

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
June 5, 2013**

**MINUTES**

- I.      *The meeting was CALLED TO ORDER at 7:31 p.m.by President Watson-Nichols.***
- II.     *The FLAG SALUTE was led by Mrs. Walker.***
- III.    *The SUNSHINE LAW STATEMENT was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.     *The MISSION STATEMENT was read by Mrs. Norian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V.      **ROLL CALL****

**Present:** Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mr. Walsh, Dr. Westlake,  
Mr. Samuel, Mrs. Watson-Nichols

**Absent:** Mrs. Robertson

*Also present were Mrs. Anne Facendo, Superintendent, Dr. Alfredo Aguilar, Business Administrator/Board Secretary, Ms. Megan Bozios, Assistant Principal, and approximately five members of the public.*

- VI.     **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY****  
*A Parent questioned whether the school treasurer is a new position. President Watson-Nichols explained that it is not a new position.*

- VII.    **BOARD PRESIDENT'S REMARKS****  
*President Watson-Nichols read a thank you card from Mrs. Tobey regarding her retirement festivities.*

## VIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

### A. Information/Discussion Items

1. Administrative Regulation- Dress Code #4119.22
2. Approval of Presenters for Professional Development – Inquiry Based Learning Pilot – Summer 2013
3. Approval of Teaching Staff for Summer Training & Curriculum Development for Inquiry Based Learning Pilot
4. Board Retreat/Closed Session Personnel scheduled for July 10, 2013, 6:00 PM at RiverDell Middle School
5. Acceptance of Document Cameras and light boxes and display unit to enhance the Art Studio from the Oradell PTA.

*Mrs. Facendo discussed the items listed under her report on the agenda including the first reading of the dress code policy, approval of presenters for professional development, teaching staff for summer training & curriculum development, and the Board Retreat. She also thanked the PTA for their donation toward the purchase of document cameras. Mrs. Facendo additionally commented on the the art supplies grant that the PTA provided and the Stop & Shop school funding program that the district will benefit from. Mrs. Shapiro, PTA President, further explained the process of utilizing PTA surplus toward funding the document camera purchase. Mrs. Bozios presented the functions of the new document cameras. Mr. Samuel pointed out that a tablet that works with the cameras can also be acquired.*

## IX. BUSINESS ADMINISTRATOR'S REPORT

### A. Information/Discussion Items

1. Approval of Canon Copiers
2. Project Application for the secure vestibule has been submitted to the state and we are awaiting the project number assigned from the state in order to formulate a resolution for the Board to consider.

## X. MINUTES

### REVIEW OF MINUTES –

- May 22, 2013 Public Work/Business Session Meeting

APPROVAL OF MEETING MINUTES – *A motion by Mr. Walsh, seconded by Mrs. Walker and carried by roll call vote, the Board approved the following minutes:*

- May 8, 2013 Closed Session I, II, Public Work/Business Session Meeting

## XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

C. CURRICULUM – Mrs. Walker, Chairperson

*Mr. Samuel asked about item C2. Mrs. Facendo explained the expertise of the trainers in this item and what their services will include over the summer.*

*Mr. Samuel asked for their pay rates to be explained. Mrs. Facendo explained that these are the going rates for this type of training.*

***A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Robertson absent) the Board approved C1, C2.***

1. Approval of Field Trip for 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following field trip:

Grade	Destination	Date	Cost
Sixth	Orientation River Dell Middle School River Edge, NJ	June 7, 2013	\$318 for (1) bus Paid for by the district
Kindergarten	Farmstead Estates Ringwood, NJ	June 5, 2013	\$1,884.00 paid by parents

2. Approval of Presenters for Professional Development Summer 2013 for Technology @ Inquiry Based Learning Pilot Training – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the following:

Presenter	Training	Dates/Time	Cost
Heather Engelken	Inquiry Based Learning Pilot Trainer	July 11, 16, 17, 2013 (Noon-3:30 p.m.)	\$550.00 per 3.5 hr/day (Total cost: \$1,650.00)
Patty McGee	Inquiry Based Learning Pilot Trainer	July 24, 25, 2013 (Noon-3:30 p.m.)	\$1,200.00 per 3.5 hr/day (Total cost: \$2,400.00)

**D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

***Mr. Samuel provided a summary of the technology and finance discussions during the last committee meeting pertaining to Juniper Wi-Fi products, new copier leases and the role of Northern Valley Technical services.***

***Mrs. Walker asked if Northern Valley will provide maintenance for the copiers. Mr. Samuel explained that maintenance is provided by Canon.***

***Mr. Samuel explained that a recommendation on how to carry out the Wi-Fi project will likely be ready for the next Board meeting. He commented that quotes are being prepared by Northern Valley on the costs for different ways of carrying out the project. He also pointed out that the data storage and management services provided by LinkIt was impressive and should be recommended to the Board for approval. Mrs. Facendo added that the software promotes proper data analysis that shows where district achievement strengths and weaknesses lie. She emphasized the important role this plays in driving instruction.***

***Mr. Samuel added that while NWEA software is impressive and of quality, its implementation would be too time consuming and burdensome at this point. He also pointed out that LinkIt explained that several of their failures in the past with other districts are no longer valid since their system has been upgraded and is now completely web-based.***

***Mr. Walsh asked what programs are available for students now. Mrs. Facendo explained that numerous assessments are being provided but their results are being inventoried by hand.***

***Mr. Samuel provided background on the business administrator interviewing process and the process is down to two quality candidates. The Board is scheduled to meet with***

*both on June 13th. Mr. Samuel also thanked the PTA for their contributions and donation.*

*A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Robertson absent) the Board approved D1, D2, D3.*

