

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
November 16, 2016**

**MINUTES**

**I.    *The meeting was called to order at by President Watson-Nichols at 7:30 p.m.***

**II.   *The Flag Salute was read by Mrs. Shapiro.***

**III.   *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.   *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V.    **ROLL CALL****

***Present:*** Mr. Derian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols. Mrs. Norian arrived at 7:47 p.m.

***Absent:*** Mr. Oddo.

***Also present were Mr. Paul J. Saxton, Superintendent, and Mr. Scott T. Bisig, Business Administrator/Board Secretary and approximately 5 Oradell Faculty Staff members, and 6 members from the public.***

**VI.    **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY****

**VII.   **BOARD PRESIDENT'S REMARKS****

**VIII.   **SUPERINTENDENT'S REPORT –****

**A.Information/Discussion Items:**

***Superintendent Paul J. Saxton informed the members of the Board of Education to the hot water pipe leak that is located underground just outside the custodian's maintenance garage where a small sink hole is beginning to form. Superintendent Saxton further stated that the contractors and risk management were notified by the Business Administrator.***

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**A. Information/Discussion Items:**

*Business Administrator Scott T. Bisig further stated that the Risk Management Insurance Company Fenner & Esler were notified and will have a reprehensive on ground in the morning to access the situation.*

**X. MINUTES - A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote 8-0, the Board approved the following minutes:**

REVIEW OF MINUTES -

APPROVAL OF MEETING MINUTES –

- September 28, 2016 – Public/Work Business Session

**XI. COMMITTEE REPORTS/ACTION**

A. MISCELLANEOUS - None

B. BI-BOROUGH/SHARED SERVICES –

*Dr. Westlake, who is the Chairperson of the Bi-Boro committee stated the recent meeting was very productive in establishing the training objectives for the next fiscal year. These minutes will be available and presented at the next board meeting on December 21, 2016.*

C. BUILDINGS & GROUNDS/SAFETY –

*Mr. Derian informed the Board of Education about the recent updates within the scope of the ESIP project. Mr. Derian did raise concerns about the project costs, and facility change orders through Johnson Controls with respect to retrofitting / redesigning the auditorium attic space to meet the required safety standards before the contractors can proceed with the required AC & Heating systems in the auditorium envelope.*

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote 8-0, the Board approved C1.*

C1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

<b>Organization</b>	<b>Event</b>	<b>Area of Building</b>	<b>Dates</b>	<b>Time</b>	<b>Custodian O/T</b>	<b>Facility Charge</b>
*Junior Women's Club of River Edge	JWCRE Spelling Bee	Auditorium	1/8/17 1/15/17 (Snow Date)	11:00 – 4:30 PM	-0-	-0-

*Oradell Girl Scout Troops # 4706, 4479 & 4466	International Night	MPR C & D	3/21/17	4:00 – 9:00 PM	-0-	-0-
*Boy Scout Troop #136	Pack Night	MPR A	2/24/17	7:00 – 9:00 PM	-0-	-0-

\*facility use fee waived

**D. CURRICULUM – Mrs. Walker, Chairperson**

*A motion by Mrs. Walker, seconded by Mrs. Robertson, and carried a roll call vote 8-0, the Board approved D1.*

D1. Approval of Field Trip for the 2016-2017 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip:

Destination	Grade	Date	Cost to District	Cost to Parents
The Newark Museum Newark, NJ	3	December 2016	\$0	\$1,410 (Admission Fee) \$1,095 (Transportation)

**E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson**

*A motion by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote 8-0, the Board Approved E1, E2, E3 & E4.*

E1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2016 be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2015-2016 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Approval to renew Global Compliance Network (GCN) for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the renewal of Global Compliance Network (GCN) from August 1, 2016 – July 31, 2017 at a cost of \$1,400 (no increase from last year).

E3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E4. Approval of Special Education Programs/Services for 2016-2017 School Year– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2016-2017 school year:

Student #	School/Program/Service	Tuition/Cost to District
94	20 ABA home parent hours @ \$40.00/hour to be provided by Valley Program during the 2016-2017 school year, expiring June 30, 2017	\$800
108	New Bridges 2016-2017 school year tuition	\$49,503.49
108	2 occupational therapy sessions per week provided by Karen Willick @ \$40/session for 40 weeks, starting November 17, 2016	\$3,200

F. PERSONNEL -

*A motion by Mrs. Shapiro, seconded by Mrs. Norian, and carried a roll call vote 8-0, the board approved F1, F2, F3, F4, F5, F6, F7.*

- F1. Appointment of Lunch Aide for 2016-2017 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves Robin Berzon as as Lunch Aide for the 2016-2017 school year at \$5.80 per session, up to 5 sessions per day, effective on or about November 17, 2016 through June 30, 2017 (pending criminal history review).
- F2. Approval of Substitute Teacher for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individual as a Substitute Teacher for the 2016-2017 school year at \$90.00 per day:
  - Jeffrey Tucker
- F3. Approval of Substitute Instructional Aide for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individual as a Substitute Instructional Aide for the 2016-2017 school year at \$90.00 per day:
  - Jeffrey Tucker
- F4. Approval of Long-Term Leave of Absence Replacement Teacher for the 2016-2017 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board retroactively approves the appointment of Lenna Kesenci as a long-term leave of absence replacement teacher (for Jillian Cristofol) from November 2, 2016 until December 23, 2016 (inclusive of 5 transition days) at a per diem rate of \$125 per day.

- F5. Approval of Long-Term Leave of Absence Replacement Teacher for the 2016-2017 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board retroactively approves the appointment of Taylor Stecher as a long-term leave of absence replacement teacher (for Jennifer Amoroso) from November 2, 2016 until on or about June 30, 2017 at BA Step 1 at a salary of \$50,180 (to be prorated).
- F6. Approval of Extracurricular Stipends for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following extracurricular stipends for the following staff members for the 2016-2017 school year:

Position	Teacher	Stipend
Winter Evening Concert	Carole Richardi	\$150
Winter Evening Concert	James Butcher	\$150
Spring Evening Concert	Carole Richardi	\$150
Spring Evening Concert	James Butcher	\$150

- F7. Approval of Workshop/Conference for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Workshop/Conference:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Denise Kuehner	3D Printing with TinkerCAD	Hackensack, NJ	11/22/16	\$25 (registration fee)	\$0

G. POLICY – Mrs. Shapiro, Chairperson

*A motion by Mrs. Shapiro, seconded by Mrs. Norian, and carried a roll call vote 8-0, the Board approved G1.*

G1. First reading of the following policy:

Policy #:	Description
5141.6	Student(s) Harmful to Self or Others Causing an Education Disruption

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson (none)

I. NJSBA/BCSBA DELEGATE REPORT –

*Mr. Walsh stated that the next meeting of NJSBA/BCSBA was postponed until December 16, 2016, he will have follow-up minutes from that meeting next month.*

**XII. OPEN TO THE PUBLIC –**

Jane Gaffin, a resident from (616 Iroquois St, Oradell, New Jersey) brought to the Board of Education attention that CBS prime-time show called “Madden Secretary” broadcasted several backdrop photographs of the current Oradell Public School (O.P.S.) during one of their recent episodes which aired.

**XIII. OLD BUSINESS - None**

**XIV. NEW BUSINESS - None**

**XV. CLOSED SESSION –**

*A motion by Dr. Westlake, seconded by Mrs. Norian, to enter closed session at 7:48 p.m.*

*A motion by Mrs. Norian, seconded by Dr. Westlake to close the session at 8:15 p.m.*

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with Personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a Meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed Until the matter is resolved.

**XVI. ADJOURNMENT**

*A motion by Dr. Westlake, seconded by Mrs. Norian and unanimously carried at 8:17 p.m. to adjourn the meeting.*

*Respectfully submitted,*



**Scott T. Bisig**  
*Business Administrator/Board Secretary*