

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
March 4, 2015**

MINUTES

I. *The meeting was called to order at 7:32 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Mr. Derian.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Oddo.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian (arrived 7:36 PM), Mr. Oddo, Mr. Walsh, Dr. Westlake, Mr. Samuel, and Mrs. Watson-Nichols

Absent: Mrs. Robertson and Mrs. Walker

Also present were Mr. Matthew Wilson, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary, and approximately 8 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items – *Mr. Wilson spoke about the following:*

- *Kindergarten enrollment for next year is at 84 students currently and we expect to get several more enrollments before the start of next year.*
- *Thank you to the PTA for supporting the Read-In and Author visit.*
- *Our Odyssey of the Mind student teams placed 3rd in ---- for the 5th grade team and 1st in Runaway Train for the 6th grade team.*

IX. BUSINESS ADMINISTRATOR’S REPORT

- A. Information/Discussion Items – *Ms. Goguen and Mr. Wilson presented the following:*
 • *2015-2016 Preliminary Budget Presentation for Board of Education members*

X. MINUTES

A motion by Mr. Walsh, seconded by Mr. Derian and carried by roll call vote 5-0 (Mrs. Norian and Dr. Westlake abstained and Mrs. Robertson and Mrs. Walker were absent), the Board approved the January 28, 2015 minutes.

REVIEW OF MINUTES –

- February 18, 2015 Public Work/Business Session

APPROVAL OF MEETING MINUTES –

- January 28, 2015 Public Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Mrs. Walker were absent), the Board approved A1.

1. HIB Report for January 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB Incident #1.21.15.1 as reported by the Superintendent to the Board of Education.

B. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Mrs. Walker were absent), the Board approved C1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2014-2015 School Year:

| Organization | Event | Area of Building | Dates | Time | Custodian O/T |
|-------------------------------------|---|--|---|-------------------------------|---------------|
| * HoOPS Intramural Basketball | Intramurals | GYM | March 6,13,20,27 April 2,17,23 May 1,8,15,22,29 | 3:00 – 5:00 PM | \$0 |
| PTA | PTA Talent Show | Classrooms 104, 109, 110, 111, 112 | March 12 and 13 | 5:00-9:30 PM | \$0 |
| Oradell Little League | Softball and Baseball Instructional Sessions | MPR A-D | March 7 March 14 | 9:00-4:00 PM 9:00-12:00 PM | \$51.57 p/hr |

*facility use fee waived

D. CURRICULUM – Mrs. Walker, Chairperson

E. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel seconded by Mr. Walsh, and carried by roll call vote 7-0 (Mrs. Robertson and Mrs. Walker were absent), the Board approved D1, D2, D3, and D4.

1. Payment of Invoices – It is hereby moved that the invoices for the month of January 2015 (revised) be retroactively approved as follows:

| | |
|--|-----------------|
| Fund 10 (<i>General Current Expense</i>) | \$ 998,800.57 |
| Fund 12 (<i>Capital Outlay</i>) | \$ 0.00 |
| Fund 20 (<i>Special Revenue Fund</i>) | \$ 39,357.61 |
| Fund 30 (<i>Capital Projects Funds</i>) | \$ 0.00 |
| Fund 40 (<i>Debt Service Fund</i>) | \$ 0.00 |
| Fund 50 (<i>Summer School</i>) | \$ 0.00 |
| Fund 51 (<i>Region V</i>) | \$ 0.00 |
| Fund 55 (<i>Milk</i>) | \$ 0.00 |
| Fund 60 (<i>Integrated PreSchool</i>) | \$ 0.00 |
| Fund 63 | \$ 0.00 |
| Fund 64 (<i>Ntl School Lunch Prog</i>) | \$ 740.07 |
| Fund 65 | \$ 0.00 |
| Total | \$ 1,038,898.25 |

