

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
September 28, 2016**

MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:30 p.m.*

II. *The Flag Salute was led by Mrs. Norian.*

III. *The Sunshine Law Statement was read by President Watson.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was Read by Mr. Oddo.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

***Present: Mr. Derian, Mrs. Norian, Mrs. Shapiro, Mr. Oddo, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols***

***Also present were Mr. Paul J. Saxton, Superintendent, Mr. Scott T. Bisig, Business
Administrator/Board Secretary and approximately 7 members of the public.***

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – *None.*

VII. BOARD PRESIDENT'S REMARKS – *None.*

VIII. SUPERINTENDENT'S REPORT

- Interim Superintendent Mr. Paul Saxton, introduced Mrs. Apicella; Assistant Principal, Mrs. Diminich; Supervisors of Curriculum, Instruction & Assessment and Mr. Marcus; Chief Academic Officer for LinKit to explain the latest LinKit results to the Board of Education.***

IX. BUSINESS ADMINISTRATOR'S REPORT- *None.*

X. MINUTES -

- *A motion by Mr. Walsh, seconded by Mr. Derian and carried a roll call vote of 9-0 for the September 14, 2016 Public Work/Business Session & August 34, 2016 Public Work Business Session. The roll call vote for August 29, 2016 Board Retreat carried a vote 8-1; Mrs. Robertson Abstained.*

REVIEW OF MINUTES –

- September 14, 2016 – Public Work/Business Session

APPROVAL OF MEETING MINUTES –

- August 24, 2016 – Public/Work Business Session
- August 29, 2016 – Board Retreat

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A motion by Dr. Westlake, seconded by Mrs. Walker and carried a roll call vote 9-0 the Board approved A1, A2, A3.

A1. Resolution to Declare a Week of Respect – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution declaring the week of October 3-7, 2016 as a Week of Respect at Oradell Public School.

Whereas, the Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the NJ Legislature in November 2010 and signed into law as P.L. 2010, c.122 by Governor Chris Christie on January 5, 2011; and

Whereas, the statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

Whereas, in a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

Whereas, the Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators, and boards of education to protect students from incidents of bullying, harassment and intimidation; and

Whereas, the Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey; and

Whereas, the law directs school districts to observe the “Week of Respect” through age-appropriate instruction in accordance with New Jersey’s core curriculum content standards; and

Whereas, the Oradell Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

Whereas, the Oradell Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now, therefore, be it

Resolved, that the Oradell Board of Education declares October 3 through October 7, 2016 as a “Week of Respect” in the district school, and be it further

Resolved, that the “Week of Respect” will be a part of the Oradell Public School’s ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community and be it further

Resolved, that copies of this resolution be sent to Governor Chris Christie, District 38 State Senator Robert Gordon, the New Jersey School Boards Association and the Bergen County School Boards Association.

A2. Approval of School Emergency Plan for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve School Emergency Plan for the 2016-2017 School Year and approves submission to the Executive County Superintendent for review and approval.

A3. Approval of Annual Update of the Uniform Memorandum of Agreement for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Annual Update of the Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2016-2017 school year.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson – *No Report.*

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson –

A motion by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote 9-0, the Board approved C1.

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

| Organization | Event | Area of Building | Dates | Time | Custodian O/T | Facility Charge |
|-------------------------|------------------------------------|-------------------------|--|----------------------------------|----------------------|------------------------|
| River Dell Junior Cheer | Cheer Annual Showcase & Awards | MPR A & B MPR C & D | 12/9/16 | 7:00 – 9:00 PM 4:30 – 9:00 PM | -0- | \$15 |
| *ESL Department | ESL – Parent Informational Evening | IMC | 10/6/16 | 7:00 – 8:00 PM | -0- | -0- |
| *Boy Scout Troop # 136 | Pack Nights | MPR | 9/23/16, 10/21/16, 11/18/16, 12/16/16, 5/26/17 | 7:00 – 9:00 PM | -0- | -0- |
| *Boy Scout Troop #136 | Boy Scout Cross-Over | Auditorium | 3/24/16 | 7:00 – 9:00 PM | -0- | -0- |

