

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
September 14, 2016**

**MINUTES**

- I. *The meeting was called to order by President Watson-Nichols at 7:30 p.m.***
- II. *The Flag Salute was led by Mrs. Norian.***
- III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. ROLL CALL**

***Present: Mr. Derian, Mrs. Norian, Mrs. Walker, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols.***

***Absent: Mrs. Shapiro, Mr. Oddo, and Mr. Walsh.***

- VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – *None***

- VII. BOARD PRESIDENT’S REMARKS – *President Watson-Nichols thanked the administration, board of education and the faculty for the positive response she received for the board of education hosting the luncheon on September 2, 2016 for the board, faculty and administrative teams.***

***President Watson-Nichols introduced Principal Bozios who explained that her Administrative Team has established three (3) Technology Goals that will enhance learning outcomes for her staff and the children they teach. The District’s new technology effort has started off with a resounding success, and wanted to thank the Board of Education for their assistance in making this possible school wide.***

- VIII. SUPERINTENDENT’S REPORT – *Interim Superintendent Saxton reconfirmed his excitement and gratitude for the hard-work the entire district displayed during the transition into a full technology environment throughout the district.***

**IX. BUSINESS ADMINISTRATOR'S REPORT – *Business Administrator Mr. Bisig stated that the annual audit for 2015-2016 school year was nearing completion. Mr. Bisig stated that the completion of annual audit should be completed by September 16, 2016.***

**X. MINUTES**

*A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mr. Walsh were absent), the Board approved the following minutes.*

REVIEW OF MINUTES –

- August 24, 2016 – Public Work/Business Session
- August 29, 2016 – Board Retreat
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APPROVAL OF MEETING MINUTES –

- July 20, 2016 – Public/Work Business Session
- July 27, 2016 – Special Meeting

**XI. COMMITTEE REPORTS/ACTION**

**A. MISCELLANEOUS**

*A motion by Mrs. Norian, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mr. Walsh were absent), the Board approved A1.*

A1. Approval of HIB School Self-Assessment – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the HIB School Self-Assessment for 2015-2016.

**B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson – *None***

**C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson**

*A motion by Mr. Derian, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mrs. Shapiro were absent), the Board approved C1.*

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodi an O/T	Facility Charge
Oradell Recreation	Halloween Party	MPR C & D	10/28/16	5:00 – 9:00 PM	-0-	\$15

*Girl Scout Troop #6926	Daisy Scout Meetings	IMC	9/22/16, 10/6/16, 10/20/16, 11/3/16, 12/1/16, 1/12/17, 2/9/17, 3/9/17, 3/23/17, 4/6/17, 4/20/17, 5/4/17, 6/1/17, 6/15/17	3:00 – 4:30 PM	-0-	-0-
YWCA Bergen County	Before/After School Program	MPR A & B	2016-2017 School Year	7:30 – 8:45 AM 3:00 – 7:00 PM 2:30 – 7:00 PM (Wednesdays)	-0-	As per contract
*Family Math	Family Math Classes	MPR C	*9/14/16, 9/28/16, 10/5/16, 10/19/16, 10/26/16  *revised dates	3:30 – 8:00 PM	-0-	-0-
*Oradell Rec. Jr. Basketball	Tryouts	GYM	10/14/16 10/15/16  10/22/16	4:30 – 8:30 PM 8:30AM – 5:00 PM  8:30AM – 12:00 PM	-0- 9.5 hrs @ \$54.69 (approx) 4.5 hrs @ \$54.69	\$15 per day
*Oradell Rec. Jr. Basketball	Practices/Games	GYM (MWF) GYM (T/TH) MPR A & B (M – TH) GYM MPR A & B GYM	11/14/16 – 3/17/17 11/29/16 – 3/16/17 11/28/16 – 2/9/17 (excluding 2/25/17) <u>Saturdays</u> 12/3/16 – 12/17/16 1/7/17 – 3/11/17 <u>Saturdays</u> 12/3/16 – 2/11/17 <u>Sundays</u> 1/8/17 – 3/12/17	4:30 – 9:30 PM 4:30 – 9:30 PM 7:00 – 9:00 PM 8:00 AM – 3:00 PM 8:00 AM – 6:00 PM 8:00 – 4:00 PM 12:15 PM – 6:00 PM	-0- -0- -0- 40 hrs @ \$54.69 p/hr Total \$2,188 (approx) 80 hrs@ \$72.92 p/hr Total \$5,834 (approx)	\$15 per day for the BB season
*River Dell Junior Cheer	River Dell Junior Cheer Photos	Front Lawn	9/20/16	3:30 – 5:00 PM	-0-	-0-

