

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library
June 29, 2016**

MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:30 p.m.*

II. *The Flag Salute was led by Dr. Westlake.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mrs. Shapiro,
Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols

Also present were Mr. David L. Rinderknecht, Business Administrator/Board Secretary and approximately 5 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS

- *President Watson-Nichols reminded the board members and general attendees about the July 4 parade in town.*

VIII. SUPERINTENDENT'S REPORT - None

A. Information/Discussion Items

IX. BUSINESS ADMINISTRATOR'S REPORT - None

A. Information/Discussion Items

X. MINUTES

A motion by Mr. Walsh, seconded by Mr. Derian and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker and Mrs. Robertson were absent) the Board approved the following minutes:

REVIEW OF MINUTES –

- May 24, 2016 – Closed Session
- June 15, 2016 – Public Work/Business Session

APPROVAL OF MEETING MINUTES –

- May 10, 2016 – Closed Session
- May 24, 2016 – Public Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker Mrs. Robertson were absent) the Board approved A1.

A. MISCELLANEOUS

A1. HIB Report for May 2016 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB Incident #5.16.16.7 as reported by the Superintendent to the Board of Education.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson - **None**

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

- Mr. Derian requested the ESIP Kick-Off meeting notes and the back field project start date for the reconditioning of the field.

D. CURRICULUM – Mrs. Walker, Chairperson - **None**

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker and Mrs. Robertson were absent) the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E12, E13, E14, E15, E16, E17, E18, E19, E20, E21, E22, E23, E24, E25, E26, E27, E28, E29, E30, E31, E32, E33, E34, E35, E36.

E1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end May 2016, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2015-2016 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

E2. Payment of Invoices – It is hereby moved that the invoices for the month of May 2016 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 895,766.68
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 35,364.28
Fund 30 (<i>Capital Projects Funds</i>)	\$ 710,099.43
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Bi-Borough Curriculum</i>)	\$ 14,380.42
Fund 63 (<i>Summer School</i>)	\$ 0.00
Fund 64 (<i>Milk</i>)	\$ <u>603.19</u>
Total	\$ 1,656,214.00

E3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E4. Selection of Depositories - It is hereby moved that the Board approve the following depositories for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board:

Capital One

E5. Authorized Signatures for Bank Accounts - It is hereby moved that the Board approve the following bank accounts and authorized signatures for Bank Accounts:

<u>Account</u>	<u>Signatories</u>
Regular General Fund (3 required)	Board President or Board Vice-President Board Secretary or Superintendent Treasurer of School Moneys
Payroll (1 required)	Treasurer of School Moneys or Board Secretary
Payroll Agency (1 required)	Treasurer of School Moneys or Board Secretary or Board President
Student Activity (2 required)	Principal Board Secretary or Treasurer of School Moneys
6 th Grade Commencement	Principal Board Secretary or Treasurer of School Moneys
Summer School (2 required)	Summer School Director or Summer School Assistant Director Board Secretary

And furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent and Treasurer of School Monies as may be required in the event that the individuals are unavailable for personally affixing their signature.

E6. Appointment of NJ Department of Agriculture Designees for National School Lunch Program for the 2016-2017 school year - It is hereby moved, upon the recommendation of the Superintendent that the Board approves the following appointments for the 2016-2017 school year:

Business Administrator - Certifier
 Superintendent - Alternate Certifier
 Administrator to BA - Submitter
 Payroll Clerk - Alternate Submitter

E7. Resolution for District Tax 2016-2017 – RESOLVED that the amount of district taxes needed to meet the obligations of the Oradell Board of Education during the school year 2016-2017 is hereby requested to place in the hands of the Treasurer of School Monies in the amount according to the following schedule in accordance with the statutes relating thereto:

Payments from the Oradell Borough to the Oradell Board of Education:

<u>2016</u>		<u>2017</u>	
August	\$2,244,942.00	January	\$700,000.00
September	\$594,232.00	February	\$1,571,459.00
October	\$594,232.00	March	\$594,232.00
November	\$1,571,459.00	April	\$594,232.00
December	\$594,232.00	May	\$1,571,459.00
		June	\$594,230.00
TOTAL	\$11,224,709.00		

E8. Approval of Line Item Changes – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the School Business Administrator, in consultation with an agreement from the Superintendent of Schools, to process line item changes in compliance with required approvals per S1701 and A3680 between board meetings for the 2016-2017 school year.

