

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
April 27, 2022**

TENTATIVE AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Acosta, Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

- 2022-2023 Final Budget Presentation

X. MINUTES

REVIEW OF MEETING MINUTES

- April 6, 2022 Special Meeting
- March 23, 2022 Work/Business Section

APPROVAL OF MEETING MINUTES

- March 9, 2022 Work/Business Section
- February 16, 2022 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A1. Proclamation declaring April 24-30, 2022 as Administrative Professionals Week:

WHEREAS the Oradell Public School District secretarial, clerical and bookkeeping staff members have successfully served the Oradell Public School District, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, these dedicated employees have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the Board of Education wishes to formally recognize and honor all secretarial, clerical, and bookkeeping staff members for their personal dedication;

NOW, THEREFORE, BE IT RESOLVED, that the week of April 24-30, 2022 is hereby proclaimed Administrative Professionals Week for the purpose of providing public recognition and appreciation for the contributions that secretarial, clerical, and bookkeeping staff members make to the Oradell School District in the performance of their duties.

_____ Motion _____ Seconded

ROLL CALL

A2. Proclamation declaring May 2-6, 2022 as Teacher Appreciation Week:

WHEREAS, teachers are our nation’s heroes who motivate and inspire young minds and enable students to achieve extraordinary things; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship and mold future citizens through guidance and education; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors, and open students’ minds to ideas, knowledge, and dreams; and

WHEREAS, teachers continue to influence us long after our school days are over; and

WHEREAS, New Jersey and in particular Oradell boast some of the best teachers in the country who care about each student’s education and upbringing, teaching them skills that will help them make our communities better; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service;

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education proclaims **May 2-6, 2022, to be TEACHER APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Oradell Board of Education recognizes and commends all of Oradell’s teachers and educators with appreciation for their contributions to the lives of our students; and

BE IT FURTHER RESOLVED that the Oradell Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

_____ Motion _____ Seconded

ROLL CALL

- A3. **REVISED 12/8/2021: Approval of 2021-2022 School Calendar** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised 2021-2022 School Calendar.

_____ Motion _____ Seconded

ROLL CALL

- A4. **Approval of 12-Month Employee Calendar for 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 12-Month Employee Calendar for 2022-2023.

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2021-2022** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Oradell PTA (Category A)	Kindergarten Book Club Meeting	Classrooms (2)	4/28/22, Thurs.	3:00 P.M. – 4:00 P.M.	-0-	-0-

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
2	Oradell PTA Community Outreach (Category A)	Collecting Donations for Second Chance Toys	Front Lawn	4/27/2, 4/28/22, Thurs-Fri.	8:00 A.M. – 12:00 P.M.	-0-	-0-
3	Oradell Public School Music Dept. (Category A)	Spring Musical	Auditorium, Music Rooms, MPR	5/12/22, 5/13/22, 5/14/22, Thurs.-Sat.	6:00 P.M. – 9:30 P.M., Thurs.-Fri. 9:00 A.M. – 12:00 P.M, Sat.	-0-	-0-
4	Oradell PTA (Category A)	Caldecott Book Club 1st Grade Meeting	Library	5/20/22,Fri.	3:05 P.M. – 4:05 P.M.	-0-	-0-
5	Oradell Public School Music Dept. (Category A)	Spring Choral and Instrumental Concert	Auditorium & Hallway	6/7/22,Tues & 6/9/22, Thurs.	6:00 P.M. – 9:20 P.M.	-0-	-0-

_____ Motion _____ Seconded

ROLL CALL

C. **CURRICULUM-** Mrs. Norian, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

D1. **Hand Check Payroll Register for March 30, 2022** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for March 30, 2022 in the amount of **\$374,978.49**.

_____ Motion _____ Seconded

ROLL CALL

D2. **Hand Check Payroll Register for April 8, 2022** – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for April 8, 2022 in the amount of **\$377,319.85**.

