

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
February 27, 2013**

MINUTES

- I.** *The meeting was CALLED TO ORDER at 7:30 p.m. by President Watson-Nichols.*
- II.** *The FLAG SALUTE was led by Mrs. Walker.*
- III.** *The SUNSHINE LAW STATEMENT was read by President Watson-Nichols.*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.** *The MISSION STATEMENT was read by Mr. Walsh.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V.** **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson arrived at 7:32 p.m., Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols

Absent: Mr. Samuel

Also present were Mrs. Anne Facendo, Superintendent/Principal, Dr. Alfredo Aguilar, BA/BS and approximately 10 members of the public.

- VI.** **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – *None at this time.***

- VII.** **BOARD PRESIDENT’S REMARKS**

- VIII.** **CHIEF SCHOOL ADMINISTRATOR’S REPORT**

- A.** Information/Discussion Items- *Mrs. Facendo discussed the items listed below.*

- ~~1. Schaefer Explorations 2013~~
 - 2. Student Enrollment Report February 2012 (Attachment #1)
 - 3. Acknowledgment of OK Kids Mini Grants
 - 4. District Website/Update/Outcome: ZUMU

- 5. Family Night: Understanding the Common Core
- 6. Kevin Williamson, Head Custodian - Course Work Reimbursement
- 7. School Calendar 2013/2014 School Year (attached)
- 8. Sandy Hook CT – Security Conference Sponsored by NJASA on March 13, 2013 for A. Facendo and A. Aguilar

IX. BUSINESS ADMINISTRATOR’S REPORT

- A. Information/Discussion Items - *None at this time.*

X. MINUTES

REVIEW OF MEETING MINUTES-

- February 13, 2013 Public Work/Business Session

APPROVAL OF MEETING MINUTES – *A motion by Mr. Walsh, seconded by Mrs. Walker, the Board approved the following minutes:*

- January 23, 2013 Public Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

Mr. Derian discussed pending items involving scavenger services and architectural services.

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 8-0(Mr. Samuel absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Oradell PTA	“Mad Science” Classes	MPR D	March 1, 8, 15, 22, 2013	3:15-4:15 PM
*Oradell Girl Scout Troop # 1314	Fitness & Fun Program for 2 nd Grade Brownies	MPR B & C	March 8, 2013	3:15-6:00 PM
*Oradell Girl Scout Troop # 1518	Daisy Tea	MPR C & D	May 17, 2013	3:30-6:00 PM
*6 th Grade Spring Fling Committee	Meeting	Auditorium	March 4, 2013	3:15-6:00 PM
*Oradell Little League	Coaches Clinic-Lecture	Auditorium	March 18& 21, 2013	7:00-9:00 PM

*Fee waived to use facilities

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried by roll call vote 8-0(Mr. Samuel absent), the Board approved C1, C2.

1. Approval of Side-Bar Agreement to the Agreement between the Oradell Board of Education and the Oradell Education Association from 7/1/13-6/30/14– It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the Side-Bar Agreement between the Oradell Board of Education and the Oradell Education Association.
2. Approval of School Calendar for 2013-2014 School Year – It is hereby moved upon recommendation of the Chief School Administrator that the Board approves the 2013-2014 School Calendar (attached).

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

Mrs. Facendo pointed out that ZUMU was chosen during the last committee meeting.

A motion by Dr. Westlake, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mr. Samuel absent) the Board approved D1, D2, D3, D4.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end January 2013, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2012-2013 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the month of February 2013 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 265,211.21
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 13,376.00
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$ 0.00
Fund 63	\$ 7,000.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 596.63
Fund 65	\$ 0.00
Total	\$ 286,183.84

3. Acceptance of Oradell Kids Foundation Mini-Grants for the 2012-2013 School Year– It is hereby moved, upon recommendation of the Chief School Administrator that the Board accepts with gratitude, the following min-grants from the Oradell Kids Foundation:

Grade	Mini Grant Use	Mini Grant Amount
Fourth	Motion and Machines	\$500.00
Second	Liberty Science Center	\$750.00
Kindergarten	Health Barn-USA	\$600.00

4. Approval of ZUMU– It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves website development services with ZUMU at a prorated cost of \$667.00 for the 2012/2013 school year and \$2,000.00 per year going forward. An additional charge of \$2.00 per student for virtual lockers will also apply. Pricing schedule will remain the same for three years beginning with the 2013/2014 school year.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

Mrs. Robertson asked to pull E4. Mrs. Facendo explained this item is being funded by a donation. Mrs. Robertson accepted Mrs. Facendo’s explanation and decided to vote on E4 as presented.