- E9. Approval of Claims Auditor – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the Business Administrator/Board Secretary to be designated as Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2016-2017 school year.
- E10. Surplus Items – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the Superintendent to declare miscellaneous items no longer needed as surplus and to dispose of these items if and when necessary as per Policy 3260/3270.
- E11. Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission for the 2016-2017 School Year – It is hereby moved that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the Hunterdon County Educational Services Commission for the 2016-2017 school year at no annual fee.
- E12. Proprietary Bid Award for Apple Products – It is hereby moved that the Board approves the Hunterdon County Educational Services Commission (“HCESC”) as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple Technology products (bid number HCESC-TEC-16-01), effective March 25, 2016 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Oradell Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Oradell Board of Education are of such a specialized nature that only such products will meet the needs to the Oradell Board of Education and

WHEREAS, the Oradell Board of Education heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-apple products were used to supplement the existing technology; and

WHEREAS, the use of non-apple products would require an unsupportable level of training, support and maintenance services that would defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524, for the following items:

- 20 MacBook Air 5-packs w/AppleCare Protection Plan

E13.Cooperative Pricing Agreement with the U.S. Communities Government Purchasing Alliance – It is hereby moved that the Board approves the Cooperative Pricing Agreement with the U.S. Communities Government Purchasing Alliance for the 2016-2017 school year at no annual fee.

E14.Cooperative Pricing Program – It is hereby moved that the Oradell Board of Education approve an agreement with the Educational Data Services, Inc. for the district to participate in a cooperative pricing program for the 2016-2017 school year at an annual cost of \$2,480.00. (no increase over prior year)

E15.Cooperative Pricing Agreement with Middlesex Regional Educational Services Commission for the 2016-2017 School Year – It is hereby moved, upon recommendation of the School Business Administrator that the Board approves the following:

WHEREAS N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Oradell Board of Education; Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

E16.Cooperative Pricing Agreement with PEPPM National Cooperative – It is hereby moved that the Oradell Board of Education approve an agreement with the PEPPM National Cooperative for the district to participate in a cooperative pricing program for the 2016-2017 school year at no annual fee.

E17.Approval of School Funds Investor – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education designate the Business Administrator/Board Secretary as the School Funds Investor for the 2016-2017 school year.

- E18. Approval of Representatives requesting State and Federal Funds – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the Superintendent and the Business Administrator/Board Secretary to be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2016-2017 school year.
- E19. Appointment of Employee Benefits Broker – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of Brown & Brown Benefits Advisor, Inc. of Lambertville, NJ as the District's Employee Benefits Broker of Record from July 1, 2016-June 30, 2017.
- E20. Approval of Health, Prescription and Dental Plan Rates for the 2016-2017 Fiscal Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves renewal of BlueCross/BlueShield Medical and Prescription Drug Programs and Delta Dental of NJ Dental Program for the period of July 1, 2016 to June 30, 2017 as per the premium rates on the attached documents identified as Exhibit A and Exhibit B.
- E21. Student Accident Insurance – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve AIG, NJ for the provision of voluntary student accident insurance for the 2016-2017 school year at no cost to the Board and a cost of \$92.00 for parents who choose to participate.
- E22. Student Accident Insurance – It is hereby moved, upon the commendation of the Superintendent, that the Oradell Board of Education approve the appointment of Bollinger as the compulsory student accident insurance carrier for the 2016-2017 school year at a cost of \$3904.00.
- E23. Approval of the Stronge evaluation instrument for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the Stronge evaluation instrument for the evaluation of district staff for the 2016-2017 school year.
- E24. Approval of Membership in New Jersey School Boards Association (NJSBA) – It is hereby moved that the Oradell Board of Education approves membership in the New Jersey School Boards Association from July 1, 2016 – June 30, 2017 at a cost of \$5,296.77 (no increase from last year).
- E25. Approval of Petty Cash Accounts for 2016-2017 – It is hereby moved, upon the recommendation of the Superintendent that the Board establishes the following petty cash accounts from July 1, 2016 to June 30, 2017 in accordance with Board Policy #3451 and that the said accounts are to be replenished by vouchers and reported to the Board on an annual basis:

<u>Account</u>	<u>Amount</u>	<u>Not to Exceed Per Incident</u>	<u>Signatories</u>
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	BA/BS
Principal	\$400	\$ 25	Principal
Special Services	\$100	\$ 25	Director of Special Services

E26. Designee Non-Public Nursing Services – It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with the Mid-Bergen Regional Health Commission to provide non-public nursing services to St. Joseph’s students for the 2016-2017 school year, at an annual rate not to exceed the District’s entitlement for non-public nursing aid.

