

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
October 19, 2016**

MINUTES

I. *The meeting was called to order at by President Watson-Nichols at 7:30 p.m.*

II. *The Flag Salute was read by Mrs. Norian.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mrs. Shapiro, Mr. Oddo, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Also present were Mr. Paul J. Saxton, Superintendent, and Mr. Scott T. Bisig, Business Administrator/Board Secretary and approximately 40 Oradell Faculty Staff members, and 5 members from the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

A. Instructional Update: PARCC & NJ ASK

Principal Megan Bozios, Assistant Principal Gianna Apicella, Bi-Boro Curriculum Coordinator Julia Diminich, Special Service Director Brian Mistretta conducted an extensive review of the current data projects for PARCC & NJ ASK results.

IX. BUSINESS ADMINISTRATOR'S REPORT – None.

A. Information/Discussion Items

X. MINUTES – A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 9-0, the Board approved the following minutes:

REVIEW OF MINUTES –

- September 28, 2016 – Public Work/Business Session

APPROVAL OF MEETING MINUTES –

- September 14, 2016 – Public/Work Business Session

XI. COMMITTEE REPORTS/ACTION

A motion by Mrs. Shapiro, seconded by Mrs. Norian, and carried a roll call vote 9-0, the Board approved A1, A2.

A. MISCELLANEOUS

A1. Approval and Acceptance of School Violence and Vandalism Week – It is hereby moved upon recommendation of the Superintendent, that the Board approves and accepts October 17-21, 2016 as School Violence and Vandalism Week, and supports the school activities implemented during this week.

A2. Submission of Completed NJQSAC Statement of Assurance for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, in concert with the District’s New Jersey Single Accountability Continuum Committee, that the Board approves the submission of the completed NJQSAC Statement of Assurance to the New Jersey Department of Education.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote 9-0, the Board approved C1.

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Odyssey of the Mind/OK Kids Foundation	Odyssey of the Mind Practice	Room 217, 3 rd /4 th Grade Hallway	<u>W/TH/FRI</u> 10/3/16-1/27/17	3:00 – 10:00 PM	-0-	-0-
			<u>Saturday</u> 10/22/16	8:30 – 12:00 PM	-0-	-0-
			<u>Saturdays</u> 12/3/16, 12/10/16, 12/17/16	8:00 – 4:00 PM	-0-	-0-

			<u>Saturdays</u> 1/7/17, 1/14/17, 1/21/17	8:00 – 6:00 PM	-0-	-0-
		MPR C & D	<u>W/TH/FRI</u> 2/1/17, 2/2/17, 2/3/17, 2/8/17, 2/9/17, 2/10/17, 2/15/17, 2/16/17, 2/17/17, 2/22/17, 2/23/17, 2/24/17, 3/1/17, 3/2/17, 3/3/17, 3/8/17, 3/9/17, 3/10/17, 3/15/17, 3/16/17, 3/17/17, 3/22/17, 3/23/17, 3/24/17, 3/29/17, 3/30/17, 3/31/17	3:00 – 10:00 PM	-0-	-0-
			<u>MON/TUES</u> 2/27/17, 2/28/17	3:00 – 10:00 PM	-0-	-0-
			<u>Saturdays</u> 1/28/17, 2/4/17, 2/11/17, 2/18/17, 3/4/17, 3/11/17	8:00AM – 6:00PM	-0-	-0-
			<u>Saturday</u> 2/25/17	8:00 – 2:30 PM	-0-	-0-
*Girl Scout Troop # 60849	Healthy You Jamboree	MPR C	11/14/16	3:15 – 5:00PM	-0-	-0-
*PTA Caldecott Book Club	Book Club Meeting for 1 st Graders	MPR D	11/1/16	3:00 – 4:15PM	-0-	-0-
*PTA	Annual Holiday Boutique	MPR D	12-5/16 – 12/9/16	8:00AM – 4:00 PM	-0-	-0-
*Math League	Math League Competition	Auditorium	11/7/16, 12/5/16, 1/9/17, 2/6/17, 3/13/17, 4/24/17	3:00 – 4:00 PM	-0-	-0-
River Dell Junior Cheer	Cheer Annual Showcase & Awards	MPR A & B MPR C & D	11/17/16 (Revised Date)	7:00 – 9:00 PM 4:30 – 9:00 PM	-0-	\$15
*PTA Read & Rap	2 nd & 3 rd Grade Reading Club	MPR D	11/17/16	3:00 – 4:00 PM	-0-	-0-

*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson - None

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 9-0, the Board Approved E1, E2, E3, E4, E5, E6.

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2015-2016 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of September 2016 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,301,866.07
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Education)	\$ 14,784.54
Fund 30 (Capital Projects Funds)	\$ 363,632.75
Fund 40 (Debt Service Fund)	\$ 63,575.00
Fund 50 (Bi-Borough Curriculum)	\$ 16,879.30
Fund 63 (Summer School)	\$ 0.00
Fund 64 (Milk)	<u>\$ 4,472.31</u>
Total	\$1,765,209.97

E3. Submission of Comprehensive Maintenance Plan – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Submission of Comprehensive Plan.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of Oradell Public School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFOR BE IT RESOLVED, that the Oradell Public School District authorizes the school Business Administrator to submit the attached Comprehensive Maintenance Plan for Oradell Public School District in compliance with Department of Education requirements.

E4. Approval to renew eWalk for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the renewal of eWalk from December 1, 2016- November 30, 2017 at a cost of \$1,250. (no increase from last year).