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll vote 8-0 (Mr. Samuel absent) the Board approved E1, E2, E3, E4, E5, E6.

1. Approval of Workshops/Conferences for the 2012-2013 School Year – It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Judith McGavin	Written Expression: Narratives, Informative Text, Opinion	Garwood, NJ	3/13/13	\$195.00	\$18.85
Karen Chang	NJ Assoc. of Learning Consultants Conference	Edison, NJ	4/19/13	\$110.00	\$24.20
Anne Facendo	NJASA School Security Conference	Pines Manor, NJ	3/13/13	\$100.00	\$30.55
Alfredo Aguilar	NJASA School Security Conference	Pines Manor, NJ	3/13/13	\$100.00	\$30.55
Diane Malwitz	Paramus Literacy Collaborative Workshop	Paramus, NJ	2/26/13 3/19/13 3/26/13 4/2/13	\$250.00	\$0

2. Approval of Mileage for Tri-District Professional Development - It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approves the following travel costs for teachers to attend the Tri-District Conquer Math Workshops:

Date	Teachers - Grade 3	Travel Costs per teacher
February 27, 2013	Kate DeRobertis Gail Tobey Terrence McGill Debra Lane Melissa Pizza Christine Wood Patricia Cuddy	\$10.45
Date	Teachers - Grade 4	Travel Costs per teacher
February 28, 2013	Elinor Goeller	\$10.45

	Jeanne Black Kim Sheridan Heide O’Keeffe Scott Durling Carol Natiello Lauren Roberto	
Date	Teachers - Grade 5	Travel Costs per teacher
March 1, 2013	Sharon McGill Carol Blakeslee Kristen Nicholas Nicole Carroll Jennifer Powers Jennifer Amoroso Stacey Gordon Paige Murtagh Rosemarie Cataldo	\$10.45

3. Approval of Part-Time Instructional Aide for the 2012-2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the employment of the following Part-Time Instructional Aide for 2012-2013, effective February 28, 2013-June 30, 2013, at an annual salary of \$10,464(to be pro-rated):

- Victoria James

4. Approval of Family Math/Family Science Stipends for 2012-2013 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board retroactively approves the following staff/stipends for the Family Math/Family Science Program:

Name	Assignment	Stipend	Dates
Traci Killeen	Family Math	\$650	Jan. 10,17,24, 2013 Feb. 7, 14, 2013
Jamie Mormino	Family Math	\$650	Jan. 10,17,24, 2013 Feb. 7, 14, 2013
Traci Killeen	Family Science	\$650	Jan. 16,23, 30, 2013 Feb. 6, 13, 2013
Jamie Mormino	Family Science	\$650	Jan. 16,23, 30, 2013 Feb. 6, 13, 2013

5. Approval of Course Reimbursement – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the Course Description/Cost listed below, for Kevin Williamson, Head Custodian, to be reimbursed upon completion.

<u>Courses</u>	<u>Cost</u>
Management Supervision and Human Resources	\$837.00
Preventive Maintenance	\$555.00
Environmental and Government Code Compliance	\$571.00
Financial Management and Purchasing	\$521.00
Energy Management	\$233.00
Information Systems	\$545.00
Structural and Mechanical Systems	<u>\$465.00</u>
Total	\$3,727.00

6. Approval of Additional Hours for P/T Instructional Aide – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves 3.5 additional hours for Samantha Messmer, P/T Instructional Aide, for March 7, 2013.

F. POLICY – Mr. Oddo, Chairperson

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

XII. OPEN TO THE PUBLIC

Mrs. Russo asked about implementation of security projects. Mrs. Facendo responded that new projects are being discussed and that government funding is not available at this time.

XIII. OLD BUSINESS-None

XIV. NEW BUSINESS-None

XV. CLOSED SESSION – Not at this time.

XVI. A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting adjourned at 7:46 P.M.

Respectfully submitted,

**Alfredo Aguilar, Ed. D.
Business Administrator/Board Secretary**