

Oradell PTA Volunteer Guidelines in Collaboration with OPS Administration

- Complete mandated OPS Volunteer Training. Oradell Public School requires that all PTA volunteers complete Harassment, Intimidation & Bullying training through OPS at least once every seven years.
 - Trainings conducted by other volunteer organizations cannot be substituted.
 - There will be the opportunity attend training each fall and spring.
 - Volunteers who need to be trained can volunteer if they plan to attend the next training date.
- Sign in and out at the office and wear an identification badge at all times.
- Please note that visiting classrooms or teachers during the school day can be disruptive, and unless this is part of your visit, please don't pop in on classrooms and teachers.
- Maintain confidentiality. Never discuss individual children with others.
- Toddlers/siblings are NOT permitted to accompany volunteers to PTA volunteer events during the school day unless permission has been granted by the PTA Committee Link and the OPS Administration.
- Please do not bring special treats for any children (including your own) to be given out while you are visiting school. This creates disappointment and hurt feelings.
- Photos are NOT permitted unless permission has been granted by the OPS PTA Committee Link and the OPS Administration.
- Understand that any communications (emails/text messages) you send for the volunteer position fall under PTA business and can be asked for review by the PTA and the OPS Administration.
- Please be mindful of any requests you make of the OPS Administration team. They should be made without including your volunteer status. We do not take volunteering into consideration when completing class placement.