

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
May 20, 2015**

**MINUTES**

**I. *The meeting was called to order at 7:32 p.m. by President Watson-Nichols.***

**II. *The Flag Salute was led by Mrs. Norian.***

**III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mr. Walsh.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mrs. Norian, Mr. Oddo, Mr. Samuel, Mrs. Walker (arrived at 7:34 p.m.), Mr. Walsh, Mrs. Robertson, Mrs. Watson-Nichols

**Absent:** Mr. Derian, Dr. Westlake

*Also present were Mr. Matthew Wilson, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary and approximately 26 members of the public.*

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT'S REMARKS**

**VIII. SUPERINTENDENT'S REPORT**

A. Information/Discussion Items

- We have a low incidence of HIB reports
- This week was Field Day for all students
- HoOPS mid-level championships is May 21 and next Friday, May 29, is the faculty vs students game

- Roberta Kenyon spoke about Student Government and the students did a presentation.

## **IX. BUSINESS ADMINISTRATOR'S REPORT**

- A. Correspondence – OEA sent a thank you to the board for the Proclamation recognizing Teacher Appreciation Week during the May 6<sup>th</sup> board meeting.
- B. Information/Discussion Items

## **X. MINUTES –**

### REVIEW OF MINUTES –

- May 6, 2015 (Regular and Closed Session)

*A motion by Mr. Walsh, seconded by Mr. Samuel and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved the following minutes:*

### APPROVAL OF MEETING MINUTES –

- April 15, 2015

## **XI. COMMITTEE REPORTS/ACTION**

### **A. MISCELLANEOUS**

*A motion by Mr. Samuel, seconded by Mr. Walsh and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved A1, A2 and A3.*

1. HIB Report for April 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board approve HIB report for April 2015, Incident #4.15.15.1.
2. HIB Report for April 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board approve HIB report for April 2015, Incident #4.17.15.1.
3. Approval of the School Violence, Vandalism, and Substance Abuse (including HIB) Report (September 2014 – December 2014) – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the School Violence, Vandalism, and Substance Abuse (including HIB) Report (September 2014 – December 2014).

### **B. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson**

*Mr. Wilson spoke about all curriculum documents as of September 1<sup>st</sup>, will have 21<sup>st</sup> Century Life, Career and Technology standards embedded in them. In August we will have a resolution to adopt Curriculum.*

### **C. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson**

*A motion by Mr. Walsh, seconded by Mrs. Norian and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved C1.*

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2014-2015 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T
*Oradell Recreation	Summer Program	Gym	June 29, 2015-August 7, 2015	8:00 AM – 4:00 PM	-0-
*Girl Scout Troop 5851	Bridging Ceremony	Auditorium	June 10, 2015	3:00 PM – 5:00 PM	-0-
*Caldecott Book Club	Caldecott Book Club Meeting	MPR C	June 5, 2015	3:00 PM – 5:00 PM	-0-

\*facility use fee waived

**D. CURRICULUM – Mrs. Walker, Chairperson**

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved D1.*

- a. Approval of Field Trip for 2014-2015 School Year – It is hereby moved upon recommendation of the Superintendent that the Board approves the following Field Trip:

Grade	Destination	Dates	Cost to District	Cost to Parents
6	River Dell Middle School	June 2015	\$105 (for 1 bus)	\$0

**E. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

*A motion by Mr. Samuel, seconded by Mr. Walsh and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved E1,E2,E3,E4,E5,E8.*

*Mr. Samuel motioned to amend items E6 and E7. A motion by Mr. Samuel, seconded by Mr. Walsh and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board amended and approved E6 and E7.*

1. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end April 2015, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2014-2015 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the month of April 2015 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,009,593.25
Fund 12 (Capital Outlay)	\$ 0.00

Fund 20 ( <i>Special Revenue Fund</i> )	\$	40,982.24
Fund 30 ( <i>Capital Projects Funds</i> )	\$	0.00
Fund 40 ( <i>Debt Service Fund</i> )	\$	0.00
Fund 50 ( <i>Summer School</i> )	\$	0.00
Fund 51 ( <i>Region V</i> )	\$	0.00
Fund 55 ( <i>Milk</i> )	\$	0.00
Fund 60 ( <i>Integrated PreSchool</i> )	\$	0.00
Fund 63	\$	0.00
Fund 64 ( <i>Ntl School Lunch Prog</i> )	\$	695.89
Fund 65	\$	0.00
Unemployment	\$	<u>5137.05</u>
Total	\$	1,056,408.43

- Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

4. Selection of ESCO in connection with Energy Savings Improvement Program -

**WHEREAS**, heretofore, the Oradell Public Schools Board of Education (OPSBOE); and is desirous of being in compliance with the requirements of PL 2012, Chapter 55 “Energy Savings Improvement Program (ESIP)

**WHEREAS**, the OPSBOE has had an energy audit performed by CHA Engineering

**WHEREAS**, said energy audit was completed for and used as the basis of competitive contract RFP, dated April 21, 2015, which was submitted to the BPU for approval prior to release for advertisement to Energy Services Companies (ESCOs); and

**WHEREAS**, a mandatory pre-proposal meeting was held on March 10, 2015, with interested ESCOs; and

**WHEREAS**, Johnson Controls, Inc, Honeywell, DCO and ConEd Solutions attended; and

**WHEREAS**, Johnson Controls, Inc, Honeywell and DCO conducted a mandatory walkthrough the school facilities prior to submitting a proposal; and

**WHEREAS**, on April 21, 2015, the OPSBOE Business Administrator received a proposal, from Johnson Controls; and

**WHEREAS**, Johnson Controls, was the only ESCO to submit a response; and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Oradell Public Schools Board of Education

Based upon the recommendations of the Administration the OPS hereby designates Johnson Controls to be the ESCO to implement the District’s ESIP pursuant to Johnson Controls RFP response and applicable law

- Approval of Copier Lease Agreement with United Business Systems – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves a lease agreement with United Business Systems, for 60 months, at a cost of \$986.18 month for both copiers, plus Service & Supplies at \$0.0048 per copy, Installation of Uniflow Software and all components along with training, for the following:

- Canon IR Advance C7260
- Canon IR Advance 8295

6. Approval of Security and Maintenance work – It is hereby moved, upon recommendation of the Superintendent, that the board approve the following Security Purchases and Maintenance Upgrades:

- Security upgrades and installation - not to exceed \$8,500
- Repairs and painting of the Cupola – not to exceed \$12,000
- Repairs to the steps to the IMC, Auditorium, and Main Entrance – not to exceed \$9,000
- Replacement of two doors – not to exceed \$10,000

7. Approval of Technology Purchases and Installation – It is hereby moved, upon recommendation of the Superintendent, that the board approve the following Technology Purchases and Installation:

- Laptops/Computers/Tablets - not to exceed \$65,000
- IT upgrades – not to exceed \$56,000

8. Approval of Special Education Programs/Services for 2015/2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student's IEP for the 2015/2016 school year:

Student #	School/Program/Service	Tuition	Additional Cost(s)
92	Sage Day Middle School 15-16 School Year	\$54,054	\$0
92	Sage Day Middle School 15-16 Extended School Year program	\$3,000	\$0
92	Karen Willick to provide 2 sessions of occupational therapy for 40 weeks @ \$40 per session (pending new IEP)		\$3,200

**F. PERSONNEL - Mrs. Robertson, Chairperson**

*A motion by Mrs. Robertson, seconded by Mr. Walsh and carried a roll call vote 7-0 (Dr. Westlake and Mr. Derian were absent) the Board approved F1,F2,F3,F4,F5.*

1. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Traci Schaum	OPS Professional Book Club: <i>Mindset</i> by Carol Dweck, PH.D.	Oradell, NJ	5/28/15, 6/5/15, 6/12/15	Teacher compensation \$30 per hour for 3 hours = \$90	\$0
Kevin Williamson	School Safety & Cooperative Purchasing	Parsippany, NJ	8/6/15	\$228 (registration fee)	\$21.43

2. Approval to appoint Assistant Principal for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Toni Violetti to the position of Assistant Principal of the Oradell Public School effective July 1, 2015 at an annual salary of \$100,000.00.
3. Acceptance of Resignation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret, the resignation of Elyse Stewart, Main Office Secretary, for the purpose of retirement, effective August 31, 2015.
4. Approval of Nurse Substitute for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following individual as Nurse Substitute for the 2014-2015 school year, at a per diem rate of \$120.00 per day (pending criminal history review and medical requirements):
  - Gina Odlum
5. Approval of Substitute Lunch Aide for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following individual as Substitute Lunch Aide for the 2014-2015 school year, at a rate of \$5.80 for four (4) sessions per day:
  - Maria Alise

G. POLICY – Mr. Oddo, Chairperson

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION – *Did not have closed session.***

**XVI. *A motion by Mrs. Norian, seconded by Mrs. Walker, the meeting was adjourned at 8:38 p.m.***

*Respectfully submitted,*

**Heather Goguen**

**Business Administrator/Board Secretary**