

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
October 7, 2015**

MINUTES

I. *The meeting was called to order by President Watson-Nichols at 7:33 p.m.*

II. *The Fag Salute was led by Mrs. Walker.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mr. Oddo (arrived at 7:35 pm), Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Also present were Matthew Wilson, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary and approximately 8 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

VII. **BOARD PRESIDENT’S REMARKS**

VIII. **SUPERINTENDENT’S REPORT**

A. Information/Discussion Items

- *Mr. Wilson thanked the anonymous donor for the donation towards Family Math and Family Science.*
- *This week is Week of Respect – Today was “Dress As Someone You Respect.”*
- *PARCC results will be in at the end of October.*
- *Mr. Wilson presented on the 2015-2016 District Goals.*

VX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

- *Ms. Goguen has reached out to the Odyssey of the Mind stakeholders to let them know about the competition being held at OPS February 27th.*
- *It's almost time to start the budget process again. The Administrators will be submitting initial budget requests in the coming weeks.*

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker and carried a roll call vote 8-0, the Board approved the following:

REVIEW OF MINUTES –

- September 16, 2015

APPROVAL OF MEETING MINUTES –

- September 2, 2015

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 8-0, the Board approved A1, A2, A3.

1. Resolution to Declare a Week of Respect – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following resolution declaring the week of October 5-9, 2015 as a Week of Respect at Oradell Public School.

Whereas, the Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the NJ Legislature in November 2010 and signed into law as P.L. 2010, c.122 by Governor Chris Christie on January 5, 2011; and

Whereas, the statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

Whereas, in a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

Whereas, the Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators, and boards of education to protect students from incidents of bullying, harassment and intimidation; and

Whereas, the Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey; and

Whereas, the law directs school districts to observe the “Week of Respect” through age-appropriate instruction in accordance with New Jersey’s core curriculum content standards; and

Whereas, the Oradell Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

Whereas, the Oradell Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now, therefore, be it

Resolved, that the Oradell Board of Education declares October 5th through October 9, 2015 as a “Week of Respect” in the district school, and be it further

Resolved, that the “Week of Respect” will be a part of the Oradell Public School’s ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community and be it further

Resolved, that copies of this resolution be sent to Governor Chris Christie, District 38 State Senator Robert Gordon, the New Jersey School Boards Association and the Bergen County School Boards Association.

2. Approval of Annual Update of the Uniform Memorandum of Agreement for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Annual Update of the Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 school year.
3. Approval of School Emergency Plan for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve School Emergency Plan for the 2015-2016 School Year and approves submission to the Executive County Superintendent for review and approval.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 8-0, the Board approved C1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2015-2016 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Girl Scout Troops 4706 & 5816	Scout Meeting and Lunch	MPR D	11/3/15	12:30 – 3:00	-0-	-0-
*PTA	Book Club	MPR D	10/21/15, 1/20/16, 4/27/16	2:30 – 3:30 PM	-0-	-0-
Oradell Recreation	Halloween Party	MPR C & D	10/30/15	4:30 – 9:30 PM	-0-	\$15
YWCA Bergen County	Before & After School Program	MPR A & B	2015-16 School Year	7:30 – 8:45 AM 3:00 – 7:00 PM 2:30 – 7:00 PM (Wednesdays)	-0-	As per contract
*OK Kids/ Odyssey of the Mind Grade 7/8 Team	Preparation for Competition	Hall by Room 217 MPR C & D	Monday – Saturday 10/9-12/22/15 1/6/16, 1/7/16, 1/13/16, 1/14/16, 1/20/16, 1/21/16, 1/27/16, 1/28/16, 2/3/16, 2/4/16 <u>Monday – Friday</u> 2/5/16, 2/10/16, 2/11/16, 2/12/16, 2/16/16, 2/17/16, 2/18/16, 2/19/16, 2/22/16, 2/23/16, 2/24/16, 2/25/16, 3/2/16, 3/3/16, 3/4/16, 3/9/16, 3/10/16, 3/11/16, 3/16/16, 3/17/16, 3/18/16, 3/23/16, 3/24/16, 3/28/16, 3/29/16, 3/30/16, 3/31/16 <u>Saturdays</u> 1/16/16, 1/23/16, 1/30/16, 2/6/16, 2/13/16, 2/20/16, 3/5/16, 3/12/16, 3/19/16 <u>Sunday</u> 2/21/16	Weekdays 3:00 – 10 PM Saturdays 8:00 – 5:00 PM Weekdays 3:00 – 10:00 Saturdays 8:00 – 5:00 PM Sunday 12:00 – 5:00 PM	-0-	-0-
*Kindergarten Book Club	Book Club	Rooms 101 & 102	10/27/15	3:00 – 4:30 PM	-0-	-0-
*Brownie Troop 5586	Special Person's Dance	MPR C & D	3/11/16	4:00 – 9:30 PM	-0-	-0-

D. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 8-0, the Board approved D1, D2.

1. Approval of District Goals for the 2015-2016 School Year - It is hereby moved, upon the recommendation of the Superintendent that the Board approves the District Goals for the 2015-2016 School Year.

2. Approval of Board Goals for the 2015-2016 School Year - It is hereby moved, upon the recommendation of the Superintendent that the Board approves the Board Goals for the 2015-2016 School Year.