_____ Motion _____ Seconded

ROLL CALL

D3. **Check Register for March 30, 2022 – April 27, 2022** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the **March 30, 2022 – April 27, 2022** Check Register in the amount of **\$564,173.70** check numbers **990071-990077, 001571-001572 and 022784 - 022858**.

_____ Motion _____ Seconded

ROLL CALL

- D4. **Approval of the Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **March 31, 2022**.

_____ Motion _____ Seconded

ROLL CALL

- D5. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **March 31, 2022**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

_____ Motion _____ Seconded

ROLL CALL

- D6. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **March 31, 2022**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

_____ Motion _____ Seconded

ROLL CALL

- D7. **Approval of Capital Reserve Transfer to the Capital Outlay/Major Account/Fund to fund the Auditorium Seating Upgrade Project.**

WHEREAS, the Oradell Board of Education (the “Board”) has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

WHEREAS, the Board may use the capital reserve account to implement a capital project in the Oradell School District’s (“District”) Long Range Facility Plan (“LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26- 2; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of a school facilities project; and

WHEREAS, the Oradell Public School Auditorium Seating Upgrade (“Project”) is a school facilities project included in the District’s LRFP; and

WHEREAS, the Board intends to transfer \$149,942.58 from its capital reserve account to its capital outlay/major account to fund the total costs of the Project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the use of capital reserve to fund the Project; and

BE IT FURTHER RESOLVED, that the Board hereby approves the total transfer of \$149,942.58 from the capital reserve account to the capital outlay/major account/fund to fund the total costs of the Project; and,

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Business Administrator/Board Secretary to generate account transfers to effectuate the terms of this Resolution.

_____ Motion _____ Seconded

ROLL CALL

D8. Approval of Auditorium Chairs Purchase from Longo Associates, Inc. –

WHEREAS, a proposal was received from Longo Associates to upgrade the Oradell Public School auditorium seating at a cost not to exceed \$149,942.58; and

WHEREAS, Longo Associates is a state contracted vendor who was awarded the contract under **NJ State Approved Purchasing System 65MCESCCPS through the Educational Service Commission of NJ awarded bid #ESCNJ 20/21-01 to Longo Associates, Inc.;**

NOW, THEREFORE, BE IT RESOLVED, that the Oradell Board of Education authorizes the Business Administrator to contract Longo Associates to upgrade the Oradell Public School auditorium seating at a cost **not to exceed \$149,942.58**.

_____ Motion _____ Seconded

ROLL CALL

D9. Approval of Educational Data Services, Inc. for the 2021-2022 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board approves Ed-Data Services, Inc., for Cooperative Time & Material/Maintenance Bidding Program from April 1, 2022 – March 31, 2023 in the amount of **\$2,000.00** for the licensing and maintenance fee.

_____ Motion _____ Seconded

ROLL CALL

D10. Approval of Legal Service Contract with Flanagan, Barone & O'Brien for the 2021-2022 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board approves a contract with the law firm Flanagan, Barone & O'Brien to provide legal services to the District, at a rate of \$180 per hour, on an as-needed basis.

_____ Motion _____ Seconded

ROLL CALL

D11. **Adoption of the Final 2022-2023 School District Budget** – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the 2022-2023 school district budget for submission to the Executive County Superintendent of Schools which includes the use of the Banked Cap in the amount of \$48,101 to meet minimum educational standards as follows:

General Fund	\$13,888,083
Special Revenue Fund	\$ 281,747
Debt Service Fund	\$ 468,100
Total Budget	<u>\$14,637,930</u>

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2022-2023 budget:

General Fund	\$12,628,511
Debt Service Fund	\$ 468,100

_____ Motion _____ Seconded

ROLL CALL

D12. **Approval of Shared Services Agreement for 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Shared Services Contract between the Oradell Board of Education and **Bergen County Technical Schools for the services of a site technician and technology support services in the amount of \$95,700**, for the SY 2022-2023.

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **April 27, 2022**.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Bhatia-Nigam, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL