

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
October 8, 2014**

**MINUTES**

**I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.***

**II. *The Flag Salute was led by Mr. Oddo.***

**III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mr. Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Walker, Mr. Walsh,  
Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

*Also present were Mr. Matthew Wilson, Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary and approximately 10 members of the public.*

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT'S REMARKS- *President Watson-Nichols thanked the TAC Team.***

**VIII. SUPERINTENDENT'S REPORT**

A. Information/Discussion Items

**Declaring October 6th thru 10<sup>th</sup> as the "Week of Respect". The Oradell Board of Education approves the following resolution:**

**Whereas, the Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the NJ Legislature in November 2010 and signed into law as P.L. 2010, c.122 by Governor Chris Christie on January 5, 2011; and**

Whereas, the statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and  
Whereas, in a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

Whereas, the Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators, and boards of education to protect students from incidents of bullying, harassment and intimidation; and

Whereas, the Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey; and

Whereas, the law directs school districts to observe the “Week of Respect” through age-appropriate instruction in accordance with New Jersey’s core curriculum content standards; and

Whereas, the Oradell Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

Whereas, the Oradell Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now, therefore, be it

Resolved, that the Oradell Board of Education declares October 6th through October 10, 2014 as a “Week of Respect” in the district school, and be it further

Resolved, that the “Week of Respect” will be a part of the Oradell Public School’s ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community and be it further

Resolved, that copies of this resolution be sent to Governor Chris Christie, District 38 State Senator Robert Gordon, the New Jersey School Boards Association and the Bergen County School Boards Association.

B. HIB Report – September 2014

## **IX. BUSINESS ADMINISTRATOR’S REPORT**

A. Information/Discussion Item

## **X. MINUTES**

REVIEW OF MINUTES – None at this time.

APPROVAL OF MEETING MINUTES – None at this time.

## **XI. COMMITTEE REPORTS/ACTION**

A. TRI-DISTRICT/SHARED SERVICES – *Dr. Westlake spoke about Tri-District Presidents meeting. No major changes will be occurring.*

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson  
*A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 9-0 the Board approved BI.*

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2014-2015 School Year:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT Charged to the District	Custodian OT Charged to the Organization
*PTA	Holiday Boutique	MPR D	12/8/14-12/12/14	3-4:00	-0-	-0-
*6 <sup>th</sup> Grade Grad. Parents Committee	Meeting for Graduation Activities	Auditorium	10/9/14	7-9 PM	-0-	-0-
*Child Evangelical Fellowship	Good News Club	MPR C	10/20, 10/27, 11/3, 11/10, 11/17, 11/24, 12/1, 12/8, 12/15, 12/22, 2014 1/5, 1/12, 1/26, 2/2, 2/9, 2/23, 3/2, 3/9, 3/16, 3/23, 3/30, 4/13, 4/20, 4/27, 5/4, 5/11, 5/18, 6/1, 6/8/2015	3-5:00PM	-0-	-0-
*Oradell Rec Jr. Basketball	Practices/Games	GYM (MWF)	Feb. 1, 2015-Mar. 15, 2015	4:00-9:30 PM	-0-	-0-
		GYM(T,TH)	Feb. 1, 2015 -March 16, 2015	4:30-9:30 PM	-0-	-0-
		MPRs (M-TH)	Feb 1- 27, 2015	7-9 PM		
		Gym	<u>Saturdays</u> Jan.10,17,24,31 Feb. 7, 21,28 Mar. 7,14,21	8:00-3 PM		
		MPRs	<u>Saturdays</u> Feb. 7,21,28 Mar. 7,14,21	8-6 PM		37 hrs. @\$48p/hr Total:\$1776 (approximate)
		Gym & MPRs	<u>Sundays</u> Feb. 1,8,22 Mar. 1,8,15, 22,	8AM-4:00PM 12:15-6PM		40 hrs. @ \$64 p/hr Total:\$2560 (approximate)

**\*no fee to use the facilities**

**C. CURRICULUM – Mrs. Walker, Chairperson**

***A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 9-0 the Board approved C1, C2, C3, C4, C5, C6 and C7.***

1. Acceptance of HIB Report for September 2014 – It is hereby moved, upon recommendation of the Superintendent that the Board approves the HIB Report for September 2014.
2. Approval of Field Trips for 2014/2015 School Year – It is hereby moved upon recommendation of the Superintendent that the Board approves the following Field Trip, in

compliance with Policy #6153 Field Trips which states that “adequate supervision must be provided by staff aided by other adult chaperones if necessary. For the annual fifth grade overnight trip to Sharpe Reservation, or equivalent outdoor education facility, two adult chaperones shall be required for each sleeping area”:

Grade	Destination	Dates	Cost to District	Cost to Parents
4	NJ Sea Grant Consortium, Sandy Hook, NJ	October 23, 2014	-0-	\$2,475 (Busses) \$1,125 (Admission)
5	Sharpe Reservation Fishkill, NY	October 22-24, 2014	\$ 5,100 (Busses)	\$17,000
6	Camp Bernie, Port Murray, NJ	November 13, 2014	-0-	\$2,625 (Busses) \$4,320 (Admission)

3. Submission of Completed NJQSAC Statement of Assurance for the 2014-2015 School Year- It is hereby moved, upon recommendation of the Superintendent, in concert with the District’s New Jersey Single Accountability Continuum Committee, that the Board approves the submission of the completed NJQSAC Statement of Assurance to the New Jersey Department of Education.
4. Approval of 2014 Tri-District Math Curriculum Guide - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the 2014 Tri-District Math Curriculum Guide.
5. Approval of 2014 Tri-District Social Studies Curriculum Guide - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the 2014 Tri-District Social Studies Curriculum Guide.
6. Approval of 2014 Tri-District Technology Curriculum Guide - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the 2014 Tri-District Technology Curriculum Guide.
7. Revised 2014-2015 School Calendar – It is hereby moved upon recommendation of the Superintendent that the Board amends the Professional Development Day scheduled for January 2, 2015 (previously approved 8/27/14) and designates February 17, 2015 as a Professional Day for staff (as per the attached revised School Calendar).

**D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

***A motion by Mr. Samuel seconded by Mr. Derian, and carried by roll call vote 9-0 the Board approved D1, D2, D3, and D4.***

1. Acceptance of Anonymous Donation – It is hereby moved, upon recommendation of the Superintendent that the Board accepts, with deep appreciation and gratitude, an anonymous donation (as per the request of the family) in the amount of \$2,600 to be used to fund one additional Family Math Program and one additional Family Science program for the 2014-2015 school year.
2. Acceptance of Consortium FY2015 NCLB Grant – It is hereby moved upon recommendation of the Superintendent that the Board accepts the Consortium FY2015 NCLB grant amounts as follows:

Title II	\$17,244.00
Title III	\$ 5,885.00
<b>Total</b>	<b>\$23,129.00</b>

3. Approval of AED/CPR Training – It is hereby moved upon recommendation of the Superintendent that the Board approves AED/CPR training by Hackensack University Medical Center for (9) staff members on November 4, 2014 at a cost of \$375 plus \$135 (\$15 for each manual for each attendee) for a total cost of \$510.00.
4. Approval of Tri-District Interlocal Services Agreement for 2014-2015 school year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the Tri-District Interlocal Agreement for the provision of curriculum services for the 2014-2015 school year at a cost of \$74,957.00.

E. PERSONNEL - Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4, E5, E6, E7, E8, and E9.*

1. Acceptance of Resignation - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with regret, the resignation of Susan Confrancisco, School Psychologist/H.I.B. Specialist, effective 60 days from September 29, 2014 or a date to be determined.
2. Appointment of Teacher for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of Jennifer Telfer, Second Grade Teacher at BA/Step 1, at an annual salary of \$48,975 to be prorated, with an approximate start date of October 6, 2014( pending criminal history review and medical requirements).
3. Approval of Staff Members to attend the Sharpe Reservation Field Trip in 2014-2015 School Year- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation Field Trip October 22-24, 2014, at a rate of \$150.00 per night:

Toni Boccanfuso	Sheri Giacomini
Sarah Bright	Blair Hughes
James Butcher	Amy Kennedy
Nicole Carroll	Jennifer Powers
Rosemarie Cataldo	Allyson Herrick

4. Approval of Additional Compensation for Staff Members Participating in Camp Bernie Trip - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie trip after regularly scheduled contractual time. Teachers: 3:25 p.m. through 5:00 p.m. (1hr and 35 minutes), pro-rated, at forty-five (\$45.00) dollars per hour. Instructional Aides: at the regular hourly rate, pro-rated, for time submitted on voucher and approved by a supervisor:

Teacher	Hours	Compensation Amount
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Helene Albrecht	1 hour, 35 mins.	\$71.25
Scott Duthie	1 hour, 35 mins.	\$71.25
Pete Kasturas	1 hour, 35 mins.	\$71.25
Terry McGill	1 hour, 35 mins.	\$71.25
Chanel Min	1 hour, 35 mins.	\$71.25
Leslie Maklin	1 hour, 35 mins.	\$71.25
<b>Instructional Aide</b>	<b>Hours</b>	<b>Compensation Amount</b>
Joan Bayley	3.5	\$54.84

5. Approval of Substitute Teachers/Substitute Instructional Aides for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers/Instructional Aides for the 2014-15 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2014-15 school year:

- Rona Wosk (pending health requirement and criminal history clearance)
- Patricia DellaTorre (pending health requirement and criminal history clearance)
- Allison Culvert
- Mary Picinic (pending medical requirements)
- Benjamin Ciccarelli (pending identification requirements)

6. Approval of the revised Job Descriptions for the Administrators – It is hereby moved, upon recommendation of the Superintendent that the Board approves the revised Job Descriptions for the following :

- Superintendent
- Business Administrator/Board Secretary
- Supervisor of Special Education & Student Support
- Supervisor of Instruction
- Principal
- Assistant Principal

7. Approval of Workshop/Conference for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshop/Conference:

Attendee	Conference/Workshop	Location	Date(s)	Workshop Fee	Mileage/Tolls/ Parking
Eileen Choka	Regional Workshop: A Day in a LMAS	Wyckoff, NJ	10/20/14	\$35	0
Lisa Maiella	Regional Workshop: A Day in a LMAS	Wyckoff, NJ	10/20/14	\$35	0
Carole Natiello	International Dyslexia Assoc.: The Transformation Process	Somerset, NJ	10/24/14	\$223	\$32.43

Amy Kennedy	Conquer Math	Fairfield, NJ	10/14/14, 12/3/14, 2/2/15	\$125 per session; \$375 total	\$11.41 per day for 3 days = \$34.23 total
Blair Hughes	Conquer Math	Fairfield, NJ	10/14/14, 12/3/14, 2/2/15	\$125 per session; \$375 total	\$11.41 per day for 3 days = \$34.23 total
Matthew Wilson	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Megan Bozios	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Jennifer Tashjian	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Jillian Cristofal	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Corrinne Lynch	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Helene Albrecht	Education in an Age of Disruptive Innovation: Achieving Essential 21 <sup>st</sup> Century Fluencies	Mahwah, NJ	10/10/14	\$149	0
Kevin Stokes	2014 NJ SMART Technical Assistance Session	Mahwah, NJ	10/10/14	0	0
Linda McLaughlin	2014 NJ SMART Technical Assistance Session	Mahwah, NJ	10/10/14	0	0
Bert Arifaj	NJASBO Trends in Negotiations & Legal Update	Rockaway NJ	10/16/14	0	\$30.45
John Walsh	Delegates Assembly	Trenton, NJ	11/15/14	0	\$50

8. Approval of Mentor for the 2014-2015 School Year– It is hereby moved, upon recommendation of the Superintendent that the Board approves the following mentor for the 2014-2015 School Year:

<b>Mentor</b>	<b>Teacher/Grade</b>
Rosemarie Cataldo	Jennifer Telfer/Grade 2

9. Approval of Payroll Consultant 2014-2015 School Year– It is hereby moved, upon recommendation of the Superintendent that the Board approves KCB Consultant to provide

payroll and payroll related services retroactive to October 6, 2014 at a rate of \$750 per payroll.

F. POLICY – Mr. Oddo, Chairperson

*A motion by Mr. Oddo, seconded by Mr. Walsh, and carried by roll call vote 9-0 the Board approved F1.*

1. Approval and Adoption of Second Reading of Policy– It is hereby moved, upon recommendation of the Superintendent that the Board approves and adopts the second reading of the following policy:

<b>Policy #</b>	<b>Policy</b>
5141	Health (Revised)

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**XII. OPEN TO THE PUBLIC – Mrs. Roberta Kenyon spoke about the OEA Agreement settlement.**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS – The October 29, 2014 meeting will be rescheduled to November 5, 2014.**

**XV. CLOSED SESSION – (IF NECESSARY)**

*A motion by Mr. Derian, seconded by Dr. Westlake, the board entered closed session at 8:10 p.m.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI. A motion by Dr. Westlake, seconded by Mr. Walsh, the meeting adjourned at 8:37 p.m.**

*Respectfully submitted,*



*Heather Goguen for Bert Arifaj  
Business Administrator/Board Secretary*