| | | | | | | |
|---------------------------------------|-----------------------------|--|---|----------------|-----|-----|
| *Child Evangelism Fellowship Group | Good News Book Club | MPR D IMC | 10/17/16, 10/24/16, 11/7/16, 11/14/16, 11/21/16, 11/28/16, 12/5/16, 12/12/16, 12/19/16, 1/9/17, 1/23/17, 1/30/17, 2/6/17, 2/13/17, 3/6/17, 3/13/17, 3/20/17, 3/27/17, 4/17/17, 4/24/17, 5/1/17, 5/8/17, 5/15/17, 5/22/17 2/27/17, 4/3/17 | 3:00 – 4:30 PM | -0- | -0- |
| *PTA Sponsored Kindergarten Book Club | Book Club | Rooms 101 & 102 | 10/18/16 | 3:00 – 4:15 PM | -0- | -0- |
| *Student Government | Student Government Meetings | Room 219, Main Hallway, Outside depending on the event | 10/14/16, 10/28/16, 11/4/16, 11/15/16, 12/2/16, 12/16/16, 1/6/17, 1/20/17, 2/3/17, 2/17/17, 3/3/17, 3/17/17, 3/31/17, 4/7/17, 4/21/17, 5/12/17, 5/26/17 | 3:00 – 4:00 PM | -0- | -0- |

*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mr. Derian, seconded by Dr. Westlake and carried a roll call vote 9-0, the Board approved D1, D2, D3.

- D1. Approval of the 2016-2017 Non-Public Nursing Plan—It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2016-2017 Non-Public Nursing Plan and further moves to approve the submission of the plan to the Executive County Superintendent for review and approval.
- D2. Approval of the 2016-2017 Nursing Services Plan- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2016-2017 Nursing Services Plan.

D3. Approval of Field Trip for the 2016/2017 School Year. It is hereby moved upon recommendation of the Superintendent that the Board approves the following Field trips, in compliance with Policy #6153 Field Trips which states that “adequate supervision must be provided by staff aided by other adult chaperones if necessary. For the annual fifth grade overnight trip to Sharpe Reservation, or equivalent outdoor education facility, two adult chaperones shall be required for each sleeping area”:

| Grade | Destination | Dates | Cost to District | Cost to Parents |
|-------|----------------------------------|--------------|----------------------|-------------------|
| 5 | Sharpe Reservation, Fishkill, NY | October 2016 | \$5,370 (Bussing) | \$225 per student |
| 6 | Camp Bernie, Port Murray, NJ | October 2016 | \$0 | \$50 per student |

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 9-0, the Board approved E1, E2, E3, E4, E5, E6, E7, E8.

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2015-2016 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of August 2016 be retroactively approved as follows:

| | |
|-----------------------------------|---------------|
| Fund 10 (General Current Expense) | \$ 618,944.66 |
| Fund 12 (Capital Outlay) | \$ 0.00 |
| Fund 20 (Special Education) | \$ 5,054.67 |
| Fund 30 (Capital Projects Funds) | \$ 0.00 |
| Fund 40 (Debt Service Fund) | \$ 0.00 |
| Fund 50 (Bi-Borough Curriculum) | \$ 8,388.84 |
| Fund 63 (Summer School) | \$ 9,279.72 |
| Fund 64 (Milk) | \$ 0.00 |
| Total | \$ 641,667.89 |

E3. Approval of ESY Special Education Programs/Services for Summer 2016 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following ESY Programs/Services 2016 ESY:

| Student # | School/Program/Service | Tuition/Cost to District |
|-----------|--|--------------------------|
| 76 | ESY program aide at River Edge (New Bridges) for Summer 2016 ESY | \$822 |

- E4. Revision of Approval of ESY Special Education Programs/Services for 2016-2017 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the revision of the following Programs/Services as per the student’s IEP for the 2016-2017 school year 2016:

| Student # | School/Program/Service | Tuition/Cost to District |
|-----------|---|--------------------------|
| 58 | 8 hours Parent Training/week provided by Nicole Benna or Scarly Elmera @ \$40/hour for 40 weeks | \$12,800 |

- E5. Acceptance of Oradell Kids Foundation Mini-Grant Monies for the 2016-2017 School Year- It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Kids Foundation in support of the following program:

| Grade | Grant | Amount |
|-------|-------------|--------|
| 6 | Camp Bernie | \$800 |

- E6. Acceptance of Oradell Public School PTA Grade-Level Grant Monies for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA in support of the following program:

| Grade | Grant | Amount |
|-------|-------------|---------|
| 6 | Camp Bernie | \$1,000 |

- E7. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- E8. Approval to renew My Learning Plan – OASYS System for 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the renewal of My Learning Plan – OASYS bundle with Stronge from July 1, 2016 – June 30, 2017 at a cost of \$1,864.80.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote 9-0, the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9.

