

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
September 16, 2015**

**MINUTES**

**I.     *The meeting was called to order by President Watson-Nichols at 7:32 p.m.***

**II.    *The Flag Salute was led by Mrs. Walker.***

**III.   *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.    *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V.     ROLL CALL**

**Present:** Mr. Derian, Mrs. Walker, Mr. Walsh,  
Dr. Westlake (left the meeting at 8:11PM), Mrs. Robertson, Mrs. Watson-Nichols

**Absent:** Mrs. Norian, Mr. Oddo

*Also present were Mr. Matthew Wilson, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary and approximately 3 members of the public.*

**VI.    OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII.   BOARD PRESIDENT'S REMARKS**

- *Ms. Watson-Nichols noted Mr. Samuel's resignation. We will be discussing replacement in the coming weeks.*

**VIII.   SUPERINTENDENT'S REPORT**

**A. Information/Discussion Items**

- *Mr. Wilson recognized with gratitude the donations by OK Kids and the PTA towards the Camp Bernie trip.*
- *Mr. Wilson thanked Julia Diminich-Kucharski and the Curriculum committee for updates to the 21<sup>st</sup> century learning.*

- *There will be a parent meeting for the Sharpe trip next Thursday, September 24th.*
- *Mr. Wilson noted that the school district is falling into good routines as the school year is underway.*

## IX. BUSINESS ADMINISTRATOR'S REPORT

- A. Correspondence – Thank you from the Oradell Education Association
- B. Information/Discussion Items

- *Ms. Goguen met with the teachers after school to review what pay codes meant on their paychecks.*
- *The auditors have completed their on-site audit and will finish at their offices, and we will have our exit interview and then our audit presentation in the next few months.*

## X. MINUTES

*A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 5-0 (Mr. Walsh abstained) the Board approved the following:*

### REVIEW OF MINUTES –

- September 2, 2015 Public Work/Business Session

### APPROVAL OF MEETING MINUTES –

- August 19, 2015 Public Work/Business Session

## XI. COMMITTEE REPORTS/ACTION

### A. MISCELLANEOUS

*A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved A1.*

1. Acceptance of Resignation of Board Member – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret and with deep appreciation for his service, the resignation of John Samuel, effective September 8, 2015.

### B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

*A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote, 6-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved C1.*

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2015-2016 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T
*Oradell Education Association	Association Meetings	IMC	9/29/15, 10/27/15, 11/24/15, 1/26/16, 2/23/16, 3/29/16, 4/26/16, 5/24/16	3:30 – 5:30 PM	-0-
*Oradell PTA	PTA year end meeting	MPR C & D	5/26/15	6:30 – 9:30 PM	-0-
*Oradell PTA	Monthly PTA meetings	Auditorium	10/6/15, 11/17/15, 1/26/15, 3/1/16, 4/19/16	7:30 – 9:00 PM	-0-
*River Dell Junior Cheer	River Dell Junior Cheer Photos	Front Lawn	9/21/15	3:00 – 4:30 PM	-0-
*PTA	Teacher Appreciation Lunch	MPR D	5/3/16	9:00 AM – 1:00 PM	-0-
*Family Math Family Science	Family Math & Science classes	MPR C	FM – 9/16/15, 10/7/15, 10/14/15, 10/21/15, 10/28/15 FS – 10/1/15, 10/8/15, 10/15/15, 10/22/15, 10/29/15	3:00 – 8:00 PM	-0-
*Math League	Math League Competition	Auditorium	11/2/15, 12/7/15, 1/25/16, 3/7/16, 4/25/16	3:00 – 3:45 PM	-0-
*Girl Scout Troop 5909	Girl Scout Meetings	IMC	9/24/15, 10/22/15, 11/19/15, 12/17/15, 1/21/16, 2/18/16, 3/31/16, 4/21/16, 5/19/16	3:00 – 4:30 PM	-0-
*Girl Scout Troop 6926	Girl Scout Meetings	IMC	10/8/15, 11/12/15, 12/10/15, 1/14/16, 1/28/16, 2/11/16, 2/25/16, 3/10/16, 3/24/16, 4/7/16, 4/28/16, 5/12/16, 5/26/16	3:00 – 4:30 PM	-0-
*Boy Scouts #136 Pack Night	Monthly Pack Meetings	MPR D	9/18/15, 10/23/15, 12/4/15, 5/13/16	7:30 – 9:00 PM	-0-
*Safety Patrol	Safety Patrol Intro Meetings	MPR D	9/17/15, 9/24/15	3:00 – 3:30 PM	-0-
*Oradell Girl Scouts Troop # 5851	Girl Scout Meetings	MPR D	10/16/15, 11/13/15, 1/8/16, 1/22/16, 4/22/16, 5/6/16, 5/20/16	3:00 – 4:30 PM	-0-
		IMC	12/11/15, 2/5/16, 2/19/16, 3/4/16, 3/18/16, 4/1/16	3:00 – 4:30 PM	-0-

*Girl Scout Troop #5981	Girl Scout Meetings	MPR D	9/25/15, 11/19/15, 12/11/15, 6/10/15	3:00 – 5:00 PM	-0-
		Science Room 137	3/24/15	3:00 – 5:00 PM	-0-
*Odyssey of the Mind	Preparation for Competition	Hall by Room 217	<u>Monday - Saturday</u> 10/2/15 – 12/22/15 Excluding 10/7/15, 10/8/15, 10/14/15, 10/15/15, 10/21/15, 10/22/15, 10/28/15, 10/29/15	Weekdays 3:00 - 10 PM Saturdays 8:00 - 5:00 PM	-0-
		MPR C & D	<u>Monday – Friday</u> 2/5/16, 2/10/16, 2/11/16, 2/12/16, 2/16/16, 2/17/16, 2/18/16, 2/19/16, 2/22/16, 2/23/16, 2/24/16, 2/25/16, 3/2/16, 3/3/16, 3/4/16, 3/9/16, 3/10/16, 3/11/16, 3/16/16, 3/17/16, 3/18/16, 3/23/16, 3/24/16, 3/28/16, 3/29/16, 3/30/16, 3/31/16	Weekdays 3:00 – 10:00 PM	
			<u>Saturdays</u> 1/16/16, 1/23/16, 1/30/16, 2/6/16, 2/13/16, 2/20/16, 3/5/16, 3/12/16, 3/19/16	Saturdays 8:00 – 5:00 PM	
			<u>Sunday</u> 2/21/16	12:00 – 5:00 PM	
Oradell Rec Jr. Basketball	Tryouts	GYM	10/16/15, 10/17/16, 10/24/16	4:00 – 9:00 PM 8:00 – 5:30 PM 8:00 AM – 12:30 PM	\$15 per day (Monday-Sunday)
Oradell Rec. Jr. Basketball	Practices/ Games	GYM (MWF)	11/9/15 – 3/11/16 Excluding 2/26/16	4:00 – 10:00 PM	\$15 per day (Monday-Sunday)  30 hrs. @\$51p/hr Total \$1530 (approx)
		GYM (T,TH)	12/1/15 – 3/10/16	4:00 – 10:00 PM	
		MPR A & B	12/1/15- 2/18/16	6:30 – 9:30 PM	
		GYM	<u>Saturdays</u> 11/14/15 and 11/21/15 12/5/15 – 12/19/15 1/9/16 – 3/12/16 Excluding 2/27/16	7:30 AM – 2:30 PM 7:30 AM – 3:30 PM 7:30 AM – 6:30 PM	
		MPR A & B	<u>Saturdays</u> 12/5/15 – 2/20/16 <b>Excluding 2/27/16</b>	7:30 AM – 4:30 PM	
	GYM	<u>Sundays</u> 1/10/16 – 3/13/16	11:30 – 6:30 PM	84 hrs. @ \$68p/hr Total \$5712 (approx)	
*Boy Scouts #136	Wolf Den Meeting	IMC	10/1/15	3:00 – 4:30 PM	-0-

\*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 6-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved D1, D2, D3, D4, D5, D6.*

