

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**BOARD RETREAT
Oradell Public School Library/Media Center
JULY 20, 2011**

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:33 P.M by President Watson-Nichols.
- II. **FLAG SALUTE** was led by Mr. Walsh.
- III. **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. **MISSION STATEMENT** was read by Mrs. Norian.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake arrived at 7:37 p.m., Mrs. Robertson, Mrs. Watson-Nichols

Absent: None

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board, Ms. Susan McCusker, NJSBA Field Rep, Mr. Thomas Santagato, Director of Special Services, Mr. John Norton, Assistant Principal and one member of the public.

VI. **SUPERINTENDENT'S REPORT**

- Update on the 2010/2011 District Goals – Dr. Nuccetelli gave a power point presentation on the district goals for 2010-2011 and the future goals for the 2011-2012 school year.
- The Board discussed the district goals and made suggestions. Mr. Ryan, Mr. Norton, and Mr. Santagato were present at the meeting to answer any questions on goals that pertained to their area.

VII. BOARD PRESIDENT'S REMARKS

Ms. Susan McCusker, NJSBA Field Representative conducted the annual Board Retreat. The following items were discussed:

- Update on the Board Goals
- Board Self-Evaluation
- Milestone Award
- Master Board Member Award

VIII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

IX. COMMITTEE REPORTS/ACTION

- A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
- C. CURRICULUM – Mr. Ferrante, Chairperson
- D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson
- E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
- F. POLICY – Mrs. Walker, Chairperson
- G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson
- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC

Mr. Anthony Aurigemma commented that with all that the school and board are doing, why aren't more people coming to the board meetings? Dr. Westlake responded that he felt the townspeople are pleased.

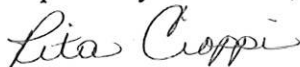
XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. CLOSED SESSION – Not at this time.

XIV. *A motion by Mr. Ferrante seconded by Mrs. Norian the Retreat adjourned at 9:50 p.m.*

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
JULY 20, 2011**

MINUTES

- I.** After the Board Retreat, the meeting was **CALLED TO ORDER** at 9:51 pm. by President Watson-Nichols.
- II.** The **FLAG SALUTE** was waived.
- III.** The **SUNSHINE LAW STATEMENT** was waived.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.** The **MISSION STATEMENT** was waived.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. ROLL CALL**

Present: Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: None

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately four members of the public.

- VI. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

- Summer Schedule – OPS finished the school year on June 24th, Schaefer Explorations began the Monday after the close and will be winding down this Friday. The Business Office has been busy ensuring that supplies and materials are ordered and received on time. Our custodial staff has begun summer maintenance projects and their pace will pick up after Friday. The administration

is ensuring that the opening of school in September will occur with minimal issues.

- Revised 2011-2012 School Calendar – the changes are as follows: September 1 will be a Professional Development Day for all staff, September 2 will be an opening day meeting of staff with administration, and January 16 Martin Luther King Day will be a single session day for students. These changes will allow us to add another snow day to the calendar thus giving us four days which is the same number as last year. Given the type of winter weather we experienced last year, we felt that the extra day was a good idea. The designation of a professional development day on September 1 will allow the teachers to have additional training on Mondo prior to the opening of school.
- Harassment, Intimidation and Bullying Law – this law was passed in January and takes effect as of September 1. Mr. Tony Sciarillo, Board Attorney, will be doing a presentation on the law at the October 11 PTA meeting. The district was required to adopt several new policies which we did in May and June and these policies are available on the district website. Mr. Tom Santagato is our Coordinator for HIB.
- Security System – the installation phase of this project is completed except for a few minor punch list items. Training for the staff will occur shortly and all should be ready for the new school year. This system has replaced exterior doors, placed cameras inside and outside of the building and provided us with a generator as a backup energy source.
- The next board meeting is scheduled for August 10, 2011 at 7:30 pm in the IMC.

PRESIDENT'S REPORT:

President Watson-Nichols thanked Dr. Nuccetelli for the goal presentation and also helping with the Board goals. It will give more focus on the progress of the goals throughout the year.

President Watson-Nichols also mentioned there would be a five minute closed session after the meeting.

VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mrs. Arfsten, OPS Teacher, asked why there was a change on the calendar. Dr. Nuccetelli responded to help properly assess the Mondo training. Mrs. Arfsten asked what happens if teachers are still away for the September 1 workshop. Dr. Nuccetelli said she will look at a case by case basis.

VIII. MINUTES

REVIEW OF MEETING MINUTES – None at this time.

APPROVAL OF MINUTES – *A motion by Dr. Westlake, seconded by Mr. Walsh and carried) the Board approved the following minutes:*

- May 24, 2011 Regular Session
- June 15, 2011 Regular Session (Mr. Ferrante abstained)

IX. COMMITTEE REPORTS/ACTION

- A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson stated that the basketball hoop in back of OPS has been fixed and requested that it be set at 10 feet. Mr. Samuel asked about the results of the load test on the generator to see about the capacity. Ms. Cioppi will check with Mr. Cartotto, the BA/BS from Dumont to change the August 1st meeting on the solar roof project.
- C. CURRICULUM – Mr. Ferrante, Chairperson
On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried by roll call vote 9-0 the board approved C1, C2, C3.
1. Approval of Revised School Calendar for 2011-2012– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the revised 2011-2012 School Calendar (attached.)
 2. Approval of Comprehensive Equity Plan Statement of Assurance – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Comprehensive Equity Plan Statement of Assurance for the 2011-12 school year.
 3. Approval of Uniform Memorandum of Agreement with the 2007 Revisions for the 2011/2012 School Year – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the Uniform Memorandum of Agreement with the 2007 Revisions between Education and Law Enforcement Officials for the 2011/2012 school year.
- D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson
On a motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 9-0, the board approved d1, D2, D3, D4.
1. Payment for Unused Accumulated Sick Days – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves payment of unused accumulated sick days upon retirement to Mary Hetherington in the amount of \$4,800.00.
 2. Approval of Check Register for Month of June 2011 - It is hereby moved that the Board approves the check register for the month of June 2011.
 3. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay bills for July 2011 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
 4. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business

Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

Upon recommendation of the Interim Superintendent, a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 9-0, the board approved E1, E2, E3, (the board pulled E4-no vote was taken) E5, E6, E7, E8, E9, E10, E11, E12.

1. Acceptance of Resignation – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board retroactively accepts, with regret, the resignation of Dr. Stephen Varhol, School Medical Examiner, effective July 1, 2011.
2. Appointment of Educational Consultant – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Dr. Ron Capasso, Educational Consultant for the Administrators Retreat Day on August 30, 2011 at a cost of \$1,200.00 to be equally shared by the Oradell, River Edge and River Dell Boards of Education.
3. Approval to amend Placement on Guide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the previously approved placement on the 2009/2010 Guide for Michele Kalotkin **from** Step 14 (approved 6/28/11) **to** Step 12 (salary remains the same.)
4. ***PULLED** - Approval of Memorandum of Agreement with the Oradell Education Association – It is hereby moved, upon recommendation of the Interim Superintendent, that the Memorandum of Agreement between the Oradell Education Association and the Oradell Board of Education pursuant to the terms and conditions of employment for N. C. be approved as attached.
5. Additional Summer Work Hours – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves additional summer hours for Eileen Gallagher, at \$18.75 p/hr, not to exceed 20 hours.
6. Approval of Full-Time Special Education Instructional Aides for the 2011-2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Full Time Special Education Instructional Aides at a salary of \$19,436.*

Joan Bayley
Carol Walker
Aimee Pena
Adrianna Pestrichella
Patricia Hansen
Ivonne Garcia

**Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, salary will be the same as the 2009/10 annual salary unless otherwise stated. All adjustments will be made after settlement of the new contract.*

7. Approval of Part-Time Special Education Instructional Aides for the 2011-2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$9,718.*

Jessica Bova
Theresa Bretan
Susan Champagne
Emily Chiciak
Debra Costanzo
Marie Davis
Dolores Delia
Donna Harris
Rosemary Irvine
Kathy Kelly
Joanne Lam
Lisa Licht
Eleanor Noel
Denise Pallotta
Lauren Rudman
Jennifer Sarno
Karin Scotti
Robyn Sperlazzo
Debra Tashjian
MaryAnn Travalja
Cassandra VanPoznak

**Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, salary will be the same as the 2009/10 annual salary unless otherwise stated. All adjustments will be made after settlement of the new contract.*

8. Approval of 2011/12 Extended School Year Programs/Services – It is hereby recommended, upon recommendation of the Interim Superintendent that the Board approves the following 2011/12 Extended School Year Programs/Services as per student's IEP:

Student # 77 Michele Kalotkin – Speech Therapy 1 session/wk @ \$45.00/hr 8/1/11- 8/30/11
Childrens Specialized Hospital 1 session/wk each @ \$164.00 ea.
Occupational Therapy/Phys. Therapy

9. Approval of 2011/12 Extended School Year Programs/Services – It is hereby recommended, upon recommendation of the Interim Superintendent that the Board approves the following 2011/12 Extended School Year Programs/Services as per student IEPs:

10. Conferences/Workshops 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Jane Heede
Conference/Seminar/Workshop: NJDEC Annual Fall Conference
Date: October 28, 2011
Location: Union, NJ
Registration Fee: \$70.00
Mileage and Tolls: \$16.74

Name: Gregory Derian
Conference/Seminar/Workshop: NJSBA Preparing for Bargaining
Date: September 10, 2011
Location: Monroe Township
Registration Fee: \$125.00
Mileage and Tolls: \$46.10

11. Amend Conference/Workshop Resolution – It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the previously approved Resolution #IX.E.8 on June 28, 2011, to include the following staff members:

Name: Jennifer Amoroso
Conference/Seminar/Workshop: Tri-District Science Curriculum Work
Date: July 5, 6, 7, 2011
Location: River Dell MS
Other Fees: \$50.00/hr. paid by Tri-District
Mileage and Tolls:

Name: Donna Smith
Conference/Seminar/Workshop: Tri-District Science Curriculum Work
Date: July 5, 6, 7, 2011
Location: River Dell MS
Other Fees: \$50.00/hr. paid by Tri-District
Mileage and Tolls:

Name: Kimberly Sheridan
Conference/Seminar/Workshop: Tri-District Science Curriculum Work
Date: July 12, 13, 14, 2011
Location: River Dell MS
Other Fees: \$50.00/hr. paid by Tri-District
Mileage and Tolls:

Name: Katherine DeRobertis
Conference/Seminar/Workshop: Tri-District Science Curriculum Work

Date: July 12, 13, 14, 2011

Location: River Dell MS

Other Fees: \$50.00/hr. paid by Tri-District

Mileage and Tolls:

12. Schaefer Explorations 2011 Summer Program Stipends– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education retroactively approves the additional Schaefer Explorations staff and stipend:

<u>Employee</u>	<u>Number of Classes</u>	<u>Total Stipend/Course</u>
Kathy Kelly (Aide)	3	\$1,237.50/\$412.50

F. POLICY – Mrs. Walker, Chairperson reported that Dr. Nuccetelli will be reviewing the policy manual. The criminal history record checks can go on the website for information.

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson reported that the Community Planning Committee is working with committees for October meeting.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate –No Report

X. OPEN TO THE PUBLIC – No comments at this time.

XI. OLD BUSINESS

Dr. Nuccetelli mentioned there was a letter from Senator Doherty which talked about the town meeting he wants to have. He also has a website for school districts and how much money each district would receive.

Dr. Nuccetelli also mentioned she was attending a pilot training in Trenton on June 11th which was very good for evaluating teachers.

XII. NEW BUSINESS

Mrs. Robertson said the revised calendar shows September 27th as a board meeting which is also back to school night. She asked the administration to check into it.

Mrs. Robertson also asked why MH (D1) is on the agenda. Ms. Cioppi responded because she is retiring October 1 and is entitled to be paid for unused sick time.

XIII. CLOSED SESSION – *On a motion by Dr Westlake, seconded by Mr. Walsh and carried by roll call vote, the board entered into closed session at 10:40 p.m.*

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed
until the matter is resolved.

*On a motion by Mr. Ferrante, seconded by Dr. Westlake the board opened the meeting to
the public at 10:49 p.m.*

*XIV. A motion by Mr. Ferrante seconded by Dr. Westlake the meeting adjourned at 10:50
p.m.*

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary