



The Oradell Public
School District

6th Grade Activity Committees Overview



Overview



6th Grade Events that Have Occurred in Prior Years

All 6th Graders Receive

- T-Shirts - autographed class shirt
- Video - montage video of time at OPS
- Commencement Ceremony - corsage/ boutonnière

6th Grade Events

- 6th Grade Dance (Spring Fling)
- Pool Party*
- Commencement Luncheon*
- Breakfast (Memory Books are distributed and video is previewed)
- Give Back Opportunities

Note - While these have occurred in the past, they are not mandated.

*** Occur offsite and outside school hours so not an OPS event**

Parent Volunteers Needed

- TWO 6th Grade Event Chairs who will act as conduit between committee chairs and administration.
- Each of the Events/Committees need a chair(s). They also require a committee of volunteers to assist.
- The typical committees are:
 - Lawn Signs (1-2 chairs)*
 - Flowers/Balloons (1-2 chairs)*
 - Pool Party (2-3 chairs)*
 - Give Back (2-4 chairs)*
 - T-Shirts (2 chairs)*
 - Spring Fling (2 chairs)*
 - Video (2-3 chairs)*
 - Luncheon (2-4 chairs)*
- Each of these committees then need additional volunteers



Finances

- Normally, the Class of has small funds money in their Student Activities account. These funds are the result of money from past field trips.
- This money may be used to fund a field trip this year, the Spring Fling, video, commencement flowers, lawn signs, and end of the year breakfast. (Any new families and/or families refunded funds will be required to contribute the amount equivalent to what others contributed to the Student Activities account.)
- The money in Student Activities cannot be used for:
 - The Commencement Luncheon
 - The Pool Party
 - Money for the luncheon and the pool party is not handled by the district. The chairs need to decide how to collect and hold that money outside of the school.

Responsibilities

- Two 6th Grade Committee Chairs
 - Coordinate email blasts to the 6th grade
 - Serve as conduit to the administration about events
 - Review budget with administration
 - Oversee all committee chairs.
- Pool Party Chairs & Luncheon Chairs
 - Organize all fund collection for these specific events
 - Oversee event before, during and after
 - Communicate about events
 - These events are not OPS events
 - OPS will not be involved in the funding, overseeing or sharing of information about either event
- Administration
 - Will provide guidance to 6th grade committee chairs regarding flower ordering, breakfast, t-shirts and give back events
 - Will have general oversight of the Spring Fling (i.e., identifying budget amounts, time/date/space organization, supervision plan, etc.)
 - Will work directly with Spring Fling chairs and Give Back chairs.

Next Steps

- Last Year's 6th Grade Chairs will:
 - Collect names of those interested in serving as chairs for this school year. If multiple people show interest, an anonymous vote will be held.
 - Collect names of those interested in chairing the individuals committee. If multiple people show interest, an anonymous vote will be held.
 - Provide sign-up sheets for interested volunteers for each committee.
 - Meet with new Activity Chairs and pass along binder and information,
- Volunteers Needed:
 - 6th Grade Event Coordinators
 - Lawn Signs
 - Flowers/Balloons
 - Pool Party
 - Give Back
 - T-Shirts
 - Spring Fling
 - Video
 - Luncheon