E27. Transfer of Current Year Surplus to Capital Reserve – It is hereby moved, upon recommendation of the Superintendent of Schools, in concert with the School Business Administrator that the Board approves the following:

WHEREAS, NJSA 18A and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Oradell Board of Education has determined that an amount not to exceed \$600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

E28. Approval of Procurement of Goods – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oradell School District Board of Education desires to authorize its purchasing agent for the period July 1, 2016 to June 30, 2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<http://state.nj.us/treasury/purchase/pricelists.shtml>

E29. Approval of Contract with Kencor Inc. for 2016-2017 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract with Kencor Inc. Westchester, PA to service the district's hydraulic passenger elevator at the following rates:

\$95 per month/including labor-Monthly preventative maintenance
\$100 p/hr/mechanic regular time-\$150/hr/overtime
\$200/ annual pressure relief test
5% markup on material

E30. Approval of Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education authorizes Phoenix Advisors to provide continuing disclosure services in connection with one of more bond issuances, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues. Phoenix Advisors will ascertain whether the Bond Issuer is in compliance with various Continuing Disclosure Agreements, assist the Bond Issuer to codify the requirements stipulated in those various CDA's and compare those requirements with its filings and correct any deficiencies, at an annual fee of \$650, inclusive of up to three outstanding issues, plus \$100 for each additional outstanding issue, if any, for which filings are required.

E31. Chapters 192/193 Service Agreement/Non-Public School Services and Home/Hospital Instruction – It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending non- public schools within the Oradell School District as required under Chapter 192/193 laws and to provide Home/Hospital Instruction at \$62.00 per hour for the 2016-2017 school year at an annual rate not to exceed the district's entitlement.

E32. Renewal of Membership in Northeast Bergen County School Board Insurance Group (NESBIG) – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves, pursuant to the provision of Title 18:A18A-42, participation of the District as a member of the Northeast Bergen County School Board Insurance

Group (NESBIG) in the Workers Compensation Pool and as a member for other joint insurance services for July 1, 2016 – June 30, 2017 school year.

E33. Approval of Special Milk Program for 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the district’s participation in the Special Milk program sponsored by the New Jersey Department of Agriculture for the 2016-2017 school year at a cost of \$.40 per half-pint container.

E34. Approval of Pitney Bowes Agreement for rental of Mail Machine – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the agreement for rental of the MD400C Meter System including service/maintenance with Pitney Bowes Global Financial Services at a monthly rate of \$208.00 for the 2016-2017 school year.

E35. Approval of ESY Special Education Programs/Services for Summer 2016 – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following revised ESY Programs/Services for Summer 2016 ESY:

Student #	School/Program/Service	Tuition/Cost to District
67	1 occupational therapy session per week (9 sessions total) from July 1, 2016 to August 31, 2016 at Bergen Pediatric Therapy Center @ \$140 per session <i>(revised from 16 occupational therapy sessions approved on 6/15/16 agenda)</i>	\$1,260
67	1 physical therapy session per week (9 sessions total) from July 1, 2016 to August 31, 2016 at Bergen Pediatric Therapy Center @ \$140 per session <i>(revised from 8 physical therapy sessions approved on 6/15/16 agenda)</i>	\$1,260

E36. Acceptance of Ahold USA A+ Rewards funds – It is hereby moved, upon the recommendation of the Superintendent that the Board accepts the payment of 3A+ Rewards from Ahold USA (Stop & Shop) in the amount of \$2,333.79.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker and Mrs. Roberson were absent) the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12, F13, F14, F15, F16, F17, F18, F19, F20, F21, F22, F23, F24, F25, F26, F27, F28.

F1. Reappointment of Interim Superintendent – It is hereby moved that the Board approves the appointment of Paul Saxton as Interim Superintendent effective July 1, 2016 to June 30, 2017. The contract of employment between the Board and Mr. Saxton has received the prior approval of the Executive County Superintendent for Bergen County.

