

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
July 15, 2015**

MINUTES

I. *The meeting was called to order at 7:32 p.m. by President Dorothy Watson-Nichols.*

II. *The Flag Salute was led by Mrs. Robertson.*

III. *The Sunshine Law Statement was read by President Dorothy Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mrs. Walker.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mr. Walsh,
Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: Mr. Samuel

Also present were Mr. Matthew Wilson, Superintendent, Ms. Heather Goguen, Business Administrator/Board Secretary and approximately 6 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

- *Dates for the Board Retreat may either be August 10 or August 19, but still need to be finalized.*

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items

- *The cleaning of the classrooms is right on track- the upstairs is almost done, and the painting is on schedule.*

- *The Oradell Fire Department will be doing training in the building in the evening of July 27, 2015.*
- *Some teachers have been in this summer to work on Curriculum development. Additional training will be done in August.*
- *Administrative team has met several times reviewing '14-15 goals and determining '15-16 goals.*

Ms. Violetti and Mr. Mistretta presented an Anti-Bullying Presentation to the Board and Public.

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

X. MINUTES

REVIEW OF MINUTES –

- June 3, 2015 Public Work/Business Session
- June 24, 2015 Public Work/Business Session

APPROVAL OF MEETING MINUTES –

XI. COMMITTEE REPORTS/ACTION

A. MISCELLANEOUS

A motion by Dr. Westlake, seconded by Mr. Walsh and carried a roll call vote 8-0 (Mr. Samuel was absent) the Board approved A1 and a roll call vote 7-0 (Mr. Samuel was absent and Mr. Oddo abstained) the Board approved A2.

1. Approval of HIB School Self-Assessment – It is hereby moved, upon recommendation of the Superintendent that the Board approves the HIB School Self- Assessment for 2014-2015.
2. HIB Report for June 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB Incident #6.19.15.1 as reported by the Superintendent to the Board of Education.

B. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

C. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

D. CURRICULUM – Mrs. Walker, Chairperson

E. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 8-0, the Board approved E1, E2, E3, E4, E5.

1. Approval for Increasing the Bid Threshold – WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose

purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Oradell Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Oradell Board of Education, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Heather Goguen, Business Administrator/Board Secretary, to award contracts, in full accordance with N.J.S.A. 18A-18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

2. Approval of Special Education Programs/Services for 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2015-2016 school year:

Student #	School/Program/Service	Tuition/Cost to District
81	Celebrate the Children 2015-2016 school year	\$69,431

3. Approval of ESY Special Education Programs/Services for Summer 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following ESY Programs/Services as per the student’s IEP for Summer 2015 ESY:

Student #	School/Program/Service	Tuition/Cost to District
59	1 occupational therapy session per week for up to 6 weeks @ POTS @ \$147 per session for August 2015	\$882
59	10 hours total summer academic reinforcement starting August 17, 2015 @ \$85 per hour with Jeanine Perlman	\$850

4. Amend approval of ESY Special Education Programs/Services for Summer 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following ESY Programs/Services as per the student’s IEP for Summer 2015 ESY (previously approved June 24, 2015):

Student #	School/Program/Service	Tuition/Cost to District
81	ESY tuition for Developmental Center for Children and Families for Summer 2015 (previously approved for Celebrate the Children)	\$4,950

5. Amend approval of ESY Special Education Programs/Services for Summer 2015 – It is hereby moved, upon recommendation of the Superintendent, that the Board amends and approves the following ESY Programs/Services as per the student’s IEP for Summer 2015 ESY (previously approved June 24, 2015):

Student #	School/Program/Service	Tuition/Cost to District
91	12 hours academic reinforcement for Summer 2015 @ \$45 per hour with instructor Joan Arfsten (previously approved for instructor Michelle Rudolph)	\$540

F. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried a roll call vote 8-0 (Mr. Samuel was absent) the Board approved F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12, F13, F14, F15, F16, F17, F18.

