

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
August 21, 2013**

MINUTES

I. *The meeting was CALLED TO ORDER at 7:34 p.m. by President Watson-Nichols.*

II. *The FLAG SALUTE was led by Dr. Westlake.*

III. *The SUNSHINE LAW STATEMENT was read by President Watson-Nichols*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The MISSION STATEMENT was read by Mrs. Norian*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mr. Walsh, Dr. Westlake,
 Mr. Samuel, Mrs. Watson-Nichols

Absent: Mrs. Walker

Also present were Mrs. Anne Facendo, Superintendent/Principal, Mr. Bert Arifaj, BA/BS and approximately 20 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

A parent, Tara Russo asked about the front enhancement security project. Mr. Samuel responded.

VII. **BOARD PRESIDENT’S REMARKS – President Watson-Nichols acknowledged Mrs. Sara Bright, Mrs. Anne Facendo. President Watson-Nichols also introduced the new administrative team: Mr. Lawrence Hughes, Interim Superintendent, Ms. Megan Bozios, Principal, and Mr. Kevin Stokes, Assistant Principal. Mr. Samuel also acknowledged the past and current administrators.**

VIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

A. Information/Discussion Items

1. Recommendations for New Hires
2. First Reading of New and Revised additions to Oradell District Policy Manual
3. First Reading of Amended Dress Code Administrative Regulation
4. Photographs/New Website (Photograph and Acceptable Use Policies)
5. Revision to School Dismissal Forms and Technology Forms (Ms. Megan Bozios)
6. Kindergarten: A Year in Review (Mrs. Sara Bright *created a power point presentation for the board and the public*)

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

X. MINUTES

REVIEW OF MINUTES –

- July 24, 2013 Public Work/Business Session Meeting, Closed Session

APPROVAL OF MEETING MINUTES – *Mr. Walsh inquired about tabling the July 10th minutes. Mr. Oddo responded.*

A motion by Mr. Walsh, seconded by Dr. Westlake and carried, the board approved the following minutes:

- June 19, 2013 Public Work/Business Session Meeting (Mrs. Robertson, Mr. Samuel abstained)
- June 26, 2013 Public Work/Business Session Meeting (Mrs. Robertson abstained)
- July 10, 2013 Closed Session (Mr. Walsh voted no)

XI. COMMITTEE REPORTS/ACTION

A motion by Mr. Samuel, seconded by Dr. Westlake, the board closed the public meeting to enter into closed session at 8:15 pm. to discuss personnel.

A motion by Dr. Westlake, seconded by Mr. Samuel, the board returned from closed session at 8:23 pm to resume the public meeting.

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson – *No report.*

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Walker absent) the Board approved B1, B2, B3, B4.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following requests for use of school facilities for the 2013-2014 School Year:

| Organization | Event | Area of Building | Dates | Time |
|-----------------------|----------------|------------------|---|--------|
| Oradell Public School | Family Science | MPR C | Sept. 25, Oct. 2, 9, 16, 23, 2013 Jan. 8, 15, 22, 29, Feb. 5, 2014 | 6-8 PM |