F2. Appointment of Business Administrator/Board Secretary for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board appoints Scott Bisig as the School Business Administrator/Board Secretary for the period of July 1, 2016 through June 30, 2017 as per the contract attached. The contract of employment between the Board and Mr. Bisig has received the prior approval of the Executive County Superintendent for Bergen County.

F3. Approval of Business Office Consulting Services – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract with David L. Rinderknecht to provide Business Office transition services and consulting services at the rate of \$85 per hour for the 2016-2017 school year not to exceed a total of \$15,000.

F4. Appointment of Sixth Grade Literacy Teacher for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of Reischell Castillo, Sixth Grade Literacy Teacher, BA Step 2, at an annual salary of \$50,580, effective September 1, 2016 through June 30, 2017. (Salary based on 2013-2016 salary guide, to be adjusted upon ratification of contract agreement for the 2016-2017 year by the Oradell Board of Education and the Oradell Education Association.)

F5. Reappointment of Teachers for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board accepts and approves the following staff members for the 2016-2017 school year:

First Name	Last Name	Degree	Step	Longevity	Salary	Total Salary
Jennifer	Adona	MA+15	4-6	0.00	55,175.00	55,175.00
Helene	Albrecht	MA+30	20	2,000.00	95,795.00	97,795.00
Jennifer	Amoroso	BA+15	8	0.00	54,305.00	54,305.00
Joan	Arfsten	BA	17	1,000.00	72,350.00	73,350.00
Debra	Bendett	BA	8	0.00	53,040.00	53,040.00
Judy	Bishopp	MA	19	0.00	84,695.00	84,695.00
Jeanne	Black	BA+15	12	0.00	58,705.00	58,705.00
Carole	Blakeslee	MA	14	0.00	65,265.00	65,265.00
Antonietta	Boccanfuso	BA	19	0.00	80,445.00	80,445.00
James	Butcher	MA	9	0.00	56,470.00	56,470.00
Nicole	Carroll	BA	9	0.00	53,940.00	53,940.00
Jamie	Caruana	MA	11	0.00	58,540.00	58,540.00
Reischell	Castillo	BA	1	0.00	50,180.00	50,180.00
Rosemarie	Cataldo	MA+30	7	0.00	57,875.00	57,875.00
Karen	Chang	MA+30	20	0.00	95,795.00	95,795.00
Eileen	Choka	BA	20	3,000.00	86,070.00	89,070.00
Lisa Maria	Conforti	BA	11	0.00	55,940.00	55,940.00
Jillian	Cristofol	MA	12	0.00	60,040.00	60,040.00
Patricia	Cuddy	MA+30	14	0.00	70,465.00	70,465.00
Nikki	Dell'Olio	BA	1	0.00	50,180.00	50,180.00

