

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
March 6, 2013**

MINUTES

- I.** *The meeting was CALLED TO ORDER at 7:31 p.m by President Watson-Nichols.*
- II.** *The FLAG SALUTE was led by Mr. Walsh.*
- III.** *The SUNSHINE LAW STATEMENT was read by Mrs. Walker.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.** *The MISSION STATEMENT was read by President Watson-Nichols.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V.** **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

Absent: None

Also present were Mrs. Anne Facendo, Superintendent/Principal, Dr. Alfredo Aguilar, BA/BS and approximately 10 members of the public.

- VI.** **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**
Stewart Business Systems-Xerox commented on the different levels of copy machines being offered by Atlantic and should be analyzed along with Stewart's new pricing proposal.
- VII.** **BOARD PRESIDENT'S REMARKS**
- VIII.** **CHIEF SCHOOL ADMINISTRATOR'S REPORT**
 - A.** Information/Discussion Items-

1. ESEA Target Goals Requirement/Proposed Action Plan- *Mrs. Facendo provided a presentation on how the district will respond to special needs not reaching ESEA Target Goals on standardized testing. She stressed the importance of keeping students in class so they are exposed to the core, leveled instructional materials, differentiated instruction, core plus more instruction, focusing on literacy instruction, professional development, etc.*
2. Professional Development through Stronge & Associates Educational Consulting/My Learning Plan – OASYS System -*Mrs. Facendo also discussed the services from Stronge and Associates and OASYS System in helping the district with EE4NJ requirements.*

IX. BUSINESS ADMINISTRATOR’S REPORT

A. Information/Discussion Items-

1. Atlantic-Tomorrows Office Technology Copier Proposal – *Dr. Aguilar asked to pull resolution D1 for further review.*
2. Preliminary 2013/2013 Budget – *Dr. Aguilar presented the proposed budget.*

X. MINUTES

APPROVAL OF MEETING MINUTES – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried by roll call vote 8-1-0 (Mrs. Norian abstained); the Board approved the following minutes:*

- February 13, 2013 Public Work/Business Session

XI. COMMITTEE REPORTS/ACTION

- A. TRI-DISTRICT/SHARED SERVICES – *Dr. Westlake, Chairperson stated there will be a meeting on March 20, 2013.*
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
Mr. Derian stated there have been no committee meetings since the last board meeting. He further explained that one of the architect firms, Lan Associates, responded to additional inquiries on their RFP submission.

A motion by Mr. Derian, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Oradell Girl Scout Troop #979	Dance	MPRs	May 17, 2013	6:00-900 PM
*Oradell Girl Scout Troop # 993	Meeting/Project to make donation boxes for Bronze Award	MPR D	March 20, 2013	2:45-4:00 PM
		MPR C	April 3, 2013	2:45-4:00 PM

*Fee waived to use facilities

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved C1, C2.

1. Approval of Field Trip for 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Field Trips:

Grade	Destination	Dates	Cost to District	Cost to Parents
4	Liberty Science Center – Jersey City, NJ	April 19, 2013	\$0	Admission/Transportation costs paid by parents

2. Memorandum of Agreement between the Oradell Board of Education and the Oradell Education Association – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves Memorandum of Agreement between the Oradell Board of Education and the Oradell Education Association for the period of July 1, 2010-June 30, 2013.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

Mr. Samuel explained the topics being discussed in committee meetings and how the budget will address numerous proposed purchases. He further described his great experience as a judge with the Odyssey of the Mind event. Mr. Walsh also described his experience during this event as a judge.

A motion by Mr. Samuel to pull agenda item D1, seconded by Dr. Westlake.

A motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved D2, D3, D4.

1. ***PULLED-**Approval of Copier Lease with Atlantic-Tomorrow’s Office Technology Company - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the lease agreement with Atlantic-Tomorrow’s Office Technology Company, for 60 months, at a cost of \$710.00 month, plus Service & Supplies at \$0.0048 per copy for the following:
 - Savin MP 6002sp Copier/Printer/Scanner
 - Savin MP 9002sp Copier/Printer/Scanner
 - Savin MP 2852spf Copier/Printer/Scanner/Fax
2. Approval of 2013/2014 Preliminary Budget – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following:

BE IT RESOLVED, that the Oradell Board of Education approves/adopts a preliminary 2013/2014 school district budget as follows:

	<u>Local Tax Levy</u>	<u>Budget</u>
General Fund	\$10,043,194	\$10,678,926
Debt Service Fund	<u>\$ 504,137</u>	<u>\$ 504,137</u>
Totals	\$ 10,547,331	\$11,183,063

And further authorizes the Business Administrator/Board Secretary to make any and all changes to the budget as mandated by the State.

3. Approval of Professional Development through Stronge Associates Educational Consulting – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following professional development through Stronge Associates :

- 3 days of evaluator training and one day for teacher training at a total cost of \$4,000.00

4. Approval of My Learning Plan- OASYS System– It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following:

- Set up and configuration fee: \$3,000.00
- Annual License Fee: \$1,872.00

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
Mrs. Robertson commented that a meeting is scheduled for Monday night.

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved E1.

1. Approval of Workshop/Conference for the 2012-2013 School Year – It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approved the following Workshop/Conference:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Sara Bright	Essentials of HIB	Tinton Falls, NJ	3/22/13	\$125.00	\$ 0
Susan Confrancisco	NJASP Spring Conference	Jamesburg, NJ	5/3/13	\$100.00	\$36.89

F. POLICY – Mr. Oddo, Chairperson ***commented that a meeting is scheduled for the end of the month.***

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson ***commented that a meeting is scheduled for March 22, 2013.***

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate ***stated he has a delegate’s meeting on March 16, 2013.***

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

Mrs. Walker discussed changing the language on the district mission statement to state it supports the common core.

Mrs. Nichols discussed old textbooks that are going to be given away in the school hallway. Mrs. Facendo explained that these are leftover books not taken by Follett.

Mr. Samuel commented that the technology consultant has taken a holistic approach to evaluating numerous technological initiatives.

XIV. NEW BUSINESS - *None*

XV. CLOSED SESSION – *Not at this time.*

XVI. *A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting adjourned at 8:22 p.m.*

Respectfully submitted,

**Alfredo Aguilar, Ed.D.
Business Administrator/Board Secretary**