

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
May 22, 2013**

MINUTES

- I. *The meeting was CALLED TO ORDER at 7:01 p.m. by President Watson-Nichols.***
- II. *The FLAG SALUTE was led by Mrs. Norian.***
- III. *The SUNSHINE LAW STATEMENT was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The MISSION STATEMENT was read by Dr. Westlake.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL****

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mr. Walsh, Dr. Westlake,
Mrs. Watson-Nichols
Absent: Mrs. Robertson, Mr. Samuel

- VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY****

- VII. **BOARD PRESIDENT’S REMARKS****

President Watson- Nichols and Mrs. Facendo presented retirement gifts to Mrs. Tobey and Mrs. Masiello. Mrs. Tobey and Mrs. Masiello expressed their gratitude and feelings toward the district and retirement. Public attendees, board members and staff shared their experiences with Mrs. Tobey and their appreciation for her educational efforts. Mrs. Shapiro, President of the Oradell PTA also presented both teachers with a retirement keepsake.

- 1. Recognition of Retiring Staff – Linda Masiello and Gail Tobey

LINDA MASIELLO

WHEREAS, Linda Masiello has dedicated herself to the Oradell Public School District for 39 years as a Classroom Teacher, displaying an unselfish commitment to our children; exemplifying the ideals of

professionalism and the standard of excellence, and

WHEREAS, the Oradell Board of Education, together with its citizens, wishes to acknowledge exemplary service that Linda Masiello has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Oradell Board of Education does hereby extend its appreciation and gratitude to Linda Masiello in recognition of her exemplary service to our school district.

GAIL TOBEY

WHEREAS, Gail Tobey has dedicated herself to the Oradell Public School District for 25 years as a Classroom Teacher, displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Oradell Board of Education, together with its citizens, wishes to acknowledge exemplary service that Gail Tobey has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Oradell Board of Education does hereby extend its appreciation and gratitude to Gail Tobey in recognition of her exemplary service to our school district.

VIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT-

A. Information/Discussion Items

1. Recognition of Honors Band Program students: Gwen Boros, Yoshiki Kakehi, Mary Macri, Caroline Mui
2. HIB Report for May 2013
3. Schaefer Explorations
4. AESOP Sub/Attendance System

IX. BUSINESS ADMINISTRATOR'S REPORT

1. Information/Discussion Items
2. Re-Appointment of Board Attorney
3. Copier Lease with Atlantic Tomorrow's Office – *Dr. Aguilar asked for this resolution to be tabled due to a late entry of another provider through Northern Valley Technology.*
4. Re-appointment of Region V *for the 2013/2014 school year.*

X. MINUTES

REVIEW OF MINUTES –

- May 8, 2013 Closed Session I, II, Public Work/Business Session Meeting

APPROVAL OF MEETING MINUTES – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried by roll call vote, the Board approved the following minutes:*

- April 24, 2013 Work/Business Session Meeting

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

Mr. Derian discussed the items under the B&G section including the process that culminated in the agenda item to approve LAN Associate's architectural services for

the school's secured vestibule project. Mrs. Facendo provided details about this project and the added security that it will provide.

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll vote 7-0 (Mrs. Robertson and Mr. Samuel absent) the Board approved B1, B2, B3.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Girl Scout Troop # 993	Meetings	MPR D	May 29, 2013 June 5, 2013	2:45-4:30 PM

*Fee waived to use facilities

2. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education retroactively approves the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Good News Club	Meetings	MPR C	May 6, 13, 20, 2013	3:00-4:30 PM

*Fee waived to use facilities

3. Approval of Project and Architect Fees – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the following:

- LAN Associates \$4,000.00 for design and \$1,000.00 for construction and administration costs for the Secured Vestibule Project

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Mr. Samuel absent) the Board approved C1, C2.

