

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
September 23, 2014**

MINUTES

I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Mr. Derian.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Samuel.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Walker, Mr. Walsh,
Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

Also present were Mr. Matthew Wilson, Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary and approximately 5 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

VII. **BOARD PRESIDENT’S REMARKS**

VIII. **SUPERINTENDENT’S REPORT**

- A. Information/Discussion Items – *Mr. Wilson spoke about the following:*
- *The opening of school.*
 - *Eagle Scout Presentation*
 - *Principal’s Presentation*

IX. **BUSINESS ADMINISTRATOR’S REPORT**

- A. Information/Discussion Items – *Mr. Arifaj spoke about the following:*

• *SDA Press Release – Security Project*

X. MINUTES

REVIEW OF MINUTES – None at this time.

APPROVAL OF MEETING MINUTES – *A motion by Dr. Westlake seconded by Mr. Walsh, the Board approved the following minutes:*

- May 28, 2014 Closed Session, Public Work/Business Session Meeting
- June 10, 2014 Public Work/Business Session Meeting
- June 25, 2014 Public Work/Business Session Meeting

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 9-0 the Board approved BI.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2014-2015 School Year:

| Organization | Event | Area of Building | Date(s) | Time | Custodian OT Charged to the District | Custodian OT Charged to the Organization |
|-----------------------------|---|-----------------------|--|---------------------|--------------------------------------|--|
| *Oradell PTA | Kindergarten Book Club | Rooms 101,102,151 | 10/22/14,1/28/15 4/29/15 | 2:30-3:30 PM | -0- | -0- |
| *Oradell PTA | Read & Rap 2 nd & 3 rd grades | MPR D | 10/29/14,1/21/15 4/22/15 | 2:15-3:45 PM | -0- | -0- |
| *Oradell PTA | Class Parent Meeting | AUD | 10/7/14 | 7:30 | -0- | -0- |
| *Oradell Recreation | Halloween Party | MPR CD | 10/24/14 | 5:00 -9 PM | -0- | -0- |
| *Oradell DaisyTrp#5851 | Meetings | MPRD | 10/2,10/16, 11/13,12/4,2014 1/8,1/22,2/5 2/19,3/5,3/19,4/2 4/16,5/7/2015 | 3-4:30 PM | -0- | -0- |
| *Oradell DaisyTrp#5851 | Bridging Ceremony | AUD | 5/21/15 | 3-4:30 PM | -0- | -0- |
| *Oradell GS Troop #863 | Meetings | MPR C MPR D | 3/26/14, 4/16/15 10/16/2014 12/18/2014 1/15,5/28/2015 | 3-4:30 | -0- | -0- |
| *RiverDell Jr. Cheerleading | Practices | Gym/MPR C&D | 9/30,10/7,14,21, 28, 11/11,11/18, 12/2/14 | 3:30-5PM | -0- | 0 |
| *RiverDell Jr. Cheerleading | Annual showcase & Award Ceremony | MPR C & D MPR ABCD | 12/5/14 | 4-7 PM 7-9:30 PM | -0- | -0- |

| | | | | | | |
|-----------------------------|-----------------|--|----------------------------------|-----------------|-----|---|
| *Oradell Rec Jr. Basketball | Practices/Games | GYM (MWF) | Oct. 17, 2014- Mar. 15, 2014 | 4:00-9:30 PM | -0- | -0- |
| | | GYM(T,TH) | Dec. 2, 2014- March 16, 2015 | 4:30-9:30 PM | -0- | -0- |
| | | MPRs (M-TH) | Dec. 2, 2014- Feb. 27, 2015 | 7-9 PM | | |
| | | Gym | <u>Saturdays</u> Oct. 18,2014 | 8AM-5 PM | | |
| | | | Oct. 25, Nov. 1, 15,22, | 9-3 PM | | |
| | | | Dec. 6, 13,20 | 8:00-3 PM | | |
| | | Jan.10,17,24,31 Feb. 7, 21,28 Mar. 7,14,21 | 8-6 PM | | | |
| | MPRs | <u>Saturdays</u> Dec. 6,13,20, Jan.10,17,24,31 Feb. 7,21,28 Mar. 7,14,21 | 8AM- 4:00PM | | | |
| | Gym & MPRs | <u>Sundays</u> Jan.11,18,25 Feb. 1,8,22 Mar. 1,8,15, 22, | 12:15-6PM | | | |
| | | | | | | 74 hrs. @\$48p/hr Total:\$3522 (approximate) |
| | | | | | | 80 hrs. @ \$64 p/hr Total:\$5120 (approximate) |

*no fee to use the facilities

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 9-0 the Board approved C1, C2, C3, C4, and C5.

1. Approval of Field Trip for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the following Field Trip:

| Destination | Grade | Dates | Cost to District | Cost to Parents |
|-----------------------------|-------|---------|------------------|-------------------------------------|
| Buehler | 3 | 4/16/15 | \$0 | \$400 Transportation Cost |
| Challenger & Science Center | | 4/17/15 | | \$2,050 (admission and other costs) |

2. Approval of the 2014-2015 Non – Public Nursing Plan –It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2014-2015 Non-Public Nursing Plan and further moves to approve the submission of the plan to the Executive County Superintendent for review and approval.
3. Approval of School Emergency Plan for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approve School

Emergency Plan for the 2014-2015 School Year and approves submission to the Executive County Superintendent for review and approval.

4. Approval of Annual Update of the Uniform Memorandum of Agreement for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Annual Update of the Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2014-2015 school year. (attached.)
5. Approval of Comprehensive Equity Plan Statement of Assurance – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Comprehensive Equity Plan Statement of Assurance for the 2014-2015 school year.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel seconded by Mr. Derian, and carried by roll call vote 9-0 the Board approved D1, D2, D3, D4, D5, and D6.

1. Approval of Media X Walkthrough System for 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves Media X Walkthrough System at a cost of \$1,250.00.
2. Award of Contract to C & M Doors- It is hereby moved upon recommendation of the Superintendent that the Board approves a contract with C & M Door Controls, Port Reading, NJ in the amount of \$3,375.00 to furnish and install all necessary hardware to create an access point at the main entrance interior vestibule door tied into the existing access control system; one pushbutton at the secretary’s desk to buzz visitors into the building; make all necessary software changes to include the main entrance interior vestibule door into the existing access control panel.
3. Award of Contract to B. Puntasecca Contractors – It is hereby moved, upon recommendation of the Superintendent that the Board approves a contract with B. Puntasecca Contractors in the amount of \$4,100.00 to furnish and install two horizontal fire-stop partitions regarding the elevator dumbwaiter as per the plans.
4. Renewal of Contract with Northern Valley Regional School District for the 2014-2015 School Year – It is hereby moved upon recommendation of the Superintendent that the Board approves the renewal of the Technology Shared Service agreement with Northern Valley Regional School District from July 1, 2014-June 30, 2015 at \$67,320.00 as part of the multi- year agreement.
5. Approval of Telecommunications Service/Maintenance Contract for 2014-2015 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board approves the telecommunications service/maintenance contract with RFP Solutions, West Deptford, NJ, (State Contract # A80809) in the amount of \$6,756.24 from October 13, 2014 to October 12, 2015.

6. Approval of Special Education Programs/Services for 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2014/2015 school year:

| Student # | School/Program/Service/Cost |
|-----------|--|
| #87 | Bergen Pediatric Therapy Center to provide (2) 45 minute OT/PT sessions weekly at \$135.00/session Total # of therapies per week = 2. Note: student will no longer be receiving therapies @ Pediatric Occupational Therapy Center previously approved.) |

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E12, E13, E14, E15, E16, E17, E18, and E19.

1. Acceptance of Resignation – It is hereby moved upon recommendation of the Superintendent, that the Board accepts with regret, the resignation of Dawn Goodwin, Part-time Instructional Aide effective September 19, 2014.
2. Acceptance of Resignation - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret, the resignation of Kathleen Mathis, Part-Time Payroll/Benefits Clerk, effective October 3, 2014.
3. Approval to suspend Joint Advisory Committee – It is hereby moved, upon recommendation of the Superintendent that the Board approves to suspend the Joint Advisory Committee for the 2014-2015 School Year as long as the issues are resolved through the Liaison Committee.
4. Approval of Quantitative and Qualitative Superintendent Merit Goals – It is hereby moved, upon recommendation of the Superintendent that the Board approves (3) Quantitative and (2) Qualitative Superintendent Merit Goals and approves submission to the Executive County Superintendent for review and approval.
5. Approval of Grade Level Chair Stipends for the 2014-2015 School Year - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Grade Level Chair stipends for the following staff members for the 2014-2015 school year.

| Grade Level | Teacher | Stipend |
|--------------|-------------------|----------|
| Kindergarten | Diane Malwitz | \$500.00 |
| First Grade | Melissa Golden | \$500.00 |
| Second Grade | Jill Cristofol | \$500.00 |
| Third Grade | Danielle DeLucia | \$250.00 |
| Third Grade | Jennifer Tashjian | \$250.00 |
| Fourth Grade | Elinor Goeller | \$500.00 |
| Fifth Grade | Amy Kennedy | \$125.00 |
| Fifth Grade | Sheri Giacomini | \$125.00 |
| Fifth Grade | Jennifer Powers | \$125.00 |
| Fifth Grade | Nicole Carroll | \$125.00 |

| | | |
|--------------|-----------------|----------|
| Sixth Grade | Chanel Min | \$250.00 |
| Sixth Grade | Lesley Maklin | \$250.00 |
| Special Area | Toni Boccanfuso | \$500.00 |

6. Approval of Extra-Curricular Stipends for the 2014-2015 school year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for Extra-Curricular positions in the 2014-2015 school year:

| Teacher | Extra-Curricular Position | Stipend |
|--|---------------------------|---|
| Erica Wright Mohr/Traci Killeen | Safety Patrol | \$750 per year (per teacher) |
| Traci Killeen/Erica Wright Mohr | Family Math | \$700 per year(per course per teacher) |
| Traci Killeen/Erica Wright Mohr | Family Science | \$700 per year (per course per teacher) |
| Elinor Goeller | Math League | \$900 per year |
| Amy Kennedy, Sheri Giacomini, Jennifer Powers, Nicole Powers | Sharpe Coordinators | \$225.00 per teacher for a total of \$900 |
| Peter Kasturas | Intramurals | \$650 per teacher(per program) |
| Roberta Kenyon | Student Government | \$900 per year (to be shared) |

7. Appointment of Lunch Monitors for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff members retroactive to September 4, 2014, to serve as Lunch Monitors at \$15.00 per session for up to one (1) session a day:

| |
|-------------------|
| Jillian Cristofol |
| Erica Wright Mohr |
| Scott Durling |
| Amy Kennedy |

8. Appointment of Substitute Lunch Monitors for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of the following staff members retroactive to September 4, 2014, to serve as Substitute Lunch Monitors at \$15.00 per session for up to one (1) session a day:

| |
|------------------|
| Steven Pi |
| Michelle Rudolph |
| Roberta Kenyon |
| Nicole Carroll |
| Jennifer Powers |

9. Appointment of Morning Monitors for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff members retroactive to September 4, 2014, to serve as Morning Monitors at \$7.20 per 15 minute session:

| |
|----------------------|
| Adriana Pestrichella |
| Michelle Rudolph |
| Debra Bendett |
| Patricia Cuddy |

| |
|---------------|
| James Butcher |
| Scott Durling |

10. Appointment of Substitute Morning Monitors for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following staff member to serve as a Substitute Morning Monitor at \$7.20 per 15 minute session:

| |
|----------------|
| Heide O’Keeffe |
|----------------|

11. Approval of Part-Time Special Education Instructional Aides for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,972.50:

| | |
|---|--|
| Colleen Dauer Jessica Accardi(pending criminal history background check) | Reischell Castillo (pending medical and criminal history background check) |
|---|--|

12. Approval of Substitute Teachers for the 2014-2015 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2014-2015 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

| | |
|---|--|
| Christine Nippes Thomas Fahey Jessica Accardi (pending criminal history background check) | Reischell Castillo (pending medical and criminal history background check) |
|---|--|

13. Approval of Substitute Instructional Aides for the 2014-2015 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2014-2015 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

| | |
|--|--|
| Christine Nippes Thomas Fahey Jessica Accardi(pending criminal history background check) | Reischell Castillo (pending medical and criminal history background check) |
|--|--|

14. Approval of Field Study for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Field Study placement:

| Students | School | Dates | Cooperating Teacher |
|-----------------------------------|-----------------------|------------------------------|---------------------|
| Alexandra Daden Stephen Malone | Montclair State Univ. | 10/3/,10/10/,10/24/,10/31/14 | Carol Richardi |

15. Approval of Student Teacher Placement for the 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Field Study placement:

| Student Name | School | Dates | Cooperating Teacher |
|---------------|------------------|------------------|---------------------|
| Lisa Williams | Felician College | 9/24/14-10/18/14 | Michelle Rudolph |

16. Approval of the revised Job Description for Instructional Aides – It is hereby moved, upon recommendation of the Superintendent that the Board approves the revised Job Description for Instructional Aides (attached).