\*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson – *None*

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

***A motion by Mr. Derian, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mr. Walsh were absent), the Board approved E1, E2, E3.***

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2015-2016 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of July 2016 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 140,736.42
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Education)	\$ 0.00
Fund 30 (Capital Projects Funds)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 14,257.50
Fund 63 (Summer School)	\$ 41,024.00
Fund 64 (Milk)	\$ 0.00
Total	\$ 196,017.92

E3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

F. PERSONNEL - Mrs. Robertson, Chairperson

***A motion by Mrs. Robertson, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mr. Walsh were absent), the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F13, F14. F12 was tabled for further review by the Board of Education..***

F1. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Betsy Tyras, Part-Time Nurse Aide, and effective September 1, 2016.

- F2. Approval of 24.5 Hour Special Education Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following 24.5 Hour Special Education Instructional Aides at a salary of \$15,760.50 (to be prorated):
- Tracey Kaminski (pending criminal history review)
  - Michael Sconza (pending medical requirements)
- F3. Approval of Substitute Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Substitute Instructional Aides for the 2016-2017 school year at \$90.00 per day:
- Tracey Kaminski (pending criminal history review)
  - Jessica Awar
  - Lisa Junda
  - Kristin Benner-Prentice (pending criminal history review & medical requirements)
  - Diana Sula (pending criminal history review & medical requirements)
- F4. Approval of Nurse Substitute for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following individual as Nurse Substitute for the 2016-2017 school year, at a per diem rate of \$120.00 per day:
- Ann DiScala
- F5. Approval of Part-Time Nurse Aide for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following individual as Part-Time Nurse Aide \$24 per hour up to 24 hours per week effective September 15, 2016 to June 30, 2017 (hours to be shared with other Part-Time Nurse Aide, not to exceed 24 hours total per week among them):
- Gina Odlum (pending medical requirements)
- F6. Approval of Substitute Teachers for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers for the 2016-2017 school year at \$90.00 per day:
- Jessica Awar
  - Tracey Kaminski (pending criminal history review)
  - Lisa Junda
  - Kristin Benner-Prentice (pending criminal history review & medical requirements)
  - Diana Sula (pending criminal history review & medical requirements)
- F7. Approval of Change in Room Assignment Stipend for the 2016-2017 School Year – It is hereby moved, upon recommendation from the Superintendent, that

the Board approves a \$150 stipend for Nora Rose for a change of room assignment later than one week prior to the last day of the 2015-2016 school year.

F8. Appointment of Substitute Lunch Monitors for the 2016-2017 school year- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following staff members to serve as Substitute Lunch Monitors at \$15.00 per session for up to one (1) session a day:

- Danielle DeLucia
- Michelle Rudolph
- Ericka Wright-Mohr
- Hellen Kapp
- Jennifer Powers
- Gina Stross
- Reischell Castillo
- Nikkii Dell'Olio
- Jillian Cristofol

F9. Appointment of Substitute Morning Monitors for the 2016-2017 School Year- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following staff members to serve as Substitute Morning Monitors at \$7.20 per session per 15 minutes a session:

- Danielle DeLucia
- Hellen Kapp
- Kaitlin Guinan
- Gina Stross
- Reischell Castillo
- Nikki Dell'Olio

F10. Approval of Grade Level Chair Stipends for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Grade Level Chair Stipends for the following staff members for the 2016-2017 School Year:

Grade Level	Teacher	Stipend
Second Grade	Danielle DeLucia	\$250
Second Grade	Jennifer Telfer	\$250
Sixth Grade	Reischell Castillo	\$500
Special Areas	Lisa Maiella	\$500

F11. Approval of Extra-Curricular Stipends for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for Extra-Curricular positions in the 2016-2017 school year:

Teacher	Extra-Curricular Position	Stipend*
Kaitlin Guinan	Family Science – Fall Session	\$700
Kaitlin Guinan	Family Science – Winter Session	\$700

\*Pending approval of funding by parent donation

F12. (Was tabled for further review by the Board of Education)

F13. Approval of Stipends for Bi-Borough Professional Development Instructors for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following stipends for professional development courses taught within the Bi-Borough Professional Learning Academy for the 2016-2017 School Year:

