

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
MAY 24, 2016

MINUTES

I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Dr. Westlake.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mrs. Shapiro, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols

Absent: Mr. Oddo, Mrs. Robertson

Also present were Mr. Paul J. Saxton, Superintendent, Mr. David L. Rinderknecht, Business Administrator/Board Secretary and approximately 12 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

VII. **BOARD PRESIDENT'S REMARKS - None**

VIII. **SUPERINTENDENT'S REPORT**

A. Information/Discussion Items

- Mr. Saxton announced that we will be purchasing computers for the 4th grade as well as teachers. A new sound system with rear projector will be installed in the auditorium.

IX. BUSINESS ADMINISTRATOR'S REPORT – No Report

A. Information/Discussion Items

- X. MINUTES** – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 6-0 (Mr. Oddo and Mrs. Robertson were absent; Mrs. Shapiro abstained on minutes of 4/6/16) the Board approved the following minutes.*

REVIEW OF MINUTES –

- May 10, 2016 – Public Work/Business Session Meeting

APPROVAL OF MEETING MINUTES –

- April 6, 2016 – Public Work/Business Session Meeting
- April 13, 2016 – Public Work/Business Session Meeting
- April 13, 2016 – Closed Session
- April 20, 2016 – Public Work/Business Session Meeting
- April 26, 2016 – Closed Session
- April 27, 2016 – Public Budget Hearing Meeting

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A motion by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mr. Oddo and Mrs. Robertson were absent) the Board approved A1, A2.

A1. HIB Report for May 2016 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB report #5.12.16.6 as reported by the Superintendent to the Board of Education.

A2. HIB Report for May 2016 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB report #5.16.16.7 as reported by the Superintendent to the Board of Education.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson – **No Report**

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

- In the absence of Mr. Oddo, Mr. Derian reported that the committee is in the process of getting prices for auditorium seating as well as grounds repairs. The lighting project under ESIP is progressing. The mechanical projects for ESIP are being rebid. The committee is also exploring a lockdown notification system. A decision has been made to purchase a new auditorium sound system.

D. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 7-0 (Mr. Oddo And Mrs. Roberston were absent) the Board approved D1.

D1. Approval of Field Trip:

Destination	Grade	Date	Cost to District	Cost to Parents
IMAX Theater, Garden State Plaza, Paramus, NJ	6 (Safety Patrol Students)	June 2016	\$0	\$20 per student

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call 7-0 (Mr. Oddo and Mrs. Robertson were absent) the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9.

E1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end April 2016, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2015-2016 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of April 2016 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 944,431.72
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 33,640.39
Fund 30 (<i>Capital Projects Funds</i>)	\$ 27,587.92
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Bi-Borough Curriculum</i>)	\$ 10,588.25
Fund 63 (<i>Summer School</i>)	\$ 0.00
Fund 64 (<i>Milk</i>)	\$ 822.32
Total	\$ 1,017,070.60

E3. Approval of Shared Services Agreement with River Dell Regional School District Board of Education – It is hereby moved upon the recommendation of the Superintendent, the Board approves the following resolution:

WHEREAS, the Oradell Board of Education (hereinafter referred to as “the Oradell Board”) and the River Dell Regional School District Board of Education (hereinafter referred to as “the River Dell Board”) are parties to a shared services agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., whereby the River Dell Board is authorized to solicit

bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”) on behalf of the Oradell Board; and

WHEREAS, on April 19, 2016 the River Dell Board received one (1) bid for the Services on behalf of the Oradell Board, submitted by Bella Cleaning and Carting, LLC (hereinafter referred to as “Bella”) with a base bid in the amount of \$15,850, representing the combined cost per year in the amount of \$5,150 for the 2016-2017 school year; \$5,300 for the 2017-2018 school year; and \$5,400 for the 2018-2019 school year; and

WHEREAS, the River Dell Board has determined that the bid submitted by Bella is the lowest responsible bid for the Services and the Oradell Board is desirous of awarding the contract for the Services to Bella.

