

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
February 12, 2014**

MINUTES

I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.*

II. *The Flag Salute was led by Dr. Westlake.*

III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Walker, Mr. Walsh,
Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

Absent: *Mrs. Norian, Mrs. Walker*

Also present were Mr. Lawrence Hughes, Interim Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary, and approximately three (3) members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Norian and Mrs. Walker absent) the Board approved Resolutions 1-13.

1. Contract with Northern Valley Regional School District – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an inter-local service agreement with the Northern Valley Regional School District from 2013-2018.
2. Appointment of Custodian of Records, P.A.C.O. , Integrated Pest Management Coordinator, for the 2013/2014– It is hereby moved upon the recommendation of the Interim Superintendent, that the

Board approve the appointment of Bert Arifaj, Business Administrator/Board Secretary to the following positions for the 2013/2014 school year:

Custodian of Records
P.A.C.O (Public Agency Compliance Officer)
Integrated Pest Management Coordinator

3. Appointment of Treasurer of School Moneys - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoints Angelo DeSimone as Treasurer of School Moneys from July 1, 2013 through June 30, 2014 at an annual salary of \$2,700.00 (no increase over last year.)
4. Temporary Qualified Purchasing Agent - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of Bert Arifaj, Business Administrator/Board Secretary, as the District's Temporary Qualified Purchasing from July 1, 2013-June 30, 2014 and be approved to make purchases for the District in accordance with the provisions of statute as cited in 18A:18A-3 (establishment of bid threshold of \$36,000.00), 18A:18A-4 (quoting requirements \$5,400.00), and such other aspects of 18A:18A as may apply to the procurement of equipment, materials, or services.
5. Approval of Annual Contract for Hospital Instruction for the 2013/2014 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves a contract with Bergen County Special Services to provide Hospital Instruction for the 2013/2014 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$60.00 per hour.
6. Approval of Cooperative Pricing Program for the 2013/2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the board approve an agreement with the Educational Data Services Inc, for the district to participate in a cooperative pricing program for the 2013/2014 school year at an annual cost of \$2,480.00.(no increase over prior year)
7. Student Accident Insurance – It is hereby moved that the Oradell Board of Education approve the appointment of AIG - National Union Fire Insurance(formerly Maksin Group Pennsauken, NJ) as the student insurance carrier for the 2013/2014 school year at a cost of \$4,150.00.
8. Professional Services Agreement – It is hereby moved upon recommendation of the Interim Superintendent that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with the Bergen County Department of Health to offer bloodborne pathogen training at a cost per participant of \$25.00 and Hepatitis B vaccinations at a cost of \$57.00 per vaccine dose and three (3) dose series cost per participant at \$171.00 as part of the bloodborne pathogen compliance program for a one (1)year term for the 2013/2014 school year.
9. Approval of Contract with Kencor Inc. for 2013/2014 -- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a contract with Kencor Inc., Westchester, PA to service the district's hydraulic passenger elevator at the following rates:
 - \$100 per month/including labor-Monthly preventative maintenance
 - \$100 p/hr/mechanic regular time-\$150/hr/overtime
 - \$200/ annual pressure relief test
 - 5% markup on material

10. Approval of IDEA Contract for the 2013/2014 School Year – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the IDEA Contract between the Oradell Board of Education and Bergen County Special Services School District to provide services to non-public schools through IDEA funding for the 2013/2014 school year.

11. NJ Department of Agriculture Designees for National School Lunch Program for the 2013-2014 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the following appointments for the 2013-2014 school year:

Business Administrator	- Certifier
Superintendent	- Alternate Certifier
Accounts Payable Clerk	- Submitter
Payroll Clerk	- Alternate Submitter
Secretary to the BA	- Other

12. Professional Consultant/Medical Examiner for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that John Braun, D.O. be appointed as school medical examiner for the 2013-2014 school year. Such services will be rendered on a case-by-case basis at \$90.00 per case.

13. Professional Consultant/School Physician for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that Ann M. DeAngelo, M.D. be appointed as professional consultant/school physician, at an annual salary of \$4,000.00 for the 2013-2014 school year (no increase over prior year).

VIII. INTERIM SUPERINTENDENT'S REPORT

A. Information/Discussion Items

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

1. LAN Associates – Update

X. MINUTES

REVIEW OF MINUTES – None at this time.