1. Approval of Comprehensive Equity Plan Statement of Assurance – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Comprehensive Equity Plan Statement of Assurance for the 2015-2016 school year.
2. Approval of the 2015-2016 Non-Public Nursing Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2015-2016 Non-Public Nursing Plan and further moves to approve the submission of the plan to the Executive County Superintendent for review and approval.
3. Approval of the 2015-2016 Nursing Services Plan –It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2015-2016 Nursing Services Plan.
4. Approval of Revised 2015-2016 Curriculum – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised 2015-2016 curriculum for the following subject area: Technology.
5. Approval of Field Trips for the 2015-2016 School Year. It is hereby moved upon recommendation of the Superintendent that the Board approves the following field trips, in compliance with Policy #6153 Field Trips which states that “adequate supervision must be provided by staff aided by other adult chaperones if necessary. For the annual fifth grade overnight trip to Sharpe Reservation, or equivalent outdoor education facility, two adult chaperones shall be required for each sleeping area:”

Grade	Destination	Dates	Cost to District	Cost to Parents
4	NJ Sea Grant Consortium, Sandy Hook, NJ	As scheduled	-0-	\$30 per student
5	Sharpe Reservation, Fishkill, NY	As scheduled	\$5250 (Bussing)	\$225 per student
6	Camp Bernie, Port Murray, NJ	As scheduled	-0-	\$50 per student

6. Approval of Walking Field Trips for the 2015-2016 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following walking field trip(s):

Grade	Destination	Date
All Grades	Oradell Public Library	As scheduled
All Grades	Memorial Field	As scheduled
All Grades	Blauvelt Museum	As scheduled
All Grades	Oradell Police & Fire Departments	As scheduled
All Grades	Local Stores in Oradell	As scheduled
All Grades	Local Banks in Oradell	As scheduled
All Grades	River Dell Regional Schools	As scheduled

E. FINANCE/TECHNOLOGY – Chairperson

*A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 6-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved E1, E2.*

1. Acceptance of Oradell Kids Foundation Mini-Grant Monies for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Kids Foundation in support of the following program:

Grade	Grant	Amount
6	Camp Bernie	\$800.00

2. Acceptance of Oradell Public School PTA Grade-Level Grant Monies for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, grant award money from the Oradell Public School PTA in support of the following program:

Grade	Grant	Amount
6	Camp Bernie	\$1,000.00

F. PERSONNEL - Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson, seconded by Dr. Westlake and carried a roll call vote 6-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12, F13.*

1. Approval to Suspend Joint Advisory Committee – It is hereby moved, upon recommendation of the Superintendent that the Board approves the suspension of the Joint Advisory Committee for the 2015-2016 School Year as long as the issues are resolved through the Liaison Committee.

2. Approval of Leave Replacement Teacher – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of William Lai, as leave replacement teacher for Lesley Maklin (grades 5 & 6), effective on or about September 28, 2015 through December 23, 2015 (inclusive of two transition days), at \$90 per day, increasing to \$110 per day after the first 20 days of service (pending medical requirements).
  
3. Approval of Substitute Teachers for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2015-2016 school year at \$90.00 per day:
  - Megan Kahwajian (pending medical requirements)
  - Jessica Awar (pending medical requirements)
  - Kristen Falotico
  - Sean Kelly
  - Shannon Carretta
  - Marta Alstete
  - Catherine De Leon-Visconti (pending medical requirements and criminal history review)
  
4. Approval of Substitute Instructional Aides for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2015-2016 school year at \$90.00 per day:
  - Megan Kahwajian (pending medical requirements)
  - Jessica Awar (pending medical requirements)
  - Beth DeSimone
  - Marta Alstete
  - Catherine De Leon-Visconti (pending medical requirements and criminal history review)
  
5. Approval of Part-Time Special Education Instructional Aides for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as part-time special education instructional aides for the 2015-2016 school year at an annual salary of \$11,257.50:
  - Marta Alstete
  - Catherine De Leon-Visconti (pending medical requirements and criminal history review)

6. Approval of Staff Members to attend the Sharpe Reservation Field Trip in the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation field trip, at a rate of \$150 per night:

• Toni Boccanfuso	• Blair Hughes
• James Butcher	• Lenna Kesenci
• Nicole Carroll (Hendricks)	• Jennifer Powers
• Magda Garcia	• Gina Stross
• Sheri Giacomini (Malenda)	• Jill Van Praagh

7. Approval of Travel Reimbursement for Staff Members Attending the Sharpe Reservation Field Trip in the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following travel reimbursement for staff members to attend the Sharpe Reservation Field Trip:

Teacher	Cost to District
Amy Kennedy	\$113.70
Peter Kasturas	\$75.96

8. Approval of Additional Compensation for Staff Members Participating in the Camp Bernie Field Trip – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie field trip after regularly scheduled contractual time. Teachers: 3:25 – 5:00 (1 hour and 35 minutes), pro-rated at forty-five (\$45.00) dollars per hour. Instructional aides: at the regular hourly rate, pro-rated, for time submitted on voucher and approved by a supervisor.

