

## **Oradell PTA Class Parent Guidelines in Collaboration with OPS Administration**

- Follow all Oradell PTA Volunteer Guidelines
- The information contained on all class lists is strictly confidential.
- Attend field day, coordinate additional field day volunteers if needed, and provide snacks for field day.
- Attend field trips by traveling on the bus to the destination and following all teacher directions to facilitate a successful trip. If you cannot attend the trip, please let the teacher know so they can find a new volunteer.
- Create a class party plan that follows the teacher's guidelines. If you would like to add to the plan, please contact the teacher directly. If you are unable to carry out the teacher's plan, please find a replacement volunteer.
- Please be mindful that all class celebrations, activities, and field trips are planned well in advance with a focus on building community and improving instruction.
- OPS Administration and teachers work to create a plan that is fair and consistent for all students in each grade level. To maintain consistency, please follow the plans as outlined by the teacher.
- In the course of volunteering in the classroom or in the school, you may hear information, see documents, or witness student activities that are private. We ask that you remember to respect the privacy of all the individuals involved and not disclose the details of such information, documents, or activities to any other individual.