APPROVAL OF MEETING MINUTES – *It is hereby moved by Dr. Westlake, seconded by Mr. Walsh following minutes were approved approved:*

- December 18, 2013 Public Work/Business Session, Closed Session (*Mrs. Robertson and Mr. Samuel abstained.*)
- January 7, 2014 Reorganization, Regular Session

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Norian and Mrs. Walker absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2013-2014 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T
*Brownie Troop 4706	Pottery Making	Art Room	March 6, 2014, April 3, 2014	3:00-4:30 PM	-0-

*facility use fee waived

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Norian and Mrs. Walker absent) the Board approved C1.

1. Approval of 2014-2015 School Calendar– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the 2014-2015 School Calendar as per the attached.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel, seconded by Mr. Walsh the Board tabled D1.

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Norian and Mrs. Walker absent) the Board approved D2.

1. **Tabled:** Approval of Architectural fees for LAN Associates regarding Security Improvement Project #3870-050-14-1001-G04– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the fee of \$4,700.00 for the scope of services.
2. Approval of Special Education Medicaid Initiative (SEMI) waiver for 2014/2015– It is hereby moved, upon recommendation of the Interim Superintendent that the Oradell Public School District approves the following:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2014-2015 School year; and

Whereas, the Oradell Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now therefore, be it resolved, that the Oradell Board of Education hereby authorizes the Interim Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2014/2015 School Year.

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mrs. Norian and Mrs. Walker absent) the Board approved E1, E2, E3, E4.

1. Approval of Medical Leave of Absence - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve a Medical Leave of Absence for Carol Richardi, Music Teacher, from April 9, 2014 through June 30, 2014 (using 47 accrued sick days).

2. Approval of Part-Time Instructional Aides for the 2013/14 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following Part-Time Instructional Aides, at a salary of \$10,464.00 (to be prorated and pending criminal history review approval):

Yokasta Garcia
Andrew Campanaro

Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.

3. Approval of Substitute Teachers/Substitute Instructional Aides for the 2013/14 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers/Substitute Instructional Aides for the 2013/14 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2013/14 school year:

Substitute Teacher	Substitute Instructional Aide
Sarah Bright	Sarah Bright
Vanessa Hosein	Andrew Campanaro
Andrew Campanaro	Debra Tashjian
Yokasta Garcia	Yokasta Garcia

4. Approval of Workshops/Conferences for the 2013/2014 School Year – It is hereby moved, upon recommendation from the Interim Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel (Mileage/tolls)
Bert Arifaj	NJASBO - GASB Update	Rockaway, NJ	2/11/14	-0-	\$27.45
Bert Arifaj	NJASBO- Understanding ROD Grant Process and Requirements	Robbinsville,NJ	2/26/14	-0-	\$48.76
Corinne Lynch	Google Apps: Easy and Effective Classroom Integration	Tri-District	1/28/14	\$0	\$0
Corinne Lynch	NJASTO Monthly Mtg	Hillsdale, NJ	2/5/14	\$0	\$0
Michele Kalotkin	Students w Aspergers in Gen.Ed & SpecEd classes	Region V	2/24/14	\$0	\$0
Amy Rabinowitz	Students w Aspergers in GenEd & SpecEd classes	Region V	2/24/14	\$0	\$0
Amy Rabinowitz	Nutrition & Feeding Intervention for Autism & ADHD	Region V	3/7/14	\$0	\$0
Karen Chang	Anxiety Goes to School	Region V	4/7/14	\$0	\$0

F. POLICY – Mr. Oddo, Chairperson – ***No Report***

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson - ***Mr. Walsh stated a meeting would be scheduled.***

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate ***spoke about a meeting he attended regarding PARCC.***

XII. OPEN TO THE PUBLIC

A member of the public asked if there would be a 10:30 am delayed opening tomorrow.

XIII. OLD BUSINESS

Board members discussed the Oradell Little League certificate of insurance issued by the Oradell Borough

XIV. NEW BUSINESS

Board members discussed the technology subsidy.

XV. CLOSED SESSION – *A motion by Dr. Westlake, seconded by Mr. Walsh, the Board entered into closed session at 8:05 p.m.*

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. A motion by Mr. Samuel, seconded by Mr. Walsh, the board meeting adjourned at 8:15 p.m.

Respectfully submitted,

*Bert Arifaj
Business Administrator/Board Secretary*