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board hereby awards the bid for Scavenger/Recycling Services to Bella Cleaning and Carting, LLC in the amount of \$15,850, representing the combined cost per year in the amount of \$5,150 for the 2016-2017 school year; \$5,300 for the 2017-2018 school year; and \$5,400 for the 2018-2019 school year. The Oradell Board reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Oradell Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Approval of Shared Services Agreement for 2016-2017– It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Shared Services Contract between the Oradell Board of Education and Bergen County Technical Schools. The proposed cost for this service for the 2016-2017 is \$80,375. This is an increase of 3.4% above the 2015-2016 cost of \$77,700. When reviewed the value of the services for the cost, it appears to be very reasonable, especially when considering the services to be provided this summer in addition to the regular year-round services. Bergen Tech. will be managing the installation of the 10 Gig network infrastructure, wiring for Apple TV’s and installation of classroom presentation systems projects which are budgeted at a total cost of \$103,000.

E4. Approval of Shared Services Agreement for 2016-2017 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Shared Services Contract between the Oradell Board of Education and Bergen County Technical Schools. The proposed cost for this service for 2016-2017 is \$80,375. This is an increase of 3.4% above the 2015-2016 cost of \$77,700. When reviewed the value of the

services for the cost, it appears to be very reasonable, especially when considering the services to be provided this summer in addition to the regular year-round services. Bergen Tech. will be managing the installation of the 10 Gig network infrastructure, wiring for Apple TV's and installation of classroom presentation systems projects which are budgeted at a total cost of \$103,000.

- E5. Acceptance of Oradell Public School PTA Grade-Level Grant Monies for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, grant award money from the Oradell Public School PTA in support of the following programs:

Location	Grant	Amount
Music Dept.	1 Smartboard	\$6,217
Library	70" LED TV, Apple TV	\$2,035
Technology Lab	80" LED TV, Apple TV	\$3,994
63 Classrooms	Apple TV Presentation System and Adapters	\$8,690.85

- E6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- E7. Contract renewals – Chapter 47 – It is hereby moved, upon the recommendation of the Superintendent, the Board approves the following resolution:

WHEREAS, PL 2015, Chapter 47 of the laws of New Jersey requires that the Oradell Board of Education must identify all contracts that have been previously awarded and are intended to be renewed, awarded or permitted to expire, and

WHEREAS, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

NOW, THEREFORE BE IT RESOLVED, that the following list of contracts identifies the contracts that meet the criteria set forth in the laws and regulations identified above:

1. ZUMU – Website Hosting
2. Systems 3000 – Professional Services and Support

3. Realtime Technology – Student Software/Support
4. Frontline Technologies – AESOP Attendance/Sub Software
5. My Learning Plan – OASYS System Bundle with Stronge EPES
6. Linkit! Software – Assessment Management & Analytics
7. Kencor – Elevator Service
8. Pitney Bowes Global Financial Services – Rental of Mail Machine
9. Hospital Instruction – Home care for students
10. YWCA of Bergen County – Before/Aftercare Program
11. Bergen County Dept. of Health – Bloodborne Pathogen Training
12. Bollinger – Student Accident Insurance
13. RFP Solutions – Telecommunications Service/Maint.
14. Discovery Education Streaming Building Subscription
15. NESBIG – Insurance
16. Lan Associates – Architect
17. Lerch, Vinci & Higgins – Auditors
18. Ameriflex – Cobra Administrators
19. Mid Bergen Regional Health Commission – Non Public Nursing Serv.
20. Shared Services Agreement with Region V
21. Phoenix Advisors – Disclosure Agents Services
22. Fenner & Esler Insurance – Risk Management Consultant
23. Sciarillo, Cornell, Merlino, McKeever & Osborne
24. Chapters 192/193 Service Agreement – Remedial/Auxillary Services
25. Bi-Borough Agreement – Coordinated Curriculum Services
26. United Business Systems – Copier Lease
27. Bergen County Technical Schools – Technology Shared Services
28. Horizon Blue Cross/Blue Shield – Medical/Prescription Benefits
29. Delta Dental of NJ – Dental Benefits
30. Middlesex Regional Ed. Serv. Commission – Cooperative Pricing
31. Hunterdon County Ed. Serv. Commission – Cooperative Pricing
32. U.S. Communities Govt Purchasing Alliance – Cooperative Pricing
33. Educational Data Services Inc. – Cooperative Pricing
34. PEPPM National Cooperative – Cooperative Pricing
35. Alliance for Competitive Energy Services – Natural Gas Supplier
36. Educational Development Software – HIBster Software

E8. Approval of Shared Services Agreement with Region V for 2016-2017 – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2016-2017 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Paul J. Saxton, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the joint bidding and transportation agreements for the Oradell students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non public school services; and The Board further approves the joint bidding and/or shared services for

other services as requested to be provided by Region V component districts on an as needed basis.

