

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
February 26, 2014**

MINUTES

I. *The meeting was called to order at 7:33 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Mrs. Walker.*

III. *The Sunshine Law Statement was read by Dr. Westlake.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by President Watson-Nichols.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson arrived at 7:45 p.m., Mrs. Walker, Mr. Walsh, Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

Absent: None

Also present were Mr. Lawrence Hughes, Interim Superintendent, Mr. Bert Arifaj, BA/BS, Ms. Megan Bozios, Principal, Mr. Kevin Stokes, Assistant Principal, Mrs. Toni Violetti, Supervisor of Instruction, Mr. Thomas Santagato, Director of Special Services, and Mr. William Feldman, Tri-District Curriculum Coordinator and approximately 10 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mr. Matt Gillies, RiverDell Lacrosse Coordinator asked about the building use agenda item regarding his organization's insurance certificate and dates that he submitted on his building use form were not included in the resolution.

VII. BOARD PRESIDENT'S REMARKS

VIII. INTERIM SUPERINTENDENT'S REPORT

A. Information/Discussion Items – Mr. Hughes spoke about LinkIt Presentation.

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

X. MINUTES

REVIEW OF MINUTES –

- January 29, 2014 Public Work/Business Meeting, Closed Session
- February 12, 2014 Public Work/Business Meeting, Closed Session

APPROVAL OF MEETING MINUTES - None at this time.

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson – ***Mr. Derian stated that a tentative committee meeting is scheduled for March 3, 2014.***

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 9-0 the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2013-2014 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T
*Oradell Little League	Softball and Baseball Instructional Sessions	MPRABC D	March 3,4,5,6,7,10,11,12, 13,14,17,18,19,20, 21,24,25,26,27,28, 2014	(MPR C & D will be used beginning at 6 PM and MPR A & B will be used beginning at 7:00 PM)	-0-
		GYM	March 18,20, 24,2014	7-9 PM	-0-
		MPR-ABCD	March 1, 8,22,29, 2014 (Saturdays)	7:30AM-4:30 PM	*\$44.51 p/hr (\$1,602.36 estimate pending contract negotiations)
*Oradell Girl Scouts	Daisy Tea	MPR D	March 12, 2014	2:30-4:30	-0-
*Oradell Girl Scout Troop #863	Barn Dance	MPRs	April 25, 2014	6-9 PM	-0-
*Oradell Recreation	Summer Program	Gym	June 30, 2014-August 8, 2014	8:00 AM- 4:00 PM	-0-
River Dell Lacrosse	Practice	Gym	March 17, 19, 21, 25, 26, 27, 28, 2014	6-9 PM	\$800 use of facility cost (Group B -\$100 per date)

C. CURRICULUM – Mrs. Walker, Chairperson *stated that a tentative committee meeting is scheduled for March 5, 2014 from 4:30-6:00 PM.*

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson *stated that a committee meeting is scheduled for March 5, 2014 from 6:00 – 8:00 PM*

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 9-0 the Board approved D1, D2, D3, D4, D5, D6, D7.

1. Approval of Architectural fees for LAN Associates regarding Security Improvement Project #3870-050-14-1001-G04– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the fee of \$4,700.00 for the scope of services as follows:
 - Prepare drawings and specifications suitable for bidding.
 - Assist the School District in solicitation of contractors.
 - Attendance at bid opening and recommend award of contract.
 - During construction phase: assist with the review of bids, recommend award of contracts and preparation of contracts; review contractually require paperwork including bonds, insurance and product submittals; visits to the site during active construction and check for general conformance with the drawing and specification requirements; process contractor’s applications and certificates for payment and assist the Board in any needed changes, requests for information or change orders; assist in closing out the project and developing a final punch list.

2. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end January 2014, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2013-2014 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

3. Payment of Invoices – It is hereby moved that the invoices for the month of January 2014 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$	946,133.09
Fund 12 (<i>Capital Outlay</i>)	\$	0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$	48,483.42
Fund 30 (<i>Capital Projects Funds</i>)	\$	0.00
Fund 40 (<i>Debt Service Fund</i>)	\$	0.00
Fund 50 (<i>Summer School</i>)	\$	0.00
Fund 51 (<i>Region V</i>)	\$	0.00
Fund 55 (<i>Milk</i>)	\$	0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$	0.00
Fund 63	\$	0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	749.62
Fund 65	\$	0.00
Total	\$	995,366.13

4. Transfer of Funds – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

5. Anti-Bullying Bill of Rights Act Application for Funding for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board authorizes the district administration to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act for the purposes described in the application in the amount of \$12,271.00 from July 1, 2013-June 30, 2014.

6. Approval of Full Day General Ed. Preschool Program for 2014-2015 School Year – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves Full Day General Ed. Preschool Program at a student tuition of \$3,400 per half-day session, 10 month school year.

7. Acceptance of Final Eligible Cost (FEC) for the Security Improvement Project – It is hereby moved, upon the recommendation of the Interim Superintendent, in concert with the Business Administrator, that the Board accepts the Final Eligible Cost (FEC) figure from the State of New Jersey, Department of Education, Office of School Facilities for Oradell’s Security Improvement Project #3870-050-14-1001-G04 as follows:

40% State Share of Project Costs	\$ 42,960.00
60% of Local Share of Project Costs	<u>\$ 64,440.00</u>
Total Costs	\$107,400.00

E. PERSONNEL - Mrs. Robertson, Chairperson

Mr. Hughes walked in Resolution #6 and handed it out to the board members.

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 9-0 the Board approved E1, E2, E3, E4, E5, E6.

1. Approval to rescind appointment of Part-Time Instruction Aide – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board rescinds the appointment of Yokasta Garcia, Part-Time Instructional Aide.

2. Approval of Part-Time Instructional Aide for the 2013/14 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve Kelly Fatovic as Part-Time Instructional Aide, at a salary of \$10,464.00 (to be prorated), pending criminal history review approval.

Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.

3. Approval of Workshops/Conferences for the 2013/2014 School Year – It is hereby moved, upon recommendation from the Interim Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Bert Arifaj	NJASBO – Public School Purchasing	Rockaway, NJ	3/20/14	-0-	\$27.45
Judith McGavin	NJIDA Spring Conference	Garwood, NJ	3/12/14	\$170.00	\$23.27
Cheryl Magill	Systems 3000 HR Review	Eatontown, NJ	5/1/14	\$0	\$44.00
Michele Kalotkin	Nutrition Disorders & Feeding Interventions for Autism Spectrum	Region V	3/7/14	\$0	\$0
Jill VanPraagh	Use of FM Devices in the Classroom	Teaneck, NJ	3/24/14	\$0	\$2.56
Jill VanPraagh	Connect Training – CIACC Liaisons	Paramus, NJ	3/7/14	\$0	\$0
Stacey Gordon	Conquer Mathematics	Fairfield, NJ	4/10/14, 4/30/14	\$0	\$21.08
John Samuel	Odyssey of the Mind	Ewing, NJ		\$0	\$50.00

4. Approval of Substitute Teachers/Substitute Instructional Aides for the 2013/14 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers/Substitute Instructional Aides for the 2013/14 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2013/14 school year:

Substitute Teacher	Substitute Instructional Aide
	Kelly Fatovic

5. Approval of Family Medical Leave (FMLA) – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a leave of absence (FMLA) for Debbie Domingues from February 24, 2014 to May 5, 2014.
6. Appointment of Long Term Leave of Absence Replacement Teacher – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Elizabeth Bosca, long term leave of absence replacement teacher from February 24, 2014 to May 5, 2014.

F. POLICY – Mr. Oddo, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate *reported that he attended the Legislative Meeting and included handouts in the board packets.*

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

Mr. Derian spoke about the Security Project dates.

XIV. NEW BUSINESS

XV. CLOSED SESSION – *A motion by Mrs. Norian, seconded by Mr. Derian, the board went into closed session at 9:25 p.m.*

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. A motion by Mrs. Norian, seconded by Mrs. Walker, the meeting adjourned at 9:46 p.m.

Respectfully submitted,

Bert Arifaj
Business Administrator/Board Secretary