Danielle	DeLucia	BA	2	0.00	50,580.00	50,580.00
Debbie	Domingues	BA	9	0.00	53,940.00	53,940.00
Doug	Durling	BA	14	0.00	62,565.00	62,565.00
Scott	Duthie	MA+30	20	1,000.00	95,795.00	96,795.00
Sheryl	Eaton	MA	3	0.00	53,510.00	53,510.00
Heather	Goggins	MA+15	4-6	0.00	55,175.00	55,175.00
Stacey	Gordon	BA	11	0.00	55,940.00	55,940.00
Kaitlin	Guinan	MA	1	0.00	52,710.00	52,710.00
Jane	Heede	BA	16	0.00	68,710.00	68,710.00
Ellen	Heine	MA+30	20	800.00	38,318.00	39,118.00
Julie	Helmis	BA	20	0.00	86,070.00	86,070.00
Blair	Hughes	MA	4-6	0.00	53,910.00	53,910.00
Jane	Jeffs	MA	9	0.00	56,470.00	56,470.00
Michele	Kalotkin	MA	16	0.00	71,710.00	71,710.00
Hellen	Kapp	MA	10	0.00	57,540.00	57,540.00
Peter	Kasturas	BA+15	20	2,000.00	88,290.00	90,290.00
Amy	Kennedy	MA	11	0.00	58,540.00	58,540.00
Roberta	Kenyon	MA	13	0.00	62,565.00	62,565.00
Stephanie	Kruczek	BA+15	4-6	0.00	52,645.00	52,645.00
Denise	Kuehner	MA+30	4-6	0.00	28,537.50	28,537.50
Corinne	Lynch	MA+30	20	0.00	95,795.00	95,795.00
Lisa	Maiella	BA	11	0.00	55,940.00	55,940.00
Paige	Majka	BA	4-6	0.00	51,380.00	51,380.00
Lesley	Maklin	MA+30	20	0.00	95,795.00	95,795.00
Sheri	Malenda	MA	13	0.00	62,565.00	62,565.00
Diane	Malwitz	BA	20	2,000.00	86,070.00	88,070.00
Judith	McGavin	MA+15	15	0.00	70,900.00	70,900.00
Terrence	McGill	MA+15	20	1,000.00	93,120.00	94,120.00
Chanel	Min	MA	4-6	0.00	53,910.00	53,910.00
Carole	Natiello	BA+15	8	0.00	54,305.00	54,305.00
Heide	O'Keeffe	MA+30	20	2,000.00	95,795.00	97,795.00
Carole	Orthmann	BA	19	0.00	80,445.00	80,445.00
Adriana	Pestrichella	BA	4-6	0.00	51,380.00	51,380.00
Melissa	Pizza	MA+15	19	0.00	87,295.00	87,295.00
Jennifer	Powers	BA	9	0.00	53,940.00	53,940.00
Amy	Rabinowitz	MA	13	0.00	62,565.00	62,565.00
Carol	Richardi	MA	20	2,000.00	90,520.00	92,520.00
Elinor	Romer	MA+15	20	1,000.00	93,120.00	94,120.00
Nora	Rose	BA+15	7	0.00	53,445.00	53,445.00
Michelle	Rudolph	BA+15	9	0.00	55,205.00	55,205.00
Tracey	Schaum	MA+30	20	2,000.00	95,795.00	97,795.00
Kimberly	Sheridan	MA	14	0.00	65,265.00	65,265.00
Cortney	Sole	MA	2	0.00	29,741.60	29,741.60
Gina	Stross	MA	1	0.00	52,710.00	52,710.00
Jennifer	Tashjian	MA	11	0.00	58,540.00	58,540.00
Jennifer	Telfer	BA	2	0.00	50,580.00	50,580.00
Kristin	Terzano	MA+30	17	0.00	80,800.00	80,800.00
Jill	Van Praagh	MA+30	10	0.00	61,440.00	61,440.00
Christine	Wood	BA	12	0.00	57,440.00	57,440.00
Ericka	Wright-Mohr	BA	13	0.00	59,965.00	59,965.00

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F6. Reappointment of Administrators for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Administrators for the 2016-2017 School Year:

Name	Position	Salary
Gianna Apicella	Assistant Principal	105,000
Megan Bozios	Principal	139,740
Michael Hagopian	Supervisor of Instruction	82,620
Brian Mistretta	Director of Special Services	103,020

F7. Reappointment of Secretary for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Secretary for the 2016-2017 School Year:

Name	Position	Salary*
Marie Menti	Secretary – Special Services Secretary	\$63,480

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F8. Reappointment of Main Office Support Staff for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Main Office Support Staff for the 2016-2017 School Year:

Name	Position	Salary*
Missy Simpson	Main Office Clerk	\$44,848
Amy Skroce	Main Office Secretary	\$45,218

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F9. Reappointment of Bi-Borough Supervisor of Curriculum, Instruction, & Assessment for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the reappointment of Julia Diminich-Kucharski as Bi-Borough Supervisor of Curriculum, Instruction, & Assessment for the 2016-2017 school year at an annual salary* of \$108,150 (salary to be divided equally with River Edge Board of Education).

F10. Reappointment of Central Office Staff for the 2016-2017 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Central Office Staff for the 2016-2017 School Year:

Name	Position	Salary*
Lisa Green	Administrative Assistant/Accounts Payable	\$45,000
Linda McLaughlin	Administrative Assistant to the Supt./Personnel Officer	\$54,000
Jane Williamson	Payroll/Bookkeeper	\$45,000

**Salaries remain at 2015-2016 level pending determination by the Board.*

F11. Reappointment of Part-Time Secretary for the Supervisor of Curriculum, Instruction & Assessment for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Lucy Skific as Part-Time Secretary for the Supervisor of Curriculum, Instruction & Assessment at a salary* of \$20 per hour for up to 20 hours per week, from July 1, 2016 through June 30, 2017.

