

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
November 20, 2013**

MINUTES

I. *The meeting was CALLED TO ORDER at 7:30 p.m. by President Watson-Nichols.*

II. *The FLAG SALUTE was led by Mrs. Walker.*

III. *The SUNSHINE LAW STATEMENT was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The MISSION STATEMENT was read by Mr. Derian.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mr. Samuel,
 Mrs. Watson-Nichols

Absent: Mr. Oddo, Mrs. Robertson

Mr. Lawrence V. Hughes, Interim Superintendent, Mr. Bert Arifaj, Business Administrator/Board Secretary, Ms. Megan Bozios, Principal, Mr. Kevin Stokes, Assistant Principal, Mr. Thomas Santagato, Director of Special Services, Mrs. Toni Violetti, Supervisor of Instruction, Mr. William Feldman, Tri-District Supervisor of Curriculum and Instruction, and approximately 20 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

VII. **BOARD PRESIDENT’S REMARKS**

VIII. **INTERIM SUPERINTENDENT’S REPORT**

A. Information/Discussion Items

1. Annual Student Performance – NJ ASK Presentation
2. HIB Report for November 2013

IX. BUSINESS ADMINISTRATOR’S REPORT

A. Information/Discussion Items

X. MINUTES

REVIEW OF MINUTES –

APPROVAL OF MEETING MINUTES – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Robertson absent) the Board approved the following minutes:*

- September 25, 2013 Public Work Session/Business Session Meeting
- October 9, 2013 Public Work Session/Business Session, Closed Session

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Dr. Westlake and carried by roll call vote 7-0(Mr. Oddo and Mrs. Robertson absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2013-2014 School Year:

Organization	Event	Area of Building	Dates	Time	Cost
*OPS Math League	Competitions	Auditorium	11/18/13, 1/13/14 3/3/14, 4/7/14, 5/9/14	3:00-4:00 PM	-0-
Boundaryless Production	Cultural Play Performance	Auditorium	Dec. 15, 2013	11:00 A-10:00 PM	\$500 facility use fee \$60 p/hr. O/T for custodians: \$660.00

*no fee charged to use the facility

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried by roll call vote 7-0(Mr. Oddo and Mrs. Robertson absent) the Board approved C1, C2.

1. Acceptance of HIB Report for November 2013 – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the HIB Report for November 2013.
2. Approval of Field Trip for 2013-2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Field Trips:

Grade	Destination	Dates	Cost to District	Cost to Parents
Kdg	Farmsted Estates-Ringwood	5/21/14	-0-	\$1,080.00 Busses \$ 912.00 Admission

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

Mr. Samuel apprised the board of the district audit being conducted this week by Lerch, Vinci & Higgins, and also a Finance/Tech committee meeting is scheduled for tomorrow November 21, 2013 at 4:30 p.m.

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0(Mr. Oddo and Mrs. Robertson absent) the Board approved D1, D2, D3, D4, D5, D6.

1. Approval of Special Education Programs/Services for 2013/2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board amends the previously approved resolution on August 21, 2013, Agenda #D10 and approves the following:

<u>Student</u>	<u>Provider/Description of Services</u>	<u>Cost</u>
Student #91	Miracles in Communication of Northern NJ (Joann Hinchman-Guiffre) to provide (1) 45-minute session weekly of prompt therapy retro to 11/4/13	\$150.00/session

2. Approval and Acceptance of IDEA Application and Grant Award FY 2014- It is hereby moved, upon the recommendation of the Interim Superintendent that the Board authorizes the submission of the IDEA Application for FY 2014 and accepts the grant award of the funds upon subsequent approval of the FY 2014 IDEA application.
3. Acceptance of PTA Mini Grant Award Monies 2013-2014 school year- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with deep appreciation mini-grant award monies in the following amounts from the Oradell Parent-Teacher Association in support of the following programs:

<u>Grade</u>	<u>Mini Grant</u>	<u>Amount</u>
All Grades	Technology	\$490.00
All Grades	Science	\$411.00
Second	Museum Village	\$235.00
Second	Liberty Science Center	\$765.00

4. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end October 2013, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2013-2014 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
5. Payment of Invoices – It is hereby moved that the invoices for the month of October 2013 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 1,001,161.85
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 9,609.69
Fund 30 (Capital Projects Funds)	\$ 0.00

Fund 40 (<i>Debt Service Fund</i>)	\$	0.00
Fund 50 (<i>Summer School</i>)	\$	0.00
Fund 51 (<i>Region V</i>)	\$	0.00
Fund 55 (<i>Milk</i>)	\$	0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$	0.00
Fund 63	\$	780.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	639.74
Fund 65	\$	0.00
Total	\$	1,012,191.28

- Transfer of Funds – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the attached transfer lists in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Robertson absent) the Board approved E1, E2, E3, E4, E5, E6.