Teacher	Hours	Compensation
Helene Albrecht	1 hour, 35 mins.	\$71.25
Scott Duthie	1 hour, 35 mins.	\$71.25
Peter Kasturas	1 hour, 35 mins.	\$71.25
Terry McGill	1 hour, 35 mins.	\$71.25
Reischell Castillo	1 hour, 35 mins.	\$71.25
Leslie Maklin	1 hour, 35 mins.	\$71.25
Instructional Aide	Hours	Compensation Amount
Shannon Carretta	3.5 hours	\$61.18

9. Approval of Mentors for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following mentors for the 2015-2016 school year:

Mentor	Teacher/Position
Hellen Kapp	Nikki Del'Ollio/Kindergarten Leave Replacement



Adrianna Pestrichella	Katie Guinan/ Grade 1
Helene Albrecht	Gina Stross/ Grade 5 & 6 Language Arts
Peter Kasturas	Reischell Castillo/ Grade 6 Language Arts
Diane Malwitz	Courtney Sole/ English as a Second Language

10. Approval of Grade Level Chair Stipend for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the Grade Level Chair Stipend for the following staff member for the 2015-2016 School Year:

Grade Level	Teacher	Stipend
Special Areas	Toni Boccanfuso	\$500

11. Approval of Extra-Curricular Stipend for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff member for an Extra-Curricular position in the 2015-2016 school year:

Teacher	Extra-Curricular Position	Stipend
Traci Schaum	Odyssey of the Mind	\$900

12. It is hereby moved, upon recommendation of the Superintendent, that the Board approves rescinding the appointment of Margarette Nickelford, 7.5 Hour Special Education Instructional Aide, for the 2015-2016 school year (previously approved September 2, 2015):

13. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Antonietta Boccanfuso	AENJ Annual Conference	Long Branch, NJ	10/5/15, 10/6/15	\$175 (registration) \$30 (workshop fees)	\$49.85
Carol Richardi	NJSMA Elementary Musica Division 2015 Columbus Day Workshop	Mountain Lakes, NJ	10/12/15	\$50 (registration)	\$9.58
James Butcher	NJSMA Elementary Musica Division 2015 Columbus Day Workshop	Mountain Lakes, NJ	10/12/15	\$50 (registration)	\$9.58
Jane Heede	NJAEYC Annual Conference	East Rutherford, NJ	10/16/15	\$195 (registration)	\$9.08
Paige Majka	NJAEYC Annual Conference	East Rutherford, NJ	10/16/15	\$195 (registration)	\$8.12

Tracey Schaum	Odyssey of the Mind Coaches Training	Kendall Park, NJ	10/3/15	\$150 (overnight/ weekend stipend)	\$30.75 + \$4.50 tolls
Karen Chang	NJ Association of Learning Consultants Fall Symposium 2015	Princeton, NJ	10/23/15	\$165 (registration)	\$34.72
Carole Natiello	International Dyslexia Association-Meeting the Educational and Emotional Needs of Students with Dyslexia and Other Reading Disabilities	Somerset, NJ	10/16/15	\$190 (registration)	\$27.56

G. POLICY – Mr. Oddo, Chairperson

- *Mrs. Walker mentioned that she shared the new Facilities Policy with the Oradell Recreation Department.*

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**XII. OPEN TO THE PUBLIC**

- *Mrs. Kenyon spoke about how in the past, the basement by the teacher's lounge has been deemed unsafe and unfit for instructional practices due to quality control/storage/dust/mold/air quality.*

**XIII. OLD BUSINESS**

- *Mr. Derian informed the board that a moisture test was performed in Central Offices, and the results came back as 100% relative humidity. The concrete will need to be stripped clean or else the new flooring will not stick to it. Remediation will need to be done.*

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION – None at this time.**

**XVI. A motion by Mr. Derian, seconded by Mrs. Walker, the meeting was adjourned at 8:15 p.m.**

*Respectfully submitted,*

**Heather Goguen**

**Business Administrator/Board Secretary**