

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
November 19, 2014**

MINUTES

I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Dr. Westlake.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mrs. Robertson, Mr. Walsh, Dr. Westlake,
Mr. Samuel, Mrs. Watson-Nichols

Absent: Mr. Oddo and Mrs. Walker

Also present were Mr. Matthew Wilson, Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary, and approximately 6 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

A. Informational Items

1. Discussion of District Goals and Board Goals

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Informational Items

X. MINUTES

REVIEW OF MINUTES –

APPROVAL OF MEETING MINUTES – *A motion by Dr. Westlake, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent) the Board approved the following:*

- July 16, 2014 Board Retreat, Closed Session
- July 30, 2014 Public Work/Business Session Meeting, Closed Session
- August 27, 2014 Public Work/Business Session Meeting

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2014-2015 School Year:

| Organization | Event | Area of Building | Date(s) | Time | Custodian OT Charged to the District | Custodian OT Charged to the Organization |
|------------------------------|------------------------------|-------------------------|-----------------------------|------------------------------------|---|---|
| *PTA | Science Fun | MPR C & D | 1/15, 1/22, 2/12, 2/26/15 | | -0- | -0- |
| *PTA | Meeting and Thank You Dinner | MPR C & D | 5/28/15 | 6:30-9:30 PM | -0- | -0- |
| *Oradell Boy Scouts Troop 36 | Fish & Chips Fundraiser | MPR ABCD | February 7, 2015 (Saturday) | 4:00 set up 5:30-7:30 PM Dinner | | 4.5 hrs. @ \$48.00 p/hr. Total \$216.00 |

***no fee to use the facilities**

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent) the Board approved C1, C2, and C3.

1. Approval of District Goals for the 2014/2015 School Year - It is hereby moved, upon the recommendation of the Superintendent that the Board approves the District Goals for the 2014/2015 School Year.
2. Approval of Board Goals for the 2014/2015 School Year - It is hereby moved, upon the recommendation of the Superintendent that the Board approves the Board Goals for the 2014/2015 School Year.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel seconded by Mr. Walsh, and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent) the Board approved D1, D2, D3, D4, and D5.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end September 2014, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2014-2015 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
3. Approval of Joint Transportation Agreement – It is hereby moved, upon recommendation of the Superintendent, that the Board approve a Joint Transportation Agreement with River Dell Regional School District – Route N1567 in the amount of \$586.98 for the 2014-2015 school year.
4. Approval of Joint Transportation Agreement – It is hereby moved, upon recommendation of the Superintendent, that the Board approve a Joint Transportation Agreement with the Dumont School District for 2014 ESY transportation – Route DBOE-S4 in the amount of \$1,644.53 for the 2014-2015 school year.
5. Approval of Discovery Education Streaming Building Subscription - It is hereby moved, upon recommendation of the Superintendent, that the Board approve Discovery Education Streaming Building Subscription at a cost of \$1,600.

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Mr. Walsh, and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent), the Board approved E1, E2, E3, E4, E5, E6, E7, E8 and E9.

1. Approval of Transition Days - It is hereby moved, upon the recommendation of the Superintendent, that the Board approves (2) transition days for Jennifer Adona to cross-train with Susan Confrancisco on November 24, 2014 and November 25, 2014.
2. Approval to Amend Salary – It is hereby moved, upon the recommendation of the Superintendent, that the Board adjusts the salary of Barbara Barbagallo, Administrative Assistant/Risk Management Officer of \$61,297.00 (as previously approved on June 25, 2014) to the correct amount of \$61,927.00 retroactive to July 1, 2014.
3. Approval of Substitute Teachers for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following

individuals as substitute teachers/substitute instructional aides for the 2014-15 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

Mary Egan-Long
 Michael Rosenblum
 Carrie Jablonsky
 Lisa Boyajian (pending criminal history review and health requirements)
 Estelle Haberman (pending criminal history review and health requirements)

4. Approval of Substitute Instructional Aides for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2014-15 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

Mary Egan-Long
 Michael Rosenblum
 Denise Boyle
 Carrie Jablonsky
 Lisa Boyajian (pending criminal history review and health requirements)
 Estelle Haberman (pending criminal history review and health requirements)

5. Approval of Lunch Aide for the 2014-15 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of the following individual as a lunch aide for the 2014-15 school year at \$5.80 for (4) sessions per day:

Jennifer Mayer (pending identification requirements)

6. Approval of Workshop/Conference for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshop/Conference:

| Attendee | Conference/Workshop | Location | Date(s) | Workshop Fee | Hotel/Mileage/Tolls/Meals/Parking |
|-------------------|--------------------------------------|-----------------|--------------------|---------------------|--|
| Suzanne Vierling | Special Education Today | Teaneck, NJ | 4/17/15 4/18/15 | \$40 | -0- |
| Maureen Cuschieri | Follett Institute | Ridgewood, NJ | 12/4/14 | \$99 | -0- |
| Elinor Goeller | ELL Support-Bergen Community College | Paramus, NJ | 12/16/14 | -0- | -0- |
| Roberta Kenyon | ELL Support-Bergen Community College | Paramus, NJ | 12/16/14 | -0- | -0- |
| Nora Rose | ELL Support-Bergen Community College | Paramus, NJ | 12/16/14 | -0- | -0- |

7. Approval of Part-Time Special Education Instructional Aides for the 2014-2015 School Year – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,972.50 (to be prorated):

Estelle Haberman (pending criminal history review and health requirements)
Denise Boyle (pending health requirements)

8. Approval of Office Substitute for 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following office substitute retroactive to November 3, 2014 at a rate of \$11.75 per hour:

Denise Boyle (pending health requirements)

9. Approval of Business Administrator for 2014-2015 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board approve the appointment of Heather Goguen (pending criminal history review and health requirements) as Business Administrator, effective November 20, 2014.

F. POLICY – Mr. Oddo, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS – *Dr. Westlake thanked Bert Arifaj for his service as the Business Administrator and expressed sorrow regarding Mr. Arifaj leaving the Oradell Public School District. All other board members present also thanked Mr. Arifaj for his service.*

XV. CLOSED SESSION – *A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Walker absent), the board entered closed session at 8:15 P.M. for the purpose of:*

Curriculum

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Dr. Westlake seconded by Mr. Walsh, the board exited Executive Session at 8:35 P.M.

XVI. A motion by Mr. Walsh seconded by Mrs. Norian, the meeting adjourned at 8:35 P.M.

Respectfully submitted,



**Heather Goguen for Bert Arifaj
Business Administrator/Board Secretary**