| | | | | |
|--|--|---|---|------------------------------|
| | Family Math | MPR C | Sept. 26, Oct. 3, 10,17,24, 2013 Jan. 9,23,30, Feb.6,13, 2014 | 6-8 PM |
| *River Dell Jr. Cheerleading thru Recreation | Cheerleading Practice | MPR C & D | Sept. 17, 24 Oct. 1, 8, 15, 22, 29, Nov.12, 19, 26, Dec. 3, 10, 17, 2013 | 3:30-5:00 PM |
| *River Dell Jr. Cheerleading thru Recreation | Cheerleading Annual Showcase | MPR A, B, C & D | December 6, 2013 | 6:00-9:30 PM |
| *Oradell Cub Scouts | Meeting | MPR C & D | Sept 20, Oct. 18, 2013 | 7:30 – 9:30 PM |
| *OK Kids Foundation | 5K/Fun Run Event | Sidewalk on Center street to set up tables on School Property | October 12, 2013(Sat) | 7:00 -Noon |
| *Oradell Girl Scouts | Meetings | IMC | Sept.16, 30, Oct. 7, 21, Dec. 2, 16, 2013 Jan.6, 27, Feb.10, 24, Mar.10, 24, Apr.7, 21, May 5, 19, June 2, 2014 | 3:00-4:30 PM |
| *Oradell Daisy Troop #5816 | Meetings | IMC | Sept. 26, Oct. 10, 24, Nov. 14, Dec. 12, 2013 Jan. 9, 23, 2014, Feb. 13,17, Mar. 13, 27, Apr. 10, 24, May 8, 22, June 12, 2014 | 3:00-4:00 PM |
| Oradell Girl Scout Troop #863 | Meetings | MPR D | Sept. 19, Oct. 24, Nov. 21, Dec. 19, 2013 Jan. 30, Feb. 27, Mar.27, Apr.24, May 29 2014 | 3-4:30 PM |
| Oradell Girl Scouts | Meetings | MPR D | Sept. 23, Oct. 21, Nov. 11, Dec. 2, 2013 Jan. 13, Feb. 3, Feb. 24, Mar.17, Apr.7,28,May19 | |
| *PTA | Meeting Dates | Auditorium | Sept. 24, Nov. 21, 2013 Jan. 21, Mar. 25, Apr. 29, 2014 | 7-10 PM |
| *PTA | PTA Year End Meeting and Dinner | MPR C & D | May 29, 2014 | 6:30-9 PM |
| *PTA | Book Fair | MPR D | March 31, 2014-April 4, 2014 | 2:30-3:45 PM 5:00-7:00 PM |
| *PTA | Read/Rap Book Club 2 nd & 3 rd graders | MPR D | Oct. 23, 2013 Jan. 22, 2014 April 23, 2014 | 2:30-3:45 PM |
| *PTA | Mother's Day Plant Sale | MPR D | May 8, 9, 2014 | 3:00-5:00 PM |
| *PTA | Back to School Breakfast for Parents | MPR D | Sept. 9, 2013 | 7:15 -9:30 AM |
| *PTA | Thank You Breakfast for Custodians, Lunch Aides, Crossing Guards | MPR D | Sept. 3, 2013 June 6, 2014 | 7:30 -10:00 AM |
| *PTA | Red Cross Babysitting Course | Auditorium | March 29, 2014 (Saturday) | 8:30-3:30 PM |
| *PTA | Science Fun Workshops | MPR C & D | Oct. 17, Oct 24, Nov. 14, 2013 Jan. 16, 30, 2014 | 2:30-4:45 PM |
| *PTA | Science Fair | MPR ABCD | March 14, 2014 | 2-10PM |

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|-----------------|----------------------------------|-------------------------------|---|------------------------------|
| *PTA | Kindergarten Book Club | Kdg Rooms: 101,102,151,154 | Oct. 23, 2013 Jan.22, Apr. 24, 2014 | 2:30-4 PM |
| *Oradell School | Winter/ Spring Concerts | Auditorium, MPRs and Gym | January 14, 16, 2014 June 3, 5, 2014 | 5:00-9:30 PM |
| YWCA | Before School/After Care Program | MPR A & B | September 9, 2013-June 20, 2014 | 7:30-8:35 AM 3:00-7:00 PM |

***No fee charged for use of facilities.**

2. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2013-2014 School Year:

| Organization | Event | Area of Building | Dates | Time | Custodian Overtime Charges |
|------------------------------------|------------------|------------------|---|-------------------------|--|
| *Oradell Recreation Jr. Basketball | Games/ Practices | GYM (MWF) | Oct. 16, 2013-Mar. 28, 2014* | 4:30-9:30 PM | 73 hrs. @\$45p/h** Total:\$3285.00 (approximate) |
| | | GYM (T, TH) | Dec. 2, 2013-March 20, 2014* | 4:30-9:30 PM | |
| | | MPRs (M-TH) | Dec. 2, 2013-Feb. 27, 2014* | 7-9 PM | |
| | | Gym | <u>Saturdays</u> Oct. 19,3013 | 8:30-5PM | |
| | | | Oct. 26, Nov. 2, 16,30 Dec. 7, 14 | 9-3 PM | |
| | | MPRs | Jan.4,11,18, 25 Feb. 1, 8, 22 Mar. 1, 8, 15, 22, 29 <u>Saturdays</u> Dec. 7, 14, Jan.4,11,18, 25 Feb. 1, 8 | 8:30-6 PM 8-4 PM | |
| | | Gym & MPRs | <u>Sundays</u> Jan.5, 12, 19, 26 Feb. 2, 9, 23 Mar. 2, 9, 16, 23, 30 <u>*Excluding Black Out</u> <u>Dates:</u> Nov. 7, 8, 28, 29 Dec.4, Dec. 23-Jan.1, Feb. 14-17, Mar. 19 | 12:15-6:00PM | |

