

ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
JUNE 13, 2012

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:30 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Mr. Walsh.
- III. The **SUNSHINE LAW STATEMENT** was read by Mr. Ferrante.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Ferrante.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

**Present:** Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker,  
Mr. Walsh, Dr. Westlake arrived at 8:04 p.m., Mrs. Robertson,  
Mrs. Watson-Nichols

**Absent:** None

Also present were Dr. Jeffrey Feifer, Interim Superintendent of Schools, Dr. Alfredo Aguilar, Business Administrator/Board Secretary, and approximately 10 members of the public.

VI. **OPEN TO THE PUBLIC**

VII. **BOARD PRESIDENT'S REMARKS**

VIII. **SUPERINTENDENT'S REPORT**

A. **Information/Discussion Items**

- a. Reminder – We have a Closed Session to discuss policy matters related to Personnel and Negotiations at 7:00 p.m. on June 13, 2012 in the Board Office Conference Room.
- b. Enrollment (Enclosure No. 1)
- c. Behavioral Incidents/HIB Determination (Enclosure No. 2)
- d. Principal's Report (Enclosure No. 3)
- e. QSAC Visit
- f. Curriculum Committee Meeting following the Board Meeting.
- g. Status of searches for Supervisors, Grade 6, LLD, Kindergarten, Grade 2 Leave Replacement (Five Months) and Accounts Payable Position

**Dr. Feifer also reported on the following:**

- **The PTA won an award for rain barrels and the installation will be discussed with the Building & Grounds Committee.**
- **A student is moving out of district and the parent requests that the student be allowed to attend next year, tuition free. The district policy does not address this issue. Mrs. Walker asked if there is any policy for reduced tuition? She would like to discuss this further at a policy committee meeting. Mr. Samuel asked if there was any case where a student paid tuition based on the cost to educate the student?**

**B. Action Items for June 13, 2012**

- a. Technology Orders (Enclosure No. 4)
- b. Conferences – Conquer Mathematics, Grades 3 and 4
- c. Schaefer Explorations – Additional Teachers and Substitutes
- d. 2012 Summer Preschool Social Skills Program/ Staff (information to be distributed at the Board Meeting)

**C. Action Items for June 27, 2012**

- a. Hiring New Staff
- b. Re-Appointment of Existing Staff for 2012-2013(Enclosure No. 5)
- c. Schedule of Board Meetings for July 2012 through Reorganization on January 9, 2013 (Enclosure No. 6)
- d. First Reading of Policies
  - i. File Code: 5141.8 - Sports Related Head Injury (Enclosure No. 7)
  - ii. File Code: 1330 - Use of Facilities (Enclosure No. 8)
  - iii. File Code: 5136 - Fundraising Activities (Enclosure No 9)
- e. Student Teacher
- f. Extended School Year Programs/Services as per IEPs
- g. School Safety Committee
- h. Summer Technology Work
- i. Summer Staff Development – Technology
- j. Approval/Acceptance of HIB Report

**Mr. Walsh inquired about having more student teachers in the school. Dr. Feifer will discuss with school administration.**

## IX. BUSINESS ADMINISTRATOR'S REPORT

### A. Information/Discussion Items

#### a. Architect RFP

**Dr. Aguilar discussed the architect RFP to wait for energy audit completion. Mr. Samuel inquired about the benefit of waiting for the audit to be completed. Mr. Walsh expressed that it would be beneficial to provide each architect with the same list of projects. Mr. Derian felt there were other pressing issues to address. Dr. Westlake brought up the fee that architects may charge. Mr. Samuel would like to see a vote on this item on June 27th.**

### B. Action Items for June 27, 2012

- a. Attorney
- b. Treasurer of School Moneys
- c. Auditor
- d. Tuition Rates
- e. Banks and Signatories
- f. Transfers of Current Year Surplus to Capital Reserve and Emergency Reserve

**Mr. Walsh would like a letter on record stating that the Oradell CFO does not want the Treasurer of School Moneys position.**

**Mr. Samuel would like to set up meeting with attorney to discuss billing.**

**Dr. Westlake recommends exploring local attorneys.**

## X. MINUTES

REVIEW OF MEETING MINUTES –

*APPROVAL OF MINUTES – It is hereby moved by President Watson-Nichols, seconded by Mr. Walsh and carried by roll call vote that the Board approved the following minutes.*

- May 2, 2012 Work/Regular Session Meeting
- May 2, 2012 Closed Session (Mrs. Norian abstained)

## XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

**Mr. Derian discussed the energy audit process. Mr. Samuel asked who will attend the audit walk. Mr. Derian responded himself, the BA/BS and head custodian.**

C. CURRICULUM – Mr. Ferrante, Chairperson

**Mr. Ferrante will hold his comments for closed session.**

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

**The technology purchase was discussed. Mr. Derian asked about Mac computers. He feels that the laptops would be more useful. Mr. Samuel prefers fixed desktop computers to anchor the classes' technology. Mrs. Norian prefers desktop computer setup. Mrs. Walker expressed positive experiences using laptops with smartboards. Mrs. Lynch agrees with Mr. Samuel to have fixed desktops in the classrooms.**

*A motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved D1.*

1. Approval of Technology Equipment – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the technology equipment as per Enclosure No. 4 (amount not to exceed \$110,000).

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4.*

1. Conferences/Workshops 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

**Name:** Kim Sheridan  
Heide O'Keeffe  
**Conference/Seminar/Workshop:** Conquer Mathematics Grade 4  
**Date:** July 2-3, 2012  
**Location:** Fairfield, NJ  
**Stipend:** \$500 each (paid by River Dell Regional)  
**Mileage and Tolls:** \$13.00 each

**Name:** Christine Wood  
Kate DeRobertis  
**Conference/Seminar/Workshop:** Conquer Mathematics Grade 3  
**Date:** June 28-29, 2012  
**Location:** Fairfield, NJ  
**Stipend:** \$500 each (paid by River Dell Regional)  
**Mileage and Tolls:** \$13.00 each

2. Schaefer Explorations 2012 Summer Program Stipends– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following staff and stipends as noted, in relation to the Schaefer Explorations 2012 Summer Program:

| <u>Employee</u>  | <u>Number of Classes</u> | <u>Total Stipend/Course</u> |
|------------------|--------------------------|-----------------------------|
| Michelle Rudolph | 3                        | \$840/\$2,520               |
| Jennifer Amoroso | 3                        | \$840/\$2,520               |
| Gail Tobey       | 3                        | \$840/\$2,520               |
| Helene Albrecht  | 2                        | \$840/\$1,680               |
| Toni Boccanfuso  | 2                        | \$840/\$1,680               |

3. Appointment of Substitutes for Schaefer Explorations – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the appointment of the following personnel as substitutes for the 2012 Schaefer Explorations at the rate of pay at \$44.21 per hour for Teachers; \$22.10 per hour for Aides:

Johanna Bargisen  
 Stacey Gordon  
 Amy Kennedy  
 Jeanne Black  
 Judith Hoft

4. Extended Year Stipends – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the following staff and stipends for the Extended Year Social Skills and Supplemental Instruction Programs to be conducted from June 25, 2012 through July 27, 2012:

| Name            | Assignment         | Program                   | Stipend          |
|-----------------|--------------------|---------------------------|------------------|
| Patricia Hansen | Teacher            | Pre-School Social Skills  | \$ 2,520.00      |
| Aimee Pena      | Aide               | Pre-School Social Skills  | \$1,260.00       |
| Jane Heede      | Substitute Teacher | Pre-School Social Skills  | \$45.00 per hour |
| Carole Natiello | Teacher            | *Supplemental Instruction | \$45.00 per hour |

\* Instruction for students #84, 85, 86,  
 2 hours per week per student for 4 weeks.

**F. POLICY – Mrs. Walker, Chairperson stated she had nothing to present at this time. Mrs. Robertson commented on the facility use application and felt that outside groups may have a difficult time with a certificate of insurance. Dr. Feifer will look into getting two different forms (inside and outside organizations). Mr. Derian felt that the concussion policy needed to be reworded to fit Oradell (no sports). Mr. Ferrante felt the existing policy should be approved as is, but another should be drafted to fit Oradell. Mrs. Walker pointed out that the board attorney approved the exiting concussion policy for Oradell. Mrs. Robertson discussed fundraising policies. Dr. Feifer commented that backpack based fundraising should be limited to school/community related organizations and not private enterprises.**

**G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson**

**H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate, No Report**

**XII. OPEN TO THE PUBLIC**

**Mrs. Toni Boccanfuso, OPS Teacher, commented about non-school related organizations fundraising through students.**

**President Watson-Nichols commented on how wonderful the library art work looks. She also asked Mr. Butcher, OPS Music Teacher, about the recent band concert. Mr. Butcher reported it was successful.**

**XIII. OLD BUSINESS**

**President Watson-Nichols asked for an updated Excel sheet on the Schaefer Explorations summer program from Dr. Aguilar. Mr. Samuel commented on the district website update.**

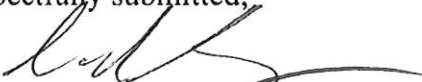
**XIV. NEW BUSINESS - None**

**XV. CLOSED SESSION**

**A motion by Mrs. Walker, seconded by Dr. Westlake and carried by roll call vote, the board adjourned to closed session to discuss personnel matters at 9:28 p.m.**

**A motion by Mrs. Norian, seconded by Dr, Westlake the board meeting adjourned at 9:58 p.m.**

Respectfully submitted,



Alfredo Aguilar, Ed. D.  
Business Administrator/Board Secretary