

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
March 26, 2014**

**MINUTES**

**I. *The meeting was called to order at 7:31 pm by President Watson-Nichols.***

**II. *The Flag Salute was led by Dr. Westlake.***

**III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mrs. Walker.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

***Present:*** Mr. Derian, Mrs. Norian, Mrs. Robertson, Mrs. Walker, Mr. Walsh, Dr. Westlake,  
Mr. Samuel, Mrs. Watson-Nichols

***Absent:*** Mr. Oddo

***Also present were Mr. Lawrence Hughes, Interim Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary, and approximately 60 members of the public.***

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT'S REMARKS**

***Scott Duthie, OPS 6<sup>th</sup> Grade Teacher, and his students gave a presentation on the Stock Market investment strategy skills.***

**VIII. INTERIM SUPERINTENDENT'S REPORT**

A. Information/Discussion Items

**IX. BUSINESS ADMINISTRATOR'S REPORT**

A. Information/Discussion Items

1. Preliminary 2014/2015 Budget Status

**X. MINUTES**

REVIEW OF MINUTES –

- February 26, 2014 Public Business Session, Closed Session

APPROVAL OF MEETING MINUTES – None at this time

**XI. COMMITTEE REPORTS/ACTION**

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

*A motion by Mr. Derian, seconded by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mr. Oddo absent) the board approved B1.*

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2013-2014 School Year:

| Organization               | Event                    | Area of Building                  | Dates  | Time                          | Custodian O/T to be paid by district          | Custodian O/T to be paid by organization |
|----------------------------|--------------------------|-----------------------------------|--|-------------------------------|---|--|
| *OPS - Odyssey of the Mind | Practice for States      | MPR D                             | (Sat) April 15, 2014<br><br>April 9,10,11,2014 | 7:30-4:30 PM<br><br>3:00-7 PM | 9 hrs @ \$44.51<br>total: \$400.59<br><br>-0- |  |
| *OPS Music Dept.           | Dr. Doolittle Production | Auditorium MPR B,C & D            | April 3, 4, 2014                               | 5:30-10:30 PM                 | -0-   |  |
| *Oradell PTA               | Family Fun Nite          | MPR C & D and Outside             | June 13, 2014                                  | 6:00 PM-8:00PM                | -0-   |  |
| *Oradell Little League     | Team Picture Day         | Auditorium (in the event of rain) | (Sat) April 5, 2014                            | 8:00 -12:30 PM                |   | 5 hrs @ \$44.51<br>Total: \$222.55       |

\*no charge to use the facilities

C. CURRICULUM – Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 8-0(Mr. Oddo absent) the board approved C1, C2.*

1. Approval of Field Trip for 2013-2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Field Trips:

| Grade | Destination         | Dates  | Cost to District         | Cost to Parents |
|-------|---------------------|--------|--------------------------|-----------------|
| 5 & 6 | MEBCI Band Festival | 6/5/14 | Transportation: \$424.00 | -0-             |

|  |                                      |  |                    |  |
|--|--------------------------------------|--|--------------------|--|
|  | Emerson Jr. /Sr. H.S.<br>High School |  | Admission: \$75.00 |  |
|--|--------------------------------------|--|--------------------|--|

2. Approval of the Schaefer Explorations Program for Summer 2014– It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the implementation of the 2014 Schaefer Explorations Program from June 23, 2014 – July 18, 2014, on a tuition basis only, at no cost to the Board.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

*Mrs. Robertson inquired about SkyLab and is it being used. Ms. Bozios answered yes.*

*A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote, 8-0, the board approved D1, D2, D3, D4.*

1. Acceptance of PTA Gift for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts with gratitude, a gift from the Oradell PTA in the amount of \$920.00 for the school to purchase one (1) SPARK physical education instructional box for Grades K-2 and one (1) SPARK physical educational instructional box for Grades 3-6.
2. Acceptance of Oradell Kids Foundation Mini-Grants for the 2013-2014 School Year– It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts with gratitude, the following min-grants from the Oradell Kids Foundation:

| Grade            | Mini Grant Use  | Mini Grant Amount |
|------------------|---|-------------------|
| World Language   | Multi-Media Tools & Teaching Materials                                | \$497.84          |
| Music Dept.      | Sound Link Bluetooth Portable Speakers                                | \$300.00          |
|                  | Handbell Repair Kit & Musical Picture Books to Compliment Instruction | \$450.00          |
| Kindergarten     | Health Barn-Healthy Eating Program                                    | \$600.00          |
| Third Grade      | Newark Museum – Skylab  | \$630.00          |
| Fourth Grade     | Lenape Lifeways Programs  | \$400.00          |
| Technology Dept. | Variable Desk Stand   | \$337.32          |

3. Acceptance of PTA Mini-Grant(s) for the 2013-2014 School Year– It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts with gratitude, the following min-grant(s) from the Oradell PTA:

| Grade/Dept. | Mini Grant Use  | Mini Grant Amount |
|-------------|---|-------------------|
| Fifth       | A Day in the Life of a Continental Soldier (Joe Ryan) | \$1,000.00        |

4. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end February 2014, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e)

that no major account or fund in the 2013-2014 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

5. Payment of Invoices – It is hereby moved that the invoices for the month of February 2014 be retroactively approved as follows:

|  |    |                     |
|--|----|---------------------|
| Fund 10 ( <i>General Current Expense</i> ) | \$ | 980,827.80          |
| Fund 12 ( <i>Capital Outlay</i> )          | \$ | 0.00                |
| Fund 20 ( <i>Special Revenue Fund</i> )    | \$ | 22,509.56           |
| Fund 30 ( <i>Capital Projects Funds</i> )  | \$ | 0.00                |
| Fund 40 ( <i>Debt Service Fund</i> )       | \$ | 424,568.75          |
| Fund 50 ( <i>Summer School</i> )           | \$ | 0.00                |
| Fund 51 ( <i>Region V</i> )                | \$ | 0.00                |
| Fund 55 ( <i>Milk</i> )                    | \$ | 0.00                |
| Fund 60 ( <i>Integrated PreSchool</i> )    | \$ | 0.00                |
| Fund 63                                    | \$ | 107.96              |
| Fund 64 ( <i>Nil School Lunch Prog</i> )   | \$ | 603.80              |
| Fund 65                                    | \$ | 0.00                |
| Total                                      | \$ | <u>1,428,617.87</u> |

6. Transfer of Funds – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
7. Approval of Payment for Professional Development with Stronge Associates Educational Consulting – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the payment of \$3,000.00 for the one day refresher training session held on September 4, 2013.
8. Approval of Cooperative Pricing Program for the 2014/2015 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves an agreement with the Educational Data Services Inc. for the district to participate in a cooperative pricing program for the 2014/2015 school year at an annual cost of \$2,480.00.(no increase over prior years).

E. PERSONNEL - Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mr. Oddo absent) the board approved E1, E2, E3, E4.*

1. Appointment of Long Term Leave of Absence Replacement Teacher – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board amend resolution #A6 of February 26, 2014, and approve the appointment of Elizabeth Bosca, as a long term leave of absence replacement teacher as follows:

January 23, 2014-February 26, 2014 at the daily rate of pay of \$85.00 per day  
 February 27, 2014-May 5, 2014 at the daily rate of pay of \$150.00 per day

2. Approval of Morning Monitors for the 2013-2014 School Year - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following staff members as Morning Monitors for the 2013-2014 school year, at a rate of \$7.20 per session, at 1 session per day.

Patricia Cuddy

3. Approval of Workshops/Conferences for the 2013/2014 School Year – It is hereby moved, upon recommendation from the Interim Superintendent, that the Board approves the following Workshops/Conferences:

| Attendee          | Conference/Workshop                  | Location          | Date(s)         | Registration Cost | Travel   |
|-------------------|--------------------------------------|-------------------|-----------------|-------------------|----------|
| Bert Arifaj       | NJASBO –Preparation for Annual Audit | Rockaway, NJ      | 4/10/14         | \$50.00           | \$28.75  |
| Bert Arifaj       | NJASBO – Annual Conference           | Atlantic City, NJ | 6/4/14-6/6/14   | \$150.00          | \$515.00 |
| Lawrence Hughes   | NJASA/NJAPSA Spring Conference       | Atlantic City, NJ | 5/21/14-5/23/14 | \$450.00          | \$473.00 |
| Lawrence Hughes   | 2014 SNAP Conference                 | Garfield, NJ      | 4/30/14         | -0-               | \$8.00   |
| Toni Violetti     | Digital Leadership                   | Monroe Twp., NJ   | 3/27/14         | \$149.00          | \$44.00  |
| Karen Chang       | Dyslexia Training                    | Region V          | 3/26/14         | -0-               | -0-      |
| Melissa Pizza     | Conquer Mathematics                  | Fairfield, NJ     | 4/30/14         | -0-               | -0-      |
| Debra Lane        | Conquer Mathematics                  | Fairfield, NJ     | 4/30/14         | -0-               | -0-      |
| Jennifer Tashjian | Conquer Mathematics                  | Fairfield, NJ     | 4/30/14         | -0-               | -0-      |
| Paige Majka       | Conquer Mathematics                  | Fairfield, NJ     | 4/30/14         | -0-               | -0-      |
| Diane Malwitz     | Use of FM Devices in the classroom   | Teaneck, NJ       | 3/24/14         | -0-               | \$2.56   |

4. Approval of NJ ASK Prep Instructors for the 2013-2014 School Year - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the following teachers as NJ ASK Prep Instructors effective 3/24/14:

| Teachers Grades 3 & 4 | Hours/Rate             | Prep Time Hours/Rate | Total    |
|-----------------------|------------------------|----------------------|----------|
| Roberta Kenyon        | 12 hrs @ \$45/per hr   | 6 hrs @ \$20/per hr  | \$660.00 |
| Michelle Rudolph      | 12 hrs @ \$45/per hr   | 6 hrs @ \$20/per hr  | \$660.00 |
| Nora Rose             | 12 hrs @ \$45/per hr   | 6 hrs @ \$20/per hr  | \$660.00 |
| Sheryl Eaton          | 12 hrs @ \$45/per hr   | 6 hrs @ \$20/per hr  | \$660.00 |
| Teachers Grades 5 & 6 | Hours/Rate             | Prep Time Hours/Rate | Total    |
| Paige Majka           | 10 hrs @ \$45/per hour | 5 hrs @ \$20/per hr  | \$550.00 |
| Steven Pi             | 10 hrs @ \$45/per hour | 5 hrs @ \$20/per hr  | \$550.00 |
| Maureen Cuschieri     | 10 hrs @ \$45/per hour | 5 hrs @ \$20/per hr  | \$550.00 |

F. POLICY – Mr. Oddo, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson *the committee met and the minutes are in the board packets.*

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

**XII. OPEN TO THE PUBLIC**

*Mr. Scott Duthie, OPS Teacher, read a prepared statement regarding the OEA contract and salary guides.*

*Mrs. Elinor Goeller, OPS Teacher, spoke about a fair and equitable contract and felt mediation is a negative.*

*President Watson-Nichols and Vice President Samuel both replied.*

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

*Mr. Hughes announced the new PTA Executive Board and also commended Nancy Shapiro, PTA President, 2012-2014.*

*Mrs. Walker commented that she values the OEA.*

**XV. CLOSED SESSION – A motion by Dr. Westlake, seconded by Mr. Walsh the board entered closed session at 8:30 p.m.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI. A motion by Mrs. Norian, seconded by Mr. Derian the meeting adjourned at 8:40 p.m.**

*Respectfully submitted,*

*Bert Arifaj  
Business Administrator/Board Secretary*