F1. Approval of Substitute Teachers for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers for the 2016-2017 school year at \$90.00 per day:

- Nari Dabis
- Antonio Lam (pending criminal history review)

F2. Approval of Substitute Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Substitute Instructional Aides for the 2016-2017 school year at \$90.00 per day:

- Nari Dabis
- Antonio Lam (pending criminal history review)

F3. Approval of Staff Members to Attend the Sharpe Reservation Field Trip in 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation field Trip October 19-21, 2016, at a rate of \$150 per night:

- Toni Boccanfuso
- Nicole Hendricks
- Gina Stross
- Eileen Choka
- Ivonne Garcia
- Sheri Malenda
- Jennifer Powers
- Amy Kennedy
- Denise Boyle

F4. Approval of Travel Reimbursement for Staff Members Attending the Sharpe Reservation Field Trip in the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following travel reimbursement for staff members to attend the Sharpe Reservation field trip October 19 -21, 2016:

| Staff Member | Cost to District |
|--------------|------------------|
| Megan Bozios | \$113.70 |

F5. Approval of Additional Compensation for Staff Members Participating in the Camp Bernie Field Trip – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie trip after regularly scheduled contractual time. Teachers: 3:25 – 5:00 (1 hour and 35 minutes), pro-rated at forty-five (\$45.00) dollars per hour. Instructional aides: at the regular hourly rate, pro-rated, for time submitted on voucher and approved by a supervisor.

| Teacher | Hours | Compensation Amount |
|-----------------|-----------------|---------------------|
| Helene Albrecht | 1 hour, 35 mins | \$71.25 |
| Scott Duthie | 1 hour, 35 mins | \$71.25 |
| Peter Kasturas | 1 hour, 35 mins | \$71.25 |

| | | |
|--------------------|-----------------|---------|
| Terry McGill | 1 hour, 35 mins | \$71.25 |
| Reischell Castillo | 1 hour, 35 mins | \$71.25 |
| Leslie Maklin | 1 hour, 35 mins | \$71.25 |
| Jennifer Loschiavo | 1 hour, 35 mins | \$71.25 |
| Yvonne Garcia | 1 hour, 35 mins | \$71.25 |

F6. Approval of Travel Reimbursement for Staff Members Attending the Camp Bernie Field Trip in the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following travel reimbursement for staff members to attend the Camp Bernie field trip October 18, 2016:

| Staff Member | Cost to District |
|-----------------|------------------|
| Gianna Apicella | \$36.58 |

F7. Approval of Grade Level Chair Stipends for the 2016-2017 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the Grade Level Chair Stipends for the following staff members for the 2016-2017 School Year:

| Grade Level | Teacher | Stipend |
|--------------|------------------|---------|
| Kindergarten | Adrianna Velardi | \$250 |
| Kindergarten | Debra Bendett | \$250 |

F8. Approval of Nurse Substitute for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves Betsy Tyras as Nurse Substitute for the 2016-2017 school year at a per diem rate of \$120.00 per day.

F9. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

| Attendee | Conference/Workshop | Location | Date(s) | Cost | Travel |
|-----------------|---|-----------------|----------|--------------------------|-----------------|
| Jill Van Praagh | The Impact of Psychiatric and Emotional Factors on Classroom Learning and Behavior | Kenilworth, NJ | 10/19/16 | \$0 | \$21.00 + tolls |
| Denise Kuehner | PISA2 Teacher Leader Program Part 2 | Hoboken, NJ | 10/5/16 | \$0 | \$13.20 + tolls |
| Denise Kuehner | PISA2 Teacher Leader Program Part 3 | Hoboken, NJ | 1/4/17 | \$0 | \$13.20 + tolls |
| Traci Schaum | Odyssey of the Mind Coaches Training | Short Hills, NJ | 10/15/16 | \$0 | \$18.24 + tolls |
| Karen Chang | NJ Association of Learning Consultants Fall Symposium 2016 | Eatontown, NJ | 10/21/16 | \$165 (registration fee) | \$36.89 + tolls |
| Judith McGavin | Identifying Struggling Readers and Providing Research-Based Interventions Across All Settings | Somerset, NJ | 10/14/16 | \$190 (registration fee) | \$31.00 + tolls |