1. Approval of Custodial Staff for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board re-approves the adjusted total salary for the following Custodial Staff member for the 2015-2016 School Year (previously approved June 24, 2015):

Name	Step	Night Differential	Maintenance Stipend	Black Seal License	Longevity	Salary	Total Salary
Thomas Ackerman	16	\$750.00		\$400.00	\$1,000.00	\$62,112.00	\$64,262.00

2. Approval of Lunch Aides for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Lunch Aides, at \$5.80 per session, up to (5) sessions per day:

- Denise Boyle
- Jeanne Buesser
- Dolores Delia
- Susan Dickson
- Kim Dunphy
- Rina Kouyoumdjian
- Rosemary Musano
- Tina Muscat
- Maureen Perusse
- Robin Weinzerl
- Jennifer Hirschberg

3. Approval of Front Desk Monitor for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual as Front Desk Monitor, at \$5.80 per session, up to (8) sessions per day:

- Donna Nobile

4. Approval of Memorandum of Agreement – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves an annual stipend for the Odyssey of the Mind Coach in the amount of \$900.00 for the 2014-2015 school year (retroactive) and for the 2015-2016 school year.
5. Approval of Extra-Curricular Stipend for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the following staff member for an Extra-Curricular position in the 2014-2015 school year:

Teacher	Extra-Curricular Position	Stipend
Tracey Schaum	Odyssey of the Mind	\$900 per year

6. Approval of Schaefer Explorations 2015 Summer Program Stipends – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education retroactively approves the following substitutes for the 2015 Schaefer Explorations at the rate of \$46 per hour for teachers and \$23 per hour for aides for the Schaefer Explorations 2015 Summer Program Session A (June 23, 2015 – July 2, 2015).

- Jane Jeffs - teacher
- Carol Blakeslee - teacher
- Francine Junda - teacher
- Gina Odlum - nurse
- Priscilla Aristakesian - nurse

7. Approval of Schaefer Explorations 2015 Summer Program Stipends – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education retroactively approves the following substitutes for the 2015 Schaefer Explorations at the rate of \$46 per hour for teachers and \$23 per hour for aides for the Schaefer Explorations 2015 Summer Program Session B (July 7, 2015 – July 17, 2015), with the awareness that some classes may still be cancelled based on final enrollment.

- Danielle DeLucia – teacher
- Priscilla Aristakesian - nurse
- Gina Odlum - nurse

8. Approval of Grade Level Chair Stipends for the 2015-2016 School Year – It is hereby moved, upon recommendation from the Superintendent, that the Board approves the Grade Level Chair Stipends for the following staff members for the 2015-2016 School Year:

Grade Level	Teacher	Stipend
Kindergarten	Adrianna Pestrichella	\$166.66
Kindergarten	Debbie Bendett	\$166.66
Kindergarten	Diane Malwitz	\$166.66
First Grade	Erica Wright-Mohr	\$500
Second Grade	Jillian Cristofol	\$500
Third Grade	Kim Sheridan	\$500
Fourth Grade	Elinor Goeller-Romer	\$500
Fifth Grade	Jennifer Powers	\$250
Fifth Grade	Sheri Giacomini	\$250
Sixth Grade	Lesley Maklin	\$250
Sixth Grade	Peter Kasturas	\$250

9. Approval of Extra-Curricular Stipends for the 2015-2016 school year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for Extra-Curricular positions in the 2015-2016 school year:

Teacher	Extra-Curricular Position	Stipend
Tracey Schaum	Family Math	\$700 per year
Tracey Schaum	Family Science	\$700 per year
Elinor Goeller-Romer	Continental Math League	\$900 per year
Sheri Giacomini, Jennifer Powers	Sharpe Coordinators	\$450 per teacher for a total of \$900
Item removed	Item removed	Item removed
Roberta Kenyon	Student Government	\$900 per year

10. Appointment of Lunch Monitors for the 2015-2016 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff members to serve as Lunch Monitors at \$15.00 per session for up to one (1) session a day:

Jillian Cristofol
Erica Wright Mohr
Scott Durling
Amy Kennedy
Jamie Caruana
Michelle Rudolph

