

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

REGULAR SESSION MEETING
Oradell Public School Library/Media Center
NOVEMBER 10, 2010

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:37 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Mr. Murphy.
- III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Ferrante.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. **ROLL CALL**

Present: Mr. Ferrante, Mr. Murphy, Mrs. Norian arrived at 7:45 p.m., Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: None

Also present: Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary and approximately 11 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

VII. **SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

On a motion by Dr. Westlake, seconded by Mrs. Norian and carried by roll call vote 9-0, the board approved the following resolution.

Resolution of Appreciation for Dr. Aaron R. Graham, Executive County Superintendent of Schools:

Whereas, Dr. Aaron R. Graham is retiring after more than forty-one years of serving the children of New Jersey, and,

Whereas he has had a distinguished career serving the needs of children as a teacher, education specialist, assistant director of curriculum and instruction, county superintendent of schools, and acting assistant commissioner; and,

Whereas, he has performed in each of these roles with integrity, fairness, and effectiveness; and,

Whereas, the Oradell Board of Education, administration, teachers, support staff, students and community would like to recognize his long and distinguished career and wish him a long, happy and healthy retirement enjoying his family and pursuing the things he treasures,

Now, therefore, be it resolved that the Oradell Board of Education, on behalf the community and the school staff congratulate Dr. Graham and thank him for outstanding service in pursuing excellence in education for all New Jersey children.

Dr. Nuccetelli spoke about the following:

1. Tri-District Curriculum and Instruction/Staff Professional Development Day which was held on Tuesday, November 2. The entire day was focused on helping teachers to understand the workings and benefits of professional learning communities.
2. Halloween Parade – to be held on Friday, October 29th.
3. Community Planning – is scheduled for Saturday, January 22, 2011 from 9:00 am to 1:30 pm in the OPS Media Center. Community members, parents, staff, and elected officials are welcome to attend.
4. River Dell Budget Forum/Community Education Forum – Tuesday, November 16th, the River Dell Association and administration is hosting a forum on “Understanding Your School Budget.”
5. Reminder – the next board meeting is scheduled for December 14, 2010 at 7:30 pm in the Media Center.

President’s Report:

President Watson-Nichols spoke about the following:

1. Policy F1 and F2 are to be removed due to errors.
2. Congratulated Mr. Garrie Murphy on his election to the Borough Council. She stated that now we have to find a new Building & Grounds chairperson like he was.
3. Mrs. Watson-Nichols gave a brief presentation for retiree Susan Aroldi, former librarian. Most of the board members said a few words on her behalf.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- October 13, 2010 Regular Session Meeting

APPROVAL OF MINUTES – *On a motion by Dr. Westlake, seconded by Mrs. Walker and carried 9-0, the Board approved the following minutes, as amended:*

- September 30, 2010 Regular Session Meeting

IX. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES - Dr. Westlake, Chairperson that a meeting is scheduled with Ms. Capadonna on how she would handle the different levels of teachers. Ms. Capadonna said she would continue to meet with all three districts.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Murphy, Chairperson
On a motion by Mr. Murphy, seconded by Mr. Walsh and carried 9-0, the board approved B1 and B2.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2010-2011 School Year:

A. Water Works Conservatory, Oradell NJ – “A Christmas Carol” Rehearsal and Performance

<u>Dates Requested</u>	<u>Time</u>	<u>Area of Building</u>	<u>Custodian Overtime</u>
Monday, Nov. 15, 2010	3:30-6 PM	Auditorium-Rehearsal*	
Tuesday, Nov. 16, 2010	3:30 - 6PM	Auditorium-Rehearsal*	
Wednesday, Dec. 8, 2010	6PM – 9:30PM	Auditorium-Rehearsal*	
Saturday, Dec. 11, 2010	4 PM – 10 PM	Auditorium, 3 Classrooms-Performance*	\$129.00 (3hrs @\$43 p/hr)**

*cost to use facilities is waived -** rates may change pending the outcome of negotiations.

2. Submission of Comprehensive Maintenance Plan– It is hereby moved, upon the recommendation of the Superintendent, in concert with the Business Administrator, that the Board approves the submission of the district’s Comprehensive Maintenance Plan as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required’ maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the Oradell Public School are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now, therefore be it resolved, that the Oradell Public School District hereby authorizes the Business Administrator to submit the Comprehensive Maintenance Plan for the Oradell Board of Education in compliance with Department of Education requirements.