1. Acceptance of HIB Report for May 2013 – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the HIB Report for May 2013 as per Attachment #1.
2. Approval to continue membership in Region V Council for Special Education for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Oradell Board of Education continue as a full member for services provided by the Bergen County Region V Council for Special Education for the 2013-2014 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates the Interim Superintendent or Superintendent, as its representative to Region V; and empowers him/her to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the joint transportation agreements for all Oradell (district) students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by roll call vote 7-0

(Mrs. Robertson and Mr. Samuel absent) the Board approved D1, D2, D3, D4, D5, D6.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end April 2013, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2012-2013 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the month of May 2013 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 564,710.28
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 16,063.42
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$ 0.00
Fund 63	\$ 0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 398.82
Fund 65	\$ 0.00
Total	\$ 581,172.52

3. Transfer of Funds – It is hereby moved upon recommendation of the Chief School Administrator that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
4. Appointment of Board Attorney – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Anthony Sciarrillo of the law firm of Lindabury, McCormick and Estabrook to provide legal services from July 1, 2013 to the next Reorganization meeting of the Board, at a rate of \$150 per hour (no increase over last year)

This appointment is made without competitive biddings as “Professional Services” under the provisions of N.J.S.A. 40:11-1 et. seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the office of the Board of Education.

5. ***TABLED** - Approval of Copier Lease with Atlantic-Tomorrow's Office Technology Company –
6. Approval of AESOP attendance/substitute software of Frontline Technologies – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the following:
 - Initial set up and training costs \$5,000.00
 - Recurring yearly costs of \$3,328.00

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
Mrs. Nichols asks Mr. Derian to remove Dr. Aguilar from item E5. Mr. Walsh asked to be added to item E5 so he can attend legislative meeting in Trenton on June 6th. A motion by Mr. Derian, seconded by Dr. Westlake, and carried by roll call vote 7-0 (Mrs. Robertson and Mr. Samuel absent) the Board approved E1, E2 ,E3,E4, E5(the board did not approved the workshop for Alfredo Aguilar.)

1. Reduction of Tenured Employment Due to Reduction-in Force -It is hereby moved, upon recommendation of the Chief School Administrator that the Board approve the employment reduction of the following tenured employee, effective July 1, 2013, pursuant to a Board approved reduction-in-force for reasons of economy, reduction in the number of students, change in administrative organization, and/or other good cause, and place this employee on a preferred eligibility list for recall consistent with her seniority and/or tenure rights:

Judith Hoft – (.4) Physical Education Teacher

2. Non-Renewal of Non-Tenured Teachers for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator that the Board approve the non-renewal of the following staff members:

Name	Assignment
Rebeca Espinal	World Language (.8)
Kristen Nicholas	Grade 5
Danielle Partenope	Music (.1)
Lauren Roberto	Special Education (.5)
Albert Ruffini	Science Consultant

3. Appointment of Non-Tenured Teachers for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator that the Board accepts and approves the re-appointment of the following Non-Tenured Teachers for the 2013-2014 school year:

Name	Assignment
Rosemarie Cataldo	TOSD
Michele Kalotkin	Speech Therapist
Jennifer Kasayan	Media Specialist
Chanel Min	Sixth Grade Teacher
Paige Murtagh	K-5 Elementary/TOSD
Adriana Pestrichella	Kindergarten Teacher
Jill VanPraagh	Social Worker - CST
Nora Rose	ESL Teacher

4. Schaefer Explorations 2013 Summer Program Stipends– It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approves the following staff and stipends as noted, in relation to the Schaefer Explorations 2013 Summer Program:

<u>Employee</u>	<u>Number of Classes</u>	<u>Total Stipend/Course</u>
Carol Orthmann	3	\$840/\$2,520
Joan Arfsten	3	\$840/\$2,520
Jill Jengo	3	\$840/\$2,520
Ericka Wright	3	\$840/\$2,520
Melissa Golden	3	\$840/\$2,520
Melissa Pizza	3	\$840/\$2,520
Lisa Maiella	3	\$840/\$2,520
Roberta Kenyon	3	\$840/\$2,520
Terry McGill	3	\$840/\$2,520
Scott Duthie	3	\$840/\$2,520
Julie Helmis	2	\$840/\$1,680
Elinor Goeller	3	\$840/\$2,520
Toni Boccanfuso	2	\$840/\$1,680
Jennifer Amoroso	3	\$840/\$2,520
Sheri Giacomini	3	\$840/\$2,520
Ivonne Garcia (Aide)	3	\$420/\$1,260
Kim Scalanga (Aide)	3	\$420/\$1,260

5. Approval of Workshop/Conference for the 2012-2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Workshop/Conference:

Attendee	Conference/Workshop	Location	Date(s)	Workshop Fee	Hotel/Mileage/Tolls/Meals/Parking
Katherine Norian	NJSBA – Annual Convention	Atlantic City, NJ	Oct. 22-24, 2013	\$150.00	\$515.00
Gregory Derian	NJSBA –Annual Convention	Atlantic City, NJ	Oct. 22-24, 2013	\$150.00	\$515.00
Anne Facendo	NJSBA –Annual Convention	Atlantic City, NJ	Oct. 22-24, 2013	\$150.00	\$515.00
John Walsh	NJSBA –Annual Convention	Atlantic City, NJ	Oct. 22-24, 2013	\$150.00	\$515.00
Rita Walker	NJSBA –Annual Convention	Atlantic City, NJ	Oct. 22-24, 2013	\$150.00	\$515.00
Anne Facendo	Student Growth Objectives - FEA	Monroe, NJ	7/30/13-8/1/13	\$280.00	\$0
Sara Bright	Student Growth Objectives – FEA	Monroe, NJ	7/30/13 -8/1/13	\$280.00	\$0
Megan Bozios	Student Growth Objectives – FEA	Montvale, NJ	8/20/13 – 8/22/13	\$280.00	\$0
Kevin Stokes	Student Growth Objectives – FEA	Montvale, NJ	8/20/13 – 8/22/13	\$280.00	\$0
Kevin Stokes	Realtime Spring User	Clifton, NJ	6/4/13	\$0	\$0
Corinne Lynch	Realtime Spring User	Clifton, NJ	6/4/13	\$0	\$0
Alfredo Aguilar	NJASBO Annual Conference	Atlantic City, NJ	June 5,6,7, 2013	\$150.00	\$515.00
John Walsh	Legislative Conference	Trenton, NJ	June 6, 2013	-0-	\$

F. POLICY – Mr. Oddo, Chairperson

Mr. Oddo explained that the revised district policy manual should be completed by the next Board meeting.

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

Mrs. Norian congratulated everyone on the day's retirement ceremony. Mr. Derian agreed. Mrs. Facendo thanked everyone for their efforts.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

Mr. Walsh speaks about the delegate meeting coming up on June.

XII. OPEN TO THE PUBLIC

Mrs. Hussein voiced her concern about teaching assignments for the next school year particularly in kindergarten. She also proposed that a "best practices" manual be developed for kindergarten.

Mr. Kasturas discussed that efficiency of copiers, the need for in house medical staff during basketball games and the development of an honors math program.

A Parent voiced her concern about the continuity of a kindergarten teacher that will be out for half the year in the next school year.

XIII. OLD BUSINESS

Mr. Derian described Ms. Bozio's presentation on the new school website and how close it is to being launched.

XIV. NEW BUSINESS

1. Resolution to Support NJ Schools on the Enrollment of Resident Children (attached)
2. Resolution Opposing S-2163 and A3696 (Requiring binding arbitration over disciplinary matters involving non-teaching staff – attached.)

XV. CLOSED SESSION – None at this time.

XVI. A motion by Dr. Westlake seconded by Mrs. Walker the meeting adjourned at 8:41 p.m.

Respectfully submitted,

**Alfredo Aguilar, Ed. D.
Business Administrator/Board Secretary**