

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**WORK SESSION MEETING  
Oradell Public School Library/Media Center  
JANUARY 18, 2011**

**MINUTES**

**I. The meeting was called to order at 7:35 by Rita Cioppi, Business Administrator/Board Secretary. The board recessed due to lack of quorum.**

**II. The FLAG SALUTE** was led by Mr. Walsh.

**III. The SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. The MISSION STATEMENT** was read by Vice-President Robertson.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mr. Ferrante, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mrs. Robertson,  
Mrs. Watson-Nichols

**Absent:** Mr. Samuel, Dr. Westlake

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary and five members of the public.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

Mrs. McGill discussed a discrepancy on the school calendar. Dr. Nuccetelli said she would make the correction at tonight's meeting.

## **VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

1. January 2011 declared School Board Recognition Month – It is hereby moved upon recommendation of the Interim Superintendent that the following be approved:

**WHEREAS,** The New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Oradell Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS,** The Oradell Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

**RESOLVED,** That the Oradell Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Oradell Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

2. Report on 2010 Assessment Data

**Dr. Nuccetelli discussed the following items:**

1. Community Planning – to take place Saturday, January 22 at 9:00 am in the IMC. We want to thank all of those individuals who have volunteered to serve on this committee.
2. Security Project Update – district had a bid opening last week and they are being reviewed by our architect and attorney to ensure conformance with state law and code. The board of education will be awarding the successful bid at the January 26 board meeting.
3. 2011-2012 budget – the administration and staff continue to work on the 2011-12 budget within the parameters discussed at our December meeting. The Governor is scheduled to give his budget address next month.
4. Snow Events – winter weather has certainly been a factor as we begin the New Year. We are continuously monitoring each storm and use Swift Reach to notify the parents, as well as the district website and several area TV stations.
5. January 18 delayed opening – today we utilized a 90 minute delayed opening option. The custodial/maintenance crew was in very early to clear the snow and salt. Although the conditions were difficult the staff was able to keep ahead of the storm and did a great job.
6. NJASK Data – A presentation will be given tonight on the data for 2010. We are presenting for the Board's approval the After School NJASK Test Prep classes which will begin March 1 and go until April 29. Letters will be going home to parents within the next few days.
7. Next Board Meeting – will be Wednesday, January 26, 2011 at 7:00 pm in the IMC.

**PRESIDENT'S REPORT**

1. President Watson-Nichols thanked Dr. Nuccetelli for being proactive during the snow days.
2. She also thanked the custodians for the good job in salting the sidewalks.
3. Susan McCusker, NJSBA Field Rep. will be at the January 26, 2011 meeting.

**VIII. MINUTES**

REVIEW OF MEETING MINUTES –

- December 14, 2010 Regular Session Meeting

APPROVAL OF MINUTES – *On a motion by Mr. Ferrante, seconded by Mrs. Walker, the Board approved the following minutes:*

- November 10, 2010 Regular Session Meeting

**IX. COMMITTEE REPORTS/ACTION**

- A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson  
A meeting is scheduled for Thursday, January 27, 2011 at the Cherry Hill School.
- B. BUILDINGS & GROUNDS/SAFETY – no report
- C. CURRICULUM - Mrs. Robertson, Chairperson

*Mrs. Walker asked the following: C2: is there a commitment to this program; C3: what is the name of the handwriting program; C4: are certain students targeted for this program? Dr. Nuccetelli responded, C2: we will advertise for the program after the approval of the Integrated Pre-School Program this evening; C3 the program is Handwriting Without Tears; C4: yes, the students are chosen.*

*Mr. Walsh asked what grades were involved in the Social Skills Program. Dr. Nuccetelli responded, grades 2 through 4.*

***On a motion by Mrs. Robertson, seconded by Mr. Ferrante and carried 6-0 (Mr. Samuel and Dr. Westlake absent) the Board approved C1( with correction), C2, C3, C4, C5.***

1. Adoption of the 2011/2012 School Calendar – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the 2011/2012 School Calendar.
2. Approval of 2011-2012 Integrated Pre-School Program – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the implementation of the Integrated Pre-School Program for three and four year olds for the 2011-2012 school year.
3. Approval of Handwriting Program – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a Handwriting Program of (3) six-week cycles beginning on or about January 19, 2011 through June 2011.
4. Approval of Social Skills Program – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a Social Skills Program of (3) six-week cycles beginning on or about January 19, 2011 through June 2011.
5. Approval of Field Trip for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

<b>Grade</b>	<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Grade 1	Izod Center – Circus	3/4/11	\$3,990.00

**D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson**

***On a motion by Mrs. Norian, seconded by Mr. Walsh and carried 6-0 (Mr. Samuel and Dr. Westlake absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8, D9.***

1. Acceptance of Donation – It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts a donation for the 2011 Sharpe Trip in the amount of \$1,000.00 from an alumni of OPS.

2. Transfer of Capital Reserve Funds – It is hereby moved, upon recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary that the Board approves the transfer of funds in the amount of \$169,740.00 from the Capital Reserves Account to the Capital Projects Account to fund the local share of the Security System Installation Project #3870-050-10-1001.
3. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end November 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2010/2011 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
4. Payment of Invoices – It is hereby moved that the invoices for the month of December 2010 be retroactively approved as follows:

Fund 10 ( <i>General Current Expense</i> )	\$ 1,039,299.82
Fund 12 ( <i>Capital Outlay</i> )	\$ 0.00
Fund 20 ( <i>Special Revenue Funds</i> )	\$ 106,279.68
Fund 30 ( <i>Capital Projects Funds</i> )	\$ 5,700.00
Fund 40 ( <i>Debt Service Fund</i> )	\$ 0.00
Fund 50 ( <i>Summer School</i> )	\$ 0.00
Fund 51 ( <i>Region V</i> )	\$ 0.00
Fund 55 ( <i>Milk</i> )	\$ 0.00
Fund 60 ( <i>Integrated PreSchool</i> )	\$ 8,156.40
Fund 63 ( <i>Schaefer Explorations</i> )	\$ 855.94
Fund 64 ( <i>Ntl School Lunch Prog</i> )	<u>\$ 763.83</u>
Total	\$ 1,161,055.67

5. Amend Previously approved Resolution - It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the previously approved Board Agenda Item # IX. D8 (8/31/10) to read as follows:

Student #76: Bergen Pediatric Therapy to provide the following:

- (1) 60-minute session occupational therapy weekly @ \$170.00 per session  
9/29/10 - 12/1/10
- (1) 30-minute session occupational therapy weekly @ \$85.00 per session  
12/8/10 - 6/22/11.

6. Acceptance of Grant Donation - It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts a donation in the amount of \$500.00 secured by Eileen Gabriele from The McGraw-Hill Company to be used for the sixth grade Talented and Gifted Program for the 2010-2011 school year.

7. Authorizing Execution and Delivery of the Grant Agreement – It is hereby moved, upon the recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary, that the Board authorizes the execution and delivery of the Grant Agreement between the Board of Education and the New Jersey Schools Development Authority for the following Department of Education approved project:

Oradell School District/Bergen County

Oradell Elementary School

Project Description: Installation of security system, automatic door locking system, card entry access system & exterior door replacement

DOE Project #: 3870-050-10-1001

SDA Project #: 3870-050-10-G0MY

Grant #: G5-4406

8. Amendment to the IDEA Basic ARRA Funds – It is hereby moved that the Oradell Board of Education adopts the following resolution:

BE IT RESOLVED, that the Oradell Board of Education approve an amendment to the IDEA Basic ARRA distribution of funds as follows:

<u>Account #</u>	<u>Amount</u>	<u>Description</u>
20-450-100-100	\$47,871	Reflect FICA/Health for Paraprofessional
20-450-100-500	\$59,940	Unanticipated Out-of-District Students
20-450-100-600	\$37,459	General and Computer Supplies
20-450-100-800	\$1,959	Miscellaneous Objects
20-450-200-200	\$2,919	FICA Benefits
20-450-200-300	\$29,098	Professional & Technical Services
20-450-200-500	\$2,790	Purchased Services
20-450-400-731	\$14,625	Instructional Equipment

9. Acceptance of Donation – It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts the donation of an Ariens snowblower from Kevin Williamson (estimated value \$500.00.)

E. PERSONNEL /NEGOTIATIONS– Mr. Walsh, Chairperson

*On a motion by Mr. Walsh, seconded by Mrs. Norian and carried by roll call vote 6-0 (Mr. Samuel and Dr. Westlake absent) the Board approved E1, E2, E3, E4, E5, E6 (Mr. Walsh abstained)*

1. Approval of Social Skills and Handwriting Instructors/Rates - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the following appointments:

PROVIDER	DESCRIPTION/RATE	Duration
Johanna Bargisen	Social Skills Group Instruction 1 hour per week @\$45 /hour	1/19/11- June 2011
Aviva Goldwasser	Handwriting Program Instruction 1 hour per week @ \$65/hour	1/19/11- June 2011

Michelle Rudolph	Handwriting Program Instruction 35 minutes weekly @ \$45/hour	1/19/11- June 2011
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2. Approval of Part-time Instructional Aide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the appointment of Lisa Licht, Part-Time Instructional Aide at a salary of \$9,718.00 to be prorated. Effective date of hire pending receipt of the Criminal History Review Process.

\*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, the salary will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

3. Approval of Substitute Teachers for the 2010/11 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2010/11 school year:

Lisa Licht (pending receipt of the Criminal History Review Process)  
Ashley Sarro  
Christina Farruggia  
Roberto Farruggia (pending receipt of the Criminal History Review Process)

4. Approval of Substitute Instructional Aides for the 2010/2011 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the appointment of the following individuals as substitute instructional aides for the 2010/2011 school year:

Lisa Licht\* (pending receipt of the Criminal History Review Process)  
Ashley Sarro

5. Approval of Substitute Custodian for the 2010/2011 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the appointment of the following individual as substitute custodian at the rate of \$15.00 p/hr for the 2010/2011 school year:

Samuel McLean\* (pending receipt of the Criminal History Review Process)

6. Conferences/Workshops 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

**Name:** Rita Cioppi, Business Administrator/Board Secretary  
**Conference/Seminar/Workshop:** NJASBO State Aid & Budget Preparation  
**Date:** Feb. 3, 2011  
**Location:** Rockaway, NJ

**Registration:** \$75.00  
**Mileage/Tolls:** \$25.00

**Name:** Dorothy Watson-Nichols, Board Member  
**Conference/Seminar/Workshop:** NJSBA Webinar-Governance IV  
**Date:** January 11, 2011 –March 10, 2011  
**Registration:** \$50.00

**Name:** John Samuel, Board Member  
**Conference/Seminar/Workshop:** NJSBA Webinar-Governance II/III  
**Date:** January 11, 2011–March 10, 2011  
**Registration:** \$50.00

**Name:** Dr. Eugene Westlake, Board Member  
**Conference/Seminar/Workshop:** NJSBA Governance IV  
**Location:** Harrison High School, Harrison, NJ  
**Date:** February 28, 2011  
**Registration:** No cost  
**Mileage/tolls:** \$30.00

- Mr. Walsh requested board approval to attend the judge's training for the Gifted and Talented - Odyssey of the Mind, on February 12, 2011 at a cost not to exceed \$50. A motion made by Mrs. Watson-Nichols, seconded by Mrs. Robertson, and carried by roll call vote (Mr. Walsh abstained)

F. POLICY – Mr. Ferrante, Chairperson  
*On a motion by Mr. Ferrante, seconded by Mr. Walsh and carried 6-0 (Mr. Samuel and Dr. Westlake absent) the Board approved F1.*

1. Adoption of Policies – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the second reading and adoption of the following policies:

<u>Policy</u>	<u>Number</u>
Fundraising Outside Organizations	1314
Health	5141

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian Chairperson stated that the Community Planning Meeting is scheduled for Saturday, January 22, 2011 and will be held in the IMC. Mr. Ferrante, stated “for the record” that he previously he cannot attend the Community Planning Meeting and he did ask if other board members would be able to take his place.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC- No comments.

XI. OLD BUSINESS

Mr. Walsh asked to have the Action Item List included in the next meeting.



Mrs. Walker mentioned that she contacted NJSBA on a legal issue and they were very responsive.

## **XII. NEW BUSINESS**

- The board tabled sending the letter to Governor Christie regarding Charter School legislation (attached)
- Dr. Nuccetelli distributed a news article "Teachers should be on the Table and not in the Trash".
- Mrs. Robertson mentioned that Lieutenant Oslacky would like to meet with them to discuss some issues.
- Mrs. Robertson also asked is the administration was going to send "Thank You" letters for recent donations. Dr. Nuccetelli responded "Yes".

## **XIII. CLOSED SESSION**

*It is hereby moved by Mrs. Norian, seconded by Mr. Ferrante that the Board of Education retire to Closed Session at 9:00 pm.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XIV. On a motion by Mrs. Norian, seconded by Mr. Ferrante the meeting adjourned at 9:10 p.m.**

Respectfully submitted,



Rita Cioppi  
Business Administrator/Board Secretary

