

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
REORGANIZATION & PUBLIC WORK/BUSINESS MEETING  
Oradell Public School Auditorium  
Wednesday, January 6, 2021**

**TENTATIVE AGENDA**

**I. CALL TO ORDER-7:30 PM**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Public Library, faxed to The Record, and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT-**

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**REORGANIZATION SESSION:**

**V. OPEN TO THE PUBLIC - REORGANIZATION SESSION ITEMS ONLY**

**VI. BOARD SECRETARY'S REPORT ON ELECTION RESULTS**

The Board Secretary calls the meeting to order and serves as President Pro-Tem until the new Board Members are sworn in and the Board elects a new President.

**Election Results** - It is hereby moved that the Board acknowledge the election results from November 3, 2020 as reported herein by the Business Administrator/Board Secretary.

**Annual School Election Results**  
**Tuesday, November 3, 2020**  
**Official Board Candidate Results**  
**(3) Full Three Year Terms**

| <b>Candidate</b>            | <b>Mail in Ballots</b> | <b>Election Day</b> | <b>Provisional</b> | <b>Total</b> |
|-----------------------------|------------------------|---------------------|--------------------|--------------|
| <b>Jeremy Griffin</b>       | 2435                   | 1                   | 54                 | 2490         |
| <b>Pooja Bhatia-Nigam</b>   | 2046                   | 0                   | 53                 | 2099         |
| <b>Robert J. Graham Jr.</b> | 1753                   | 0                   | 32                 | 1785         |
| <b>Rita J. Walker</b>       | 2270                   | 0                   | 34                 | 2304         |

**Official Board Candidate Results**  
**(1) Unexpired Two Year Term**

| <b>Candidate</b>      | <b>Mail in Ballots</b> | <b>Election Day</b> | <b>Provisional</b> | <b>Total</b> |
|-----------------------|------------------------|---------------------|--------------------|--------------|
| <b>Nancy Shapiro</b>  | 2302                   | 1                   | 57                 | 2360         |
| <b>James DelGreco</b> | 1530                   | 0                   | 50                 | 1580         |

- Oath is administered by the Board Secretary based on these results to the following newly elected Board Members:

|                    |         |
|--------------------|---------|
| Jeremy Griffin     | 3 Years |
| Pooja Bhatia-Nigam | 3 Years |
| Rita J. Walker     | 3 Years |
| Nancy Shapiro      | 2 Years |

- Roll Call – Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

Also in Attendance: Barbara Longo, Interim Superintendent  
 John M. Marmora, Business Administrator/Board Secretary

- Oradell Board of Education Trustees and Expiration of Terms of Office:

| <b><u>Trustee</u></b>  | <b><u>Expiration of Term</u></b> |
|------------------------|----------------------------------|
| Pooja Bhatia-Nigam     | 2023                             |
| Gregory Derian         | 2021                             |
| Jeremy Griffin         | 2023                             |
| Robin Levy             | 2021                             |
| Katherine Norian       | 2021                             |
| Nancy Shapiro          | 2022                             |
| Rita Walker            | 2023                             |
| John Walsh             | 2022                             |
| Dorothy Watson-Nichols | 2022                             |

4. Nomination and Election of President - The Board Secretary receives nominations for the election of the President of the Board. If there is more than one nomination, the Board votes, via written, signed ballots, tabulated by the Board Secretary.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

Board Secretary relinquishes the chair to the newly elected president.

5. Nomination and Election of Vice-President - The Board President receives nominations for the election of the Vice-President of the Board. If there is more than one nomination, the Board votes, via written, signed ballots, tabulated by the Board Secretary.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

6. Code of Ethics – It is hereby moved, that the Board adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Oradell Board Member subscribes:

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

### **ROLL CALL**

7. Calendar of Meeting Dates for 2021 – It is hereby moved that the Board approves the below listed schedule of meeting dates for 2021 to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the OPS Auditorium and remotely through Zoom until further notice.

January 20, 2021  
January 28, 2021 [Business & Board Retreat]  
February 10, 2021  
February 24, 2021  
March 10, 2021  
March 24, 2021  
April 14, 2021  
April 28, 2021  
May 12, 2021  
May 26, 2021  
June 9, 2021  
June 23, 2021  
July 14, 2021  
July 28, 2021 [Retreat]  
August 11, 2021  
September 8, 2021  
September 22, 2021  
October 13, 2021  
October 27, 2021  
November 10, 2021  
December 8, 2021  
January 5, 2022 [Re-org. Mtg.]