***No fee charged for use of facilities. ** rate subject to change pending outcome of negotiations**

3. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2013-2014 School Year:

| Organization | Event | Area of Building | Date | Time | Cost |
|--------------------------|--------------------------|------------------|------------------------------|------------|--------------------------------|
| Tekayan Cultural Society | Play-“Beast on the Moon” | Auditorium | Sept. 14, 2013 (Saturday) | 1:30-11 PM | \$500 Rental Fee 9.5 hrs. @ |

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|--|--|--|--|--|---|
| | | | | | \$45p/hr.** Custodian overtime costs: \$427.50 |
|--|--|--|--|--|---|

**rate subject to change pending outcome of negotiations

- Approval to submit front entrance security improvement project to the State of NJ, Department of Education – It is hereby moved, upon recommendation of the Chief School Administrator, that the Oradell Board of Education authorizes LAN Associates to proceed with the filing of the required paper work for a ROD grant application with the New Jersey Department of Education. The Oradell Board of Education further approves the submission of front entrance security improvement project at the Oradell Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will be seeking a ROD Grant for this project as part of the submission. This project is not in the current Long Range Facilities Plan and the school district will amend this plan to include this project.

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Walker absent) the board approved C1.

- Approval of Field Trip for 2013-2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Field Trip(s):

| Grade | Destination | Dates | Cost to District | Cost to Parents |
|-------|---|--------------|------------------|---|
| 4 | Sandy Hook- NJ Sea Grant Consortium | Oct. 4, 2013 | \$0 | \$450.00 Admission Cost \$2,685.00Transportation with Coach Buses |

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 8-0(Mrs. Walker absent) the board approved D1, D2, D3, D4, D5, D6, D7, D8, D9, D10,D11, D12, D13, D14, D15, D16.

- Approval of Mentor/Mentoring Fee – It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the State-Certified Mentor, Matthew Murphy, for Kevin Stokes, at the mentoring fee for Year 1 of \$2,300.00.
- Approval of Discovery Education Streaming Building Subscription - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve Discovery Education Streaming Building Subscription at a cost of \$1,575.00.
- Amend Previously Approved Resolution - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board amends Resolution D9 approved on July 24, 2013 regarding the Tri-District Interlocal Agreement for curriculum services from \$74,803.00 **to 73,803.00** and to be paid in the following installments of 50% in August 2013 and 50% in February 2014.

4. Student Accident Insurance – It is hereby moved that the Oradell Board of Education approve the appointment of Maksin Group Pennsauken, NJ as the student insurance carrier for the 2013/2014 school year at a cost of \$4,150.00.
5. Professional Services Agreement – It is hereby moved upon recommendation of the Chief School Administrator that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with the Bergen County Department of Health to offer bloodborne pathogen training at a cost per participant of \$25.00 and Hepatitis B vaccinations at a cost of \$57.00 per vaccine dose and three (3) dose series cost per participant at \$171.00 as part of the bloodborne pathogen compliance program for a one (1) year term for the 2013/2014 school year.
6. Professional Services Consultant/Auditor - It is hereby moved upon recommendation of the Chief School Administrator that the Board extends the contract for Lerch, Vinci & Higgins, Certified Public Accountants, for the 2013/2014 School Year for the purposes of conducting the fiscal year audit and other services deemed necessary at the following rates:

| | |
|-------------------------------------|------------------------|
| FY 10 Annual Audit Related Services | \$21,200.00 |
| Partners | \$140-\$170 per hour |
| Managers | \$100 - \$125 per hour |
| Senior Accountants | \$ 80-\$100 per hour |
| Staff Accountants | \$ 70 - \$ 80 per hour |
| Other Personnel | \$45 per hour |

*no increase in rates over prior year, minimal increase in annual fee.

