

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
February 3, 2016**

**MINUTES**

**I.    *The meeting was called to order by President Watson-Nichols at 7:36 PM.***

**II.   *The Flag Salute was led by Mr. Oddo.***

**III.   *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.   *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V.    ROLL CALL**

**Present:** Mr. Derian, Mr. Oddo, Mrs. Shapiro, Mrs. Walker,  
Mr. Walsh, Mrs. Robertson, Mrs. Watson-Nichols

**Absent:** Mrs. Norian, Dr. Westlake

Also present were Mr. Paul J. Saxton, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary and approximately 10 members of the public.

**VI.    OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None**

**VII.   BOARD PRESIDENT’S REMARKS**

- *New committees have been set up. At least two board members need to show up in order for it to be a meeting.*

**VIII.   SUPERINTENDENT’S REPORT**

- A. Instructional Report on Creation of Professional Development Courses (Michael Hagopian)

**IX.    BUSINESS ADMINISTRATOR’S REPORT**

- A. Correspondence - None
- B. Information/Discussion Items

- *The budget development is underway, and the Finance Committee met this evening before the Board meeting.*
- *Preparations for the Odyssey of the Mind Tournament to be held at OPS continue to be made.*

**X. MINUTES**

*A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent) the Board approved the following minutes:*

REVIEW OF MINUTES –

- January 20, 2016 – Work/Business Session
- January 20, 2016 – Closed Session

APPROVAL OF MEETING MINUTES –

- December 16, 2016 – Work Business Session
- December 16, 2016 - Closed Session
- January 6, 2016 – Reorganization Meeting
- January 6, 2016 – Work/Business Session
- January 6, 2016 – Closed Session

**XI. COMMITTEE REPORTS/ACTION**

A. MISCELLANEOUS

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

*A motion by Mr. Oddo, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent, the Board approved C1, C2.*

1. Use of School Facilities – It is hereby moved that the Board of Education approve the following requests for use of school facilities for the 2015-2016 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Kindergarten Book Club	Book Club	Rooms 101 and 102	2/9/16	3:00 – 4:00 PM	-0-	-0-
*Oradell PTA	Reading is Fundamental Book Distribution	MPR D	2/4/16	8:00 – 5:00 PM	-0-	-0-
*PTA	Read and Rap Book Club	IMC	1/27/16	2:30 – 3:30 PM	-0-	-0-
*Odyssey of the Mind	Preparation for State Competition	MPR C & D	<u>Monday-Friday</u> 4/1/16, 4/4/16, 4/5/16,4/6/16, 4/7/16, 4/8/16 4/27/16, 4/28/16, 4/29/16, 5/4/16,	Weekdays 3:00 – 10:00 PM	-0-	-0-

			5/5/16, 5/6/16, 5/11/16, 5/12/16, 5/16/16, 5/17/16, 5/18/16, 5/19/16, 5/20/16			
		MPR C	5/13/16			
*PTA	Science Fair	MPR A-D	4/22/16	1:00 – 9:00 PM	-0-	-0-

\*facility use fee waived

2. Use of Facilities – It is hereby moved upon the recommendation of the Superintendent, that the Board confirms the following request for use of the school facilities for the 2015-2016 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Oradell PTA	Reading is Fundamental Book Distribution	MPR D	2/3/16	1:00 – 9:00 PM	-0-	-0-

D. CURRICULUM – Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent) the Board approved CI, C2.*

1. Approval of Field Trips for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following Field Trips:

Destination	Grade	Dates	Cost to District	Cost to Parents
World of Wings	1	May 2016	\$0	\$600 Transportation Cost \$1,280 (admission and other costs)
Museum Village	2	May 2016	\$0	\$1,155 Transportation Cost \$1,340 (admission and other costs)
Meadowlands Environment Center	3	February 2016	\$0	\$885 Transportation Cost \$1,800 (admission and other costs)

2. Approval of Special Education Programs/Services for 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2015-2016 school year:

Student #	School/Program/Service	Tuition/Cost to District
87	Two (2) forty-five (45) minute speech therapy sessions per week starting Feb. 4, 2016 @ Deborah Roberts Speech Communications	\$4,950 (previous cost)

	@ \$123.75 for each 45 minute session for 20 weeks [NOTE: (2) forty-five (45) minute speech sessions per week for forty (40) weeks previously approved on Aug. 19, 2015 agenda @ Bergen Pediatric Therapy Center @ \$135 per session]	\$5,400 @ \$135 per session)
--	---	------------------------------

E. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

*A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent) the Board approved E1, E2, E3, E4.*

1. Transfer of Funds – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
2. Approval of the 2016-2017 Budget Calendar - It is hereby moved, upon the recommendation of the Superintendent, that the Budget Calendar be approved.
3. Approval of participation in NESBIG – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the following:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other

documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

4. Acceptance of Oradell PTA Mini-Grant Award Monies for the 2015-2016 school year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini grant award money from the Oradell Parent-Teacher Association in support of the following programs:

Grade	Grant	Amount
4	Lenape Lifeways	\$500.00
4	Franklin Institute	\$575.00
3	The States of Matter	\$835.00
2	High Touch/Smarty Pants	\$971.25
1	Rainforest Safari	\$778.75
Kindergarten	Unique Creatures/ Franklin Institute	\$1,021.00
Pre-K	Outragehiss Pets	\$300.00
Music	Instruments	\$494.03

*Mrs. Watson-Nichols thanked the PTA for their generous donation.*

F. PERSONNEL - Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent) the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12, F13.*

1. Approval of Long-Term Leave of Absence Replacement Teacher for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves Taylor Stecher as a long-term leave replacement teacher (for Ericka Mohr, Grade 1) from on or about January 13, 2016 to June 1, 2016 (inclusive of 4 transition days).
2. Acceptance of Resignation – It is hereby moved upon recommendation of the Superintendent, that the Board retroactively accepts with regret the resignation of Kelly Collova, Part- Time Special Education Instructional Aide, effective January 26, 2016.
3. Approval of 24.5 Hour Special Education Instructional Aide for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following 24.5 Hour Special Education Instructional Aide at a salary of \$15,760.50 (to be prorated):
  - Marilyn Rose
4. Approval of Part-Time Special Education Instructional Aide for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$11,257.50 (to be prorated):
  - Carrie Jablonsky

- Kaitlyn Scudi
- Cleo Perekupka

5. Approval of Substitute Teachers for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Substitute Teachers at \$90 per day:

- Sarah Darian
- Suzanne Paulillo
- Virginia Scalcione (pending medical requirements)

6. Approval of Substitute Special Education Instructional Aides for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following Substitute Special Education Instructional Aides at \$90 per day:

- Sarah Darian
- Marilyn Rose
- Kaitlyn Scudi
- Suzanne Paulillo
- Cleo Perekupka
- Virginia Scalcione (pending medical requirements)

7. Acceptance of Resignation – It is hereby moved upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Heather Goguen, Business Administrator/Board Secretary, effective on or before March 4, 2016.

8. Approval of Grade Level Chair Stipends for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Grade Level Chair Stipends for the following staff members for the 2015-2016 School Year:

Grade Level	Teacher	Stipend
First Grade	Ericka Mohr	\$250
First Grade	Joan Arfsten	\$250

9. Approval of Extra-Curricular Stipends for the 2015-2016 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following staff members for extra-curricular compensation for the 2015-2016 School Year:

Teacher	Extra-Curricular Position	Stipend
James Butcher	Spring Evening Concerts	\$150
Carol Richardi	Spring Evening Concerts	\$150

10. Approval of Long-Term Leave of Absence Replacement Teacher for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that

the Board approves Nermin Ramush as a long-term leave replacement teacher (for Jamie Caruana, Grade 1) from on or about February 22, 2016 to June 23, 2016 (inclusive of 4 transition days).

11. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Gianna Apicella	How to Investigate HIB Claims	Monroe, NJ	2/24/16	\$450	\$33.48 plus \$10 tolls
Brian Mistretta	NJDOE District Test Coordinator 2016 PARCC Training	Whippany, NJ	3/9/16	\$0	\$17.02
Karen Chang	Measuring Student Progress: Developing IEPs that Work!	Paramus, NJ	3/21/16	\$0	\$0
Brian Mistretta	Measuring Student Progress: Developing IEPs that Work!	Paramus, NJ	3/21/16	\$0	\$0
Jennifer Adona	Measuring Student Progress: Developing IEPs that Work!	Paramus, NJ	3/22/16	\$0	\$0
Jill VanPraagh	Measuring Student Progress: Developing IEPs that Work!	Paramus, NJ	3/22/16	\$0	\$0
Jane Williamson	Review of Pension Procedures	New Brunswick, NJ	3/18/16	\$99	\$27.65 + \$10 tolls
Jennifer Powers	Haley's Comet Workshop	Paramus, NJ	2/3/16	\$0	\$0
Peter Kasturas	Haley's Comet Workshop	Paramus, NJ	2/3/16	\$0	\$0
Amy Kennedy	Haley's Comet Workshop	Paramus, NJ	2/3/16	\$0	\$0
Sheri Malenda	Mindful Moves for Teachers	Ho-Ho-Kus, NJ	1/25/16, 2/3/16, 2/10/16, 2/22/16 (4:00 – 5:30)	Registration: \$100 Teacher Compensation: 6 hrs x \$30/hr = \$180	\$0
Kevin Williamson	NJBGA Expo/Conference	Atlantic City, NJ	3/14/16, 3/15/16, 3/16/16	Registration: \$125 Hotel, Parking: \$237	\$42.44

12. Confirmation of Appointment of Educational Consultant – It is hereby moved, upon recommendation of the Superintendent, that the Board confirms the appointment of David Rinderknecht as Educational Consultant for 5 days, at a per diem rate of \$550 per day, to review and analyze the operational efficiencies of the Business Office.

13. Approval of Technical Support Workers from Bergen Technical School for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Technical Support Workers from Bergen Technical School for the 2015-2016 school year for extra hours at a rate of \$70 an hour, not to exceed 8 hours:

- Paul Morgan
- Bill Welfel

G. POLICY – Mrs. Shapiro, Chairperson – No Report

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – No Report

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – No Report

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

- *Mrs. Robertson spoke of seeing the PARCC scores in the newspaper and requested that a presentation would be made to the board about PARCC.*

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION** – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 7-0 (Mrs. Norian and Dr. Westlake were absent) the board entered closed session at 8:13 PM for the purpose of:*

**Personnel**

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

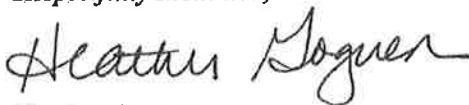
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

*A motion by Mr. Oddo, seconded by Mrs. Shapiro, the Board exited closed session at 8:41 PM.*

**XVI. The meeting adjourned at 8:41 PM.**

*Respectfully submitted,*



*Heather Goguen  
Business Administrator/Board Secretary*