**Salaries remain at 2015-2016 level pending determination by the Board.*

F12. Reappointment of Supervisor of Buildings & Grounds for 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board appoints the following Supervisor of Buildings & Grounds for the 2016-2017 School Year:

Name	Position	Salary*
Kevin Williamson	Supervisor of Buildings & Grounds	\$70,000

**Salaries remain at 2015-2016 level pending determination by the Board.*

F13. Approval of Custodial Staff for the 2016-2017 School year – It is hereby moved, upon recommendation of the Superintendent, that the Board appoints the following Custodial Staff for the 2016-2017 School Year:

Name	Step	Night Differential	Maintenance Stipend	Black Seal License	Longevity	Salary	Total Salary*
Thomas Ackerman	16	\$750.00		\$400.00	\$1,000.00	\$62,112.00	\$64,262.00
Oscar Gomez	12	\$750.00		\$400.00	0.00	\$56,052.00	\$57,202.00
Derrick Gordon	16	\$750.00		\$400.00	0.00	\$62,112.00	\$63,262.00
Samuel McLean	6			\$400.00	0.00	\$48,258.00	\$48,658.00
Jack McManus	16		\$2,500.00	\$400.00	0.00	\$62,112.00	\$65,012.00

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F14. Approval of Part-Time Nurse Aides for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following part-time nurse aides at \$24.00 per hour up to 24 hours per week effective September 1, 2016 through June 30, 2017:

- Priscilla Aristakesian
- Betsy Tyras

F15. Approval of Substitute Nurse Aide for the 2016- 2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Substitute Nurse Aide at \$20.00 per hour:

- Gina Odlum

F16. Approval of Leave of Absence – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the Childbirth Disability Leave of Absence for Nora Rose, as per letter of request dated June 13, 2016, to commence on or about October 24, 2016 using approximately 13 accrued sick days. In accordance with the New Jersey Family Leave Act (NJFLA) as provided under Chapter 261, NJ P.L. 1989., unpaid Family Leave, with health benefits, is approved to commence on December 12, 2016 for a period of 12 weeks (concurrent with FMLA to the extent permitted by law), with an expected return date on or about March 6, 2017.

F17. Appointment of Treasurer of School Moneys – It is hereby moved, upon recommendation of the Superintendent, that the Board appoints Angelo DeSimone as Treasurer of School Moneys from July 1, 2016 through June 30, 2017 at an annual salary of \$2,700.00 (no increase over last year).

F18. Appointment of Professional Consultant/Medical Examiner for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that John Braun, D.O. be appointed as school medical examiner for the 2016-2017 school year. Such services will be rendered on a case-by-case basis at \$100.00 per case.

F19. Appointment of Professional Consultant/School Physician for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that Ann DeAngelo, M.D. be appointed as professional consultant/school physician, at an annual salary of \$4,000.00 for the 2016-2017 school year (no increase over prior year).

F20. Approval of Full-Time Special Education Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of the following Full-Time Special Education Instructional Aides 1:1 at a salary* of \$22,515.00:

- Ivonne Garcia
- Patricia Hansen
- Jennifer LoSchiavo
- Aimee Pena

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F21. Approval of 24.5 Hour Special Education Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following 24.5 Hour Special Education Instructional Aides at a salary* of \$15,760.50:

- Francine Junda
- Denise Pallotta

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F22. Approval of Part-Time Special Education Instructional Aides for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary* of \$11,257.50:

- Denise Boyle
- Catherine DeLeon-Visconti
- Kimberly Dunphy
- Kristin Falotico
- Nicole Guedes
- Estelle Haberman
- Carrie Jablonsky
- Sean Kelly
- Lenna Kesenci
- Barbara Kornfeld
- Cleo Perekupka
- Kaitlyn Scudi
- Beth Shuler
- Renee Speno
- Debra Tashjian
- Simmi Yoon

**Until a contract is ratified for the 2016-2017 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

F23. Approval to hire during July and August 2016 – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following:

Whereas, the Oradell Board of Education is meeting in public session on July 20, 2016 and will meet again on August 17, 2016:

Whereas certain business transaction must necessarily be addressed during the hiatus of public sessions of the board, including but not limited to, the offering of contracts of employment.