| | | | | | |
|-----------------------|---|--------------------|------------------------------|--------------------------|---------------------------------|
| Julia Diminich | 2016 NJPSA/NJASCD Fall Conference | Long Branch, NJ | 10/20/16-10/21/16 | \$298 (registration fee) | \$41.73 + tolls, parking, meals |
| Lisa Conforti | Section 504 and I&RS Overview: Ensuring Your School Is in Compliance | West Orange, NJ | 10/27/16 | \$75 (registration fee) | \$8.99 + tolls |
| Carol Richardi | Denise Gagne Workshop | Mountain Lakes, NJ | 10/10/16 | \$0 | \$8.68 |
| James Butcher | Denise Gagne Workshop | Mountain Lakes, NJ | 10/10/16 | \$75 | \$8.68 |
| Antonietta Boccanfuso | AENJ Conference | Long Branch, NJ | 10/10/16 | \$30 (workshop fee) | \$49.85 + tolls |
| Corinne Lynch | Google Classroom for Beginners* | River Edge, NJ | 9/20/16, 9/28/16 | \$30 x 5 hours = \$150 | \$0 |
| Reischell Castillo | New Teacher Basics* | River Edge, NJ | 10/13/16, 10/20/16, 10/27/16 | \$30 x 5 hours = \$150 | \$0 |
| Reischell Castillo | Gifted Students Don't Know It All: Meeting the Needs of Gifted Students in the General Ed. Classroom* | Oradell, NJ | 11/3/16, 11/17/16 | \$30 x 5 hours = \$150 | \$0 |
| Nikki Dell'Olio | New Teacher Basics* | River Edge, NJ | 10/13/16, 10/20/16, 10/27/16 | \$30 x 5 hours = \$150 | \$0 |
| Nikki Dell'Olio | Gifted Students Don't Know It All: Meeting the Needs of Gifted Students in the General Ed. Classroom* | Oradell, NJ | 11/3/16, 11/17/16 | \$30 x 5 hours = \$150 | \$0 |
| Denise Kuehner | Gifted Students Don't Know It All: Meeting the Needs of Gifted Students in the General Ed. Classroom* | Oradell, NJ | 11/3/16, 11/17/16 | \$30 x 5 hours = \$150 | \$0 |
| Reischell Castillo | Multisensory Language Instruction* | River Edge, NJ | 12/1/16, 12/15/16, 12/22/16 | \$30 x 5 hours = \$150 | \$0 |
| Gina Stross | Multisensory Language Instruction* | River Edge, NJ | 12/1/16, 12/15/16, 12/22/16 | \$30 x 5 hours = \$150 | \$0 |
| Kristin Terzano | Multisensory Language Instruction* | River Edge, NJ | 12/1/16, 12/15/16, 12/22/16 | \$30 x 5 hours = \$150 | \$0 |

*Part of Bi-Borough PLAY Academy

G. POLICY – Mrs. Shapiro, Chairperson – **No Report.**

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – **No Report.**

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC –

- *A question was raised concerning the format and reporting procedures for Non-Public Nursing Plan for 2016-2017 school year. Mr. Mistretta, the Director of Special Services who was in attendance, explained the sequence of processing the Non-Public Nursing report.*

XIII. OLD BUSINESS –

- **Mr. Derian who chairs the Finance & Technology Committee explain that the rear softball field reconstruction was completed and the first cutting of the new grass took place this week.**

XIV. NEW BUSINESS

Mrs. Shapiro inquired about the ESIP progression, which was explained by Mr. Derian.

XV. CLOSED SESSION – (IF NECESSARY)

A motion by Dr. Westlake and seconded by Mr. Derian to enter into a closed session which carried a vote of 9-0 at 9:00 p.m.

A motion by Dr. Westlake and seconded by Mrs. Norian to end the close session carried a vote of 9-0 at 9:16 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,


NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Mrs. Robertson, seconded by Dr. Westlake unanimously carried at 9:17 pm to adjourn the meeting.

Respectfully submitted,



Scott T. Bisig

Business Administrator/Broad Secretary