E9. Approval of Special Education Programs/Services for 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2015-2016 school year:

Student #	School/Program/Service	Tuition/Cost to District
92	Cornerstone Day School (starting May 17, 2016)	\$363 per day

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 7-0 (Mr. Oddo and Mrs. Robertson were absent) the Board approved F1, F2, F3, F4, F5, F6, F7.

F1. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts, with regret, the resignation of Dolores Delia, Lunch Aide, for the purpose of retirement, effective on June 30, 2016.

F2. Reappointment of Non-Tenured Library Clerk for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Non-Tenured Main Office Secretary for the 2016-2017 School Year:

Name	Position	Years in Position
Lisa Santangelo	Library Clerk	.9

F3. Approval of Title Change – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the title change of Michael Hagopian from Acting Supervisor of Instruction to Supervisor of Instruction.

F4. Approval of Substitute Teachers for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Substitute Teachers at \$90 per day:

- Joseph Stross
- Sylvia Schoeppler

F5. Approval of Substitute Special Education Instructional Aides for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Substitute Special Education Instructional Aides at \$90 per day:

- Joseph Stross
- Sylvia Schoeppler

F6. Approval of Kindergarten Teacher for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Nikki Dell'Olio, Kindergarten Teacher, BA Step 2, at an annual salary of \$50,580, effective September 1, 2016 through June 30, 2017. (Salary based on 2013-2016 salary guide, to be adjusted upon ratification of contract agreement for the 2016-2017 year by the Oradell Board of Education and the Oradell Education Association.)

F7. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Brian Mistretta	NJCIE 14 th Annual Summer Inclusion Conference	Lincroft, NJ & Montclair, NJ	6/27/16, 6/28/16	\$300 registration fee	\$44.39 + tolls
Gianna Apicella	Pseudoscience and Fads in Treatment for Autism	Webinar	6/2/16	\$110 registration fee	\$0
Gianna Apicella	Parent Training for Children With Autism	Webinar	6/8/16	\$110 registration fee	\$0
Rosemarie Cataldo	Paramus Summer Institute on the Teaching of Reading	Paramus, NJ	7/11/16-7/14/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Sheri Malenda	Paramus Summer Institute on the Teaching of Reading	Paramus, NJ	7/11/16-7/14/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Gina Stross	Paramus Summer Institute on the Teaching of Reading	Paramus, NJ	7/11/16-7/14/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Carole Blakeslee	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Rosemarie Cataldo	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Danielle DeLucia	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Kaitlin Guinan	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Nicole Hendricks	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Roberta Kenyon	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10

Sheri Malenda	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Diane Malwitz	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Gina Stross	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10
Jennifer Telfer	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/25/16-7/28/16	Fee: \$383.33 Teacher Compensation: \$30 per hr for 22 hrs= \$660	\$10

G. POLICY – Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried a roll call vote 7-0 (Mr. Oddo and Mrs. Robertson were absent) the Board approved G1, G2.

G1. First reading of the following policies:

Policy #:	Description
6142.12	Career and Technical Education
6146.2	Promotion and Retention

G2. Approval and Adoption of Second Reading of Policies – It is hereby moved, upon recommendation of the Superintendent that the Board approves and adopts the second reading of the following policies:

Policy #:	Description
4111.1	Staff Members' Use of Cellular Telephones
5114	Suspensions and Expulsions
6142.10	Technology Acceptable Use
6147	Standards of Proficiency
6164.1	Intervention & Referral Services for General Education Students
6171.4	Special Education
6173	Home Instruction

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – **No Report**

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – **No Report**

XII. OPEN TO THE PUBLIC - None

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS - None

XV. CLOSED SESSION

It was hereby moved by Dr. Westlake, seconded by Mrs. Norian and carried a roll call vote 7-0 (Mr. Oddo and Mrs. Robertson were absent) that the Board retire to Closed Session.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

At 7:45 p.m. the Board recessed from Closed Session.

XVI. A motion by Dr. Westlake, seconded by Mrs Norian and unanimously carried at 7:45 p.m. to adjourn the meeting.

Respectfully submitted,



*David L. Rinderknecht
Business Administrator/Board Secretary*