1. Approval of Special Education ESY Program/Services for 2013– It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the following 2013 Extended School Year Program/Service as per student IEP:

Student #	School/Services	Duration	Tuition/Cost
67	Camp Excel	5 weeks from 7/8/13-8/16/13	\$4,700.00

2. Approval of Copier Lease with United Business Systems - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the lease agreement with United Business Systems, for 60 months, at a cost of \$665.60 month, plus \$0.0048 per copy for the following:

Canon IR Advance C7260 (Main Office)	Color Copier/Printer/Scanner
Canon IR Advance 8295 (Elevator Room)	Copier/Printer/Color Scanner
Canon IR Advance C2225 (CST)	Color Copier/Printer/Scanner/Fax
Additional Refurbished Canon 3225	Copier/Printer
Canon Uniflow Software	

3. Acceptance and Approval of PTA Donation - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts with gratitude, the following PTA Donation:
  - For the purchase of Document Cameras at a cost not to exceed \$9,000.00
  - For the purchase of light boxes and a display unit to enhance the Art Studio at a cost not to exceed \$800.00.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson  
*Mr. Samuel asked if the summer school program is on its way to being self- funded. Mrs. Facendo confirmed this.*

*A motion by Mrs. Norian, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Robertson absent) the Board approved E1, E2, E3, E4, E5.*

1. Appointment of Treasurer of School Moneys - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board appoints Angelo DeSimone as Treasurer of School Moneys from July 1, 2013 through June 30, 2014 at an annual salary of \$2,700.00 (no increase over last year.)
2. Approval of Visitation for the 2012-2013 School Year – It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves the following Visitation:

Attendee	Visitation	Location	Date(s)	Cost	Travel
Judy Bishopp	Park Ridge Elementary School as part of PIP	Park Ridge, NJ	6/6/13	\$0	\$0

3. Approval of Teaching Staff for Summer Training & Development for Inquiry Based Learning Pilot – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the following teaching staff for up to 30 hours per teacher of Summer Training & Curriculum Development for Inquiry Based Learning Pilot at the curriculum rate of \$45.00 per hour:

<b>Grade 6</b>
Terry McGill Scott Duthie
<b>Grade 5 (includes support staff)</b>
Sharon McGill Jennifer Powers Carol Blakeslee Amy Kennedy Sheri Giacomini
<b>Grade 4 (includes support staff)</b>
Rosemarie Cataldo Jennifer Amoroso
<b>Grade 3 (includes support staff)</b>
Paige Murtagh Kristen Terzano
<b>Support Teaching Staff</b>
Nora Rose Kim Scalanga

4. Schaefer Explorations 2013 Summer Program Stipends– It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approves the following staff and stipends as noted, in relation to the Schaefer Explorations 2013 Summer Program:

<b>Employee</b>	<b>Number of Classes</b>	<b>Total Stipend/Course</b>
Jamie Mormino	3	\$840/\$2,520
Helene Albrecht	3	\$840/\$2,520
Donna Smith	2	\$840/\$1,680
Michele Rudolph	3	\$840/\$2,520
Christine Pfeiffer (Aide)	3	\$420/\$1,260
Ruth Simpson (Aide)	3	\$420/\$1,260
Denise Pallotta(Aide)	3	\$420/\$1,260
Valerie Bobetski-Cadmus (Aide)	3	\$420/\$1,260

5. Appointment of Substitutes for Schaefer Explorations – It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the appointment of the following personnel as substitutes for the 2013 Schaefer Explorations at the rate of pay at \$44.21 per hour for Teachers; \$22.10 per hour for Aides.

Betsy Tyras (nurse)  
Donna Smith  
Lesley Maklin

Beth Shuler  
Barbara Kornfeld  
Debra Tashjian

Jennifer Powers  
Sue Mentes  
Jane Jeffs  
Janet Luyke  
Dolores Delia

Kristin Terzano  
Lisa Conforti  
Stacey Gordon  
Carol Blakeslee  
Jennifer Kasyan

F. POLICY – Mr. Oddo, Chairperson

*Mr. Oddo commented that the first reading of the Conduct and Dress code regulation is ready for its first reading.*

1. First Reading:

Regulation #	Regulation
4119.22	Conduct and Dress

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson – *No Report*

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

*Mr. Walsh explained that tomorrow is legislative day in Trenton and that he is attending and representing Oradell. He will provide a report when he returns.*

*Mr. Samuel asked Mr. Walsh about the items he will vote on in Trenton and whether he knows of the items ahead of time to allow the Board to review them. Mr. Walsh explained that he could request the items to be mailed to him earlier, but they are also listed on a website. Mr. Walsh will look into possibly having the items up for a vote to be provided to the Board ahead of time.*

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

*Ms. Bozios explained that the new website is in its final adjustments and close to being finalized. It should go live by September 1st.*

*Mr. Samuel asked the Board if they would like to see a demo of LinkIt. Mrs. Walker commented that the administrator's judgment on the software is sufficient. Mrs. Facendo pointed out that a demo will be provided for the Curriculum Committee and the multiple advantages that the software has over Learnia.*

**XIV. NEW BUSINESS**

*Mr. Samuel asked Mr. Oddo to look at developing a BYOD policy. Mr. Derian added that privacy is a big issue when it comes to this type of computing use.*

**XV. CLOSED SESSION – A motion by Mrs. Norian, seconded by Mr. Samuel, the board entered into closed session at 8:25 p.m.**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

*XVI. A motion by Mrs. Norian seconded by Dr. Westlake, the meeting adjourned at 8:59 p.m.*

*Respectfully submitted,*

*Alfredo Aguilar, Ed. D.  
Business Administrator/Board Secretary*