7. Monthly Certifications –The Revised Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end June 2013, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2013-2014 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
8. Transfer of Funds – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the attached revised transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
9. Payment of Invoices – It is hereby moved that the invoices for the month of July 2013 be retroactively approved as follows:

| | |
|--|---------------|
| Fund 10 (<i>General Current Expense</i>) | \$ 126,115.05 |
| Fund 12 (<i>Capital Outlay</i>) | \$ 0.00 |
| Fund 20 (<i>Special Revenue Fund</i>) | \$ 0.00 |
| Fund 30 (<i>Capital Projects Funds</i>) | \$ 0.00 |
| Fund 40 (<i>Debt Service Fund</i>) | \$ 0.00 |
| Fund 50 (<i>Summer School</i>) | \$ 0.00 |

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|--|----|------------|
| Fund 51 (<i>Region V</i>) | \$ | 0.00 |
| Fund 55 (<i>Milk</i>) | \$ | 0.00 |
| Fund 60 (<i>Integrated PreSchool</i>) | \$ | 0.00 |
| Fund 63 | \$ | 58,922.28 |
| Fund 64 (<i>Ntl School Lunch Prog</i>) | \$ | 0.00 |
| Fund 65 | \$ | 0.00 |
| Total | \$ | 185,037.33 |

10. Approval of Special Education Programs/Services for 2013/2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Programs/Services as per the student’s IEP for the 2013-2014 school year:

Student #44: Kimberly Byrnes to provide 4 hours/week ABA/Parent Training @ \$40.00/hour
West Bergen Mental Health Center: 1 social skills session/week @ \$65.00/session

Student #56: BCSS-Washington South Program (Tuition) \$73,080
BCSS-Additional Related Services 3/week @ \$62.00/session

Student #58: Nicole Benna to provide 10 hours/week Parent Training @ \$40.00/hour

Student #59: Community School (Tuition) \$36,373

Student #66: NVRHS – TIP Program (Tuition) \$40,955
Voices Now: 1 social skills session/week @ \$60.00/session

Student #67: Bergen Pediatric Therapy – 1 OT session/week @ \$135.00/session

Student #75: ARC of Essex County – Stepping Stones School (Tuition) \$54,720

Student #76: River Edge BOE – New Bridge Center (Tuition) \$63,042
Karen Willick: 3 OT sessions (30 minutes each)/week @ \$80.00/hour

Student #80: NVRHS – Valley Program (Tuition) \$64,630
NVRHS – 2 OT sessions/week @ \$60.00/session

Student #81: River Edge BOE – New Bridge Center (Tuition) \$63,042
Karen Willick: 2 OT sessions (30 minutes each)/week @ \$80.00/hour
Christine Rutherford: 1 PT session (30 minutes)/week @ \$80.00/hour

Student #87: Bloom/Danielle Klein: 2 sessions prompt therapy/week @ \$95.00/session

Student #90: NVRHS – Valley Program (Tuition) \$64,630
NVRHS – 2 OT sessions/week @ \$60.00/session

Student #91: Teaneck Speech – 1 session speech therapy/week @ \$27.00/session (prorated)

Student #92: River Edge BOE – New Bridge Center (Tuition) \$51,066
Karen Willick – 2 OT sessions/week (30 minutes each) @ \$80.00/hour

Student #94: NVRHS – Valley Program (Tuition) \$64,630
NVRHS – 2 OT sessions/week @ \$60.00/session

11. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay bills for August 2013 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
12. Amend Previously Approve Resolution -- It is hereby moved, upon recommendation of the Chief School Administrator, that the Board amends June 19, 2013 previously approved resolution D5 (regarding ESY Special Education Programs/Services for 2013 as follows:

Student # 70: Karen Willick, OTR, to provide two (2) 30-minute sessions/**week** of OT @ \$40.00/session
Student # 76: Karen Willick, OTR, to provide three (3) 30-minute sessions/**week** of OT @ \$40.00/session
Student # 81: Karen Willick, OTR, to provide two (2) 30-minute sessions/**week** of OT @ \$40.00/session.

13. Approval of Contract with Kencor Inc. for 2013/2014 -- It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves a contract with Kencor Inc., Westchester, PA to service the district's hydraulic passenger elevator at the following rates:
 - \$100 per month/including labor-Monthly preventative maintenance
 - \$100 p/hr/mechanic regular time-\$150/hr/overtime
 - \$200/ annual pressure relief test
 - 5% markup on material
14. Approval of IDEA Contract for the 2013/2014 School Year – It is hereby moved upon recommendation of the Chief School Administrator that the Board approves the IDEA Contract between the Oradell Board of Education and Bergen County Special Services School District to provide services to non-public schools through IDEA funding for the 2013/2014 school year.
15. Approval of Payment of Coursework – It is hereby moved upon recommendation of the Chief School Administrator that the Board approves coursework for Kevin Williamson: Leadership in Crisis Situations at a cost of \$244.00 to be paid directly to Rutgers University via purchase order.
16. Approval of Amended IDEA Application and Grant Award FY 2013- It is hereby moved, upon the recommendation of the Chief School Administrator that the Board to amend the IDEA Application for FY 2013 to include IDEA FY 2012 Carryover/Overpayments and accepts the grant award of the funds upon subsequent approval of the FY 2013 IDEA application amendment.