C. CURRICULUM - Mrs. Robertson, Chairperson is scheduling a committee meeting soon.

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 9-0 the Board approved C1.

1. Approval of Field Trip(s) for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

Grade	Destination	Date	Cost
Grade 3	AMC Theater-Paramus	12/10/10	\$1,608.00
Grade 3	Newark Museum	3/3/11, 3/10/11, 3/18/11	\$1,932.00

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson complimented the Sharp trip and was very impressed with the slide show presentation. Mr. Samuel would like to schedule a finance committee meeting before December 14 to discuss the CAFR.

On a motion by Mr. Samuel, seconded by Dr. Westlake and carried 9-0, the Board approved D1, D2, D3, D4, D5, and D6.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end September 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2010/2011 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the month of October 2010 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 827,074.54
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Funds)	\$ 9,639.12
Fund 30 (Capital Projects Funds)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 27,062.50
Fund 50 (Summer School)	\$ 0.00
Fund 51 (Region V)	\$ 0.00
Fund 55 (Milk)	\$ 0.00
Fund 60 (Integrated PreSchool)	\$ 8,156.40
Fund 63 (Schaefer Explorations)	\$ 261.80
Fund 64 (Ntl School Lunch Prog)	\$ 325.36
Fund 65 (Park Academy)	\$ 7,828.03
Total	\$ 880,347.75

3. Payment of November 2010 Bills/Invoices – It is hereby moved, that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of November 2010 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
4. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
5. Transfer to Capital Reserve - It is hereby moved, upon recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary that the Board amends the previously approved board resolutions on August 3, 2010, Agenda Item D1 and D2, and approves and authorizes the transfer amount of \$176,846.00 from excess revenues and unexpended budget appropriations to Capital Reserve.
6. Authorization to send letter to the NJ Division of Pensions and Benefits – It is hereby moved, upon recommendation of the Interim Superintendent that the Board authorizes a letter sent to the NJ Division of Pensions and Benefits relative to the 2011 PERS premium.

E. PERSONNEL /NEGOTIATIONS– Mr. Walsh, Chairperson

On motion by Mr. Walsh, seconded by Dr. Westlake and carried 9-0 (Mrs. Robertson abstained on E5) the board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10.

1. Amend Salary for Staff Member - It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the salary (previously approved on 5/26/10 Agenda #E10) for Mary Hetherington, Social Worker retroactive to September 1, 2010 as follows:

Employee Name	Col.	Step	Salary	Longevity	Total Salary
Hetherington, M. (from 21 hrs to 19.5)	MA	20	48,499.00	600.00	49,099.00

*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, salary and incremental step will be the same as the 2009/10 annual salary unless otherwise stated. All adjustments will be made after settlement of the new contract.

2. Creation of Director of Special Education and Student Support Services Position – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the establishment of the Director of Special Education and Student Support Services position as per the attached job description.
3. Appointment of Interim Director of Special Education and Student Support Services – It is hereby moved, upon recommendation of the Interim

Superintendent that the Board approves the appointment of Thomas Santagato to the position of Interim Director of Special Education and Student Support Services with no increase in salary.

4. Termination of Part-Time Accounts Payable/Bookkeeper – It is hereby moved up recommendation of the Interim Superintendent that the Board terminates the employment of Carolyn Youtz, Part-Time Accounts Payable/Bookkeeper effective November 12, 2010.
5. Transfer of Part-Time Special Education Instructional Aide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the transfer of Eileen Gallagher, Part-Time Instructional Aide to Part-Time Accounts Payable/Bookkeeper position effective November 15, 2010.
6. Approval of Part-Time Account Payable/Bookkeeper – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Eileen Gallagher, Part-Time Accounts Payable/Bookkeeper at an hourly rate of \$18.00 pr/hr, 17 hours per week, effective November 15, 2010.
7. Conferences/Workshops 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Karen Chang

Conference/Seminar/Workshop: Region V - Understanding Asperger's and Related Disorders and Social Skills Development

Date: January 26, 2011

Location: Montvale, NJ

Registration Fee: None

Mileage: None

Tolls: None

Name: Susan Confrancisco

Conference/Seminar/Workshop: Region V – Updates in IDEIA

Date: December 6, 2010

Location: Oradell, NJ

Registration Fee: None

Mileage: None

Tolls: None

Name: Susan Confrancisco

Conference/Seminar/Workshop: Region V – Building Capacity to Establish In-district Options

Date: January 28, 2011

Location: Oradell, NJ

Registration Fee: None

Mileage: None

Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Social Skills in the Classroom
Date: December 8, 2010
Location: Hackensack, NJ
Registration Fee: None
Mileage: None
Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Integrating Therapy to Support Access to Instruction
Date: January 20, 2011
Location: Montvale, NJ
Registration Fee: None
Mileage: None
Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Understanding Asperger’s and Related Disorders and Social Skill Development
Date: January 26, 2011
Location: Montvale, NJ
Registration Fee: None
Mileage: None
Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Bullying Intervention and Prevention
Date: February 7, 2011
Location: TBA
Registration Fee: None
Mileage: None
Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Bipolar Disorders and ADHD
Date: February 14, 2011
Location: Oradell, NJ
Registration Fee: None
Mileage: None
Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: Region V – Childhood Apraxia
Date: March 21, 2011
Location: TBA
Registration Fee: None
Mileage: None
Tolls: None

Name: Karen Chang
Conference/Seminar/Workshop: Region V – Social Skills in the Classroom
Date: December 8, 2010

Location: Hackensack, NJ
Registration Fee: None
Mileage: None
Tolls: None

Name: Jennifer Kasyan
Conference/Seminar/Workshop: NJASL Conference
Date: December 3, 2010
Location: Long Branch, NJ
Registration Fee: \$75.00
Mileage: \$37.20
Tolls: None

Name: Hera Yang
Conference/Seminar/Workshop: Conquer Mathematics
Date: December 7, 2010, March 15, 2011
Location: Fairfield, NJ
Registration Fee: None (Paid by the Tri-District)
Mileage/tolls: \$15.00

8. Approval to Extend Leave of Absence – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves to extend an unpaid New Jersey Family Leave for Kimberly Sheridan until February 1, 2011 (previously approved 5/26/10).
9. Approval to Extend Leave Replacement Teacher – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves to extend employment for Jamie Krupka as Leave Replacement Teacher (for K. Sheridan previously approved 8/3/10) until February 1, 2011.
10. Approval of Part-Time Special Education Instructional Aide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Joanne Lam, Part-Time Special Education Instructional Aide, effective November 15, 2010 at a salary of \$9,718.00 to be prorated.

*Until a contract agreement is ratified for the 2010/11 school year by the Oradell Board of Education and the Oradell Education Association, the salary will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

- F. POLICY – Mr. Ferrante, Chairperson requested to pull both policies from the agenda this evening.
1. Second Reading of Policy– It is hereby moved, that the Board approves the second reading of the following policy:

<u>Policy</u>	<u>Number</u>
Fundraising	5136
 2. First Reading– It is hereby moved, that the Board accepts the first reading of the following policy:

<u>Policy</u>	<u>Number</u>
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G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian Chairperson asked if a committee meeting is necessary prior to the January 22nd Community Meeting? Dr. Nuccetelli said she would like to meet before the holidays.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC – No comments at this time.

XI. OLD BUSINESS

Mr. Samuel asked if there was any progress on NJASK training for the teachers. Dr. Nuccetelli responded that they are working with the Tri-District Coordinator.

Mr. Walsh asked for the Action Item List for the next meeting.

Mr. Samuel asked if the survey results were skewed because of Special Services. Dr. Nuccetelli responded that they did separate it and Special Services is high functioning.

Mrs. Walker thanked Mrs. Cioppi, Mr. Santagato, and Dr. Nuccetelli for sitting with her and answering all her questions.

XII. NEW BUSINESS

Mr. Walsh asked if the letter from Mrs. Conti was answered. Dr. Nuccetelli said she will invite her to the school and discuss her concerns with Mr. Santagato.

Mr. Murphy asked if the school took care of the fire alarm going off. Dr. Nuccetelli said it was pulled by a child and was taken care of.

XIII. CLOSED SESSION –None at this time

XIV. *On a motion by Dr. Westlake, seconded by Mr. Samuel, the meeting adjourned at 8:11 p.m.*

Respectfully submitted,



Rita Cioppi
Business Administrator/Board Secretary

