

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
November 14, 2012**

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:30 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Dr. Westlake.
- III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Walsh.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mr. Ferrante arrived at 7:33 pm, Mrs. Norian, Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson arrived at 7:47 pm, Mrs. Watson-Nichols

Absent: None

Also present were Mrs. Anne Facendo, Chief School Administrator/Principal, Dr. Alfredo Aguilar, Business Administrator/Board Secretary, Mr. William Feldman, Tri-District Curriculum Director, and approximately 13 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

Councilwoman Donna Alonzo provided a presentation on the upcoming proposed cell tower ordinance for the borough. Board members asked questions.

VIII. CHIEF SCHOOL ADMINISTRATOR’S REPORT

A. Information/Discussion Items

- a. Acceptance of Donation of Elderberry shrubs from the Audubon Society
- b. NJQSAC Statement of Assurance (Attachment #5)
- c. HIB Report for October 2012 (Attachment #1)
- d. Introduction of Tri-District Curriculum Director Bill Feldman – *Mr. Feldman was present and introduced himself and described his duties and activities with the Tri-District. Board members asked questions.*
- e. Tri-district Shared Services
- f. District Goals for 2012-2013 School Year (Attachment #2)
- g. CSA Action Plans for Goals 2012-2013 School Year (Attachment #3)
- h. Board Goals for 2012-2013(Attachment #4)
- i. Concussion Certificate Law – Oradell Recreation Sports
- j. Website Update

Item	Projected Completion Date	Status
Input from parents/guardians and staff members requested	August 1	✓
All postings e-mail blasted to parents/guardians and staff	September 1	✓
Student/Parent Handbook posted	September 1	✓
Policy and regulation updates posted	September 1	✓
State assessment dates posted	September 1	✓
Calendar maintenance plan in place	September 1	✓
Staffing and parent contact information updated	September 1	✓
Curriculum Frameworks posted	September 30	✓
Extra-curricular activities and special events posted	September 30	✓
Wikis (or webpages) updated	September 30	✓
Company for website development selected	December 1	
RealTime vs. Genesis vs. <i>On-Course</i> decision	January 1	
E-mail blasts for postings automated	February 15	
System for electronic completion and return of forms incorporated	February 15	
Content management system incorporated	February 15	
Links to a parent portal for report cards and other information incorporated	February 15	
Translation applications incorporated	February 15	

A motion by President Watson-Nichols, seconded by Dr. Westlake and carried by roll call vote the board entered into closed session to discuss personnel items at 8:24 p.m.

The board returned from closed session at 8:45 p.m.

B. Action Items for November 14, 2012

- a. Approval of HIB for October 2012
- b. Approval of District Goals for 2012-2013 School Year
- c. Approval of CSA Action Plans for Goals 2012-2013 School Year
- d. Approval of Board Goals for 2012-2013 School Year

- e. NJQSAC Statement of Assurance
- f. Approval of Lunch Supervisors

IX. BUSINESS ADMINISTRATOR’S REPORT

A. Information/Discussion Items

- a. Update on AFLAC
- b. Update on submission of state reports: ASSA, DRTRS, Non-Public
- c. Update on District Audit

X. MINUTES

REVIEW OF MEETING MINUTES – None at this time.

APPROVAL OF MINUTES – *A motion by Mr. Walsh, seconded by Dr. Westlake, and carried by roll call vote, the Board approved the following minutes:*

- September 5, 2012 Public Work/Business Session(Mr. Ferrante abstained)
- September 20, 2012 Closed, Public Work/Business Session(Mrs. Walker abstained)
- October 4, 2012 Board Retreat/Advance

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – *Dr. Westlake, Chairperson inquired as to the next meeting.*

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*OPS Hoops	Intramural Basketball Program	GYM	March 8,15,22,28, 2013 April 5,12,18,2013 May 3,10,17,14, 2013	3-5 PM
*River Dell Jr. Cheerleading	Showcase Performance	MPRs	Dec. 14, 2012	5:30-9:30 PM
*Oradell PTA	Set up for Holiday Boutique	MPR D	November 30, 2012	8:30AM-3:00 PM
*Oradell PTA	Talent Show <ul style="list-style-type: none"> • Auditions • Rehearsals • Performance 	Auditorium Rms:112,119,126, 127 & IMC	Feb. 5, 6,7, 2013 Mar. 5,6, 2013 Mar. 19, 20, 2013	Tues. & Thurs 2:30-7:30 PM Wed. 2:00-7:00 PM
*Water Works Conservancy, Oradell NJ	“A Christmas Carol” (Audition dates needed to be rescheduled due to Hurricane Sandy)	Auditorium	Nov. 27 & 29, 2012	3:30-6:00 PM

*No fee charged for use of facilities.

C. CURRICULUM – Mr. Ferrante, Chairperson
Board members asked questions on the Tri-District agreement.

A motion by Mr. Ferrante, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved C1, C2, C3, C4, C5 .The Board approved C6 with roll call vote of 7-2(Mr. Samuel and Mr. Walsh voted no.)

1. Acceptance of HIB Report for October 2012 – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the HIB Report for October 2012 as per Attachment 1.
2. Approval of District Goals for the 2012/2013 School Year - It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the District Goals for the 2012/2013 School Year as per Attachment 2.
3. Approval of CSA Goals for the 2012/2013 School Year - It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the CSA Goals for the 2012/2013 School Year as per Attachment 3.
4. Approval of Board Goals for the 2012/2013 School Year - It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the Board Goals for the 2012/2013 School Year as per Attachment 4.
5. Submission of Completed NJSQSAC Statement of Assurance - It is hereby moved, upon the recommendation of the Chief School Administrator, in concert with the District's New Jersey Single Accountability Continuum Committee, that the Board approves the submission of the completed *NJSQSAC Statement of Assurance* to the New Jersey Department of Education as per Attachment #5.
6. Approval of Tri-District Interlocal Services Agreement for 2012-2013 school year – It is hereby moved, upon recommendation of the Chief School Administrator that the Board approves the Tri-District Interlocal Agreement for the provision of curriculum services for the 2012-2013 school year.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

Mrs. Robertson thanked the PTA for their continued support.

A motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved D1, D2, D3, D4,D5, D6, D7.

1. Acceptance of PTA Mini Grant Award Monies 2012-2013 school year- It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts with deep appreciation mini-grant award monies in the following amounts from the Oradell Parent-Teacher Association in support of the following program:

<u>Grade</u>	<u>Mini Grant</u>	<u>Amount</u>
1	Mariachi Band	\$1,000.00
	Cinco DeMayo	

2. Approval and Acceptance of IDEA Application and Grant Award FY 2013- It is hereby moved, upon the recommendation of the Chief School Administrator that the Board authorizes the submission of the IDEA Application for FY 2013 and accepts the grant award of the funds upon subsequent approval of the FY 2013 IDEA application.

3. Approval of Mentor/Mentoring Fee- It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the State-Certified Mentor, Lorna Oates-Santos, for Megan Bozios, at the mentoring fee for Year 1 of \$1,500.00.
4. Approval of Technology Agreement with St. Joseph School 2012/2013 - It is hereby moved, upon the recommendation of the Chief School Administrator that the Board approves the Technology Agreement with St. Joseph School for the 2012/2013 School Year for Non-Public Technology funds in the amount of \$2,828.00.
5. Approval of 2012/13 Special Education Programs/Services - It is hereby recommended, upon recommendation of the Chief School Administrator that the Board approves the following 2012/13 Special Education Programs/Services as per student IEPs:

<u>Student</u>	<u>Provider/Services</u>	<u>Cost</u>
Student # 76	Karen Willick (OTR)	(1) additional 30 min.OT session weekly at \$80/hr.

6. Retroactive Approval of 2012/13 Special Education Programs/Services - It is hereby recommended, upon recommendation of the Chief School Administrator that the Board approves the following 2012/13 Special Education Programs/Services as per student IEPs:

<u>Student</u>	<u>Provider/Services</u>	<u>Cost</u>
Student # 75	Christine Rutherford (PT)	PT Evaluation at \$300.00
Student #81	Christine Rutherford (PT)	(2) 30 min. PT sessions at \$80/hr.

7. Approval of Home Instructor for Student - It is hereby recommended, upon recommendation of the Chief School Administrator that the Board approves Rosemarie Cataldo as home instructor for Student #93 from November 14, 2012- November 19, 2012, 6-8 hours total, at \$45.00 per hour.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

Mr. Samuel asked what is the reason for approving staff going to workshops if there isn't a cost. Mr. Ferrante pointed out it is an insurance issue.

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4, E5, E6, E7. The Board approved E8 by roll call vote 6-0-3(Mr. Derian, Mr. Walsh and Mrs. Walker abstained).

1. Acceptance of Resignation - It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board accepts the resignation of Susan Champagne, Part-Time Instructional Aide, effective November 2, 2012.
2. Acceptance of retirement - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board accepts the resignation of Linda Gonzalez for the purpose of retirement, effective January 1, 2013.

3. Approval of Part-Time Instructional Aide for the 2012/2013 School Year – It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the appointment of Barbara Kornfeld to the position of Part-Time Instructional Aide at a salary of \$ 10,464.00 (to be prorated) effective November 26, 2012.

4. Appointment of Temporary Qualified Purchasing Agent – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approves the appointment of Alfredo Aguilar, Business Administrator/Board Secretary as the District’s Temporary Qualified Purchasing Agent for the 2012-13 school year and be approved to make purchases for the District pursuant to N.J. S.A. 40A:11-9(f) in accordance with the provisions of statute as cited in 18A:18A-3 (establishment of bid threshold of \$36,000.00), 18A:18A-4 (quotation threshold of \$5,400.00), and such other aspects of 18A:18A as may apply to the procurement of equipment, materials, or services.

5. Approval of Lunchroom/Recess Supervisors – It is hereby moved, upon recommendation of the Chief School Administrator that the Board appoints the following staff as Lunchroom/Recess Supervisors at \$15 per session for the 2012-2013 School Year –

Donna Smith
 Amy Kennedy
 Ericka Wright
 Jen Amoroso
 Michelle Rudolph
 Scott Durling
 Jill Jengo
 Kristen Terzano

6. Approval of Substitute Teachers for the 2012/13 School Year – It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approve the appointment of the following individuals as substitute teachers for the 2012/13 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2012/13 school year:

Anthony Amadeo

7. Approval of Substitute Instructional Aides for the 2012-2013 School Year - It is hereby moved, upon the recommendation of the Chief School Administrator, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2012/13 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2012/13 school year:

Stephen Colosimo Iliriana Allajbegu
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8. Approval of Workshops/Conferences for the 2012-2013 School Year - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
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Jennifer Kasyan	Odyssey of the Mind	Kendall Park, NJ	10/20/12	\$0	\$0
Jill VanPraagh	Social Thinking	Pompton Lakes, NJ	11/2/12	\$0	\$12.65
Susan Confrancisco	Implementing Social Thinking Concepts	Pompton Lakes, NJ	11/2/12	\$0	\$0
Carole Orthmann	Indoor Air Quality Training	Mahwah, NJ	1/11/13	Substitute	\$0
Michele Kalotkin	ESL Student-Lack of Exposure or Learning Disabled	Teaneck, NJ	11/16/12	\$0	\$0
Amy Rabinowitz	ESL Student – Lack of Exposure or Learning Disabled	Teaneck, NJ	11/16/12	\$0	\$0
Kevin Stokes	Tenure Reform, Staff Accountability & Law	Montvale, NJ	11/20/12	\$0	\$0
Greg Derian	NJSBA-Bergen County Meet UP	Cherry Hill School River Edge, NJ	12/4/12	\$0	\$0
Rita Walker	NJSBA-Bergen County Meet UP	Cherry Hill School River Edge, NJ	12/4/12	\$0	\$0
John Walsh	NJSBA-Bergen County Meet UP	Cherry Hill School River Edge, NJ	12/4/12	\$0	\$0
Katherine Norian	NJSBA-Bergen County Meet UP	Cherry Hill School River Edge, NJ	12/4/12	\$0	\$0

F.
PO

LICY – Mrs. Walker, Chairperson *stated a meeting is scheduled for Nov. 15, 2012.*

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson *asked Mrs. Facendo to set up a meeting.*

H. NJSBA/BCSBA DELEGATE REPORT – *Mr. Walsh will be attending the Delegates meeting in Trenton where on-line courses and salary guides will be discussed.*

XII. OPEN TO THE PUBLIC – No Comments at this time.

XIII. OLD BUSINESS

Mr. Derian commented on the boy scouts work on the garden beds. Mr. Derian asked if an electrician needs to be hired to connect the fire alarms to the generator. Mr. Derian noted that CHA audit has been received and decisions need to be made on energy costs to take on. Mr. Samuel inquired about old district goals. Mr. Samuel asked about the status of paperless board meeting webinars. Mrs. Facendo replied that Dr. Feifer is working on rescheduling.

XIV. NEW BUSINESS

Mr. Samuel asked about security system training for all administrators. Mrs. Facendo replied that Dr. Aguilar is rescheduling this training.

XV. CLOSED SESSION –*A motion by Dr. Westlake, seconded by Mrs. Norian, the board closed the meeting at 8:23 pm and entered into closed session. A motion by Dr. Westlake, seconded by Mr. Ferrante the board returned from closed session at 8:28 pm.*

XVI. *A motion by Dr. Westlake seconded by Mr. Ferrante the meeting adjourned at 9:01 pm.*

Respectfully submitted,

Alfredo Aguilar, Ed. D.
Business Administrator/Board Secretary