**Note: Public Work/Business Session meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the Auditorium. Action is taken at all Public Work/Business Session meetings. Closed Session meetings may precede and/or follow the Work/Business Session meetings. Meeting location, dates & times are subject to change. Notices for all meetings (scheduled, non-scheduled, cancelled or changed) are posted in the Business Office, the hall outside OPS main office, The Oradell Public Library, The Oradell Town Hall and district website ([www.oradellschool.org](http://www.oradellschool.org)).**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- 8. Designation of Official Board of Education Newspapers - It is hereby moved that the Board designates The Record, and The Town News as the official newspapers of the Oradell Board of Education for bid advertisements, and be it further resolved that the Board Secretary/Business Administrator is authorized to advertise for bids and other legal advertisements.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- 9. Board Policies, Regulations and Job Descriptions – It is hereby moved that the Board adopts all existing Board Policies, Regulations, and Job Descriptions currently in force for the SY 2020 - 2021, subject to revision, adoption, and continuous review by the Board, until the next reorganization meeting in January 2022.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- 10. Designation of Companies to Provide Voluntary Insurance - It is hereby moved that the Board approve the following companies to provide voluntary insurance plans to the employees of the Oradell Board of Education until the next reorganization meeting in January 2022.

Prudential  
AFLAC

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- 11. 403 (B) Agent Authorization- It is hereby moved that the Board approve the following 403(B) plans until the next reorganization meeting in January 2022:

AXA Equitable Life Insurance Company  
Brighthouse (Metropolitan Life Investors)  
The Variable Annuity Life Insurance Company  
The Vanguard Company  
Invesco (Oppenheimer)  
Security Benefit (NEA)

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

12. Prescribed Mileage Reimbursement – It is hereby moved that the Oradell Board Education approves the reimbursement rate for auto travel at \$0.35 per mile to conform with the per mile rate established by the OMB Circular for the calendar year 2021.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

13. Cash Management – It is hereby moved that the Oradell Board of Education authorizes the Business Administrator/Board Secretary to perform the following:

- Transfer funds among the various bank accounts of the District.
- Transfer line item accounts among the various budgetary accounts.
- Invest school funds as The Investment Officer of the Board, as permitted by statute.
- Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

14. Appointment of Qualified Purchasing Agent – It is hereby moved that the Oradell Board of Education appoints John M. Marmora the Qualified Purchasing Agent for SY 2020 - 2021:

WHEREAS, the changes to the Public School Contracts Law gave the Boards of Education the ability to increase their bid threshold up to \$44,000; and

WHEREAS, N.J.S.A 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as, granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, John M. Marmora, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C 5:34-5 et seq.; and

WHEREAS, the Oradell Board of Education desires to increase the bid threshold as provided in N.J.S.A18:A-3, now, therefore be it

RESOLVED, that the governing body of the Oradell Board of Education, in the County of Bergen, in the State of New Jersey, hereby increases its bid threshold to \$44,000.00; and it further

RESOLVED, that the governing body hereby appoints John M. Marmora, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C 5:34-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of John M. Marmora's certification to the Director of the Division of Local Government Services, as required

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**PUBLIC WORK/BUSINESS SESSION MEETING:**

**VII. ROLL CALL**

Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

**VIII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**IX. BOARD PRESIDENT'S REMARKS**

**X. INTERIM SUPERINTENDENT'S REPORT**

**XI. BUSINESS ADMINISTRATOR'S REPORT**

**I. MINUTES**

REVIEW OF MEETING MINUTES

- December 9, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- December 7, 2020 Special Meeting
- December 3, 2020 Special Meeting
- November 30, 2020 Special Meeting
- November 11, 2020 Work/Business Section
- November 10, 2020 Special Meeting
- November 9, 2020 Special Meeting

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**II. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

- A1. **REVISE 11/11/20:** The Board approves the formation of the Affirmative Action Team (AAT) for the purpose of revising the Comprehensive Equity Plan for 2020-2021. AAT members are:

Barbara Longo – District Affirmative Action Officer  
~~Michael Hagopian, Assistant Principal – School Administrator~~  
Shannon Sharkey, Director of Children Services – School Administrator  
Jean Cleary, ESL – Teacher

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- A2. **Approval of SY 2020-2021 Statement of Assurance Regarding the Use of Paraprofessional Staff** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves SY 2020-2021 Statement of Assurance Regarding the Use of Paraprofessional Staff.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- B. **BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson
- C. **CURRICULUM-** Mrs. Norian, Chairperson
- D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

