

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
April 24, 2013**

**MINUTES**

**I.**     *The meeting was CALLED TO ORDER at 7:30 p.m. by President Watson-Nichols.*

**II.**    *The FLAG SALUTE was led by Mr. Walsh.*

**III.**   The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV.**    *The MISSION STATEMENT was read by Mr. Derian.*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V.**     **ROLL CALL**

**Present:** Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mr. Walsh, Mr. Samuel,  
Mrs. Watson-Nichols

**Absent:** Mrs. Robertson, Dr. Westlake

Also present were Mrs. Anne Facendo, Superintendent/Principal, Dr. Alfredo Aguilar, BA/BS, and approximately 14 members of the public.

**VI.**    **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII.**   **BOARD PRESIDENT'S REMARKS**

*President Watson-Nichols reminded the board that the CSA evaluation is to be completed by Friday. Mrs. Walker commented that the evaluation system provides one hour to complete the task.*

*President Watson-Nichols discussed a mailing she received on "Go for the Goal" fundraising program.*

**VIII. CHIEF SCHOOL ADMINISTRATOR’S REPORT**

**A. Information/Discussion Items**

1. Student Enrollment Report for April 2013 (attached)
2. HIB Report for April 2013 (attached)
3. Paramus Literacy Consortium Summer 2013
4. Approval of Odyssey of the Mind World Championship University of Michigan- May 21-26, 2013.
5. Resignation of Dr. Alfredo Aguilar

**IX. BUSINESS ADMINISTRATOR’S REPORT**

*Dr. Aguilar commented that he has been very thankful for the opportunity he received in Oradell and has thoroughly enjoyed his experience in the district.*

1. Cooperative Purchasing Agreement with National IPA
2. Summer Custodians
3. Approval of Resolution to Oppose S-1191/A-3627 (Undermining a School Board’s Ability to Subcontract Services)

**X. MINUTES**

**REVIEW OF MINUTES**

- April 17, 2013                      Work/Business Session Meeting

**APPROVAL OF MEETING MINUTES – A motion by Mr. Walsh, seconded by Mrs. Walker, the Board approved the following minutes:**

- March 27, 2013                      Closed Session (Mrs. Watson-Nichols abstained)
- March 27, 2013                      Budget Presentation, Work/Business Session Meetings

**XI. COMMITTEE REPORTS/ACTION**

**A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson**

**B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson**

*Mr. Derian commented that the committee is pushing the security and technology projects process.*

*A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Dr. Westlake absent) the Board approved B1.*

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*6 <sup>th</sup> Grade Give Back Committee	Book Wrapping	MPR D	June 3, 2013	3:05-4:15 pm

\*Fee waived to use facilities

**C. CURRICULUM – Mrs. Walker, Chairperson**

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Dr. Westlake absent) the Board approved C1, C2, C3, C4.*

1. Acceptance of HIB Report for April 2013 – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the HIB Report for April 2013 (Attached).
2. Approval of Field Trip for 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Field Trips:

Grade	Destination	Date(s)	Cost to District	Cost to Parents
5 & 6	North Jersey School Music Association Elementary Honors Band Festival *Change of venue From: Columbia H.S. Maplewood, NJ To: South Orange Middle School	May 4, 2013	\$150 Stipend for Teacher	Transportation to be provided by parents

3. Approval of Odyssey of the Mind, World Finals Trip – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the Odyssey of the Mind, World Finals Trip to Michigan University in Lansing, Michigan, from May 21, 2013 to May 26, 2013 (to be paid for by the district, cost not to exceed \$8,450.00):

	<u>Bus Transfers</u>	<u>Airfare</u>	<u>Room/Meals</u>	<u>Stipend</u>
(2) Teachers	\$100.00 (2 @ \$50 each)	\$800.00 (\$400 each)	\$1,062.00 (\$531.00 each)	\$1,500.00 (5 days @ \$150 p/day per teacher)
Administrator	\$50.00	\$400.00	\$553.56	
Students	\$250.00 (5 @ \$50.00)	-0-	\$3,717.00 (\$531.00 each)	

**\*Note: If students raise funds in excess of the cost, the Board will be reimbursed.**

4. Approval of staff to attend the Paramus Summer Literacy Workshop – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves up to three (3) staff members to attend the Paramus Institute for the Teaching of Writing, at \$400 tuition cost per person, and up to three (3) staff members to attend the Paramus Institute for the Teaching of Reading at \$300 tuition cost per person.

**D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

*Mr. Samuel commented on the committee's previous meeting that discussed Northern Valley's IT services with George Harris. Specifically, he touched on the possible savings and flexibility that utilizing these services will provide for the district including security. Mrs. Walker asked if the technician attending to the district will be paid by Northern Valley. Mr. Samuel explains that Northern Valley is responsible for the technician's pay and benefits. Mrs. Facendo adds that the service includes access to higher level technicians when needed.*

*Mr. Samuel discussed the NWEA presentation given to the committee and what the student assessment software offers the district. He pointed out that Mrs. Facendo will further research*

*the product to determine how well it translates its student data into Study Island lesson plans. Mrs. Facendo explained that the link between NWEA and Study Island is very important to teacher efforts. She also discussed feedback from NWEA competitors that she received earlier in the day. Mr. Samuel pointed out that NWEA is non-profit and that the tests it provides are adaptive to student ability. Mrs. Facendo explained how the software addresses the concept of zone of possible development. Mr. Samuel also discussed how administration can assist the teaching staff to implement the software.*

*In addition, Mr. Samuel pointed out that copiers and scavenger contracts were also discussed. He proposed that item D6 be tabled.*

**A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Dr. Westlake absent) the Board approved D1, D2, D3, D4, D5. The Board tabled D6.**

1. Payment of Invoices – It is hereby moved that the invoices for the month of April 2013 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 285,502.85
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 66,417.27
Fund 30 (Capital Projects Funds)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Summer School)	\$ 0.00
Fund 51 (Region V)	\$ 0.00
Fund 55 (Milk)	\$ 0.00
Fund 60 (Integrated PreSchool)	\$ 0.00
Fund 63	\$ 0.00
Fund 64 (Ntl School Lunch Prog)	\$ 268.99
Fund 65	\$ 0.00
Total	\$ 352,189.11

2. Cooperative Pricing Agreement with National IPA – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the Cooperative Pricing Agreement with National IPA for the 2012/2013 School Year.
3. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end March 2013, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2012-2013 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
4. Transfer of Funds – It is hereby moved upon recommendation of the Chief School Administrator that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
5. Approval of Scavenger/Recycling Services –It is hereby moved, upon recommendation

of the Chief School Administrator, that the Board approves a contract for scavenger/recycling services as follows:

WHEREAS, the Oradell Board of Education (hereinafter referred to as “the Oradell Board”) and the River Dell Regional School District Board of Education (hereinafter referred to as “the River Dell Board”) are parties to a shared services agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., whereby the River Dell Board is authorized to solicit bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”) on behalf of the Oradell Board; and

WHEREAS, on March 14, 2013, the River Dell Board received two (2) bids for the Services on behalf of the Oradell Board, one (1) submitted by Interstate Waste Services of NJ, Inc. (hereinafter referred to as “Interstate”) with a base bid in the amount of \$13,104.00, representing the combined cost per year in the amount of \$4,368.00 per year for the 2013-2014, 2014-2015 and 2015-2016 school years and the second submitted by Gaeta Recycling Company, Inc. with a base bid in the amount of \$13,832.92, representing the combined cost per year in the amount of \$4,297.24 for the 2013-2014 school year, \$4,767.84 for the 2014-2015 school year and \$4,767.84 for the 2015-2016 school year; and

WHEREAS, the River Dell Board has determined that the bid submitted by Interstate is the lowest responsible bid for the Services and the Oradell Board is desirous of awarding the contract for the Services to Interstate.

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board hereby awards the bid for Scavenger/Recycling Services to Interstate Waste Services of NJ, Inc. in the amount of \$13,104.00, representing the combined cost per year in the amount of \$4,368.00 per year for the 2013-2014, 2014-2015 and 2015-2016 school years. The Oradell Board reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Oradell Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

6. **\*TABLED** - Approval of Copier Lease Agreement with Atlantic Tomorrows Office– It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves a lease agreement with Atlantic- Tomorrow’s Office Technology Company, for 60 months, at a cost of \$595.00 month, plus Service & Supplies at \$0.0048 per copy for the following:

- Savin MP 6002sp Copier/Printer/Scanner
- Savin MP 9002sp Copier/Printer/Scanner
- Savin MP 2852spf Copier/Printer/Scanner/Fax

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson  
*Item 5 is to be changed to item 4.*

***A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0(Mrs. Robertson and Dr. Westlake absent) the Board approved E1, E2, E3, E4, E5, E6.***

1. Approval of 2013 Part-Time Summer Custodians – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following 2013 part-time summer custodians at an hourly rate of \$ 9.50 (\*pending criminal history review process):

William Gooler\*  
 Michael Neville  
 Matthew Facendo\*  
 Chris Gordon  
 Matthew Kasturas

2. Approval of Curriculum Committee Additional Hour - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves an additional hour for the following staff members to develop interdisciplinary, common-core mapped, inquiry-based learning mini-units for Grades K-2:

Name	Hours
Debra Bendett	1 hr. @ \$45/per hour
Jill Jengo	1 hr. @ \$45/per hour
Erika Wright	1 hr. @ \$45/per hour

3. Approval of Curriculum Committee Additional Hour(s) - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following additional hour(s) for staff members to develop interdisciplinary, common-core mapped, thematic units of study for Grades 3-6:

Name	Hours
Jennifer Amoroso	1 hr. @ \$45/per hour
Rosemarie Cataldo	1 hr. @ \$45/per hour
Peter Kasturas	3 hrs. @ \$45/per hour
Sharon McGill	1 hr. @ \$45/per hour
Jennifer Tashjian	3 hrs. @ \$45/per hour

4. Acceptance of resignation - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts with regret, the resignation of Dr. Alfredo Aguilar, Business Administrator/Board Secretary, effective June 28, 2013.

F. POLICY – Mr. Oddo, Chairperson

***Mr. Oddo updated the board on the progress being made on updating/editing the policy manual and the faculty dress code.***

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson

***Mrs. Facendo provides details on the planned retirement staff ceremony.***

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

*Mr. Walsh will attend a legislative meeting in Trenton on Friday.*

**XII. OPEN TO THE PUBLIC**

*A parent asked if there was a change to the 3rd grade trip. Mrs. Facendo explains that the Sandy Hook areas are still closed and devastated so the trip cannot be scheduled. A substitute field trip is being planned through Mrs. Bozios.*

*Mrs. Blakeslee thanked Mrs. Facendo and the administrative team for support of the festivities on April 28th for the town's celebration. Mrs. Facendo commented that Mrs. Blakeslee's daughter is a senior at Yale University and has asked for permission to provide a robotics lesson to one of the school's classes.*

**XIII. OLD BUSINESS**

*Mr. Samuel inquired about the new website. Mrs. Facendo explained that it is in process and close to completion.*

**XIV. NEW BUSINESS**

*Dr. Aguilar was asked to review the district attorney services renewal.*

*Mrs. Walker thanked Mrs. Blakeslee for her efforts in connecting the community and the school.*

*Mr. Walsh presented a community check to help fund the Odyssey of the Mind trip. Mrs. Facendo thanked the Basralian Funeral Home for the donation.*

1. Approval of Resolution Opposing S-1191 / A-3627-(Undermining a School Board's Ability to Subcontract Services):

*A motion by Mr. Walsh, seconded by Mr. Derian and carried by roll call vote 7-0 (Mrs. Robertson and Dr. Westlake absent) the Board approved the following:*

WHEREAS, New Jersey's boards of education represent the community's interests in the governance and budget oversight of school districts that collectively serve the health and educational needs of nearly 1.4 million children; and

WHEREAS, school boards continually strive to provide cost-effective ways to deliver services, which will free up additional funds to be used in the classroom or for property-tax relief; and

WHEREAS, many New Jersey school boards have found subcontracting of services such as transportation, cafeteria and maintenance is an option that has saved millions of tax dollars every year; and

WHEREAS, 40 percent of school districts responded to a 2009 survey conducted by the New Jersey School Boards Association, which found the responding districts saved more than \$34 million annually through subcontracting services; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 of the 2012-2013 Legislative Session is a union-backed bill that would place severe obstacles in the way of a school board's ability to subcontract services and save tax dollars; and

WHEREAS, the sole purpose of Senate Bill 1191 and Assembly Bill 3627 is to undermine a board's ability to subcontract services, thereby increasing school employees and increasing the rolls of union membership, which generates more dues for union coffers; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 would remove a school board's option to subcontract services, thereby diverting funds from the classroom and burdening property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education, in its continued effort to provide cost-effective school operations to the community, opposes Senate Bill 1191 and Assembly Bill 3627; and be it further

RESOLVED, that the Oradell Board of Education calls on the New Jersey Legislature to reject any such measures that will have the effect of depleting limited resources from our classroom; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to members of the 38th legislative district delegation, legislative leadership and to the Governor of the State of New Jersey, and to the New Jersey School Boards Association.

**XV. CLOSED SESSION – (IF NECESSARY)**

*A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0 (Mrs. Robertson and Dr. Westlake absent) the Board entered into closed session at 8:24 p.m. .*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI. A motion by Mrs. Norian, seconded by Mr. Samuel the meeting adjourned at 8:44 p.m.**

*Respectfully submitted,*

*Alfredo Aguilar, Ed. D.  
Business Administrator/Board Secretary*