishbein – 4 years of service
  - Jane Heede – over 23 years of service
  - John “Jack” McManus – over 15 years of service

**VIII. INTERIM SUPERINTENDENT'S REPORT**

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**X. MINUTES**

REVIEW OF MEETING MINUTES

- May 26, 2021 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 12, 2021 Work/Business Section

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2020-2021** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Oradell PTA (Category A)	PTA Meeting	Front Lawn	06/08/21	6:30p.m. to 9:00 p.m.	-0-	-0-
2	Oradell PTA (Category A)	Kindergarten Kit Pick Up	Kindergarten Door Entrance	06/10/21	12:00p.m. to 1:15 p.m.	-0-	-0-
3	5 <sup>th</sup> Grade Class Activities (Category A)	Watch Historical Fiction Movie	Backfield  Rain Location: Auditorium	06/10/21	8:00 p.m. to 10:00 p.m.	-0-	-0-

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**C. CURRICULUM-** Mrs. Norian, Chairperson

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

- D1. Hand Check Payroll Register for **May 27, 2021**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for May 27, 2021 in the amount of **\$353,778.55**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D2. Check Register for **June 9, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 9, 2021 Check Register in the amount of **\$180,486.06** check numbers **990050, 001547 - 001552, and 022080 - 022104.**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D3. **Approval of purchase from Monarch Technology Solutions, LLC** – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the purchase of Outdoor and Indoor Security Cameras through the PEPPM Purchasing Cooperative awarded contract #528897-284 to Monarch Technology Solutions, LLC at the purchase price of \$43,999.99.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D4. **Approval of Special Education Program/Services for SY 2020-2021** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for SY 2020-2021:

Service Provider	Service(s)	Cost
Tutor’s Link Learning Center	Private Tutoring & Workshops	1 hr. sessions @ \$75 & 6 hr. workshops @ \$188

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D5. Approval of Extraordinary Unspecifiable Services (EUS):

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance broker is appointed for the **2021-2022 SY**:

Insurance Broker	Balken Risk Management Services Morristown, New Jersey
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\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D6. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

**WHEREAS**, there exists a need for auditing services and,

**WHEREAS**, Audit Services are to be provided by **Lerch, Vinci and Higgins, LLP** and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

**NOW THEREFORE, BE IT RESOLVED** the Oradell Board of Education appoints the following professional services:

1. Lerch, Vinci and Higgins, LLP Fair Lawn, New Jersey is appointed for auditing and accounting services from **July 1, 2021 – June 30, 2022** with billing rates as follows:

**FY 21 Annual Audit Related Services \$27,150**

<b>Title</b>	<b>Rate</b>
<b>Partners</b>	<b>\$150-\$175 per hour</b>
<b>Managers</b>	<b>\$125-\$140 per hour</b>
<b>Senior Accountants/Supervisors</b>	<b>\$90-\$115 per hour</b>
<b>Staff Accountants</b>	<b>\$75-\$80 per hour</b>
<b>Other Personnel</b>	<b>\$45 per hour</b>

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

**BE IT FURTHER RESOLVED**, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D7. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

**WHEREAS**, there exists a need for legal services and,

**WHEREAS**, Legal Services are to be provided by **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC** and,

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

**NOW THEREFORE, BE IT RESOLVED** the Oradell Board of Education appoints the following professional service:

Anthony Sciarrillo, of the Firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney from **July 1, 2021 – June 30, 2022** at the rate of **\$170 per hour**.

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

**BE IT FURTHER RESOLVED**, that a brief notices of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D8. **Approval of ADT Commercial, LLC for Alarm & Monitoring Services for SY 2021-2022** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an agreement with ADT Commercial, LLC. for Alarm & Monitoring Services for SY 2021-2022, **in the amount of \$5,300**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D9. **Approval of Computer Solutions, Inc. for the 2021-2022 SY** – it is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an agreement with Computer Solutions, Inc. for Budgetary, Payroll and Human Resources Software Support from July 1, 2021 – June 30, 2022 for an annual cost of **\$8,796.48**. A 2% discount is offered for full payment made prior to July 31, 2021.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D10. Approval of **Eastern Datacomm, Inc.** for the **2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System from August 13, 2021 – August 12, 2022 in the amount of **\$9,303**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D11. Approval of **Eastern Datacomm, Inc.** for the **2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the maintenance services for the LENS2 System from August 13, 2021 – August 12, 2022 in the amount of **\$1,800**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D12. **Approval of Educational Data Services, Inc. for the 2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves

the renewal with Ed-Data Services, Inc., for Cooperative Bidding Maintenance Program from July 1, 2021 – June 30, 2022 in the amount of **\$2,510.00** for the licensing and maintenance fee. This reflects no increase from the prior year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D13. **Approve Software License Agreement with Formative for the SY 2021 - 2022** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the software license agreement with Formative at a cost of **\$3,999.00**. This reflects no increase from the prior year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D14. Approval of **Frontline Technologies** for the **2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Attendance-Substitute and Employee Evaluation Management Software from July 1, 2021 – June 30, 2022 at a cost of **\$7,305.22**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D15. Approval of **Frontline Technologies** for the **2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Applicant Tracking, Unlimited Usage for internal employees Software from July 1, 2021 – June 30, 2022 at a cost of **\$6,897.00**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D16. Approval of **JAMF Pro (Casper Suite) for 2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve of JAMF Pro (Casper Suite) for iOS and MAC from July 15, 2020 - July 15, 2021, at a cost of **\$7,000**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D17. Approval of **Realtime Information Technology, Inc.** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Professional Consultant/Computer Management Services be approved by the Board to provide student information system software and support from July 1, 2020 – June 30, 2021 at a cost of **\$15,595.95**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D18. Approval of **Zumu Software** for the **2021-2022 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the website hosting services from July 1, 2021 – June 30, 2022 at a cost of **\$2,900.00**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D19. Approval of Procurement of Goods – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

**WHEREAS**, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

**WHEREAS**, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Oradell School District Board of Education desires to authorize its purchasing agent for the period **July 1, 2021 to June 30, 2022** to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<https://www.state.nj.us/treasury/purchase/>

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D20. Approval to Participate in **Cooperative Pricing Agreements** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the following Cooperative Pricing Agreements for the **2021-2022 SY**, at no annual fee.

1. Educational Data Services Inc.
2. Hunterdon County Educational Services Commission
3. Middlesex Regional Educational Services Commission of New Jersey
4. U.S. Communities Government Purchasing Alliance
5. New Jersey Cooperative Purchase Alliance
6. PEPPM Purchasing Cooperative
7. Equalis Group Purchasing Program

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate

F. **PERSONNEL**- Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 9, 2021**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- F2. Resolution for Mr. Thomas Ackerman on his Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Mr. Thomas Ackerman, on his Retirement:

**RESOLUTION**

**WHEREAS**, Thomas Ackerman has tendered his resignation as a Night Custodian in the Oradell Public School District to become effective February 1, 2021, after 25 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, he has influenced the lives of many boys and girls with his deep understanding and has earned their love and respect as well as that of their parents and his colleagues, and

**WHEREAS**, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Mr. Ackerman’s contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Thomas Ackerman as a token of its esteem.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- F3. Resolution for Ms. Antonietta “Toni” Boccanfuso on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Toni Boccanfuso, on her Retirement:

**RESOLUTION**

**WHEREAS**, Toni Boccanfuso has tendered her resignation as an Art Teacher in the Oradell Public School District to become effective October 1, 2021, after over 22 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during her years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and



**WHEREAS**, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Ms. Boccanfuso's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Toni Boccanfuso as a token of its esteem.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- F4. Resolution for Ms. Leslie Fishbein on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Leslie Fishbein, on her Retirement:

**RESOLUTION**

**WHEREAS**, Leslie Fishbein has tendered her resignation as a LDTC in the Oradell Public School District to become effective July 1, 2021, after 4 years of service, which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during her years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

**WHEREAS**, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Ms. Fishbein's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Leslie Fishbein as a token of its esteem.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- F5. Resolution for Ms. Jane Heede on her Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Ms. Jane Heede on her Retirement:

**RESOLUTION**

**WHEREAS**, Jane Heede has tendered her resignation as a Pre-School Teacher in the Oradell Public School District to become effective July 1, 2021, after over 23 years of

service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

**WHEREAS**, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and his colleagues, and

**WHEREAS**, she has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Ms. Heede’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Jane Heede as a token of its esteem.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- F6. Resolution for Mr. John “Jack” McManus on his Retirement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution for Mr. Jack McManus, on his Retirement:

**RESOLUTION**

**WHEREAS**, Jack McManus has tendered his resignation as a Maintenance/ Custodian in the Oradell Public School District to become effective May 1, 2021, after over 15 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

**WHEREAS**, he has influenced the lives of many boys and girls with his deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

**WHEREAS**, he has given unselfishly of his time and effort in the interest and welfare of the children of our school district,

**NOW, THEREFORE, BE IT RESOLVED** that the Oradell Board of Education hereby recognizes Mr. McManus’s contribution to the district and expresses its appreciation of his dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Mr. Jack McManus as a token of its esteem.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

G. **POLICY-** Mrs. Levy, Chairperson

G1. First Reading of the following Policies and Regulations:

Policy #	Description
3570.1	Electronic Signatures
5118	Nonresidents

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION- (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XVI. ADJOURNMENT**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**