F. PERSONNEL – Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 8-0(Mrs. Walker absent) the board approved F1, F2, F3, F4, F5, F6, F7, F8. F9, F10, F11, F12, F13, F14, F15, F16, F17, F18, F19, F20, F21, F22(Mrs. Norian abstained), F23, F24, F25, F26, F27, F28.

1. Approval to Appoint Interim Superintendent – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Lawrence V. Hughes as Interim Superintendent effective August 26, 2013 to June 30, 2014 at a rate of \$538.46 per day.
2. Approval of transition days for the Interim Superintendent – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves five (5) transition days for the Interim Superintendent at a rate of \$50.00 per hour, not to exceed five (5) days, retroactive to August 12, 2013.
3. Approval of Release from Contract – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the release of Anne Facendo, CSA, from Administrative Contract with the Oradell Board of Education effective August 26, 2013.
4. Approval to appoint Principal for the 2013/2014 School Year- It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Megan Bozios to the position of Principal of the Oradell Public School retroactive to August 1, 2013 at an annual salary of \$120,000.00 (to be prorated).
5. Approval to appoint Assistant Principal for the 2013/2014 School Year- It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Kevin Stokes to the position of Assistant Principal of the Oradell Public School retroactive to August 1, 2013 at an annual salary of \$90,000.00 (to be prorated).
6. Approval to appoint a Supervisor of Instruction Grades PreK-6 for the 2013/2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Toni Violetti to the position of Supervisor of Instruction Grades PreK-6, 12 Months, effective on or about September 1, 2013 at an annual salary of \$78,000.00 (to be prorated).
7. Approval of release from contract - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the release of Sara Bright, Supervisor of Instruction PreK-3, from Administrative Contract with the Oradell Board of Education retroactive to August 16, 2013.
8. Approval of release from contract - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the release of Jamie Mormino, Grade 6 Teacher with the Oradell Board of Education retroactive to August 13, 2013.
9. Approval to appoint Grade 6 Math Teacher for the 2013/2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves appointment of Stephen Pi, Grade 6 Math Teacher, MA+30/Step 7, at an annual salary of \$57,113.00, effective on or about September 1, 2013.

**Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

10. Approval to appoint Library Media Specialist for the 2013/2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves appointment of Maureen Cuschieri, Library Media Specialist at MA+30/Step 10, at an annual salary of \$60,780.00, effective on or about September 1, 2013.

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11. Acceptance of resignations – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts the resignation of the following personnel:

- Melissa Anglesea, ABA Therapist, retroactive to June 20, 2013
- Lisa Green, Part-Time Accounts Payable Clerk on or about August 30, 2013
- Brittany Bright, Long-Term Leave of Absence Teacher for Kindergarten (Kim Sheridan) effective August 22, 2013

12. Approval of Long Term Leave of Absence Replacement Teacher for the 2013-2014 School Year– It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves Keri-Lynn Maher as a Long Term Leave of Absence Replacement Teacher (for Kim Sheridan, Grade K) from September 1, 2013 to December 18, 2013 (inclusive of transition days).

13. NJ Department of Agriculture Designees for National School Lunch Program for the 2013-2014 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the following appointments for the 2013-2014 school year:

| | |
|------------------------|-----------------------|
| Business Administrator | - Certifier |
| Superintendent | - Alternate Certifier |
| Accounts Payable Clerk | - Submitter |
| Payroll Clerk | - Alternate Submitter |
| Secretary to the BA | - Other |

14. Professional Consultant/Medical Examiner for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator that John Braun, D.O. be appointed as school medical examiner for the 2013-2014 school year. Such services will be rendered on a case-by-case basis at \$90.00 per case.

15. Professional Consultant/School Physician for the 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that Ann M. DeAngelo, M.D. be appointed as professional consultant/school physician, at an annual salary of \$4,000.00 for the 2013-2014 school year (no increase over prior year).