17. Approval of Workshop/Conference for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshop/Conference:

| Attendee | Conference/Workshop | Location | Date(s) | Workshop Fee | Hotel/Mileage/ Tolls/Meals/ Parking |
|------------------|--|-------------------|------------------|--------------|---|
| Matthew Wilson | NJSBA – Annual Convention | Atlantic City, NJ | Oct. 28-29, 2014 | \$200.00 | \$550.00 |
| Bert Arifaj | NJSBA – Annual Convention | Atlantic City, NJ | Oct.28-30, 2014 | \$200.00 | \$550.00 |
| Greg Derian | NJSBA – Annual Convention | Atlantic City, NJ | Oct.28-30, 2014 | \$200.00 | \$550.00 |
| Greg Derian | NJSBA-Advanced Boardsmanship | Princeton, NJ | Sept.27,2014 | \$200.00 | \$64.93 |
| Katherine Norian | NJSBA – Annual Convention | Atlantic City, NJ | Oct.28-30, 2014 | \$200.00 | \$550.00 |
| Rita Walker | NJSBA – Annual Convention | Atlantic City, NJ | Oct. 28-30, 2014 | \$200.00 | \$550.00 |
| John Walsh | NJSBA – Annual Convention | Atlantic City, NJ | Oct. 28-30, 2014 | \$200.00 | \$550.00 |
| Andrew Oddo | NJSBA – Annual Convention | Atlantic City, NJ | Oct. 29-30, 2014 | \$200.00 | \$550.00 |
| | School Law Forum | | 10/30/14 | \$75.00 | |
| Brian Mistretta | Handle With Care Trainer Recertification | River Edge, NJ | 10/3/14 | -0- | -0- |
| Bert Arifaj | DCRP & NJ Div of Pensions | Rockaway, NJ | 09/30/14 | -0- | \$30.45 |
| Michelle Rudolph | Handle With Care Trainer Recertification | River Edge, NJ | 10/2/14 | -0- | -0- |
| Jane Heede | Handle With Care Trainer Recertification | River Edge, NJ | 10/2/14 | -0- | -0- |
| Jennifer Amoroso | Handle With Care Trainer Recertification | River Edge, NJ | 10/2/14 | -0- | -0- |

| | | | | | |
|--------------------|--|-----------------------|---|--------|---------|
| Jennifer Amoroso | IDEA Conference | Somerset, NJ | 10/24/14 | \$223 | \$15.19 |
| Karen Chang | NJ Association of Learning Consultants Fall Symposium | Princeton, NJ | 10/24/14 | \$165 | \$34.72 |
| Susan Confrancisco | Recent Developments in Behavioral, Social& Clinical Assessment of Children | FDU-Teaneck, NJ | 10/13/14 | \$100 | -0- |
| Karen Chang | Recent Developments in Behavioral, Social& Clinical Assessment of Children | FDU-Teaneck, NJ | 10/13/14 | \$100 | -0- |
| Jill Van Praagh | Recent Developments in Behavioral, Social& Clinical Assessment of Children | FDU-Teaneck, NJ | 10/13/14 | \$100 | -0- |
| Terry McGill | Conquer Mathematics (Mr. McGill will be teaching this course.) | Fairfield, NJ | 9/9/14, 9/29/14, 10/31/14,12/8/14 1/16/15, 2/5/15, 3/31/15 | \$125 | \$79.86 |
| Scott Duthie | Conquer Mathematics (Mr. Duthie will be teaching this course.) | Fairfield, NJ | 9/9/14, 9/29/14, 10/31/14, 2/8/14, 1/16/15, 2/5/15, 3/31/15 | \$125 | \$79.86 |
| Jane Heede | NJDEC Annual Fall Conference | Kean Univ.- Union, NJ | 10/24/14 | \$95 | \$16.89 |
| Toni Boccanfuso | AENJ Conference | Long Branch, NJ | 10/7/14 | \$175 | \$71.35 |
| Stephanie Kruczek | CCSS-PARCC Conquer Math | Fairfield NJ | 10/10/14, 1/30/15 | 125.00 | \$52.90 |
| Brian Mistretta | New Bilingual/ESL/ELS Supervisors Training | Edison, NJ | 10/7/14 | -0- | \$25.67 |

18. Acceptance of Resignation - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret, the resignation of Donna Smith, Second Grade Teacher, effective 60 days or a date to be determined.

19. Appointment of Teacher for the 2014/2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of Jennifer Telfer, Second Grade Teacher at BA/Step 1, at an annual salary of \$48,975 to be prorated, with an approximate start date of October 6, 2014.

F. POLICY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mr. Walsh, and carried by roll call vote 9-0 the Board approved F1.

1. First reading of the following policies:

| Policy # | Description |
|----------|---|
| 5141 | Health (Revised) |
| 4119.26 | Electronic Communications by School Staff (New) |

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT –

Mr. Walsh, Delegate reported on meetings Bergen County School Board held on September 15 and September 27, 2014.

XII. OPEN TO THE PUBLIC – None.

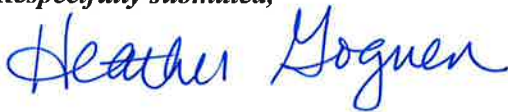
XIII. OLD BUSINESS – None.

XIV. NEW BUSINESS – None.

XV. CLOSED SESSION – Not at this time.

XVI. *A motion by Mr. Walsh seconded by Dr. Westlake, the meeting adjourned at 8:53 P.M.*

Respectfully submitted,



***Heather Goguen for Bert Arifaj
Business Administrator/Board Secretary***