

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
February 13, 2013**

MINUTES

- I. The meeting was CALLED TO ORDER at 7:32 p.m. by President Watson-Nichols.**
- II. The FLAG SALUTE was led by Mrs. Walker.**
- III. The SUNSHINE LAW STATEMENT was read by President Watson-Nichols.**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The MISSION STATEMENT was read by Mr. Derian.**

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. ROLL CALL**

Present: Mr. Derian, Mr. Oddo, Mrs. Robertson, Mrs. Walker, Mr. Walsh,
Dr. Westlake, Mr. Samuel, Mrs. Watson-Nichols

Absent: Mrs. Norian

Also present were Mrs. Anne Facendo, Superintendent/Principal, Dr. Alfredo Aguilar, Business Administrator/Board Secretary, and approximately 15 members of the public.

- VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

A parent asked a question on the pre-school program. Mrs. Facendo clarified that the Full Day Pre School Program does not have any changes as far as grades.

- VII. BOARD PRESIDENT'S REMARKS**

- VIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

A. Information/Discussion Items

- 1. Ed Tech Associates of NJ, LLC
- 2. Full Day General Ed. Preschool Program –presented by Mr. Thomas Santagato

3. Oradell PTA and OK Kids Mini-Grants
4. Schaefer Explorations 2013

Mrs. Facendo provided a presentation updating progress on the district's goals. She discussed the technological and academic advances/changes that the goals represent and how they are backed by effective literacy skills for students. Mrs. Facendo also discussed what the expectations are for staff, how they will be helped to develop and be able to meet new State level requirements.

Mrs. Facendo discussed the other recommendation items under her report.

Mr. Santagato provided a presentation on the Full Day General Ed. Preschool Program. He discusses the benefits of the program including academics, familiarity with the school/staff, the ability to integrate the two classes, and being able to properly identify special needs students at an early time.

Mrs. Facendo thanked all organizations (PTA and OK Kids) donating funds to the district.

IX. BUSINESS ADMINISTRATOR'S REPORT

- A. Information/Discussion Items
 1. Disposal of books (Attachment #1)
 2. NESBIG Renewal
 3. Special Education Medicaid Initiative (SEMI)

X. MINUTES

REVIEW OF MEETING MINUTES-

- January 23, 2013 Public Work/Business Session

APPROVAL OF MEETING MINUTES – *It is hereby moved by Dr. Westlake, seconded by Mr. Samuel and carried by roll call vote, that the Board approves the following minutes:*

November 29, 2012	Public Work/Business Session(Mrs. Robertson abstained)
December 19, 2012	Public Work/Business Session(Mrs. Robertson abstained)
January 7, 2013	Re-Org, Public Work/Business, Closed Session

XI. COMMITTEE REPORTS/ACTION

- A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson stated that April 18th meeting is being targeted.
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Norian absent) the Board approved B1.
 1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time	
*Oradell PTA	Presentation by John Halligan on bullying	Auditorium	May 20, 2013	7:00 PM-9:00PM	
*Oradell Girl Scout Troop #973	Cupcake Fundraiser	Outside on the front lawn and the sides of the building	May 13, 14, 2013	3:00-3:45 PM	
*Oradell PTA	Family Fun Night	MPR BCD	June 7, 2013	6:30-9:00 PM	
*Oradell Tiger Cubs	Meeting	MPR D	March 8, 2013 rescheduled from 2/8/13	3-4:30 PM	
*Oradell Recreation	Summer Rec. Program	Gym	7/1/13-8/2/13(M-F)	9:00 AM-3:00 PM	
Organization	Event	Area of Building	Dates	Time	Custodian Overtime
*Oradell Little League	Practice-Coach Run	MPRs	2/15/13, 3/4, 3/5, 3/6, 3/7, 3/8, 3/11, 3/12, 3/14, 3/15, 3/18, 3/19, 3/20, 3/21, 3/22, 3/25, 3/26, 3/27, 3/28 Saturdays Feb. 16, 2013 March 2,9, 16, 23, 30, 2013	7-10 pm 8AM-4PM	23 hrs @ \$44.51 p/hr total cost \$1023.73
*Fee waived to use facilities					

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Norian absent) the Board approved CI.

1. Approval of Field Trip for 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Field Trips:

Grade	Destination	Dates	Cost to District	Cost to Parents
All Grades	Oradell Public Library	As scheduled from February –June 2013	-0-	-0-

D. FINANCE/TECHNOLOGY – *Mr. Samuel, Chairperson described the busy times lately on finance and technology and was very thankful for the opportunity to attend TECHSPO conference. He felt that the conference helps shorten the research aspect of various technologies to adopt and speeds up implementation. Mrs. Facendo agreed that there is a lot of work in progress.*

Mr. Samuel feels that the new technology advisor should help implement the technology initiatives.

Mrs. Robertson asks about the Skylab that was purchased some years ago. Ms. Bozios clarified that the lab has been used in school this year.

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-1 (Mrs. Norian absent, Mrs. Walker voted no) the Board approved D1. A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Norian absent) the Board approved D2, D3, D4, D5, D6, D7, D8, D9, D10.

1. Disposal of textbooks, workbooks and teacher’s guides – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the disposal of the attached inventory to Follett Publishers in exchange for a credit on future purchases.(Attachment #1)
2. Approval of Ed Tech Associates of NJ, LLC – It is hereby moved upon recommendation of the Chief School Administrator that the Board approves Ed Tech Associates of NJ, LLC. at a cost of \$550 per day, not to exceed \$10,000.00.
3. Approval of Full Day General Ed. Preschool Program – It is hereby moved upon recommendation of the Chief School Administrator that the Board approves Full Day General Ed. Preschool Program at a student tuition of \$3,300 per half-day session, 10 month school year.
4. Approval of the Schaefer Explorations Program for Summer 2013– It is hereby moved upon recommendation of the Chief School Administrator that the Board approves the implementation of the 2013 Schaefer Explorations Program from July 1, 2013 – July 26, 2013, on a tuition basis only, at no cost to the Board and no increase in tuition costs for 2013.
5. Acceptance of PTA Mini-Grants for the 2012-2013 School Year– It is hereby moved, upon recommendation of the Chief School Administrator that the Board accepts with gratitude, the following min-grants from the Oradell PTA:

Grade/Dept.	Mini Grant Use	Mini Grant Amount
Music	Books, Buckets, Drumsticks	\$ 500.00
Art	Framing two Pieces of Art	\$ 416.46
Phys. Ed.	Scooters/Goals	\$ 469.88
Fifth	Joe Ryan-Living History	\$1,000.00
Second	Smarty Plants	\$1,000.00
Fourth	Lenape Lifeways	\$ 500.00

6. Acceptance of Oradell Kids Foundation Mini-Grants for the 2012-2013 School Year– It is hereby moved, upon recommendation of the Chief School Administrator that the Board accepts with gratitude, the following min-grants from the Oradell Kids Foundation:

Grade	Mini Grant Use	Mini Grant
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		Amount
Third	Newark Museum	750.00

7. Approval of Special Education Medicaid Initiative (SEMI) waiver for 2013/2014– It is hereby moved, upon recommendation of the Chief School Administrator that the Oradell Public School District approves the following:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2013-2014 School year; and

Whereas, the Oradell Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now therefore, be it resolved, that the Oradell Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2013/2014 School Year.

8. Renewal of membership in N.E.S.B.I.G. for 2013-2016 – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following:

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the Northeast Bergen County School Board Insurance Group (N.E.S.B.I.G) is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group (N.E.S.B.I.G) and hereby accept the Bylaws as approved and adopted.

The renewal term is from **July 1, 2013 to June 30, 2016**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying

membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

9. Approval of Special Education Programs/Services for 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Programs/Services as per the student’s IEP for the 2012-2013 school year:

- Student # 87: (1) 45-minute session weekly of prompt (speech) therapy with Danielle Klein @ \$95.00 per session 2/16/13-6/30/13.
- Student #91: (1) 30-minute session of speech therapy weekly from 2/14/13 through 6/30/13 (excluding vacation weeks) at Teaneck Speech and Language Center. Cost of therapy is \$90.00/session.

10. Approval of Special Education Programs/Services for 2012-2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve occupational therapy services for Student #70 provided by Karen Willick, OTR, at the River Edge School District for half hour, once per week at a rate of \$40.00 per session.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
Mrs. Robertson commented she is working on the minutes from the committee meeting and the board members will have them soon.

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Norian absent) the Board approved E1, E2, E3, E4.

1. Amend resolution previously approving Extra Curricular Stipends for 2012-2013– It is hereby moved, upon recommendation of the Chief School Administrator that the Board amends Resolution E5 approved on 9/20/12 for Extra Curricular Stipend as follows:

Jamie Caruana	Grade 6 Safety Patrol	From: \$600 stipend	To: \$300 stipend
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2. Retroactive approval for Tri-District Workshop – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board retroactively approves the Tri-District Workshop, Paramus Literacy Collaborative Program, for Helene Albrecht, on September 11, 19, and 25, 2012, at a cost of ~~\$375.00~~ \$225.00.

3. Retroactive approval of Part-Time Kindergarten Aide – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board retroactively approves the employment of Part-Time Kindergarten Aide Lindsay Coffman at the salary of \$10,464, prorated, (February 6, 2013 – June 27,2013).

4. Approval of Workshops/Conferences for the 2012-2013 School Year – It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Tracey Killeen	Gifted in the Real World Conference	Somerset, NJ	3/8/13	\$199.00	\$0
Megan Bozios	Gifted in the Real World Conference	Somerset, NJ	3/8/13	\$199.00	\$30.38
Jennifer Amoroso	Written Expression Instruction	Garwood, NJ	3/13/13	\$195.00	\$18.88
Corinne Lynch	Bergen County Assoc. of Information Tech	Montvale, NJ	3/27/13 5/29/13	\$0	\$0
Megan Bozios	Legal One Series	Robbinsville, NJ	4/16/13 4/17/13	\$315.00	\$37.20
Tom Santagato	NJ ASK Coordinator Training	Parsippany, NJ	3/18/13	\$0	\$18.15
Kevin Stokes	NJ ASK Coordinator Training	Parsippany, NJ	3/18/13	\$0	\$18.15
Helene Albrecht	Paramus Literacy Collaborative Program - Reader's Workshop	Paramus, NJ	2/26/13 3/19/13 3/26/13 4/02/13 4/30/13	\$250.00	\$0

F. POLICY – *Mr. Oddo, Chairperson described the last committee meeting and what was discussed. A future meeting will take place to further discuss how the Board Policy audit results will be addressed.*

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

Mrs. Facendo shared that the last meeting covered a discussion on how to use social media to better communicate with parents and the community as a whole.

Mrs. Walker added that the committee also discussed having more coverage in the local papers.

H. NJSBA/BCSBA DELEGATE REPORT – *Mr. Walsh, Delegate stated he attended the NJSBA meeting with Mr. Derian. A legislative meeting is scheduled for March.*

Mr. Walsh and Mr. Samuel will serve as judges for the Odyssey of the Mind.

XII. OPEN TO THE PUBLIC

A parent asked if the BOE can communicate to the Borough to not move snow during school entry hours. Dr. Aguilar is to address the Borough with this concern

XIII. OLD BUSINESS

Mrs. Robertson asked for an update on paperless board environment. Mr. Samuel explained that two solutions were being looked at, but a better one was observed during TECHSPO. These options and the update will be discussed with the technology consultant.

XIV. NEW BUSINESS

Mr. Derian provided an update on the architectural selection process and that a selection may be ready for the next Board meeting.

Dr. Aguilar explained that the Flexible Spending plan is underway at no cost to the district.

Mrs. Walker complimented all administrators for attending the meeting.

President Watson- Nichols presented Mr. Louis Ferrante with a plaque of appreciation for his efforts as a Board Member. Mr. Ferrante thanked everyone and commended the board and administration.

XV. CLOSED SESSION – Not at this time.

XVI. A motion by Dr. Westlake, seconded by Mr. Derian the meeting adjourned at 8:26 p.m.

Respectfully submitted,

**Alfredo Aguilar, Ed. D.
Business Administrator/Board Secretary**