- D1. Hand Check Payroll Register for **December 15, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for December 15, 2020 in the amount of **\$410,609.98**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D2. Hand Check Payroll Register for **December 23, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for December 23, 2020 in the amount of **\$368,847.93**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D3. Check Register for **December 9, 2020 - January 6, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the December 9, 2020 - January 6, 2020 Check Register in the amount of **\$329,684.64** check numbers **990037-990038** and **021739 - 021784**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D4. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **November 30, 2020**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Monthly Transfers Report as of **November 30, 2020**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **November 30, 2020**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D7. **REVISED 8/19/2020: Approval of Special Education Programs/Services for SY 2020-21** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services for SY 2020-21.

| STUDENT # | DESCRIPTION OF PROGRAM/SERVICES   | COST                       |
|-----------|---|----------------------------|
| 110       | Northern Valley Regional High School-Valley Program (ESY tuition)                   | 7,095                      |
|           | Aide(ESY)   | 4,340.00                   |
|           | Occupational Therapy (ESY) 3x/wk @ \$65   | 780.00                     |
|           | Physical Therapy (ESY) 3x/wk @ \$65   | 780.00                     |
|           | CTC Academy (Sept-June tuition)<br><b>1:1 Aide (effective 12/2/2020 \$125/diem)</b> | 83,514.00<br><b>16,250</b> |
| 117       | Deron School (ESY tuition)  | 10,378.80                  |
|           | Aide (ESY)  | 4,650.00                   |
|           | COR Behavioral-Speech 1x/wk (7/1-8/28/2020) @ \$140                                 | 1,120                      |
|           | COR Behavioral-Speech 1x/wk (8/31-12/31/2020) @ \$140                               | 2,520                      |
|           | <b>COR Behavioral-Speech 1x/wk (1/1-6/30/2021) @ \$140</b>                          | <b>3,640</b>               |
|           | Deron School (Sept-June tuition)<br>Aide (Sept-June)                                | 62,272.80<br>27,900.00     |

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D8. **Approval of Special Education Professional Services for SY 2020-21** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/ Services for SY 2020-21.

| Vendor         | Service(s)  | Rate                          |
|----------------|---|-------------------------------|
| Heart to Heart | 1x a week (30min) of both Occupational Therapy & Speech Therapy | \$85.00 per half hour session |

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D9. **Approval to Dispose of Obsolete/Surplus Equipment** – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Oradell Board of Education authorizes the Interim Superintendent to dispose obsolete/surplus equipment in accordance with N.J.S.A 18A:20-5, N.J.A.C.6A:26-7.4 and Board Policy 3260-3270.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **January 6, 2020**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

F2. **REVISE 11/11/20:** Approval of Appointments for SY 2020 -2021 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointments for SY 2020–2021, no additional stipends or salary:

|    |   |  |
|----|---|--|
| 1  | Environmental Protection / Right to Know / PEOSHA / AHERA / Indoor Air Quality / Asbestos Management Officers | Supervisor of Building & Grounds   |
| 2  | Integrated Pest Management Coordinator  | Supervisor of Building & Grounds   |
| 3  | Public Agency Compliance Officer / Record Custodian   | School Business Administrator  |
| 4  | Affirmative Action Officer & Title IX Compliance Officer  | Interim Superintendent   |
| 5  | Affirmative Action Officer for Students with Disabilities   | <del>Assistant Principal(s)</del><br>Director of Special Services                        |
| 6  | Custodian of Records (OPRA)   | School Business Administrator –<br>Business Items /<br>Personnel- Interim Superintendent |
| 7  | Custodian of Student Records  | Business Administrator   |
| 8  | 504 Compliance Officer(s)   | Assistant Principal(s)   |
| 9  | Chairperson for State and Federal Mandated Programs   | Interim Superintendent   |
| 10 | Blood Borne Pathogens - Contact Person  | School Nurse   |
| 11 | District Anti-Bullying Coordinator  | Principal  |
| 12 | School Anti-Bullying Specialist   | School Psychologist,<br>Assistant Principal(s)   |
| 13 | Liaison for Homeless Children   | School Social Worker   |

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

G. **POLICY-** Mrs. Levy, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

**III. OPEN TO THE PUBLIC**

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

**VI. CLOSED SESSION- (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**VII. ADJOURNMENT**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**