- Approval of Student Teacher/Field Placement for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Student Teacher/Field Placement:

Student Name	School	Dates	Cooperating Teacher
Jenna Levine	Fairleigh Dickinson Univ.	1/6/14-1/10/14	Jeanne Black – Gr. 4

- Approval of Workshops/Conferences for the 2013-2014 School Year – It is hereby moved, upon recommendation from the Interim Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Bert Arifaj	NJASBO-Bid Specs & Capital Projects	Rockaway NJ	11/14/13	-0-	\$25.39
Bert Arifaj	NJASBO Academy II	Robbinsville	11/19/13	-0-	\$44.95 + tolls
Bert Arifaj	NJASBO- Ethics in Business Law and Purchasing	Rockaway NJ	12/17/13	-0-	\$25.39
Corinne Lynch	NJECC Monthly Mtg.	Wayne, NJ	11/15/13	\$0	\$0
Toni Violetti	Units of Study: Implementing Rigorous, Coherent Writing Curr.	NYC, NY	11/19/13	\$165.00	\$51.71
Michele Kalotkin	Addressing Organizational Skills Deficits in Children with ADHD	Region V	12/2/13	\$0	\$0
Jill Van Praagh	Understanding School Refusal Behaviors & Impact of Social Anxiety	Region V	12/5/13	\$0	\$0
Jill Van Praagh	Out of Bed, Into School: Strategies that have worked	Region V	1/24/14	\$0	\$0
Susan Confrancisco	Out of Bed, Into School: Strategies that have worked	Region V	1/24/14	\$0	\$0
Lawrence Hughes	The Changing Legal Landscape for Tenure and Evaluation	Region V	12/9/13	\$150.00	\$0

Amy Kennedy	Everyday Math/CCCS Training	Fairfield, NJ	11/26/13, 1/15/14, 3/11/14, 4/3/14	\$0	\$41.92
Blair Hughes	Everyday Math/CCCS Training	Fairfield, NJ	11/26/13, 1/15/14, 3/11/14, 4/3/14	\$0	\$41.92
Nicole Carroll	Everyday Math/CCCS Training	Fairfield, NJ	1/31/14, 3/21/14	\$0	\$20.96
Carol Blakeslee	Everyday Math/CCCS Training	Fairfield, NJ	1/31/14, 3/21/14	\$0	\$20.96
Toni Violetti	NJDOE Presentation on PARCC	Eatontown, NJ	12/6/13	\$149.00	\$39.53

3. Approval of Substitute Teachers/Substitute Instructional Aides for the 2013/14 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as Substitute Teachers/Substitute Instructional Aides for the 2013/14 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2013/14 school year:

Elizabeth Bosca- (pending criminal history approval)
Pasquale Pace - (pending criminal history approval)
Donna Nobile – Substitute Instructional Aide

4. Approval of Part-time Science Teacher for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves Denise Kuehner as a (.5) Part-time Science Teacher, MA+30/Step 4, at an annual salary of \$54,413.00 (to be prorated) effective November 18, 2013 with emergent hire approval from the Bergen County Interim Superintendent.

Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.

5. Approval of Additional Compensation for Staff Members Participating in Camp Bernie Trip - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie trip after regularly scheduled contractual time. Teachers: 3:30 p.m. through 5:00 p.m. (1.5 hrs.), pro-rated, at forty-five (\$45.00) dollars per hour. Instructional Aides: at the regular hourly rate, pro-rated, for time submitted on voucher and approved by supervisor.

Teacher	Hours	Compensation Amount
Helene Albrecht	1.5 hours	\$67.50
Rosemarie Cataldo	1.5 hours	\$67.50
Scott Duthie	1.5 hours	\$67.50
Stacey Gordon	1.5 hours	\$67.50
Pete Kasturas	1.5 hours	\$67.50
Terry McGill	1.5 hours	\$67.50
Chanel Min	1.5 hours	\$67.50
Steven Pi	1.5 hours	\$67.50

Instructional Aide	Hours	Compensation Amount
Yvonne Garcia	3.5	\$52.33

6. Retroactive Approval of Staff Member to attend the Sharpe Reservation Field Trip in the 2013-2014 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board retroactively approves the following staff member to attend the Sharpe Reservation Field Trip on October 23-25, 2013, at a rate of \$150.00 per night.

Alyson Herrick

F. POLICY – Mr. Oddo, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – *Mrs. Norian attended the NJSBA Delegates Assembly on November 16, 2013. The topic of discussion was Parent Connections.*

XII. OPEN TO THE PUBLIC – No comments from the public.

XIII. OLD BUSINESS

Mr. Walsh inquired as to why the re-elected board members from the November election were not on the agenda. Mr. Arifaj explained the re-elected board members will be on the Reorganization Meeting in January 2014.

Mr. Samuel inquired about the Pilot Program regarding Chromebooks and Asus.

Mrs. Walker asked about the trees in front of the school.

Mr. Derian inquired about the cameras and the status of the ROD grant – front entrance security project.

XIV. NEW BUSINESS

Mr. Walsh asked about Sustainable Energy.

Mr. Samuel suggested that for future presentation on NJASK, if the administration can separate regular education student numbers and the special education student numbers.

President Watson-Nichols and Mr. Hughes discussed the Board Goals and District Goals for 2013/2014.

A motion by Mr. Walsh, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Robertson absent) the board approved the 2013/2014 Board Goals as per Attachment 1.

A motion by Mr. Walsh, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mr. Oddo and Mrs. Robertson absent) the board approved the 2013/2014 District Goals as per Attachment 2.

XV. CLOSED SESSION – (IF NECESSARY)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. A motion by Dr. Westlake seconded by Mr. Walsh the meeting adjourned at 9:31 p.m.

Respectfully submitted,

Bert Arifaj
Business Administrator/Board Secretary