11. Appointment of Substitute Lunch Monitors for the 2015-2016 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff members to serve as Substitute Lunch Monitors at \$15.00 per session for up to one (1) session a day:

Nicole Carroll
Jennifer Powers
Roberta Kenyon
Nicole Carroll
Jennifer Powers
Jennifer Telfer
Danielle DeLucia

Nikki Dell'Olio
Gina Stross
Kaitlin Guinan

12. Appointment of Morning Monitors for the 2015-2016 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff members to serve as Morning Monitors at \$7.20 per 15 minute session:

Adriana Pestrichella
Michelle Rudolph
Debra Bendett
Patricia Cuddy
James Butcher
Scott Durling

13. Appointment of Substitute Morning Monitor for the 2015-2016 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff member to serve as Substitute Morning Monitor at \$7.20 per 15 minute session:

Heide O'Keeffe

14. Reappointment of Main Office Secretary - It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the appointment of the following Main Office Secretary, effective July 1, 2015 through August 31, 2015:

Name	Position	Salary	Longevity	Total Salary*
Elyse Stewart	Main Office Secretary	\$63,480	\$2,000	\$65,480

**To be prorated*

15. Reappointment of Main Office Clerk - It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the appointment of the following Main Office Clerk, effective July 1, 2015 through July 31, 2015:

Name	Position	Salary	Longevity	Total Salary*
Lorraine Trifiletti	Main Office Clerk	\$43,848	\$2,000	\$45,848

**To be prorated*

16. Approval of Main Office Clerk for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of Ruth Simpson, Main Office Clerk, at an annual salary of \$36,393.84, effective September 1, 2015 through June 30, 2016.

17. Re-appointment of Administrator for the 2015-2016 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board re-appoints the following Administrator for the 2015-2016 School Year:

Name	Position	Salary
Heather Goguen	Business Administrator/Board Secretary	\$126,875

18. Approval of Workshops/Conferences for the 2015-2016 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Dates	Cost	Travel
Michael Hagopian	Paramus Summer Institute on the Teaching of Writing	Paramus, NJ	7/27/15 – 7/30/15	\$250	\$0
Michael Hagopian	Stronge: TEPEs Training for New Administrators	Piscataway, NJ	9/16/15, 9/23/15, 9/29/15	\$149 per day; \$447 total	\$88.98
Matt Wilson	Stronge Effective Evaluation System Inter-Rater Reliability Training	Glen Rock, NJ	8/28/15	\$150	\$0
Toni Violetti	Stronge Effective Evaluation System Inter-Rater Reliability Training	Glen Rock, NJ	8/28/15	\$150	\$0
Brian Mistretta	Stronge Effective Evaluation System Inter-Rater Reliability Training	Glen Rock, NJ	8/28/15	\$150	\$0
Megan Bozios	Stronge Effective Evaluation System Inter-Rater Reliability Training	Glen Rock, NJ	8/28/15	\$150	\$0
Jane Williamson	Basic Excel	New Milford, NJ	8/11/15	\$0	\$0
Jane Williamson	Intermediate Word	New Milford, NJ	8/12/15	\$0	\$0
Lisa Green	Intermediate Word & Excel	New Milford, NJ	7/29/15	\$0	\$0
Linda McLaughlin	Intermediate Word & Excel	New Milford, NJ	7/29/15	\$0	\$0

G. POLICY – Mr. Oddo, Chairperson

1. First Reading of Policy – Use of School Facilities

Policy #	Description
1330	Use of School Facilities (Revised)

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION – *A motion by Dr. Westlake, seconded by Mrs. Norian and carried a roll call vote 8-0 (Mr. Samuel was absent), the Board entered closed session at 8:07 p.m. for the purpose of:*

Personnel

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mr. Derian, seconded by Mr. Walsh, the Board exited closed session at 9:35 p.m.

XVI. *A motion by Mr. Derian, seconded by Mr. Walsh, the meeting was adjourned at 9:35 p.m.*

Respectfully submitted,



Heather Goguen

Business Administrator/Board Secretary