16. Approval of Full-Time Special Education Instructional Aides for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the appointment of the following Full-Time Special Education Instructional Aides 1:1 at a salary of \$20,928.00:

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|---|
| Joan Bayley Aimee Pena Patricia Hansen Ivonne Garcia |
|---|

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17. Approval of Part-Time Special Education Instructional Aides for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,464.00:

| | |
|--|---|
| Marie Davis Kathy Kelly Janice Mawdsley Eleanor Noel Carrie Rooney Barbara Kornfeld Lucianna LoSchiavo | Denise Pallotta Lisa Santangelo Beth Shuler Renee Speno Debra Tashjian Stacey Moses Anne Fanelli Valerie Bobetski-Cadmus |
|--|---|

**Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

18. Approval of Part-Time Special Education Instructional Aides (New Hires) for the 2013-2014 School Year – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,464.00 pending criminal background check:

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|---|
| Colleen Kalan Alyson Herrick Robin Cody Colleen Ceresnak |
|---|

**Until a contract agreement is ratified for the 2013/14 school year by the Oradell Board of Education and the Oradell Education Association, the 2012/13 salary guide will remain in effect unless otherwise stated. All adjustments will be made after settlement of the new contract.*

19. Approval of Lunch Aides for the 2013-14 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the appointment of the following individuals as Lunch Aides for the 2013-14 school year at \$5.60 per session for up to 4 sessions per day:

| | |
|--|---|
| Denise Boyle Jeanne Buesser Dolores Delia Susan Dickson Kim Dunphy | Rina Kouyoumdjian Tina Muscat Rosemary Musano Maureen Perusse Robin Weinzierl |
|--|---|

20. Approval of Lunch Aide Substitutes for the 2013-14 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the appointment of the following individuals as Lunch Aide Substitutes for the 2013-14 school year at \$5.60 per session for up to 6 sessions per day:

Beth Shuler
Denise Pallotta
Deborah Tashjian

21. Approval of Front Desk Help for 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves Donna Nobile, Front Desk Help for the 2013-2014 school year starting September 3, 2013, at a rate of \$5.60 per session up to 6 sessions per day.
22. Approval of Substitute Teachers/Substitute Instructional Aides for the 2013-14 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approve the appointment of the following individuals as substitute teachers/substitute instructional aides for the 2013-14 school year at \$80.00 per day which increases to \$85.00 per day after the 10th day of service:

| | |
|-------------------------|--|
| Paige Boyle | Maris Sattely |
| Cindy Burmaster | Kim Scalanga |
| Vivian Bumbaco | Marcel Schacht |
| Stephen Colosimo | Beth Shuler |
| Rebeca Espinal | Janice Spector |
| Marisin Gladston | Olinda Sturm |
| Alison Henderson | Christina Taryla |
| Judy Hoft | Jessica Tetro |
| Lenna Kesensi | Gail Tobey |
| Barbara Kornfeld | Ashna Tolani |
| Jennifer LoSchiavo | Mary Ann Travalja |
| Janet Luyke | Aimee Pena |
| Linda Masiello | Patricia Hansen |
| Edward Meyer | Joan Bayley |
| Sally Moore | Ivonne Garcia |
| Maryann Nelson | *Elena Ale |
| Sarah Norian | *Audrey Bida |
| Karen O’Mealy | *Linda Cheng |
| Debra Quinn | *Alyson Herrick |
| Carrie Rooney | *Alexandra Jordan |
| Colleen Kalan | *Sheila Kurtz |
| Stacey Moses | *Gordon Lessersohn |
| Lisa Santangelo | *Kevin Ng |
| Marie Davis | |
| Valerie Bobetski-Cadmus | |
| Anne Fanelli | *Pending Criminal History Background Check |

23. Approval of Office Substitutes for 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the following office substitutes for the 2013-2014 school year at a rate of \$11.75 per hour:

| |
|--|
| <p>Jane DeSimone Tina Muscat Dolores Delia Rina Kouyoumdjian Donna Nobile Beth Shuler</p> |
|--|

24. Approval of Custodian Substitutes for 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the following custodian substitutes for the 2013-2014 school year at a rate of \$15.00 per hour:

| |
|--|
| <p>Norman Campbell William Gooler Christopher Gordon Peter Hemans</p> |
|--|

25. Approval of Nurse Substitute for the 2013/2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the following individual as Nurse Substitute for the 2013/2014 school year, at a per diem rate of \$120.00 per day.