2. Payment of Invoices – It is hereby moved that the invoices for the month of February 2015 be retroactively approved as follows:

| | |
|--|-----------------|
| Fund 10 (<i>General Current Expense</i>) | \$ 1,253,912.88 |
| Fund 12 (<i>Capital Outlay</i>) | \$ 0.00 |
| Fund 20 (<i>Special Revenue Fund</i>) | \$ 55,071.72 |
| Fund 30 (<i>Capital Projects Funds</i>) | \$ 5,304.65 |
| Fund 40 (<i>Debt Service Fund</i>) | \$ 0.00 |
| Fund 50 (<i>Summer School</i>) | \$ 0.00 |
| Fund 51 (<i>Region V</i>) | \$ 0.00 |
| Fund 55 (<i>Milk</i>) | \$ 0.00 |
| Fund 60 (<i>Integrated PreSchool</i>) | \$ 0.00 |
| Fund 63 | \$ 0.00 |
| Fund 64 (<i>Ntl School Lunch Prog</i>) | \$ 739.92 |
| Fund 65 | \$ 0.00 |
| Unemployment | \$ 4264.63 |
| Total | \$ 1,319,293.80 |

3. Approval of General Education Preschool Programs for 2015-2016 School Year – It is hereby moved upon recommendation of the Superintendent that the Board approves the 3-year-old and 4-year-old General Education Preschool Programs at a student tuition of \$3,500 per half-day session, 10 month school year.

4. Approval of Banked Cap use for 2015-2016 School Year – It is hereby moved, in accordance with NJAC 6A:23a-10.3(b), that Oradell Borough Board of Education requests the use of banked cap, having fully exhausted all eligible statutory spending authority in the budget year. As a result of additional costs, there is a need for the use of the banked cap in the amount of \$13,909 from budget year 2013-2014 to be included in the base budget; and this need will be completed by the end of the 2015-2016 year.

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. Derian and seconded by Mr. Walsh, and carried by roll call vote 7-0 (Mrs. Robertson and Mrs. Walker were absent), the Board approved E1, E2, E3, E4, E5, and E6.

1. Approval of Workshops/Conferences for the 2014/2015 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the following Workshops/Conferences:

| Attendee | Conference/Workshop | Location | Date(s) | Cost | Travel |
|------------------|--|------------------|----------------|-------------|---------------|
| Michele Kalotkin | Preschool: Learning Through Play with Additional Focus on Developmental Approaches | Maywood, NJ | March 20, 2015 | \$0 | \$0 |
| Michele Kalotkin | Social Supports for Students with HFA & Asperger's in General Education | Region V-Oradell | March 31, 2015 | \$0 | \$0 |
| Amy Rabinowitz | Social Supports for Students with HFA & Asperger's in General Education | Region V-Oradell | March 31, 2015 | \$0 | \$0 |
| Karen Chang | NJ Association of Learning Consultants Spring Conference 2015 | Princeton, NJ | April 23, 2015 | \$160 | \$34.72 |

2. Approval of Part-Time Special Education Instructional Aide for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aide at a salary of \$10,972.50 (to be prorated):

- Rachel DeGraw (pending medical requirements and criminal history review)

3. Approval of Substitute Instructional Aides for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individual as substitute instructional aides for the 2014-

15 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

- Rachel DeGraw (pending medical requirements and criminal history review)
- Rhonda Swiderski (pending medical requirements and criminal history review)

4. Approval of Substitute Teachers for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individuals as substitute teachers for the 2014-15 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:
 - Rachel DeGraw (pending medical requirements and criminal history review)
 - Rhonda Swiderski (pending medical requirements and criminal history review)
 - Lisa Williams
5. Approval of Nursing Coverage for HoOPS Intramural Basketball Program – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of Betsy Tyras to provide nursing coverage for the HoOPS Intramural Basketball program at OPS on Fridays from March 6, 2015 through May 29, 2015 at a salary of \$24 per hour, not to exceed 24 hours.
6. Approval of Substitute Nursing Coverage for HoOPS Intramural Basketball Program – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of Priscilla Aristakesian to provide substitute nursing coverage for the HoOPS Intramural Basketball program at OPS on Fridays from March 6, 2015 through May 29, 2015 at a salary of \$24 per hour, not to exceed 24 hours.

G. POLICY – Mr. Oddo, Chairperson

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS- *Mr. Walsh spoke of a “Walk to School” grant and asked if we had applied for it. Mr. Wilson and Ms. Goguen said they would investigate it.*

XV. CLOSED SESSION – *Did not have.*

XVI. *A motion by Dr. Westlake and seconded by Mrs. Norian, the meeting adjourned at 8:00 P.M.*

Respectfully submitted,

***Heather Goguen
Business Administrator/Board Secretary***