E5. Approval of ESY Special Education Programs/Services for Summer 2016 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following ESY Programs/Services for Summer 2016 ESY:

Student #	School/Program/Service	Tuition/Cost to District
80	Three (3) Occupational Therapy Sessions during ESY @ \$60 per session at the Valley Program	\$180

E6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote 9-0 to enter into closed session at 8:10 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Dr. Westlake, seconded by Mr. Derian and carried a roll call vote to exit closed session at 8:35 p.m.

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried a roll call vote 9-0, the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11.

F1. Appointment of Lunch Aide for 2016-2017 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves Rima Mason as a Lunch Aide for the 2016-2017 school year at \$5.80 per session, up to 5 sessions per day, effective on or about October 20, 2016 through June 30, 2017 (pending medical requirements and criminal history review).

- F2. Acceptance of Resignation – It is hereby moved, upon the recommendation of the Superintendent, that the Board retroactively accepts the resignation of Chanel Min, Teacher, and effective October 11, 2016.
- F3. Approval of Substitute Teachers for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board retroactively approves the appointment of the following individuals as Substitute Teachers for the 2016-2017 school year at \$90.00 per day:
- Renee Lisa Glick
- F4. Approval of Substitute Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board retroactively approves the appointment of the following individuals as Substitute Instructional Aides for the 2016-2017 school year at \$90.00 per day:
- Renee Lisa Glick
- F5. Approval of Long-Term Leave of Absence Replacement Teacher for the 2016-2017 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board retroactively approves the appointment of Renee Lisa Glick as a long-term leave of absence replacement teacher (for Nora Rose, ESL) from October 17, 2016 until on or about February 22, 2016 at a per diem rate of \$90 per day.
- F6. Approval of Stipend for Evening ESL Parent Night- It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following stipend for staff member to facilitate an ESL Parent Night on Thursday October 6, 2016.

Title	Instructor	Length of Meeting	Compensation
ESL Parent Night	Nora Rose	1 hour	60 minutes of parent night (\$35) 60 minutes of planning (\$20)

- F7. Approval of Field Study for the 2016-2017 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Field Study placement:

Student Name	School	Dates	Cooperating Teachers
Katelyn Mills	Fairleigh Dickinson University	January 3-20, 2016 (10 days total)	Amy Kennedy

- F8. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Jennifer Adona	The Habits of Stress-Resilient People	Edison, NJ	10/25/16	\$79 (registration fee)	\$0
Jill Van Praagh	Trauma & Disaster – Managing Loss in the School Environment	Ridgewood, NJ	12/2/16	\$0	\$0
Kevin Williamson	Lead Sampling in School Facilities	Flanders, NJ	9/28/16	\$0	\$27.90
Julia Diminich-Kucharski	LinkIt User Group	Dumont, NJ	11/3/16	\$0	\$1.55
Julia Diminich-Kucharski	Leadership Network Meeting	River Vale, NJ	9/27/16	\$0	\$4.65
Julia Diminich-Kucharski	BCPSA Conference	Mahwah, NJ	12/2/16	\$0	\$8.99
Debra Bendett	Gifted Students Don't Know It All: Meeting the Needs of Gifted Students in the General Ed. Classroom*	Oradell, NJ	11/3/16, 11/17/16	\$30 x 5 hours = \$150	\$0
Gina Stross	Gifted Students Don't Know It All: Meeting the Needs of Gifted Students in the General Ed. Classroom*	Oradell, NJ	11/3/16, 11/17/16	\$30 x 5 hours = \$150	\$0
Gina Stross	New Teacher Basics*	River Edge, NJ	10/13/16, 10/20/16, 10/27/16	\$30 x 5 hours = \$150	\$0
Nicole Hendricks	Literacy Instruction – Small-Group Instruction and Centers in the Reading Workshop*	River Edge, NJ	1/5/17, 1/12/17, 1/19/17	\$30 x 5 hours = \$150	\$0

*Part of Bi-Borough PLAY Academy

F9. Termination of Employee – It is hereby moved, upon recommendation from the Superintendent, that the Board terminates employee #4885, effective October 21, 2016.

F10. Amendment and Approval of Leave of Absence – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the extension of New Jersey Family Leave Act (NJFLA) for Jillian Cristofol, as per her letter dated September 8, 2016. This leave extension will utilize her accrued 15 days sick leave in conjunction with a two-week extension as authorized by her physician, until December 18, 2016, with an expected return date on December 19, 2016.

F11. Amendment and Approval of Leave of Absence for Child Rearing – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the extension of New Jersey Family Leave Act (NJFLA) for Jennifer Amoroso without pay or benefits, as per her letter dated September 14, 2016. This leave will continue until June 30, 2017, with an expected return date on September 1, 2017.

G. POLICY – Mrs. Shapiro, Chairperson

The next policy meeting is Thursday, October 20, 2016.

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – None

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

The next Delegate meeting is Tuesday, November 15, 2016.

XII. OPEN TO THE PUBLIC

OEA President Roberta Kenyon along with several members of the teaching staff spoke about various topics of concern to them for Chapter 78. Some of these topics included health care increases, administrative guidance and general staff moral within the district.

Vice President Christine Robertson addressed the public that the Board of Education is very open to having further conversations about the Staff's concerns and wished to keep an open dialog between the OEA and the Board of Education.

Katie McAllister stated she really felt the generosity of the Oradell Public School Community during the Diabetes walk.

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS - None

XV. CLOSED SESSION - None

XVI. A motion by Dr. Westlake, seconded by Mrs. Norian and unanimously carried at 9:29 p.m. to adjourn the meeting.

Respectfully submitted,



Scott T. Bisig
Business Administrator/Board Secretary