Theresa Reposa (pending receipt of nurse sub certificate)

26. Approval of Zumu Website Training for 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve Zumu website training for the following staff member:

| Staff Member | Date of Training | Hours/Cost |
|---------------|------------------|----------------------------|
| Corrine Lynch | August 23, 2013 | Up to 2 hours at \$35p/hr. |

27. Approval of Linkit! Training for 2013-2014 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve Linkit! training for the following staff member:

| Staff Member | Date of Training | Hours/Cost |
|-----------------|------------------|----------------------------|
| Carol Blakeslee | August 27, 2013 | Up to 3 hours at \$30p/hr. |

28. Approval of Workshops/Conferences for the 2013-2014 School Year – It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves the following Workshops/Conferences:

| Attendee | Conference/Workshop | Location | Date(s) | Cost | Travel |
|-----------------|--|-------------------------|--|------------------------------------|---------------------------------------|
| Jane Heede | NJDEC Annual Conference | Kean Univ. Union, NJ | 10/25/13 | \$90.00 | \$16.74 |
| Michele Mele | NJDEC Annual Conference | Kean Univ. Union, NJ | 10/25/13 | \$90.00 | \$16.74 |
| Bert Arifaj | NJASBO-Academy II for Business Administrators | Robbinsville, NJ | 10/31/13 12/6/13 2/27/14 4/30/14 5/21/14 | \$100.00 (total cost for all 5) | \$44.95 plus tolls (per each date) |
| | NJASBO- SDA forms and Submission Review | Rockaway,NJ | 9/24/13 | -0- | \$21.45 plus tolls |

G. POLICY – Mr. Oddo, Chairperson

Mr. Derian commented.

1. First Reading of New Policies:

| <u>Policy #</u> | <u>Description</u> |
|------------------------|-------------------------------------|
| 3541.31 | Privately Owned Vehicles |
| 3542 | Food Service |
| 3542.44 | Purchasing |
| 4219.23 | Employee Substance Abuse |
| 4222 | Non-Instructional Aides |
| 6171.3 | At-Risk and Title 1 |
| 6172 | Alternative Educational Programs |
| 6178 | Early Childhood Education/Preschool |
| 9000 | Role of the Board |
| 9322 | Public and Executive Session |

2. First Reading of Policies(revised)

| <u>Policy #</u> | <u>Description</u> |
|------------------------|--|
| 1120 | Board of Education Meetings |
| 1250 | Visitors |
| 2240 | Research, Evaluation and Planning |
| 2255 | Quality Single Accountability Continuum (QSAC) |
| 3100 | Budget Planning, Preparation and Adoption |
| 3280 | Gifts, Grants and Bequests |
| 3285 | Ethics |
| 3510 | Operation and Maintenance of Plant |
| 3516 | Safety |
| 3542.1 | Local Wellness/Nutrition |
| 3542.44 | Purchasing |
| 4111.11 | Professional Services |
| 4113/4114 | Assignment; Transfer |
| 4115 | Supervision |
| 4116 | Evaluation |

| | |
|-------------|--|
| 4123 | Classroom Aides (Paraprofessionals) |
| 4131/4131.1 | Staff Development; In-service Education/Visitation/Conf. |
| 5111 | Admission |
| 5120 | Assessment of Individual Needs |
| 5125 | Student Records |
| 5134 | Married/Pregnant Pupils |
| 5145.5 | Photographs of Pupils |
| 6114 | Emergencies and Disaster Preparedness |
| 6142.4 | Physical Education and Health |
| 6142.10 | Technology: Acceptable Use |
| 9125 | Treasurer of Moneys |

3. First Reading of Amended Dress Code Administrative Regulation 4119.22

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson – *No Report*

I. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – *No Report*

XII. OPEN TO THE PUBLIC

Members of the public commented or asked questions on the following:

- *Mrs. Bright's presentation*
- *Security and Technology Projects*
- *Existing exterior cameras*
- *Lunch drop off*

XIII. OLD BUSINESS

President Watson-Nichols reminded the board about the self - evaluation.

XIV. NEW BUSINESS

Dr. Westlake's acknowledgement.

XV. CLOSED SESSION – (Not at this time)

XVI. A motion by Mrs. Norian, seconded by Mr. Samuel the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Bert Arifaj
Business Administrator/Board Secretary