

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
November 29, 2012**

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:30 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Mr. Walsh.
- III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Derian.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

Present: Mr. Derian, Mrs. Norian arrived at 8:32 pm., Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake arrived at 7:35 pm, Mrs. Watson-Nichols
Absent: Mr. Ferrante, Mrs. Robertson

Also present were Mrs. Anne Facendo, Chief School Administrator, Dr. Alfredo Aguilar, BA/BS and approximately 15 members of the public.

- VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY** – No comments.

- VII. **BOARD PRESIDENT’S REMARKS**

President Watson-Nichols and Mrs. Facendo presented a certificate of recognition to Mrs. Aimee Pena for receiving the BCEA Support Staff of the Year Award.

President Watson-Nichols also mentioned she received a letter from Mrs. Blakeslee, OPS Teacher.

VIII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

A. Information/Discussion Items

a. Presentation by Supervisor of Instruction 4-6, Mr. Kevin Stokes: "The Tri- District Decision for the Stronge Teacher Evaluation Model." (Attachment #1)

Mr. Stokes explained how the district's staff evaluation system was chosen with regards to TeachNJ law. He further discussed the law's requirements regarding tenure, etc. The evaluation model chosen is the Stronge Model which has been successfully used by thousands of other districts and matched all of Oradell's criteria.

Board members asked questions.

b. Project Red Institute @ River Dell Regional School District December 3 & 4, 2012

c. IDE Training for Grade 6 Teachers and G&T Teacher Courtesy of River Dell Regional School District

B. Action Items for November 29, 2012

a. Approval of Workshops/Conferences to include Project Red / IDE Training

C. Items for December 19, 2012

a. Monthly HIB Report

b. Monthly Enrollment Report

c. Techspo Conference 2013

d. Follow-Up Report on 2011 Goals

e. Electrician Quotes for Generator Upgrade

IX. BUSINESS ADMINISTRATOR'S REPORT

A. Information/Discussion Items

a. Acceptance of Comprehensive Maintenance Plan from County Office

b. Sharp \$100,000 Grant

c. Update on generator inquiries

X. MINUTES

REVIEW OF MEETING MINUTES –

- October 17, 2012 Public Work/Business Session
- November 14, 2012 Public Work/Business Session

APPROVAL OF MINUTES –

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson *stated the following topics were discussed at the Tri-District; school year calendar and contract/payments. Dr. Westlake expressed concern for ½ day instruction days. The cost adjustment from the board was discussed at the Tri-District meeting. Professional days in the summer that did not result in additional cost to Oradell could be seen as closing the cost difference.*

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mr. Ferrante and Mrs. Robertson absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Oradell Girl Scouts 651	International Night	MPR BCD	May 3, 2013	5:30-9:30 PM
*Jr. Women's Club	Regional Spelling Bee Oradell, New Milford and River Edge students	Auditorium	January 13, 2013 Snow date: Jan. 27,2013	10:00AM-4PM
*6 th Gr. Parent Committee	Meeting of Parents for 6 th Grade Activities for the school year	Auditorium	December 5, 2012	7-9:30 PM
*Girl Scout Troop 691	Bake Sale fundraiser for Hurricane Sandy	Outside MPR D	December 8, 2012	9:00 AM-2:00 PM
*Girl Scouts Troop 1517	Sing Along Event	MPR C & D	January 11, 2013 (rescheduled from 10/26/12)	6-9:30 PM
*Girl Scout Troop 863	Cupcake Fundraiser for Hurricane Sandy	Auditorium and Auditorium entranceway	December 20, 2012	3:00-3:30 PM

***No fee charged for use of facility or custodian overtime.**

C. CURRICULUM – Mr. Ferrante, Chairperson

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 7-0 (Mr. Ferrante and Mrs. Robertson absent) the Board approved D1, D2, D3, D4, D5, D6.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end October 2012, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2012-2013 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.
2. Transfer of Funds – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
3. Payment of Invoices – It is hereby moved that the invoices for the month of October 2012 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 997,337.17
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 31,827.70
Fund 30 (Capital Projects Funds)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 25,687.50

Fund 50 (Summer School)	\$	0.00
Fund 51 (Region V)	\$	0.00
Fund 55 (Milk)	\$	0.00
Fund 60 (Integrated PreSchool)	\$	0.00
Fund 63	\$	0.00
Fund 64 (Ntl School Lunch Prog)	\$	440.19
Fund 65	\$	<u>0.00</u>
Total		\$1,055,292.56

4. Payment of Invoices – It is hereby moved that the invoices for the month of November 2012 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$	209,728.35
Fund 12 (Capital Outlay)	\$	0.00
Fund 20 (Special Revenue Fund)	\$	6,533.70
Fund 30 (Capital Projects Funds)	\$	0.00
Fund 40 (Debt Service Fund)	\$	0.00
Fund 50 (Summer School)	\$	0.00
Fund 51 (Region V)	\$	0.00
Fund 55 (Milk)	\$	0.00
Fund 60 (Integrated PreSchool)	\$	0.00
Fund 63	\$	0.00
Fund 64 (Ntl School Lunch Prog)	\$	271.91
Fund 65	\$	<u>0.00</u>
Total		\$ 216,533.96

5. Acceptance of 2012-2013 NCLB Grant - – It is hereby moved upon recommendation of the Chief School Administrator that the Board accepts the 2012-2013 NCLB Grant amount as follows:

<u>Grant</u>	<u>Amount</u>
Title III	\$2,873.00

6. Acceptance of Gift - It is hereby moved upon recommendation of the Chief School Administrator that the Board accepts a gift in the form an IDE teacher training workshop from River Dell Board of Education valued at \$1,640.00.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

Mr. Terry McGill spoke about Mrs. Tobey and her retirement. He mentioned that he has taught 20+ years and Mrs. Tobey was his mentor.

Mrs. Walker commends the approval of student teachers.

Mrs. Norian mentioned that one of the substitutes being appointed is related to her. Mrs. Facendo stated this type of appointment is legal.

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0(Mr. Ferrante and Mrs. Robertson absent) the Board approved E1, E2,E3(Mrs. Norian abstained), E4,E5,E6.

1. Acceptance of Retirement – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts with regret, the resignation of Gail Tobey, for the purpose of retirement, effective June 30, 2013.
2. Approval of Workshops/Conferences for the 2012-2013 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approve the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Alfredo Aguilar	Project Red Institute	River Dell	Dec. 3-4, 2012	\$250.00	\$0
Sara Bright	Project Red Institute	River Dell	Dec. 3-4, 2012	\$200.00	\$0
Rosemarie Cataldo	Project Red Institute	River Dell	Dec. 3-4, 2012	\$225.00	\$0
Kevin Stokes	Project Red Institute	River Dell	Dec. 3-4, 2012	\$125.00	\$0
Corinne Lynch	Project Red Institute	River Dell	Dec. 3-4, 2012	\$0	\$0
Megan Bozios	Literacy Leaders Collaborative	Paramus, NJ	Dec. 7, 2012	\$0	\$0
Michele Kalotkin	Enhance Speech Instruction	Region V	Feb. 4, 2013	\$0	\$0
Sara Bright	Legal One	Monroe, NJ	Feb. 7, 2013 & March 7, 2013	\$300	\$0
Nancy D'Antonio	End of year Payroll Training at Systems 3000	Eatontown, NJ	Nov. 26, 2012	\$0	\$50.00

3. Substitute Teachers for the 2012/13 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2012/13 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2012/13 school year:

Marcel Schacht
Sarah Norian
Vivian Bumbaco

4. Approval of Nurse Substitute for the 2012/13 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approve the appointment of the following individual as nurse substitute for the 2012/13 school year, at a per diem rate of \$120.00 per day.

Betsy Tyras

5. Approval of Student Teacher Placement - It is hereby moved, upon recommendation from the Chief School Administrator, that the Board approves the following Student Teacher Placements:

Name: Benjamin Luderer
Cooperating Teacher: Michele Rudolph, Special Education
School: Marist College
Dates: January 22, 2013 – March 15, 2013

Name: Benjamin Luderer
Cooperating Teacher: Lisa Conforti, Grade 2
School: Marist College
Dates: April 1, 2013 – May 17, 2013

Name: Maria Olarte
Cooperating Teacher: Jennifer Amoroso
School: Fairleigh Dickinson University
Dates: January 2, 2013 – February 28, 2013

Name: William Thoman
Cooperating Teacher: Carol Richardi, Music
School: Montclair State University
Dates: January 28, 2013 – March 22, 2013

F. POLICY – Mrs. Walker, Chairperson *stated that the NJSBA Policy Wellness Check is in progress.*

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson *discussed setting up a future meeting to make plans for Dr. Feifer and Mrs. Tobey, who are leaving the district.*

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate *stated he attended the NJSBA Delegates Assembly. There was discussion on the “financial cliff”. Mr. Walsh received a sample resolution that would help districts deal with this issue. A motion is made to send the resolution to NJ lawmaker to show that Oradell was involved in the process. Mr. Derian requested that the resolution be sent to politicians from both parties as he would prefer it not to be a political statement.*

XII. OPEN TO THE PUBLIC – No comments

XIII. OLD BUSINESS

Mr. Samuel would like a separate quote to connect lights from MPRs, auditorium and IMC to the generator.

Mr. Derian would like the MPRs designated as a community safe place. He also asked for a contract from ProMedia. Mr. Derian asked if our technology coordinator can call ProMedia to find out the number of hours we have used them in 2010, 2011 and 2012.

Dr. Aguilar was asked to set up paperless board meeting appointments with consultants.

XIV. NEW BUSINESS

Dr. Westlake stated that Mrs. Norian and Mrs. Robertson were re-elected to the Board.

XV. CLOSED SESSION – Not at this time.

XVI. *A motion by Dr. Westlake, seconded by Mrs. Norian the meeting adjourned at 9:20 pm.*

Respectfully submitted,

Alfredo Aguilar, Ed. D.
Business Administrator/Board Secretary