

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
February 10, 2021**

TENTATIVE AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. INTERIM SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

- 2019-2020 Audit Presentation by Jeffrey Bliss of Lerch, Vinci and Higgins, LLP

X. MINUTES

REVIEW OF MEETING MINUTES

- January 20, 2021 Work/Business Section

APPROVAL OF MEETING MINUTES

- January 9, 2021 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

C. CURRICULUM- Mrs. Norian, Chairperson

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

- D1. **Hand Check Payroll Register for January 29, 2021**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for January 29, 2021 in the amount of **\$358,585.45**.

_____ Motion _____ Seconded

ROLL CALL

- D2. **Check Register for February 10, 2021** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the February 10, 2021 Check Register in the amount of **\$540,668.49** check numbers **990040-990041** and **021819 - 021853**.

_____ Motion _____ Seconded

ROLL CALL

- D3. **Approval of Special Education Services for SY 2020 - 2021**– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves Jodi Huntington, PhD LLC for Occupational Therapy Services for SY 2020 – 2021.

_____ Motion _____ Seconded

ROLL CALL

- D4. **Approval of Special Education Medicaid Initiative (SEMI) waiver for SY 2021-2022** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Oradell Public School District approves the following:

WHEREAS, N.J.A.C. 6A:23-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) program for the 2021-2022 school year; and

WHEREAS, the Oradell Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE, be it resolved, that the Oradell Borough Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

_____ Motion _____ Seconded

ROLL CALL

- D5. **Approval of legal cost per pupil indicator** – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following:

Whereas, the Oradell Board of Education recognizes that the legal costs per pupil for the 2019-20 Fiscal Year exceeded 130% of the Statewide per pupil average and

Whereas the Oradell Board of Education has undertaken steps to reduce these costs by restricting access to the Board Attorney to only authorized personnel and having the Superintendent and Business Administrator review every legal bill before payment and

Whereas the Oradell Board of Education has determined that implementation of further procedures outlined in N.J.A.C. 6A:23A-5.2(a)(3) beyond the aforementioned procedures already implemented would not significantly reduce legal costs, as evidenced by the fact that the excess legal costs incurred are the result of a litigation, grievances, protracted negotiations, and/or due process hearings initiated against the District, which the District has been compelled to defend and over which the District has no control;

Now Therefore Be it Resolved that the Oradell Board of Education hereby accepts the 2019-20 legal costs as meeting the criteria for controlling legal costs and

Be it Further Resolved that the Board will look for more ways to reduce these costs should the opportunity present itself.

_____ Motion _____ Seconded

ROLL CALL

- D6. **Acceptance and Approval of 2019-2020 Comprehensive Annual Financial Report -** It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board accept and approve the 2019-2020 Comprehensive Annual Financial report and the Auditor’s Management Report on Administrative Findings, containing four audit recommendations to be addressed, as prepared by the firm of Lerch, Vinci & Higgins, LLP:

Financial Planning, Accounting and Reporting

- 1. **Finding** – Our audit revealed the original budget per District’s internal budget report weren’t in agreement with the original budget line account appropriations in the adopted budget.

Recommendation –Greater care be exercised in internal budget reporting.

- 2. **Finding** –Our audit revealed of the school food services revealed monthly Special Milk Program reimbursements were not filed.

Recommendation –District’s reimbursement under the Special Milk Program be files on a monthly basis.

- 3. **Finding** –Our audit revealed capital asset accounting records were not updated on a timely manner.

Recommendation –District’s capital asset accounting records be updated on an annual basis.

Extended Year Summer Program Fund:

- 4. **Finding** –Our audit of the Extended Year Summer Program Fund revealed District did not review the operations of the program to ensure cost are properly allocated and revenues are sufficient to cover such cost.

Recommendation –Greater care be exercised in District’s review of the Extended Year Summer Program Operations. .

_____ Motion _____ Seconded

ROLL CALL

- D7. **Acceptance and Approval of 2019-2020 Corrective Action Plan** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board accept and approve the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the 2019-2020 Comprehensive Annual Financial Report (CAFR) recommendation, for submission to the New Jersey Department of Education.

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated **February 10, 2021**.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Levy, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL