

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
AUGUST 8, 2012**

MINUTES

- I.** The meeting was **CALLED TO ORDER** at 7:30 p.m. by Vice President Robertson.
- II.** The **FLAG SALUTE** was led by Mr. Walsh.
- III.** The **SUNSHINE LAW STATEMENT** was read by Vice President Robertson.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.** The **MISSION STATEMENT** was read by Mr. Ferrante.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson
Absent: Mrs. Watson-Nichols

Also present were Dr. Jeffrey Feifer, Interim Superintendent, Dr. Alfredo Aguilar, Business Administrator/Board Secretary and approximately eight members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

A. Information/Discussion Items

1. QSAC Review

We have received official notification from the State that, based upon the QSAC review process, we have once again been designated as a "high performing" district. This distinction is reserved for those districts that have satisfied at least 80% of the indicators in each of the

five QSAC areas - Instruction and Program, Fiscal Management, Governance, Operations, and Personnel. Congratulations and thanks to our QSAC Committee (Maria Nuccetelli, Scott Ryan, Melissa Golden, Rita Cioppi, Toni Capodanno, Amy Kennedy, Tom Santagato, Melissa Pizza, and Corinne Lynch) and to all those who work so diligently every day on behalf of our students. Below is a comparison of our percent of indicators met in 2009 vs. 2012:

	<u>2009</u>	<u>2012</u>
Instruction and Program	91%	93%
Fiscal Management	100%	100%
Governance	100%	100%
Operations	98%	100%
Personnel	95%	100%

2. Board Advance

In preparation for our August 22 Board Advance at 6:00 p.m., I have requested copies of the Board Self-Evaluation from our facilitator, Jane Kershner. I will e-mail the forms to you when I receive them.

3. Regional Supervisor of Curriculum and Instruction

Mr. Fletcher, Dr. Ben-Dov, and I have begun interviewing candidates for the position of Regional Supervisor of Curriculum and Instruction.

Dr. Feifer stated that two finalists are set after interviewing.

4. Website Redesign

Pursuant to our conversation at the July 18 Board Meeting, the following is a list of tasks what we will be working on:

By August 1:

- Request ideas and suggestions from parents and staff members – I have received 14 responses from parents and staff to date and have acknowledged and thanked all those who sent their comments.

By September 1:

- All postings to website will also be e-mail blasted to parents; Student/Parent Handbook, Curriculum Frameworks, all policy and regulation updates; and State assessment dates will be on website; calendar maintenance plan in place; and update of staffing and parent contact information.

By September 30:

- Grade level extra-curricular activities and special events and Teacher Wikis updated and on website.

With Consultant: (We will have information/proposals available at the meeting)

- Automate e-mail blasts for postings; develop ability for electronic completion and return of forms; incorporate content management system; develop links to a parent portal for report cards and other information; provide translation apps.

Genesis:

- We are scheduling a meeting with representatives from Genesis and will report at the Board meeting.

Dr. Feifer stated that EdLine and SchoolWire developers have provided proposals. These will be further considered.

Genesis Student Info System was discussed. Further research and discussion will take place based on pricing and district needs.

Mr. Derian asked when will the new staff press release will appear on the website. Dr. Feifer indicated it is pending on obtaining staff pictures.

5. Enrollment as of July 30, 2012

PSD - 15	Gr. 4 - 101
Pre-K - 27	Gr. 5 - 136
K - 101	Gr. 6 - 126
Gr. 1 - 81	LLD (4-6) - 6

Gr. 2 - 112

Gr. 3 - 100 Total June 30, 2012 = 801

LLD (1-3) - 4 Total July 30, 2012 = 809

6. Administrative Team Meetings

We have discussed the following items at our Administrative Team Meeting on August 6: Welcome to Anne Facendo, Megan Bozios, Sara Bright, Kevin Stokes; Pictures for PR Release and Website; Office Spaces, Computers, Phones, I-Pads, Furniture; Summer Staff Development – Technology; Articulation – Getting Ready for September and Beyond; Staffing and Enrollment - Staffing List for 2012, Grade Level Enrollment as of July 30, August Hirings; Teacher – Grade 5, Part-Time Music (.2), Physical Education Substitute; Educator Evaluation System; Professional Day Schedules for September 4 and 5; Training for Epi-Pens and CPR/Defibs; Website Enhancements; Full Day Kindergarten - Schedule for September 6, 7, 10, 11, 12, Notices to Parents – Setting-Up Appointments, Materials, Aides – Classroom and Lunch Coordination, Atrium Use, Recess Scheduling; Communication with Parents – Personnel/Procedures Map, PTA Liaison/OPTAMIST, Coordinator with Regional Supervisor, Initial Go-To Person for Parents; Back-To-School; Calendar Maintenance and Updating; Substitutes – Calling, Interviewing, Orientation; Professional Staff Handbook; Certification; Community Use of Facilities; Violence and Vandalism Reporting; Security Drills; Lunch Duty; Class Lists; Faculty Meetings; HIB Reporting; Enrollment Reports; Grade 6 Reading Curriculum; Emergency Plans; First Faculty Meeting; Basic Skills; G&T; Summer Leadership Institute; New Teacher Induction Program; Extra-Curricular Assignments.

7. Staff Recognition Program – I suggest that we continue our Staff Recognition Program, as previously discussed, by honoring all employees who have completed ten years of service, and in increments of five years thereafter, with appropriate recognition at our annual BOE meeting each September.

8. Physical Education Substitute – Due to medical reasons, Eileen Choka will be not be available at the start of the new school year. Her estimated time to return to work is the beginning of October. We will be seeking an appropriate substitute.

B. Action Items for August 8, 2012

1. Superintendent/Principal - Anne Facendo has twenty-five years of experience in General Education, Special Education, and Bilingual Education. She has served as an Elementary School Principal and as a Middle School Principal in Middletown, NJ. In addition she worked as a Supervisor of Humanities and as a Language Arts/Literacy Specialist. Anne earned her undergraduate degree in Elementary Education from Chestnut Hill College in Philadelphia, her Masters in Elementary Education at Mary Grove College in Detroit, and is currently attending Kean University to pursue her Ed.D. in Educational Leadership. She is certified as an Elementary School Teacher, Teacher of the Handicapped, Supervisor, Principal, and School Administrator. I recommend that the Board approve her employment contract as Superintendent/Principal, for the period August 15, 2012 through June 30, 2016.
2. Grade 5 Teacher – Kristen Nicholas earned her Bachelor of Arts Degree from the University at Albany and is currently pursuing her Masters Degree in Teaching, with a concentration in Special Education, at Montclair State University. She is New Jersey certified in Elementary Education, Social Studies, Science, Language Arts/Literacy and Special Education. She has four years experience as a middle school teacher at St. John’s Academy in Hillsdale, four years as Director of Education for the Huntington Learning Center, and one year (maternity leave) as a grade five teacher of Science and Literacy in Allendale. I recommend that the

Board approve her employment as a grade five teacher for 2012-2013, Step 3, BA+15, \$49,485.

3. Payroll Clerk – Nancy D’Antonio has extensive experience in bookkeeping and payroll in the private sector and has worked as a payroll clerk in the Bogota and Ridgewood School districts. I recommend that the Board approve her employment for the 2012-2013 school year as Payroll Clerk, 20-24 hours/week at \$25/hour retroactive to August 6, 2012.
4. “Learning Through Gardening” Summer Curriculum Work – In order to maximize the connections between our school garden and our core curriculum and to develop specific lesson plans as a resource to all grade levels, I recommend that we approve summer curriculum work for our garden committee (Jennifer Amoroso, Carol Blakeslee, Michelle Rudolph, Diane Malwitz) consisting of 5.5 hours each at a rate of \$45 per hour for a total not to exceed \$990.
5. Part-time (.2) Music Teacher - Elizabeth Lagerstrom has resigned to accept a full-time position in another district.
6. Summer Professional Development Technology Workshop Participants
7. Hiring of Aides – Lunch (returning), Instructional Full-Time (returning), Instructional Part-Time (returning), Instructional Part-Time (new)
8. Camp Bernie Field Trip
9. Movement on Teacher Salary Guide
10. Annual Contract for Hospital Instruction
11. Medical Examiner
12. School Physician
13. Post-Approval of Explorations Aide
14. Update to Uniform Memorandum of Agreement Between Education and Law Enforcement Officials – Enclosure 1.
15. Special Education Programs/Services for 2012-2013
16. Student Practicum
17. Substitute Instructional Aides
18. Substitute Teachers
19. Withholding an Increment
20. Settlement Agreement

C. Action Items for September 5, 2012

1. Extracurricular Assignments
2. School Emergency Plan
3. Contract with Administrative Consultant

IX. BUSINESS ADMINISTRATOR’S REPORT

A. Information/Discussion Items

- a. Genesis Student Information System
- b. AFLAC
- c. Public Auction Group

B. Action Items for August 8, 2012

- a. Approval of AFLAC – Flexible Spending Account
- b. Approval of Public Auction Group

X. MINUTES

REVIEW OF MEETING MINUTES –

- July 18, 2012 Work/Business Session

APPROVAL OF MINUTES – *It is hereby moved by Mr. Walsh seconded by Mr. Samuel and carried by roll call vote, the Board approved the following minutes.*

- June 27, 2012 Work/Business Session, Closed Session (Mr. Ferrante abstained)

XI. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES – *Dr. Westlake, Chairperson commented that on August 16 a meeting is schedule to interview the candidates for the Tri-District Supervisor of Instruction.*

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh and carried by roll call vote 8-0 (Mrs. Watson-Nichols absent) the Board approved B1, B2 . Agenda Item B3 should be voted under Finance and listed as D11.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
*Oradell Recreation	River Dell Cheerleading	MPR C & D, Gym, Auditorium.	9/11, 9/25, 10/2, 10/9, 10/16,10/23, 10/30, 11/13, 11/20, 12-4, 12/11, 12/18	3:30-5:00 pm
*PTA	Class Parents Mtg	Auditorium	September 24, 2012	8:00 – 9:30 PM
*PTA	Book Fair	MPR D	April 22–26, 2013	2:30-3:45 PM
*PTA	Read/Rap	MPRD	10/24/12, 1/23/13, 4/24/13	2:30-3:45 PM
*PTA	Mother’s Day Plant Sale	MPR D	May 9-10, 2013	7:30-9 PM
*PTA	Family Fun-Fall Festival	MPR D	October 19, 2012	7-9PM
*PTA	Holiday *Boutique	MPR D	Dec. 3 - 7, 2012	7-9PM
*PTA	Meetings	Auditorium	9/11/12, 10/9/12, 11/13/12,1/22/13, 3/5/13, 4/2/13, 5/7/13	7:30-9 PM
*PTA	Thank you dinner	MPR BCD	June 4, 2013	7-9 PM
YWCA	Before KDG/ Before School/ After School Care	MPR A & B MPR A & B MPR A & B	September 6, 2012- June 26, 2013	7:30 AM-1 st bell 7:30 AM-1 st bell 3 PM-7 PM

**No fee charged for use of facilities.*

2. Lunch Bunch Fundraising Program for 2012/2013 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2012-2013 School Year:

Organization	Event	Area of Building	Dates	Time
Lunch Bunch	*Fundraising Lunch Program Grades K-6	MPRs	Mondays and Fridays from September 1, 2012-June 30, 2013	11:00 AM- 12:30 PM

*Continuation/Termination of this program is at the discretion of the Oradell Board of Education

C. CURRICULUM – Mr. Ferrante, Chairperson

A motion by Mr. Derian, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Watson-Nichols absent) the Board approved C1.

1. Approval of Annual Update of the Uniform Memorandum of Agreement for the 2012/2013 School Year – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the Annual Update of the Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2012/2013 school year.(Enclosure No. 1)

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

Mr. Samuel commented that Agenda Item D5 – the district must ensure that recouping money from terminated employee’s final check does not result in an OEA contract change.

A motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Watson-Nichols absent) the Board approved D1, D2, D3, D4, D5, d6, D7, D8, D9, D10.

1. Approval of Annual Contract for Hospital Instruction for the 2012/2013 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract with Bergen County Special Services to provide Hospital Instruction for the 2012/2013 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$60.00 per hour.
2. Approval of Field Trip for 2012/2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip:

Grade(s)	Destination	Date/Time	Cost per pupil
Sixth	Camp Bernie Port Murray, NJ	October 9, 2012 8:00 am-6:00 pm	Approximately \$40 per pupil(after donations of \$1000 from Oradell PTA and \$750 from OK Kids Foundation Cost to the District: \$0

3. Extended School Year Services for 2012 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Extended School Year Program/ Services:

Student #
81

School/Services
Karen Willick

Tuition/Cost
\$ 160

4-30 min. OT Sessions @ \$80.00/hour

4. Approval of Special Education Programs/Services for 2012/2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following Programs/Services as per the student’s IEP for the 2012-2013 school year:

<u>Student #</u>	<u>School/Services</u>	<u>Tuition/Cost</u>
# 56	Bergen County Special Services (Washington South) Additional Related Services (1OT, 2 PT/wk @ \$62.00/session)	\$71,640 \$7,254
# 75	ARC of Essex County Stepping Stones School	\$54,720
# 41	Alpine Learning Group Melissa Anglesea (8 hours ABA services/wk @ \$30.00/hr)	\$78,404 \$9,360
# 66	Northern Valley Regional (TIPS Program) Voices Now 1 session/wk @\$60.00/session* est. based on 2011/12 fees)	\$63,406 \$2,340
# 58	Nicole Benna (Parent Training 10 hrs/wk @ \$40.00/hr)	\$15,600
# 74	Victoria Munsterman (1 speech sessions/wk @ \$75.00/session)	\$2,925
# 67	Bergen Pediatric Therapy Services (1 OT session/week @ \$85.00/session)	\$3,315
# 70	River Edge BOE-New Beginnings	\$53,449
# 76	River Edge BOE-New Bridges	\$62,732
# 76	Karen Willick 2-30 min. OT Sessions/week @ \$80.00/hour	\$3,120
# 81	River Edge BOE-New Bridges	\$62,732
# 81	Karen Willick 2-30 min. OT Sessions/week @ \$80.00/hour	\$3,120
# 81	Christine Rutherford 1-30 min. PT Session/week @ \$80.00/hour	\$1,560
# 83	Community School	\$35,435
# 78	Priority Nursing (LPN Nursing Services 16.5 hours/wk @ \$38.00/hour)	\$24,453
# 44	West Bergen Mental Health Center (Social Skills Group – 1 session/wk @ \$65.00/session) Kimberly Byrne (Parent training/ABA 4 hours/wk @ \$30.00/wk)	\$2,535 \$4,680

- 5. Approval to Implement a Section 125 Flexible Spending Account (FSA) and Premium Only Plan (POP) – It is hereby moved, upon recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary that the Board approves the following:

Pursuant to the requirements of NJPL 2011 Chapter 78, the Oradell Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective October 1, 2012, as follows:

Pursuant to the “FSA Services & Pricing Comparison” marketing completed by our broker, Brown & Brown Benefit Advisors and dated February 26, 2012, the Board accepts the recommendation of Brown & Brown Benefit Advisors to designate Aflac as the Board’s Section 125 POP & FSA administrator at no cost to the district, with the understanding that Aflac will continue to have the opportunity to offer its voluntary plans to our employees. The premiums for these voluntary plans are fully paid for by the employee(s).

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district’s FSA and POP programs, as well as for any Aflac voluntary plans purchased by the employees.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

- 6. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end June 2012, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2011/2012 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- 7. Payment of Invoices – It is hereby moved that the invoices for the month of July 2012 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$596,620.66
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 18,181.80
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 0.00
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$ 0.00
Fund 63	\$ 62,974.11
Fund 64 (<i>Nil School Lunch Prog</i>)	\$ 0.00
Fund 65	\$ 0.00
Total	<u>\$677,776.57</u>

- 8. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay bills for

August 2012 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

9. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

10. Approval to authorize the disposal of surplus equipment - – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the following resolution authorizing the disposal of surplus equipment through www.publicsurplus.com:

Whereas, the School District is the owner of certain surplus equipment which is no longer needed for public use; and

Whereas, the Oradell Board of Education is desirous of selling said surplus equipment in “as is” condition without express or implied warranties.

Now therefore, be it resolved by the Oradell Board of Education as follows:

- 1) The sale of equipment shall be conducted on line and the address of the auction site is www.publicsurplus.com.
- 2) A list of the equipment to be sold is as follows:
 - Kiln
- 3) The equipment identified shall be sold in an “as is” condition without express or implied warranties.
- 4) The Oradell School District reserves the right to accept or reject any bid submitted.

11. Approval of Settlement Agreement– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the Settlement Agreement and General Release concerning Student #72.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
Board members asked questions on E4. Dr. Feifer discussed and explained E13. A motion by Mr. Derian, seconded by Dr. Westlake and carried by roll call vote 8-0 (Mrs. Watson-Nichols absent) the Board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E12, E13, E14, E15, E16, E17, E18, E19, E20, E21, E22.

1. Approval of Employment Contract – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the

employment contract for Anne Facendo, as Superintendent/Principal, for the period of August 15, 2012 through June 30, 2016.

2. Appointment of Grade Five Teacher for the 2012/2013 School Year– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves Kristen Nicholas as a grade five teacher for the 2012/2013 school year, at Step 3, BA+15, at a salary of \$49,620.00.
3. Appointment of Payroll Clerk for the 2012/2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Nancy D’Antonio as Payroll Clerk, at an hourly rate of \$25.00/hour, 20-24 hours per week, retroactive to August 6, 2012.
4. Approval of Summer Work School Garden Curriculum Initiative – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the summer work school garden curriculum initiative for the following teachers, not to exceed 5.5 hours each at a rate of \$45 per hour per teacher:

Jennifer Amoroso Carol Blakeslee Diane Malwitz Michelle Rudolph
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5. Acceptance of Resignation– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts the resignation of Elizabeth Lagerstrom, part-time Music Teacher, effective July 1, 2012.
6. Approval of *SmartNotebook II* Basic Course/ Staff/Stipends– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following participants in the Smart Notebook II-Basic Course on August 28, 2012, 5 hours total at \$30.00/hour for a total of \$150 stipend per teacher:

Joan Arfsten Jamie Caruana Rosemarie Castaldo Lindsey Coffman Sheri Giacomini Jane Heede Jane Jeffs Jill Jengo Amy Kennedy Roberta Kenyon Paige Murtagh Kim Scalanga Kristen Terzano Ericka Wright

7. Approval of *SmartNotebook II* Basic Course/ Staff/Stipends– It is hereby moved, upon recommendation of the Interim Superintendent that the Board

approves the following participants in the Smart Notebook II-Basic Course on August 29, 2012, 5 hours total at \$30.00/hour for a total of \$150 stipend per teacher:

Debra Bendett
Jeanne Black
Carol Blakeslee
Nicole Carroll
Lisa Conforti
Jennifer Kasyan
Traci Killeen
Diane Malwitz
Linda Masiello
Chanel Min
Sharon McGill
Kristen Nicholas
Jamie Schraer

8. Movement on Teacher Salary Guide for 2012/2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves movement on the teachers’ salary guide for the following staff member at the degree and step as set forth below:

Teacher	From	To	Effective Date
Jennifer Kasyan	MA, Step 5	MA+15, Step 5	July 1, 2012

9. Approval of Lunch Aides for the 2012/13 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of the following individuals as Lunch Aides for the 2012/13 school year, as needed, at 2 hours per day, at an hourly rate of \$14.00/hr:

Denise Albanese	Donna Nobile
Denise Boyle	Denise Pallotta
Jeanne Buesser	Maureen Perusse
Dolores Delia	Bethlee Potolsky
Susan Dickson	Beth Schuler
Rina Kouyoumdjian	Debra Tashjian
Tina Muscat	Robin Weinzierl

10. Approval of Full-Time Special Education Instructional Aides for the 2012-2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Full Time Special Education Instructional Aides at a salary of \$20,929.00:

Joan Bayley
Aimee Pena
Patricia Hansen
Ivonne Garcia

11. Approval of Part-Time Special Education Instructional Aides for the 2012-2013 School Year – It is hereby moved, upon recommendation of the

Interim Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,465.00:

Theresa Bretan	Denise Pallotta
Brittany Bright	Christine Pfeifer
Susan Champagne	Lisa Santangelo
Emily Chiciak	Beth Shuler
Marie Davis	Renee Speno
Dolores Delia	Christina Taryla
Rosemary Irvine	Debra Tashjian
Kathy Kelly	MaryAnn Travalja
Joanne Lam	Cassandra VanPoznak
Janice Mawdsley	Carol Walker
Eleanor Noel	

12. Approval of New Part-Time Special Education Instructional Aides for the 2012-2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$10,465.00:

Kaitlin Bailey
Stacie Katz
Stacey Moses
Jenna Tripsas

13. Appointment of Substitute for Schaefer Explorations – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board post- approves MaryAnn Travalja as a substitute aide for the 2012 Schaefer Explorations program for 3 days at the rate of pay at \$66.30 per day.
14. Professional Consultant/Medical Examiner - It is hereby moved, upon recommendation of the Interim Superintendent that John Braun, D.O. be appointed as school medical examiner for the 2012-2013 school year. Such services will be rendered on a case-by-case basis at \$75.00 per case.
15. Professional Consultant/School Physician - It is hereby moved, upon recommendation of the Interim Superintendent, that Ann M. DeAngelo, M.D. be appointed as professional consultant/school physician, at an annual salary of \$4,000.00 for the 2012-2013 school year. (no increase over prior year).
16. Approval of Student Practicum – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Kathleen Keady from William Paterson University, to do her Student Practicum with Jane Jeffs from September 24, 2012 through December 12, 2012.
17. Approval of Substitute Instructional Aide Rates for 2012-2013 School Year- It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Substitute Instructional Aide Rates for the

2012-2013 School year at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service.

18. Approval of Substitute Instructional Aides for the 2012-2013 School Year-It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the appointment of the following individuals as substitute instructional aides for the 2012-13 school year:

Kaitlyn Bailey	Mary Ann Travalja
Brittany Bright	Cassandra VanPoznak
Theresa Bretan	Dolores Delia
Susan Champagne	Denise Pallotta
Marie Davis	Joanne Lam
Stacie Katz	Emily Chiciak
Christine Pfeifer	Lisa Santangelo
Kathy Kelly	Beth Shuler
Joanne Lam	Renee Speno
Janice Mawdsley	Christina Taryla
Stacey Moses	Jenna Tripsas
Eleanor Noel	Carol Walker
Donna Nobile	
Debra Tashjian	
Rosemary Irvine	

19. Approval of Substitute Teacher Rates for the 2012-2013 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the substitute teacher per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service.
20. Approval of Substitute Teachers for the 2012-13 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2012-13 school year:

Jessica Accardi	Janice Mawdsley
Lily Allajbegu	Sally Moore
Nicole Anderson	Stacey Moses
Kaitlyn Bailey	Maryann Nelson
Allison Barbagallo	Christine Pfeifer
Joan Bayley	Debra Quinn
Brittany Bright	Jaki Raider
Susan Champagne	Lisa Santangelo
Emily Chiciak	Kim Scalanga
Stephen Colosimo	Maris Sattely
Marie Davis	Beth Shuler
Rosalba DePalma	Joyce Schrieber
Debbie Domingues	Beth Shuler
Ivonne Garcia	Janice Spector
Marisin Gladston	Renee Speno
Patricia Hansen	Olinda Sturm

Allison Henderson	Christine Taryla
Sherri Herity	Jessica Tetro
Judy Hoft	MaryAnn Travalja
Stacie Katz	Jenna Tripsas
Kathy Kelly	Pamela Trobiano
Lenna Kesenci	Cassandra VanPoznak
Meeta Kohli	Carol Walker
Barbara Kornfeld	Michelle Wallace
Joanne Lam	Jody Wagmeister
Janet Luyke	

21. NJ Department of Agriculture Designees for National School Lunch Program – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the following appointments for the 2012/2013 school year:

- Dr. Alfredo Aguilar - Certifier
- Ms. Anne Facendo - Alternate Certifier
- Ms. Nancy D’Antonio - Submitter

22. Withholding of Increment – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the following:

WHEREAS, a recommendation was made by the Interim Superintendent of Schools to the Oradell Board of Education (“Board”) to withhold the 2012-2013 employment and adjustment increment of employee number 4376; and

WHEREAS, the Board has considered the recommendation of the Interim Superintendent of Schools and approves same:

NOW THEREFORE: BE IT RESOLVED, the Oradell Board of Education on the recommendation of the Interim Superintendent approves the withholding of the employment increment and adjustment of employee number 4376 for the 2012-2013 school year; and

BE IT FURTHER RESOLVED, that employee number 4376’s salary for the 2012-2013 school year shall be \$89,650.00 which is the same salary received for the 2011-2012 school year.

F. POLICY – *Mrs. Walker, Chairperson spoke about Policy #5136(Fundraising) and 6142.10(Technology/Internet) and they will be further discussed at the committee level. Mrs. Walker stated that all policy updates are on the website thanks to Barbara Barbagallo.*

G. PUBLIC RELATIONS/KEY COMMUNICATORS – *Mrs. Norian, Chairperson stated the committee has not met. The celebration plans for Mr. Ryan’s retirement have not been finalized; they are still being worked on.*

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – No Report.

XII. OPEN TO THE PUBLIC

Mrs. Jane Kiernan, Past PTA President, inquired about possible changes to student school entry.

Mrs. Jaki Raider, Parent, asked when the NJASK scores will be out.

Mrs. Simms, Parent, asked about Spanish versus French.

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS

Vice President Robertson asked if the fundraising policy would be ready by the beginning of the school year. Mrs. Walker stated the policy is being worked on.

Dr. Westlake asked that the minutes reflect the great job Vice President Robertson did as acting Board President this evening.

XV. CLOSED SESSION – (IF NECESSARY)

XVI. *A motion by Dr. Westlake seconded by Mr. Ferrante, the board meeting adjourned at 8:40 pm.*

Respectfully submitted,

Alfredo Aguilar, Ed.D.
Business Administrator/Board Secretary