E. FINANCE/TECHNOLOGY – , Chairperson

A motion by Mr. Derian, seconded by Dr. Westlake and carried a roll call vote 8-0, the Board approved E1, E2, E3, E4, E5, E6.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end August 2015, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2015-2016 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

2. Payment of Invoices – It is hereby moved that the invoices for the month of August 2015 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$	625,047.16
Fund 12 (Capital Outlay)	\$	0.00
Fund 20 (Special Revenue Fund)	\$	3,003.00
Fund 30 (Capital Projects Funds)	\$	0.00
Fund 40 (Debt Service Fund)	\$	69,350.00
Fund 50 (Bi-Borough Curriculum)	\$	8,750.00
Fund 63 (Summer School)	\$	8,405.71
Fund 64 (Milk)	\$	0.00
Unemployment	\$	0.00
Total	\$	714,852.87

3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

4. Acceptance of Anonymous Donation – It is hereby moved, upon the recommendation of the Superintendent that the Board accepts, with deep appreciation and gratitude, an anonymous donation (as per request of the family) in the amount of \$2,600 to be used to fund one additional Family Math Program and one additional Family Science Program for the 2015-2016 school year.

5. Approval of Mentor/Mentoring Fee – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the State-Certified Mentor, John Alfieri, for Brian Mistretta, at the mentoring fee for Year 2 of \$1,000.00.

6. Approval of ESY Special Education Programs/Services for Summer 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the 2015 Summer IEP Programs/Services for students #103 and #106 at a cost of \$1,100 per student.

Mrs. Walker thanked the donor for the donation for Family Math and Family Science.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried a roll call vote 8-0, the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9.

1. Approval of Substitute Teachers for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2015-2016 school year at \$90.00 per day:
 - Colleen Ceresnak
 - Beenish Haroon
 - Colette Kost (pending criminal history review)
 - Judith Calandriello (pending medical requirements)

2. Approval of Substitute Instructional Aides for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2015-2016 school year at \$90.00 per day:

- Colleen Ceresnak
- Beenish Haroon
- Colette Kost (pending criminal history review)
- Colleen Kalan
- Judith Calandriello (pending medical requirements)

3. Approval of Mentors for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following mentors for the 2015-2016 school year:

Mentor	Teacher/Position
Sherri Giacomini Malenda	Reischell Castillo/ Grade 6 Language Arts

4. Approval of Additional Compensation for Staff Members Participating in the Camp Bernie Field Trip – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie field trip after regularly scheduled contractual time. Teachers: 3:25 – 5:00 (1 hour and 35 minutes), pro-rated at forty-five (\$45.00) dollars per hour.

Teacher	Hours	Compensation
Rosemary Cataldo	1 hour, 35 mins.	\$71.25
Stacey Gordon	1 hour, 35 mins.	\$71.25

5. Appointment of Part-Time Secretary for the Supervisor of Curriculum, Instruction & Assessment for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Lucy Skific as Part-Time Secretary for the Supervisor of Curriculum, Instruction & Assessment at a salary of \$20 per hour for up to 20 hours per week, effective on or about October 23, 2015 through June 30, 2016 (pending criminal history review and medical requirements).
6. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Elizabeth DeSimone, 24.5 Hour Instructional Aide, effective October 9, 2015.
7. Approval of 24.5 Hour Special Education Instructional Aide for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board

approves the appointment of the following Part-Time Special Education Instructional Aide at a salary of \$15,760.50:

- Colleen Kalan

8. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Judith McGavin	NJIDA Annual Fall Conference	Somerset, NJ	10/16/15	\$190	\$36.75
Lisa Green	Purchasing Program/NJASBO	Rockaway, NJ	2/11/16	\$0	\$24.46
Jill Van Praagh	Bergen County Prevention Coalition	Mahwah, NJ	10/23/15	\$45	\$3.72
Danielle DeLucia	Dyslexia Conference	Somerset, NJ	10/16/15	\$230	\$0
Michele Kalotkin	Speech Code & Assessments	Harrington Park, NJ	10/22/15	\$0	\$0
Amy Rabinowitz	Speech Code & Assessments	Harrington Park, NJ	10/22/15	\$0	\$0
John Walsh	Delegate's Assembly	Trenton, NJ	11/15/15	\$0	\$50

9. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board retroactively approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Brian Mistretta	Handle With Care	River Edge, NJ	9/29/15	\$0	\$0
Michael Hagopian	Handle With Care	River Edge, NJ	9/28/15	\$0	\$0

G. POLICY – Mr. Oddo, Chairperson

- *Mr. Oddo said there will be a brief meeting following tonight's board meeting.*

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

- *Mrs. Norian stated that the committee met tonight before the board meeting.*
 - *Class of 1955 will be visiting on Friday and will meet with students. They will tour the building on Saturday.*
 - *Odyssey of the Mind- Key stakeholders have been contacted. The committee will reach out to the Chamber of Commerce.*
 - *In the newsletter for the Fall, we will highlight the firefighter's training this summer, the class of 1955, and the beautification of the school.*

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

- *Mr. Walsh attended a legislative meeting and included handouts from the meeting in board member's packets.*

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION – *Did not have closed session.*

XVI. *A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 8:29 p.m.*

Respectfully submitted,



Heather Goguen
Business Administrator/Board Secretary