Instructor	Course Title	Dates	Compensation*
Sharon Cardia	Google Classroom for Beginners	09/20/16 & 09/27/16	\$75/hour x 5 hours = \$375
Corinne Lynch	Google Everything	09/22/16, 09/29/16 & 10/06/16	\$75/hour x 5 hours = \$375
Anne Marie Spiegel	New Teacher Basics	10/13/16, 10/20/16 & 10/27/16	\$75/hour x 5 hours = \$375
Michelle Attardi	Multicultural Art & Art History for the Classroom Teacher	10/18/16 & 10/25/16	\$75/hour x 5 hours = \$375
Traci Schaum	Gifted Students Don't Know it All: Meeting the Needs of Gifted Students in the General Ed. Classroom	11/03/16 & 11/17/16	\$75/hour x 5 hours = \$375
Reem Bowers	Reading Strategies for K – 2 Learners	11/15/16 & 11/29/16	\$75/hour x 5 hours = \$375
Anne Marie Spiegel	Multisensory Language Instruction	12/01/16, 12/15/16 & 12/22/16	\$75/hour x 5 hours = \$375
Nevin Werner	Making Math Motivational	01/10/17 & 01/17/17	\$75/hour x 5 hours = \$375
Anne Marie Spiegel	Small Group Instruction & Centers in the Reading Workshop	01/05/17, 01/12/17 & 01/19/17	\$75/hour x 5 hours = \$375

\*Course instructors to be compensated through the Bi-Borough Office of Curriculum.

F14. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Linda McLaughlin	Bergen County Swatting, Bomb and Hoax Threat Symposium	Mahwah, NJ	9/21/16 (p.m. only)	\$0	\$7.16 + tolls
Roberta Kenyon	School-Related Updates from Bergen County Prosecutor annual luncheon/workshop	Wood-Ridge, NJ	9/20/16 (pm. only)	\$0	To come
Megan Bozios	School-Related Updates from Bergen County Prosecutor annual luncheon/workshop	Wood-Ridge, NJ	9/20/16 (pm. only)	\$0	To come
Traci Schaum	Odyssey of the Mind Coaches Training	Short Hills, NJ	10/15/16	\$0	\$18.24 + tolls
Karen Chang	3 <sup>rd</sup> Annual Fall Conference of The Dyslexia Initiative of TCNJ	Ewing, NJ	9/30/16	\$100 (registration fee)	\$43.40
Scott Bisig	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.33	\$200

Paul Saxton	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.33	\$200
Rita Walker	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.33	\$200
Gregory Derian	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.33	\$200
Katherine Norian	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.33	\$200
John Walsh	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$233.35	\$300

G. POLICY – Mrs. Shapiro, Chairperson

*A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Shapiro, Mr. Oddo and Mr. Walsh were absent), the Board approved G1.*

G1. Approval and Adoption of Revised Policies – It is hereby moved, upon recommendation of the Superintendent that the Board approves and adopts the following revised policies:

Policy #:	Description
2224	Nondiscrimination, Affirmative Action
4111	Recruitment, Selection and Hiring
4111.1	Nondiscrimination, Affirmative Action
5145.4	Equal Educational Opportunity
6121	Nondiscrimination and Affirmative Action
6142.11	School District-Provided Technology Devices to Staff Members

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – *None*

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – *None*

XII. OPEN TO THE PUBLIC – *Third grade teacher from O.P.S. expressed her gratitude for the District in implementing the new technology initiative through the district.*

XIII. OLD BUSINESS – *Mr. Derian up-dated the public on the progression of the ESIP project.*

XIV. NEW BUSINESS – *Dr. Westlake expressed his gratitude to the entire Oradell Public Staff for their hard work in making this new technology implementation a resounding success.*

XV. CLOSED SESSION – *President Watson-Nichols requested to go into a close session at 7:59 p.m., Mrs. Norian seconded the motion. At 8:08 p.m. Mrs. Norian motioned to close the session and Mrs. Robertson seconded the motion.*

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

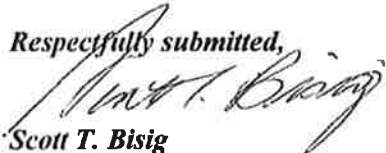
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and



**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI. ADJOURNMENT**

**A motion by Mr. Derian, seconded by Mrs. Walker unanimously carried a vote at 8:09 p.m. to adjourn the meeting.**

*Respectfully submitted,*  
  
**Scott T. Bisig**  
**Business Administrator / Board Secretary**