Now therefore, be it resolved, that the Superintendent of Schools is authorized, with the approval of the Board President, to offer contracts of employment on behalf of the Board between July 1, 2016 and August 28, 2016 subject to final approval of the Board.

F24. Approval of Appointments – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the following appointments for the 2016-2017 school year, no additional stipends or salary:

Environmental Protection/Right to Know/ PEOSH/AHERA/Indoor Air Quality/Asbestos	Supervisor of Buildings & Grounds
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Management Officers	
Integrated Pest Management Coordinator	Principal/Supervisor of Buildings & Grounds
Public Agency Compliance Officer/ Record Custodian	School Business Administrator
Affirmative Action Officer and Title IX Compliance Officer	Director of Special Services
Custodian of Records (OPRA)	School Business Administrator –Business items Superintendent-Personnel items
Custodian of Student Records	School Principal
504 Compliance Officer	Assistant School Principal
Chairperson for State and Federal Mandated Programs	Superintendent
Blood Borne Pathogens – Contact Person	School Nurse
Affirmative Action Officer for Handicapped Students	Director of Special Services
District Anti-Bullying Coordinator	Director of Special Services
School Anti-Bullying Specialist	School Psychologist, Assistant Principal, Supervisor of Instruction
Liaison for Homeless Children	School Social Worker

F25. Approval to Extend Unpaid Leave of Absence for 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the extension of the unpaid leave of absence for Chanel Min, Teacher, for the 2016-2017 School Year.

F26. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Amy Kennedy	CCCS Year 2 Grade 5 Conquer Math Workshop	Pompton Plains, NJ	11/4/16, 12/5/16, 1/18/17	\$405 (registration)	\$19.26 + tolls
Jennifer Powers	CCCS Year 2 Grade 5 Conquer Math Workshop	Pompton Plains, NJ	11/4/16, 12/5/16, 1/18/17	\$405 (registration)	\$19.26 + tolls

F27. Approval of Summer Curriculum Work Compensation in Support of the District's Professional Development Plan for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following staff members to be compensated for summer curriculum work:

Teacher	Topic	Dates	Hour/Rate	Total
Heather Goggins	Using the Library to Support Content Area Learning in the Classroom	July/August 2016	Up to 6 hrs @ \$50/hr.	\$300

F28. Approval of Bi-Borough Summer Curriculum Work Compensation in support of the District's Professional Development Plan for the 2016-2017 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following staff member to be compensated through the Bi-Borough Office of Curriculum for summer curriculum work:

Teacher	Topic	Dates	Hour/Rate	Total
Scott Duthie	Math Grade 6 Assessment & Resource Development	7/18/16	Up to 6 hrs @ \$50/hr	\$300
Scott Duthie	Report Card Development Grade 6	7/27/16	Up to 5 hrs @ \$50/hr	\$250
Elinor Romer	Report Card Development Grade 4	7/25/16	Up to 5 hrs @ \$50/hr	\$250

CLOSED SESSION

A motion by Mr. Walsh, seconded by Mr. Derian and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker and Mrs. Robertson were absent) the Board entered into closed session at 7:50 p.m. for the purpose of:

Personnel

WHEREAS, a matter to be considered by the Board of Education deals with personnel, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Norian, seconded by Mr. Derian the Board exited closed session at 8:09 p.m.

G. POLICY – Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mr. Oddo, Mrs. Walker and Mrs. Robertson were absent) the Board approved G1.

G1. Approval and Adoption of Second Reading of Policies – It is hereby moved, upon recommendation of the Superintendent that the Board approves and adopts the second reading of the following policies:

Policy #:	Description
5113	Attendance, Absences & Excuses
6145	Extracurricular Activities

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson - **None**

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

• *Odyssey participants will be marching in the July 4th Parade with the Board contingency.*

XII. OPEN TO THE PUBLIC - **None**

XIII. OLD BUSINESS - **None**

XIV. NEW BUSINESS –

- **Mr. Derian requested the up-date on the tentative installation of the solar panels and moisture test which will be provided by a private contractor to determine if the existing roof structures be sufficient to support the new panels.**

XVI. **A motion by Dr. Westlake, seconded by Mrs. Norian unanimously carried at 8:12 p.m. to adjourn the Meeting.**

Respectfully submitted,



David L. Rinderknecht

Business Administrator/Board Secretary

