

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library
June 27, 2022**

TENTATIVE AGENDA

I. CALL TO ORDER- 7:00 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Acosta, Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- June 8, 2022 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 25, 2022 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. **HIB Report for June 2022** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB incident(s) as reported by the Superintendent to the Board of Education:

1	06.06.2022
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_____ Motion _____ Seconded

ROLL CALL

- A2. **Approval of New Position** - It is hereby moved, upon recommendation of the Superintendent, that the Board approve the job descriptions for Technology Intern effective for the 2022-2023 school year.

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

C. CURRICULUM- Mrs. Norian, Chairperson

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

- D1. **Hand Check Payroll Register for June 15, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 15, 2022 in the amount of **\$427,256.94**.

_____ Motion _____ Seconded

ROLL CALL

- D2. **Hand Check Payroll Register for June 23, 2022**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 23, 2022 in the amount of **\$387,830.77**.

_____ Motion _____ Seconded

ROLL CALL

- D3. **Check Register for June 9-27, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 8, 2022 Check Register in the amount of **\$468,167.27** check numbers **990085-990085-990089, 001581-001588 and 022949 - 023001**.

_____ Motion _____ Seconded

ROLL CALL

- D4. **REVISED 4/6/2022** - WHEREAS, the Board of Education is submitting an application to the New Jersey Department of Education for approval of the following capital improvement project:

Auditorium Upgrades at the Oradell School

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves submitting this project to the New Jersey Department of Education and amending the District’s Long Range Facility Plan to include this project, if necessary. The district is not seeking Debt Service from the State of New Jersey.

_____ Motion _____ Seconded

ROLL CALL

- D5. **Approval for Professional Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves LAN Associates additional design services during the auditorium renovation in the amount \$4,035.

_____ Motion _____ Seconded

ROLL CALL

- D6. **Approval of purchase of School Paging System Rewiring from Eastern Datacomm, Inc.** – It is hereby moved, upon the recommendation of the Superintended that the Board approves the purchase of rewiring of paging system through the Educational Service Commission of NJ awarded contract #ESCNJ 18/19-16 to Eastern Datacomm, Inc. at the purchase price of \$32,915.

_____ Motion _____ Seconded

ROLL CALL

- D7. **Approval of Purchase of Network Switches and Licenses from Presidio Networked Solution Group, Inc.** – It is hereby moved, upon the recommendation of the Superintended that the Board approves the purchase of network switches and licenses through the through the State of NJ awarded contract #M7000/21TELE01506 to Presidio Networked Solutions Group, LLC at the purchase price of \$102,935.07.

_____ Motion _____ Seconded

ROLL CALL

D8. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation from ShopRite in the amount of \$100 towards the 6th Grade Field Day BBQ. .

_____ Motion _____ Seconded

ROLL CALL

D9. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation from the Girl Scout Troop in the amount of \$100 towards the school library.

_____ Motion _____ Seconded

ROLL CALL

D10. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation a donation in the amount of \$50,000 from the Oradell Public School PTA for the Oradell Public School Auditorium Renovation Project.

_____ Motion _____ Seconded

ROLL CALL

D11. **Acceptance of a Donation** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation the donation of the following items from the Oradell Public School PTA.

	Donated to	Item	Approximate Value
1	Art Department	3D Printer	\$900
2	Art Department	iPads	\$2,000
3	Music Department	Glockenspiel Instruments	\$2,900
4	Music Department	Wireless Lavalier Microphone Equipment	\$3,800
5	World Language Department	iPads	\$2,000
6	TAG Program	Wonder Workshop: Dash and Dot Robots	\$2,990
7	Library	Library Books	\$1,000

_____ Motion _____ Seconded

ROLL CALL

D12. Approval for Transfer to Capital Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$700,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

_____ Motion _____ Seconded

ROLL CALL

D13. Approval for Transfer to Maintenance Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$200,000** may be available for such purpose **of transfer into the Maintenance Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

_____ Motion _____ Seconded

ROLL CALL

- D14. **Approval of Renewal Contract - Eastern Datacomm, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System for the 2022 – 2023 School Year in the amount of \$9,303. This reflects no increase from prior year.

_____ Motion _____ Seconded

ROLL CALL

- D15. **Approval of Renewal Contract - Eastern Datacomm, Inc.**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the LENS2 System for the 2022 – 2023 School Year in the amount of \$1,800. This reflects no increase from prior year.

_____ Motion _____ Seconded

ROLL CALL

- D16. **Approval of Renewal Contract - Zumu Software**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the website hosting services for the **2022 – 2023 School Year at a cost of \$2,900.00. This reflects no increase from prior year.**

_____ Motion _____ Seconded

ROLL CALL

- D17. **Approval of Unit Price Awards from Educational Data Services** – It is hereby moved upon the recommendation of the Superintendent that the Board approve the price awards as per bids prepared, advertised, and received by the ESC of Morris County School District for the NJ Cooperative Bid Members in the total amount of **\$30,433.09** for the **SY 2022-2023.**

General Classroom Supplies	\$23,620.42
Fine Art Supplies	\$ 3,129.42
Health and Trainer Supplies	\$ 528.29
Office/Computer Supplies	\$ 134.89
Physical Education Supplies	\$ 1,536.83
Special Needs	\$ 255.42
Teaching Aids	\$ 1,157.78
World Language	\$ 70.04
TOTAL	<u>\$30,433.09</u>

_____ Motion _____ Seconded

ROLL CALL

D18. Acknowledgment of Compliance P.L. 2015, Chapter 47

RESOLVED, that the Oradell Board of Education intends to renew, award or permit to expire the following contracts in attached list previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200.317 et. seq. The report was provided to each member of the Board of Education prior to June 30, 2022 as required by law.

_____ Motion _____ Seconded

ROLL CALL

D19. Approval of Depository for SY 2022-2023 – It is hereby moved that the Board approves **Capital One Bank** for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board

_____ Motion _____ Seconded

ROLL CALL

D20. Approval of Signatories for Capital One for SY 2022-2023 – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2022-23.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Megan Bozios	Superintendent
John M. Marmora	Business Administrator/Board Secretary

_____ Motion _____ Seconded

ROLL CALL

D21. Authorized Signatures for Bank Accounts – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

<u>Account</u>	<u>Signatories</u>
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies
Payroll (1 required)	Treasurer of School Monies or Board Secretary Board President

Payroll Agency
(1 required)

Treasurer of School Monies, Board Secretary or
Board President or

_____ Motion _____ Seconded

ROLL CALL

D22. Approval of **Claims Auditor for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the **Business Administrator/Board Secretary to be designated as Claims Auditor** with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for **SY 2022-2023**.

_____ Motion _____ Seconded

ROLL CALL

D23. Approval of **Petty Cash Accounts for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2022 to June 30, 2023 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

Account	Amount	Not to Exceed Per incident	Signatories
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv of Special Services

_____ Motion _____ Seconded

ROLL CALL

D24. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2022-2023 IDEA Grant Application**.

Grant	Amount
IDEA-Basic	\$215,049
IDEA-Pre-School	\$14,786

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 27, 2022**.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Bhatia-Nigam, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL